

**TYRONE TOWNSHIP
REGULAR BOARD MEETING
APPROVED MINUTES – FEBRUARY 6, 2024 – PAGE 1**

CALL TO ORDER

Supervisor Cunningham called the meeting of the Tyrone Township Board to order with the Pledge of Allegiance on February 6, 2024 at 7:01 p.m. at the Tyrone Township Hall.

ROLL CALL

Present: Supervisor Mike Cunningham, Clerk Pam Moughler, Treasurer Jennifer Eden, and Trustees Herman Ferguson, Kurt Schulze, and Zach Tucker. Absent: Trustee David Walker.

APPROVAL OF AGENDA – OR CHANGES

Trustee Schulz moved to approve the agenda as amended. (Trustee Tucker seconded.) The motion carried; all ayes.

The amendments are as follows:

Removed New Business #3 Historic town house electric contract. (Subject is included with New Business #4.

Added New Business #9 Resolution to establish guidelines for granting property tax poverty exemptions.

APPROVAL OF CONSENT AGENDA

- 1. Regular Board Meeting Minutes – December 19, 2023**
- 2. Treasurer’s Report – December 31, 2023**
- 3. Clerk’s Warrants and Bills – January 31, 2024**

Trustee Tucker moved to approve the consent agenda as presented. (Trustee Ferguson seconded.) The motion carried; all ayes.

COMMUNICATIONS

- 1. Planning Commission Approved Meeting Minutes- November 14, 2023**
- 2. Planning Commission Meeting Synopsis- January 9, 2024**
- 3. Livingston County Sheriff’s Report- December 31, 2023**

Trustee Schulze moved to received and place on file Communications #1-3 as presented. (Trustee Tucker seconded.) The motion carried; all ayes.

PUBLIC REMARKS

Several public comments were heard.

UNFINISHED BUSINESS

- 1. REU bulk purchase discussion.**

The board discussed selling sewer REUs for a discounted rate. It was decided the subject back to the board at a later date. No motion was made.

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NEW BUSINESS

1. Meeting Date Resolution.

RESOLUTION #240201
TYRONE TOWNSHIP, LIVINGSTON COUNTY

2024-2025 MEETING DATES

WHEREAS, the State of Michigan has enacted the Open Meetings Act which requires the specific designation of the dates, times, and places of all regular meetings of the Tyrone Township Board;

WHEREAS, it is the desire of the Tyrone Township Board to conduct all of its business in an open forum in compliance with said Act;

THEREFORE, BE IT RESOLVED THAT the Tyrone Township Board will hold regular meetings beginning at 7:00 p.m., at the Tyrone Township Hall, 8420 Runyan Lake Road, the first and third Tuesday evenings of each month unless changed due to conflicts. The second meeting in March is always held the last week of the month for budget purposes. In the fiscal year, April 1, 2024 to March 31, 2025 the meetings will be held on the following dates:

April 2 & 16, 2024	October 1 & 15, 2024
May 21, 2024	November 19, 2024
June 4 & 18, 2024	December 3 & 17, 2024
July 16, 2024	January 7 & 21, 2025
August 20, 2024	February 4 & 18, 2025
September 3 & 17, 2024	March 4 & 25, 2025

BE IT FURTHER RESOLVED THAT the Tyrone Township Planning Commission meetings will be held on the second Tuesday evenings of each month beginning at 7:00 p.m., and workshops the third Wednesday of each month at 6:00 pm. at the Tyrone Township Hall, 8420 Runyan Lake Road, unless changed due to conflicts. In the fiscal year, April 1, 2024 to March 31, 2025, the meetings and workshops will be held on the following dates:

April 9 & 17, 2024	October 8 & 16, 2024
May 14 & 22, 2024	November 12 & 20, 2024
June 11 & 19, 2024	December 10 & 18, 2024
July 9 & 17, 2024	January 14 & 22, 2025
August 13 & 21, 2024	February 11 & 19, 2025
September 10 & 18, 2024	March 11 & 19, 2025

BE IT FURTHER RESOLVED THAT the Tyrone Township Zoning Board of Appeals (ZBA) meetings will be held on the second Monday evening of each month upon request beginning at 7:00 p.m., at the Tyrone Township Hall, 8420 Runyan Lake Road, unless changed due to conflicts. Sometimes the agenda length may determine the need for two meetings to be

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held during the month. In the fiscal year, April 1, 2024 to March 31, 2025, the meetings may be held on the following dates:

April 8, 2024	October 14, 2024
May 13, 2024	November 11, 2024
June 10, 2024	December 9, 2024
July 8, 2024	January 13, 2025
August 12, 2024	February 10, 2025
September 9, 2024	March 10, 2025

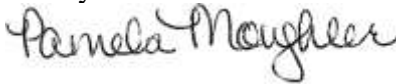
RESOLVED BY: Trustee Tucker
SUPPORTED BY: Trustee Schulze

VOTE: Ferguson, yes; Cunningham, yes; Eden, yes; Schulze, yes; Tucker, yes; Moughler, yes; Walker, absent.

ADOPTION DATE: February 6, 2024

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on February 6, 2024, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Pamela Moughler
Township Clerk

2. 2024-2025 pre-budget discussion.

The board discussed tentative items they want to include in the 2024-2025 budget. No motion was made.

3. Historic town house electric contract.

Removed from the agenda.

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4. Historic town house repair discussion.

The Supervisor said the electrical was done in the historic town house as it was time-sensitive to receive a grant. The insulation and roof are expected to be done this year; other repairs are planned for the following year. The Supervisor said the Historical Society is putting \$27,000 towards repairs as well. No motion was made.

5. Right of way tree removal and trimming.

Trustee Ferguson moved to allocate \$22,750 for road right of way tree trimming and removal. (Trustee Schulze seconded.) The motion carried; all ayes.

6. MMTA training for Treasurer and Deputy Treasurer.

Trustee Schulze moved to authorize the Treasurer and Deputy Treasurer to attend the MMTA training. (Trustee Tucker seconded.) The motion carried; all ayes.

7. PEG Funding Request.

Trustee Tucker moved to release \$71,518.31 of PEG funds to the schools. (Trustee Ferguson seconded.) The motion carried; all ayes.

8. Disorderly conduct ordinance.

TYRONE TOWNSHIP
RESOLUTION #240202

ORDINANCE NO. 51
PROHIBITING DISORDERLY CONDUCT

Prohibited act.

No person shall conduct themselves in a disorderly manner while at the Tyrone Township Hall or at any other such location that Tyrone Township is conducting official business.

Definitions. For purposes of this ordinance, conducting oneself in a disorderly manner shall include, but is not limited to:

1. Failure to comply with the Code of Conduct adopted by Tyrone Township during attendance at any meeting held by any Township Board, Commission, panel, or any group of officials conducting Township business.

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2. Engaging in excessive, unnecessary, or unusually loud noise which disturbs and/or disrupts the ability of Township officials, employees, or agents to perform their duties.
3. Use of language which explicitly or implicitly threatens, or could reasonably be interpreted as threatening, the physical safety of any Township official, employee, agent, or any other person.
4. Use of vulgar language directed at any Township official, employee or agent or any person.
5. Any other conduct which disturbs and/or disrupts the ability of Township officials, employees, or agents to perform their duties.

Violations and penalties.

Any person who violates the provisions of this article shall be guilty of a municipal civil infraction and subject to the penalties set forth in the Township's Civil Infraction Ordinance, as amended.

In addition to the penalty described above, any Township Official, Employee or Agent witnessing a person violating this ordinance may report the violation to a representative of any law enforcement agency, including, but not limited to, the Livingston County Sheriff's Office. The violation of the Ordinance shall be documented and all evidence of the Ordinance violation collected and retained.

If a violation of this Ordinance is in progress, a request that a law enforcement agency representative remove the person violating this Ordinance from the Township Hall, or other such location where the Township is conducting official business, may be made and the violating party subsequently removed.

This Ordinance shall take effect 30 days after publication.

RESOLVED BY: Trustee Schulze
SUPPORTED BY: Trustee Tucker

VOTE: Schulze, yes; Ferguson, yes; Tucker, yes; Cunningham, yes; Eden, yes; Moughler, yes; Walker, absent.

ADOPTION DATE: February 6, 2024

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a

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resolution adopted by the Township Board at a regular meeting, held on February 6, 2024, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Pamela Moughler
Township Clerk

9. Resolution to establish guidelines for poverty exemptions from property taxes.

RESOLUTION #240203
TYRONE TOWNSHIP, LIVINGSTON COUNTY

ESTABLISHING GUIDELINES FOR GRANTING OF POVERTY EXEMPTIONS FROM
PROPERTY TAXES

WHERE AS, the adoption of guidelines for poverty exemptions is required of the Township Board; and

WHERE AS, the principal residence of persons, who the Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

WHERE AS, pursuant to P.A. 390 of 1994, the Township of Tyrone, Livingston County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

THEREFORE, BE IT RESOLVED THAT to be eligible, a person shall do all of the following on an annual basis:

1. Be an owner of and occupy as a principal residence the property for which an exemption is requested.
2. Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services shown in Attachment A.
3. File a claim with the Assessor or Board of Review, accompanied by federal and state income tax returns for the current or immediately preceding year, including any property tax credits, for all persons residing in the principal residence. Federal and state income tax returns are not required for a person residing in the principal residence if that person was not required to

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file a federal or state income tax return. Instead, Form 4988, Poverty Exemption Affidavit may be filed for all persons residing in the residence who were not required to file federal or state income tax returns in the current or immediately preceding year.

4. File a claim reporting that the combined assets of all persons do not exceed the current guidelines shown in Attachment B. Assets include but are not limited to, real estate other than the principal residence, personal property, motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.
5. Produce a valid driver’s license or other form of identification if requested.
6. Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
7. The application for an exemption shall be filed after January 1, but one day prior to the last day of the December Board of Review. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.

BE IT FURTHER RESOLVED THAT that the Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption.

ATTACHMENT A

POVERTY LEVEL GUIDELINE FOR 2024 TAX YEAR	
Size of Family Unit	Household Income
1	\$14,580
2	\$19,720
3	\$24,860
4	\$30,000
5	\$35,140
6	\$40,280
7	\$45,420
8	\$50,560
For each additional person	\$5,140

ATTACHMENT B

Asset Test

The Township of Tyrone’s cumulative value of assets allowed for a Poverty Exemption shall be \$10,000. The purpose of an asset test is to determine the resources available: cash, fixed assets or other property that could be converted to cash and used to pay property taxes in the year the poverty exemption is filed. A list of "assets" includes, but is not limited to:

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- A second home, land, vehicles.
- Recreational vehicles such as campers, motor-homes, boats, and ATV's.
- Buildings other than the residence.
- Jewelry, antiques, artwork.
- Equipment, other personal property of value.
- Bank accounts (over \$1,000), stocks.
- Money received from the sale of property, such as stocks, bonds, a house, or car (unless a person is in the specific business of selling such property).
- Withdrawals from bank deposits and borrowed money (including reverse mortgage's).
- Gifts, loans, lump-sum inheritances, and one-time insurance payments.
- Food or housing received in lieu of wages and the value of food and fuel produced and consumed on farms.
- Federal non-cash benefits programs such as Medicare, Medicaid, food stamps, and school lunches.

“Assets” do not include the value of the principal residence and do not include the homestead property tax credit as it is not to be considered income for poverty exemptions purposes. Assets exempt from consideration are the homesteaded property with furnishings, bank accounts up to \$1,000, and one motor vehicle. That motor vehicle shall be valued no greater than \$10,000.

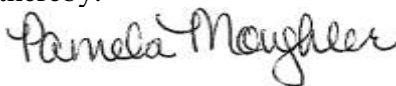
RESOLVED BY: Trustee Tucker
SUPPORTED BY: Trustee Schulze

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Pamela Moughler
Township Clerk

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MISCELLANEOUS BUSINESS

None.

PUBLIC REMARKS

Several public comments were heard.

ADJOURNMENT

Trustee Schulze moved to adjourn. (Trustee Tucker seconded.) The motion carried; all ayes.
The meeting adjourned at 8:10 p.m.