

TYRONE TOWNSHIP ZONING BOARD OF APPEALS 2026 MEETING DATES

MEETING AT 7:00 PM

April 13, 2026

May 11, 2026

June 8, 2026

July 13, 2026

August 10, 2026

September 14, 2026

October 12, 2026

November 9, 2026

December 14, 2026

January 11, 2027

February 8, 2027

March 8, 2027

MATERIALS DUE AT 12:00 PM

March 16, 2026

April 13, 2026

May 11, 2026

June 15, 2026

July 13, 2026

August 17, 2026

September 14, 2026

October 12, 2026

November 16, 2026

December 14, 2026

January 11, 2027

February 8, 2027

Variations are limited to a maximum of three (3) per meeting. Please return your application as soon as possible; cases will be handled on a first-come, first-served basis. Submitting an application by the deadline does not guarantee you will be on the agenda for the requested meeting date; it depends on the severity of each case and the number of appeals received for that meeting. The ZBA Chairman will determine if the meeting date will be closed due to a heavy caseload.

Criteria for Granting Variances for Dimensional (Non-Use) Requirements:

Variances and appeals from the Ordinance's dimensional requirements shall be granted only in accordance with Michigan Public Act 184 of 1943, as amended, and shall be based on a finding of fact related to the criteria set forth in this section. Consistent with the decisions of courts of law in the State of Michigan, **all** the criteria indicated below must be found by the ZBA to indicate a practical difficulty exists, thereby justifying a dimensional or non-use variance. The financial hardship of the landowner, developer, or other related parties shall not be a consideration in determining if a practical difficulty exists or otherwise justify granting a variance.

- 1) Unreasonable Burden:** Strict compliance with Zoning Ordinance requirements will be unreasonable or unnecessarily burdensome, preventing the use of the land for any and all permitted purposes. The demonstration of mere inconvenience is insufficient to justify a variance.
- 2) Substantial Justice:** Granting of a requested variance or appeal will provide substantial justice to the appellant as well as to other property owners in the vicinity. The resulting development permitted by a variance will relate harmoniously with adjacent land uses and will not alter the essential character of the neighborhood. In evaluating this criterion, consideration shall be given to prevailing traffic patterns, convenience of access, continuity of development, and the need for particular services and facilities in specific areas.
- 3) Minimum Variance Required:** The requested variance or appeal will be the minimum variance required to provide substantial justice, and the variance can be granted in such fashion that the spirit of these regulations will be observed and public safety and welfare secured.
- 4) Extraordinary Circumstances:** There are exceptional or extraordinary circumstances or conditions applicable to the property involved that do not apply generally to other properties in the area. The circumstances or conditions described shall uniquely identify this request and any variance granted to satisfy the request. The circumstances shall not be self-created by the owner or a former owner of the land. Finally, the circumstances shall be related to the land and not to the property owner, developer, or any other person. No precedent shall be established for general application in the township when exceptional or extraordinary circumstances or conditions are delineated that clearly serve to identify the unique characteristics of each request.
- 5) No Safety Hazard or Nuisance:** The granting of a variance or appeal will not increase the hazard of fire or otherwise endanger public safety or create a public nuisance.

Appeals that are tabled have 90 days to be heard before the board for a final decision. After 90 days, the full application fee will be required to reapply. If an appeal is tabled due to insufficient information, additional fees will be incurred for the republishing of the public notice, copies for public mailings, and postage.

FOR TOWNSHIP USE:

ZBA No. _____

Date/Time Rec'd: _____

Rec'd By: _____

Amount Paid: _____

Check#: _____ Date: _____

**TYRONE TOWNSHIP
ZONING BOARD OF APPEALS APPLICATION**

NOTICE TO APPLICANT: Applicants must submit a completed application, including drawings, maps, application fee (\$400), and other documents intended to support a variance request.

Meetings of the Zoning Board of Appeals (ZBA) are scheduled for the **Second Monday** of the month. These meetings are held at 7:00 pm at the Tyrone Township Hall, located at 8420 Runyan Lake Road, Fenton, MI. **Applications with all required information and all applicable fees must be submitted to the Zoning Department at least 32 days before the meeting. Incomplete applications will be returned, and no further action will be taken until all information is submitted.**

The applicant(s) and any person or entity acting on its behalf understand(s) and agree(s) that they will conform to and be bound by all applicable laws, ordinances, rules, and regulations that are or may be imposed by Federal, State, County, Township, or any other governmental entities or agencies that may affect this project. They fully understand and agree that they may be held liable for any damages which may result from their actions or inactions and that such damages may result in fines, legal penalties, and sanctions as may be levied or pursued by the said governmental agencies.

GENERAL REQUIREMENTS:

The Zoning Board of Appeals (ZBA) was created to offer reviews and decisions when an interpretation of the Zoning Ordinance or Zoning District Boundary is questioned, or when a variance from the strict interpretation of the Ordinance is sought to avoid a specific hardship. A hardship **MUST** involve a unique situation rather than one that represents a minor inconvenience. The ZBA **IS NOT** a legislative body. It **DOES NOT** have the power to rezone or change uses. Any decision of the ZBA must comply with the basic spirit (intent) of the ordinance while maintaining the public health, safety, and welfare of the area and the community at large. If your request represents a significant change from the established intent, then an amendment to the Zoning Ordinance may be the proper solution.

To expedite your request, it is required that you submit certain basic information to allow ZBA members the opportunity to properly understand and consider the request.

When providing the required information, you may attach additional or supplemental information if you feel that it will be useful. In certain situations, pictures can be a way of providing information.

REQUIRED INFORMATION:

1. Name of applicant/owner requesting ZBA review and opinion.

Applicant(s):

Name(s) _____

Address _____

Phone Number(s) _____

Email Address: _____

Owner of property if different than above:

Name(s) _____

Address _____

Phone Number(s) _____

Email Address: _____

2. Type of Appeal (Place an X next to one or more that apply)

___ Administrative Review

___ Interpretation of Zoning Text and/or Map

___ Variance from the strict areal & dimensional requirements of Ordinance No. 36/Section No.

3. Location of property – if a specific site is involved.

A. Street name & number if assigned: _____

B. Subdivision & lot number (if platted) or property tax ID: _____

C. General location map showing the parcel in relation to the general area (such as a copy of the section map obtained at the Tyrone Township Office). Identify all abutting roads (public and private), easements, etc.

D. Scaled drawing of the parcel (showing property line dimensions) on which the variance request is located. The scale shall be not less than one inch equals

twenty feet (1" = 20') for property under three (3) acres, and at least one inch equals one hundred feet (1" = 100") for sites three (3) acres or more.

In the same scale as previously mentioned, the drawing should show the following:

- (1) The size and location of all existing & proposed structures on the parcel, including the existing & proposed building setbacks on the subject site, as well as the setbacks of buildings on adjacent parcels along any shared property lines.
 - (2) Location of driveways, parking areas, and sidewalks (present & proposed).
 - (3) Location of well & septic drain field (including any future alternate location for septic drain field if required by the Livingston County Health Department).
 - (4) Location of any overhead or underground utilities (gas, electricity, telephone, cable TV, etc.).
 - (5) Topography of parcel (as close as possible) showing hills, swamps, ponds or lakes, sand or gravel excavations, etc.
 - (6) The current drainage conditions of the parcel and any proposed modifications to drainage.
- E. Regarding variances that pertain to side, front, or rear setbacks, the petitioner must verify that the lot or acreage corner monuments or irons are visible for Zoning Board Members' inspection and for the Zoning Administrator to use in enforcing the ordinance setback requirements.
- F. Variances that pertain to location, height, size, etc., of a proposed building, alteration, or addition must contain a front, rear, and side elevation drawing.
- G. (Floor plans, which may be important in determining building heights, use areas, and/or site development needs, may be helpful)
- H. You may also include photographs or other exhibits if you feel they help in clarifying your request.

4. Nature of Request: (what are you specifically requesting?)

Summarize your question or problem and reference a specific section(s) of the Zoning Ordinance involved. (for example: “My lot is located in an R-1, Single-Family district which requires a minimum side yard setback of 20 feet, according to Section 20.01 (Schedule of Regulations) of the Zoning Ordinance. I wish to set my building 15 feet from the side lot line. Therefore, I am requesting a 5-foot side lot line setback variance”)

(use extra paper if necessary)

State the **Unreasonable Burden** related to your property.

(use extra paper if necessary)

State the **Substantial Justice** related to your property.

(use extra paper if necessary)

List the **Extraordinary Circumstances** related to your property.

(use extra paper if necessary)

What are the impacts of your request in terms of **Health, Safety, and Environmental Concerns** to your property and adjacent properties?

(use extra paper if necessary)

PROCESSING PROCEDURE:

1. Upon completion of the above information and submission of the application and related materials and/or exhibits to the Township Clerk's Office, a review of such application and materials will be made by the Zoning Administrator. If the application and materials are complete and the proper fee is paid, the publication and public hearing process will begin. If the information is incomplete, the application will be returned to the petitioner, resulting in unnecessary delays.
2. The ZBA Chairperson will schedule a public hearing when it appears all necessary documentation will be available for a public hearing.
3. At the public hearing, the ZBA may take the following action:
 - a) Approve the request subject to the terms and conditions outlined in the request/application.
 - b) Approve the request, subject to amended and/or additional terms and conditions which they believe are reasonable and appropriate to maintain public health, safety, and welfare. This may also include financial or other guarantees that will ensure your compliance with the stated terms of approval.
 - c) Deny the request as not being in the public interest and as being contrary to the basic spirit and intent of the Zoning Ordinance.
 - d) Table the request pending clarification of any additional problems or questions that may arise as a result of the public hearing.

ACKNOWLEDGEMENT AND CERTIFICATION

It is hereby acknowledged that the applicant(s) has/have fully read and completed the above application. It is also understood that any approval of the ZBA involving site improvement or construction does not relieve the applicant from obtaining other applicable authorization within the time frames outlined in the Zoning Ordinance or any other applicable ordinances. *For example: land use permit, site plan, building and health, engineering approval, etc.*

The applicant(s) also understand(s) that the submission of incomplete or inaccurate information will only result in delays.

THE APPLICANT GIVES PERMISSION FOR TYRONE TOWNSHIP ZONING BOARD OF APPEALS MEMBERS TO TRESPASS ON THE APPLICANT'S PROPERTY FOR THE PURPOSE OF REVIEWING VARIANCE REQUEST(S).

_____ Signature of Petitioner	_____ Date
_____ Signature of Petitioner	_____ Date
_____ Signature of Owner (If different than Petitioner)	_____ Date

*****IMPORTANT*****

**PLEASE STAKE OUT
PROPOSED BUILDING OR
ADDITION ON THE PROPERTY
FOR THE TYRONE TOWNSHIP
ZONING
BOARD OF APPEALS
TO SEE
WHEN THEY INSPECT
THE PROPERTY.
ALSO, PLEASE STAKE THE
PROPERTY LOT LINES.
IF YOU CANNOT CLEARLY IDENTIFY
YOUR PROPERTY CORNERS,
AN ENGINEERED SURVEY
MAY BE REQUIRED.**

Petitioners' Initials