

**TYRONE TOWNSHIP
REGULAR BOARD MEETING
APPROVED MINUTES – AUGUST 1, 2023 – PAGE 1**

CALL TO ORDER

Supervisor Cunningham called the meeting of the Tyrone Township Board to order with the Pledge of Allegiance on August 1, 2023 at 7:00 p.m. at the Tyrone Township Hall.

ROLL CALL

Present: Supervisor Mike Cunningham, Clerk Pam Moughler, Treasurer Jennifer Eden, Trustees Herman Ferguson, Kurt Schulze, Zach Tucker, and David Walker.

APPROVAL OF AGENDA – OR CHANGES

Trustee Walker moved to approve the agenda as presented. (Treasurer Eden seconded.) The motion carried; all ayes.

APPROVAL OF CONSENT AGENDA

Regular Board Meeting Minutes – July 18, 2023

Treasurer’s Report – June 30, 2023

Clerk’s Warrants and Bills – July 26, 2023

Trustee Tucker moved to approve the consent agenda as presented. (Trustee Ferguson seconded.) The motion carried; all ayes.

COMMUNICATIONS

1. **Approved Planning Commission Meeting Minutes- June 13, 2023**
2. **Planning Commission Meeting Synopsis- July 11, 2023**
3. **Livingston County Sheriff Report- June 30, 2023**
4. **Fire Service Report- July 26, 2023**

Trustee Tucker moved to receive and place on file Communications #1-4 as presented. (Trustee Schulze seconded.) The motion carried; all ayes.

PUBLIC REMARKS

Two residents made remarks regarding the historic town house.

UNFINISHED BUSINESS

None.

NEW BUSINESS

1. **Williams-Fay request for an on-site temporary dwelling during construction.**

Trustee Schulze moved to approve the request of Candace Williams and David Fay for an on-site temporary dwelling during the construction of a new home at 13007 Germany Road, parcel 04-25-300-007, as recommended by the Planning Commission and including the following condition: “The temporary dwelling is for a single use purpose not to exceed ten (10) months, at

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which time the unit shall be vacated and removed from the property within sixty (60) days. If the temporary dwelling is not removed, the applicant will be found in violation of ordinance Section 21.31.A.3.c. (Trustee Ferguson seconded.) The motion carried; all ayes.

2. Resolution to proceed with the creation of a special assessment district for seasonal road maintenance of Parkin Lane.

RESOLUTION #230801
TYRONE TOWNSHIP, LIVINGSTON COUNTY

PARKIN LANE SEASONAL ROAD MAINTENANCE PROJECT 2023

RESOLUTION TO PROCEED WITH THE
PROJECT AND DIRECTING
PREPARATION OF THE PLANS AND COST ESTIMATES

WHEREAS, the Board of Trustees of the Township has received a petition signed by property owners along Parkin Lane in the Township requesting that contractors be established for the seasonal snow clearing, road salting, and general road maintenance of Parkin Lane in the Township as described in Exhibit A (the “Project”);

WHEREAS, the Board of Trustees of the Township desires to establish the Project;

WHEREAS, the Board of Trustees of the Township has tentatively determined to proceed with the Project in accordance with Act No. 188, Michigan Public Acts of 1954, as amended;

WHEREAS, the Board of Trustees of the Township has tentatively determined to use special assessments to raise the funds to pay the costs of the Project;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, the Township Supervisor is directed to have plans prepared describing the Project and an estimate of the cost of the Project.
2. The plans and estimates identified in paragraph 1, when prepared, shall be filed with the Township Clerk.

RESOLVED BY: Trustee Walker
SUPPORTED BY: Trustee Schulze

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VOTE: Walker, yes; Schulze, yes; Ferguson, yes; Tucker, yes; Cunningham, yes; Eden, yes; Moughler, yes.

ADOPTION DATE: August 1, 2023

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on August 1, 2023, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Pamela Moughler
Township Clerk

**EXHIBIT A
DESCRIPTION OF PROJECT**

The project (the “Project”) will consist of the establishment of contractors for seasonal snow clearing, road salting, and general road maintenance of Parkin Lane in Tyrone Township.

- 3. Resolution to schedule the first public hearing for the Parkin Lane seasonal road maintenance special assessment district.**

RESOLUTION #230802
TYRONE TOWNSHIP, LIVINGSTON COUNTY

PARKIN LANE SEASONAL ROAD MAINTENANCE PROJECT 2023

RESOLUTION TO APPROVE THE PROJECT,
SCHEDULING THE FIRST HEARING
AND DIRECTING THE ISSUANCE OF STATUTORY NOTICES

WHEREAS, the Board of Trustees of the Township has received a petition signed by property owners along Parkin Lane in Tyrone Township requesting that contractors be

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established for the seasonal snow clearing, road salting, and general road maintenance of Parkin Lane in the Township as described in Exhibit A (the “Project”);

WHEREAS, the Board of Trustees of the Township has approved the establishment of the Project;

WHEREAS, preliminary plans and cost estimates for the Project have been filed with the Township Clerk;

WHEREAS, the Board of Trustees of the Township has tentatively determined to use special assessments to raise the funds to pay the costs of the Project and has tentatively determined to proceed with the Project;

WHEREAS, the special assessment district (the “Special Assessment District”) for the Project has been tentatively determined by the Township and is described in Exhibit B;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board of Trustees of the Township hereby tentatively declares its intent to proceed with the Project.
2. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, there shall be a public hearing on the Project and the proposed Special Assessment District for the Project which is known as the “Tyrone Township Parkin Lane Seasonal Road Maintenance Project (2023) Special Assessment District.”
3. The public hearing will be held on Tuesday, August 15, 2023 at 7:00 p.m., at the Tyrone Township Hall, located at 8420 Runyan Lake Rd., Fenton, Michigan 48430.
4. The Township Clerk is directed to mail, by first class mail, a notice of the public hearing to each owner of or party in interest in property to be assessed, whose name appears upon the last Township tax assessment records. The last Township tax assessment records means the last assessment roll for ad valorem tax purposes which has been reviewed by the Township Board of Review, as supplemented by any subsequent changes in the names or addresses of such owners or parties listed thereon. The notice to be mailed by the Township Clerk shall be similar to the notice attached as Exhibit B and shall be mailed by first class mail on or before August 4, 2023. Following the mailing of the notices, the Township Clerk shall complete an affidavit of mailing similar to the affidavit set forth in Exhibit C.
5. The Township Clerk is directed to publish a notice of the public hearing in the Tri County Times, a newspaper of general circulation within the Township. The notice shall be

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published twice, once on August 6, 2023 and once on August 13, 2023. The notice shall be in a form substantially similar to the notice attached as Exhibit B.

RESOLVED BY: Trustee Walker

SUPPORTED BY: Trustee Tucker

VOTE: Cunningham, yes; Ferguson, yes; Walker, yes; Tucker, yes; Eden, yes; Schulze, yes; Moughler, yes.

ADOPTION DATE: August 1, 2023

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on August 1, 2023, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Pamela Moughler
Township Clerk

**EXHIBIT A
DESCRIPTION OF PROJECT**

The project (the “Project”) will consist of the establishment of contractors for seasonal snow clearing, road salting, and general road maintenance of Parkin Lane in Tyrone Township.

EXHIBIT B

Tyrone Township
Livingston County, Michigan

**NOTICE OF PUBLIC HEARING
UPON SPECIAL ASSESSMENT ROLL FOR THE TYRONE TOWNSHIP PARKIN LANE
SEASONAL ROAD MAINTENANCE PROJECT (2023) SPECIAL ASSESSMENT DISTRICT**

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NOTICE IS HEREBY GIVEN:

(1) The Township Board of Tyrone Township, Livingston County, Michigan (the “Township”) in accordance with the laws of the State of Michigan, will conduct a public hearing beginning at 7:00 p.m., local time, on Tuesday, August 15, 2023, at the Tyrone Township Hall, 8420 Runyan Lake Rd., Fenton, Michigan 48430, to review the following proposed special assessment district:

**TYRONE TOWNSHIP PARKIN LANE SEASONAL ROAD MAINTENANCE PROJECT
(2023) SPECIAL ASSESSMENT DISTRICT**

and to hear any objections thereto and the proposed project.

(2) The project (the “Project”) will consist of the establishment of contractors to provide seasonal snow clearing, road salting, and general road maintenance of Parkin Lane. The Project is designed to

serve the properties in the Special Assessment District (the “District”), which District consists of the properties located within the area designated on the map attached at Appendix I and includes the specific properties that are identified by the permanent lot and parcel numbers described in Appendix II.

(3) The Township plans to impose special assessments on the properties located in the Special Assessment District to pay for the costs of the Project.

(4) The plans and cost estimates for the proposed Project and the description of the District are now on file in the office of the Township Clerk for public inspection. Periodic redeterminations of the cost of the Project may be made, and subsequent hearings shall not be required if such cost redeterminations do not increase the estimated cost of the Project by more than 10%. Any person objecting to the proposed Project or the proposed District must file his or her objections in writing with the Township Clerk before the close of the August 15, 2023 public hearing or within such additional time (if any) as the Township Board may grant.

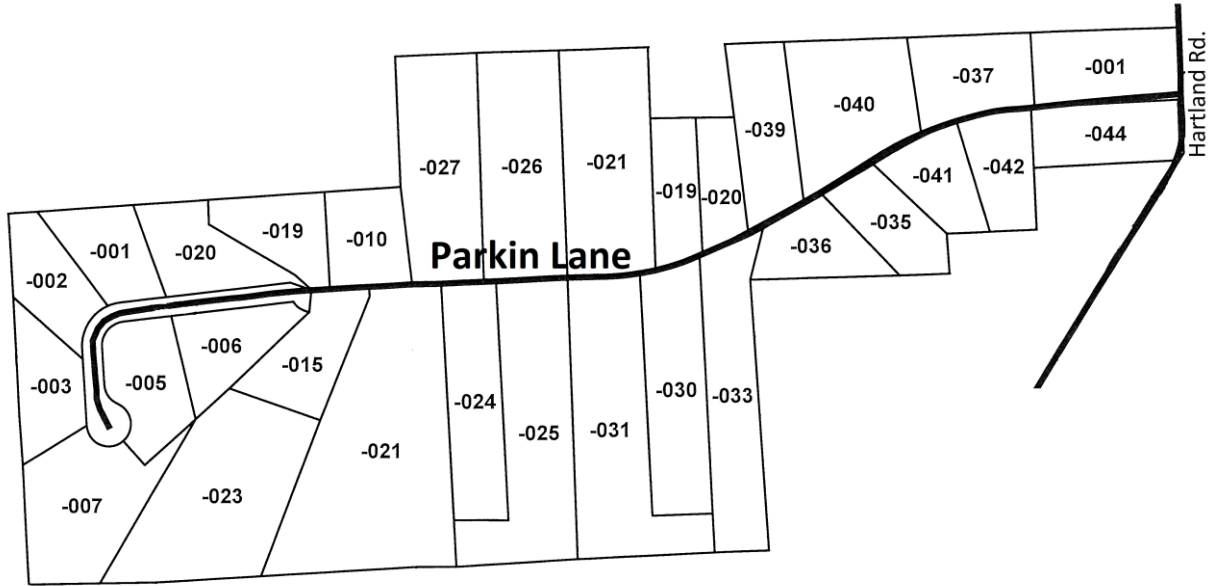
This notice is given by order of the Tyrone Township Board.

Dated: August 1, 2023

Pamela Moughler
Tyrone Township Clerk

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**APPENDIX I
Map of Special Assessment District**



APPENDIX II

**Special Assessment District
Permanent Parcel Numbers**

4704-02-300-001	4704-02-300-035	4704-03-400-020
4704-02-300-019	4704-02-300-036	4704-03-400-021
4704-02-300-020	4704-02-300-037	4704-03-400-023
4704-02-300-021	4704-02-300-039	4704-03-401-001
4704-02-300-024	4704-02-300-040	4704-03-401-002
4704-02-300-025	4704-02-300-041	4704-03-401-003
4704-02-300-026	4704-02-300-042	4704-03-401-005
4704-02-300-027	4704-02-300-044	4704-03-401-006
4704-02-300-030	4704-03-400-010	4704-03-401-007
4704-02-300-031	4704-03-400-015	
4704-02-300-033	4704-03-400-019	

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**EXHIBIT C
AFFIDAVIT OF MAILING**

STATE OF MICHIGAN)
)
COUNTY OF LIVINGSTON)

Pamela Moughler, being first duly sworn, deposes and says that she personally prepared for mailing, and did on August 3, 2023, send by first-class mail, the notice of hearing, a true copy of which is attached hereto, to each record owner of or party in interest in all property to be assessed for the improvement described therein, as shown on the last local tax assessment records of the Township of Tyrone; that she personally compared the address on each envelope against the list of property owners as shown on the current tax assessment rolls of the Township; that each envelope contained therein such notice and was securely sealed with postage fully prepaid for first-class mail delivery and plainly addressed; and that he personally placed all of such envelopes in a United States Post Office receptacle on the above date.

Subscribed and sworn to before me
this 7th day of August, 2023.

Pamela Moughler, Tyrone Township Clerk

Notary Public

Genesee County, Michigan
Acting in Livingston County
My commission expires:

4. Reimbursement to the Historical Society for repair costs to the historic town house.

Trustee Walker moved to reimburse the amount of \$1,499.96 to the Historical Society for the repair costs to the historic town house. (Trustee Ferguson seconded.) The motion carried; all ayes.

MISCELLANEOUS BUSINESS

None.

PUBLIC REMARKS

Residents commented on the Historical Society and historic town house.

ADJOURNMENT

Trustee Walker moved to adjourn. (Trustee Ferguson seconded.) The motion carried; all ayes. The meeting adjourned at 7:23 p.m.