

**TYRONE TOWNSHIP
REGULAR BOARD MEETING AGENDA
AUGUST 6, 2019 - 7:00 P.M.
(810) 629-8631**

CALL TO ORDER – PLEDGE OF ALLEGIANCE – 7:00 P.M.

ROLL CALL

APPROVAL OF AGENDA – OR CHANGES

APPROVAL OF CONSENT AGENDA

Regular Board Meeting Minutes – July 16, 2019
Clerk’s Warrants and Bills

COMMUNICATIONS

1. Plante Moran audit presentation of the Livingston regional sewer system.
2. Fire Service Report, July 31, 2019

PUBLIC REMARKS

UNFINISHED BUSINESS

NEW BUSINESS

1. Interviews and appointment of Board Trustee.
2. Resolution to establish guidelines for granting poverty exemptions from property taxes.
3. Resolution to adopt procedures for granting and removing real property exemptions.
4. Approval of Open Space Waiver application and certificate.
5. Gravel road improvement projects.
6. Request to purchase four desks for new building.
7. Closed session to discuss a real estate transaction.

MISCELLANEOUS BUSINESS

PUBLIC REMARKS

ADJOURNMENT

* * * * *

Supervisor Mike Cunningham Clerk Marcella Husted

Please note: The Public Remarks section appears twice on the agenda - once after Communications and once before Adjournment. Anyone wishing to address the Township Board may do so at these times. The Tyrone Township Board of Trustees has established a policy limiting the time a person may address the Township Board at a regular or at a special meeting during the Public Remarks section of the agenda to three minutes. The Board reserves the right to place an issue under the New Business section of the agenda if additional discussion is warranted or to respond later either verbally or in writing through an appropriately appointed Township Official. - Individuals with disabilities requiring auxiliary aids or services should contact the Tyrone Township Clerk at (810) 629-8631 at least seven days prior to the meeting.

CONSENT AGENDA

**TYRONE TOWNSHIP
PUBLIC HEARING & REGULAR BOARD MEETING
APPROVED MINUTES – JULY 16, 2019**

CALL TO ORDER

Supervisor Cunningham called the meeting of the Tyrone Township Board to order with the Pledge of Allegiance on July 16, 2019 at 7:00 p.m. at the Tyrone Township Hall.

ROLL CALL

Present: Supervisor Mike Cunningham, Treasurer Jennifer Eden, Clerk Marcella Husted, Trustees David Walker, Chuck Schultz, and Soren Pedersen.

PUBLIC HEARING

Supervisor Cunningham opened the public hearing at 7:00 pm. to review and hear objections to the Laurel Springs Waste Removal Project Special Assessment District. No comments or objections were made; no letters of objection were received. The Supervisor closed the public hearing and reopened the regular meeting at 7:00 p.m.

APPROVAL OF AGENDA – OR CHANGES

Trustee Walker moved to approve the agenda as presented. (Trustee Schultz seconded.) The motion carried; all ayes.

APPROVAL OF CONSENT AGENDA

**Regular Board Meeting Minutes – July 2, 2019
Treasurer's Report
Clerk's Warrants and Bills**

Trustee Schultz moved to approve the consent agenda as presented. (Treasurer Eden seconded.) The motion carried; all ayes.

COMMUNICATIONS

None.

PUBLIC REMARKS

Mr. Gilmer of Laurel Springs Subdivision commented how happy he was the road was getting paved.

UNFINISHED BUSINESS

None.

NEW BUSINESS

1. 2019-2020 Budget Amendment.

Trustee Walker moved to amend the 2019-2020 Budget-Building & Site Fund (as indicated below). (Trustee Schultz seconded.) The motion carried; all ayes.

Proposed Budget Amendments by Fund for Fiscal Year 2019/2020

Fund	Department	Account No.	Account Name	Current Budget	Current Balance as of 7/9/19	Suggested Amendment
PUBLIC IMPROVEMENT BLDG & SITE FUND		145-901.000-976.000	CAPITAL OUTLAY, BUILDING ADDITIONS	\$ 250,000.00	\$ 22,434.50	\$ 485,000.00
				\$ -	\$ -	\$ -

**TYRONE TOWNSHIP
PUBLIC HEARING & REGULAR BOARD MEETING
APPROVED MINUTES – JULY 16, 2019 – PAGE 2**

- 2. Resolution (3) to approve the project details and direct the preparation of the special assessment roll for the Laurel Springs Waste Removal Project.**

RESOLUTION #190703
TYRONE TOWNSHIP, LIVINGSTON COUNTY

LAUREL SPRINGS SUBDIVISION
WASTE REMOVAL PROJECT (2019)

**RESOLUTION APPROVING PROJECT DETAILS AND DIRECTING
THE PREPARATION OF THE SPECIAL ASSESSMENT ROLL**

WHEREAS, the Board of Trustees of the Township has determined to proceed with the establishment of a single waste hauler for the collection and disposal of garbage and rubbish within the Laurel Springs Subdivision in the Township as described in Exhibit A (the “Project”);

WHEREAS, prior to the first public hearing on the Project, the Board of Trustees of the Township received petitions requesting that the Board of Trustees of the Township proceed with the Project;

WHEREAS, the Board of Trustees of the Township has tentatively determined to use special assessments to raise the funds to pay the costs of the Project, and:

WHEREAS, the Township held a public hearing on the Project and the proposed Special Assessment District for the Project on July 6, 2019;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board of Trustees of the Township approves the completion of the Project and approves the plans and cost estimates for the Project, which are on file with the Township Clerk and which are identified as “Plans and Cost Estimates for the Laurel Springs Subdivision Waste Removal Project.”
2. The Board of Trustees of the Township determines that the petitions for the Project submitted to the Board of Trustees were sufficient to satisfy the requirements under Act No. 188, Michigan Public Acts of 1954, as amended for initiating an improvement project.
3. The Board of Trustees of the Township determines that the Special Assessment District for the Project shall consist of the parcels identified in Exhibit B. The term of the Special Assessment District shall be through March 31, 2030.
4. The Township Supervisor is directed to prepare the Special Assessment Roll for the Special Assessment District identified in Exhibit B. The Special Assessment Roll shall describe all the parcels of land to be assessed with the names of the respective record owners of each parcel, if known, and the total amount to be assessed against each parcel of land. When the

**TYRONE TOWNSHIP
PUBLIC HEARING & REGULAR BOARD MEETING
APPROVED MINUTES – JULY 16, 2019 – PAGE 3**

Township Supervisor completes the Special Assessment Roll, he shall affix his certificate to the roll, which certificate shall be substantially in the form of Exhibit C to this resolution.

5. All resolutions or parts of resolutions in conflict with this resolution are hereby rescinded.

RESOLVED BY: Trustee Schultz

SUPPORTED BY: Trustee Walker

VOTE: Pedersen, yes; Eden, yes; Schultz, yes; Walker, yes; Cunningham, yes; Husted, yes.

ADOPTION DATE: July 16, 2019

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on July 16, 2019, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Marcella Husted
Tyrone Township Clerk

Exhibit A
Description of the Project

The project (the “Project”) will consist of the establishment of a single waste hauler for the collection and disposal of garbage and rubbish along the following streets in the Laurel Springs subdivision in Tyrone Township: Dentonview Dr., Laurel Springs Blvd., Overlook Dr., and 12231 and 12245 White Lake Rd.

**TYRONE TOWNSHIP
PUBLIC HEARING & REGULAR BOARD MEETING
APPROVED MINUTES – JULY 16, 2019 – PAGE 4**

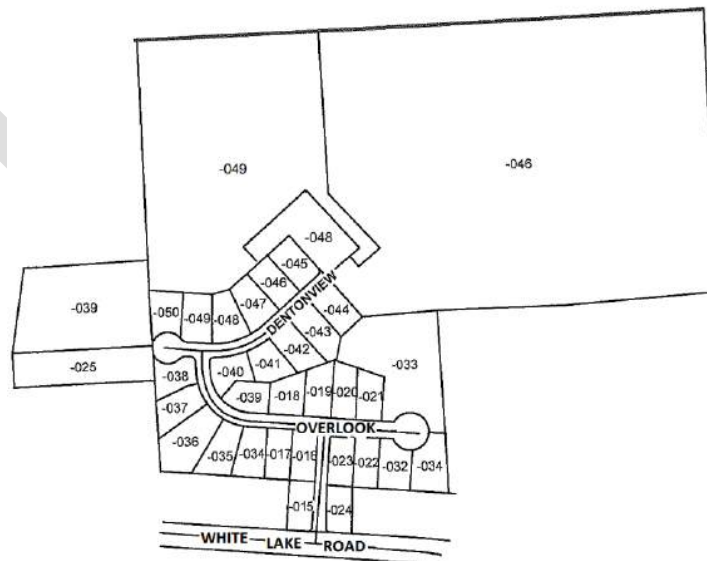
Exhibit B
Description of the Special Assessment District

**TYRONE TOWNSHIP
LAUREL SPRINGS SUBDIVISION WASTE REMOVAL PROJECT (2019)
SPECIAL ASSESSMENT DISTRICT**

The Tyrone Township Laurel Springs Subdivision Waste Removal Project (2019) Special Assessment District (the “Special Assessment District”) has been formed to specially assess the properties benefited from the Project described in Exhibit A. The proposed Special Assessment District is described as follows: All properties located in the Laurel Springs Subdivision in Tyrone Township. The Special Assessment District includes the properties shown in the Special Assessment District on the map attached as Appendix I and includes the specific properties that are identified by the following permanent parcel numbers:

4704-11-100-025	4704-11-101-016	4704-11-101-034	4704-11-101-043
4704-11-100-032	4704-11-101-017	4704-11-101-035	4704-11-101-044
4704-11-100-033	4704-11-101-018	4704-11-101-036	4704-11-101-045
4704-11-100-034	4704-11-101-019	4704-11-101-037	4704-11-101-046
4704-11-100-039	4704-11-101-020	4704-11-101-038	4704-11-101-047
4704-11-100-046	4704-11-101-021	4704-11-101-039	4704-11-101-048
4704-11-100-048	4704-11-101-022	4704-11-101-040	4704-11-101-049
4704-11-100-049	4704-11-101-023	4704-11-101-041	4704-11-101-050
4704-11-101-015	4704-11-101-024	4704-11-101-042	

**APPENDIX I
Map of Special Assessment District**



**TYRONE TOWNSHIP
PUBLIC HEARING & REGULAR BOARD MEETING
APPROVED MINUTES – JULY 16, 2019 – PAGE 5**

Exhibit C
Certificate

I, the undersigned, Supervisor of Tyrone Township, Livingston County, Michigan (the “Township”), acting pursuant to a resolution duly adopted by the Township Board of the Township on July 16, 2019 (the “Resolution”) certify that (1) the attached special assessment roll for the Tyrone Township Laurel Springs Subdivision Waste Removal Project (2019) Special Assessment District, to which this Certificate is affixed, was made pursuant to the Resolution and (2) in making such roll, I have, according to my best judgment, conformed in all respects to the directions contained in the Resolution and the statutes of the State of Michigan, including Act No. 188, Public Acts of Michigan, 1954, as amended.

Dated: July 16, 2019

Mike Cunningham
Tyrone Township Supervisor

- 3. Resolution (4) to acknowledge the filing of the special assessment roll, schedule a public hearing, and direct the issuance of statutory notices for the Laurel Springs Waste Removal Project.**

RESOLUTION #190704
TYRONE TOWNSHIP, LIVINGSTON COUNTY

LAUREL SPRINGS SUBDIVISION
WASTE REMOVAL PROJECT (2019)

**RESOLUTION ACKNOWLEDGING THE FILING OF THE SPECIAL ASSESSMENT
ROLL, SCHEDULING A HEARING, DIRECTING THE ISSUANCE OF STATUTORY
NOTICES AND RATIFYING PREVIOUS ACTIONS**

WHEREAS, the Board of Trustees of the Township has determined to proceed with the establishment of a single waste hauler for the collection and disposal of garbage and rubbish within the Laurel Springs Subdivision in the Township as described in Exhibit A (the “Project”);

WHEREAS, the Board of Trustees of the Township has tentatively determined to use special assessments to raise the funds to pay the costs of the Project;

WHEREAS, the Special Assessment District for the Project has been determined by the Board of Trustees of the Township;

WHEREAS, the Board of Trustees of the Township has directed the Township Supervisor to prepare the proposed Special Assessment Roll; and

**TYRONE TOWNSHIP
PUBLIC HEARING & REGULAR BOARD MEETING
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WHEREAS, the Township Supervisor has prepared the Special Assessment Roll entitled “Special Assessment Roll for the Tyrone Township Laurel Springs Subdivision Waste Removal Project (2019)” (the “Proposed Roll”) and has filed the Proposed Roll with the Township Clerk;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board of Trustees of the Township acknowledges that the Township Supervisor has filed the Proposed Roll with the Township Clerk.
2. The Board of Trustees of the Township acknowledges that the Township Supervisor has certified that (a) the Proposed Roll was prepared in accordance with the direction of the Board of Trustees of the Township and (b) the Proposed Roll was prepared in accordance with the laws of the State of Michigan.
3. In accordance with Act No. 188, Michigan Public Acts of 1954, as amended, and the laws of the State of Michigan, there shall be a public hearing on the Proposed Roll.
4. The public hearing will be held on August 20, 2019 at 7:00 p.m. at the Tyrone Township Offices, 10408 Center Road, Fenton, Michigan.
5. The Township Clerk is directed to mail, by first class mail, a notice of the public hearing to each owner of or party in interest in property to be assessed, whose name appears upon the last Township tax assessment records. The last Township tax assessment records means the last assessment roll for ad valorem tax purposes which has been reviewed by the Township board of review, as supplemented by any subsequent changes in the names or addresses of such owners or parties listed thereon. The notice to be mailed by the Township Clerk shall be similar to the notice attached as Exhibit B and shall be mailed by first class mail on or before July 30, 2019.
6. The Township Clerk is directed to publish a notice of the public hearing in the Tri-County Times, a newspaper of general circulation within the Township. The notice shall be published twice, once on or before August 4, 2019 and once on or before August 18, 2019. The notice shall be in a form substantially similar to the notice attached as Exhibit B.
7. All previous actions taken to date of the Board of Trustees of the Township and of the Township officials with respect to the Project are hereby ratified and approved.
8. All resolutions or parts of resolutions in conflict with this resolution are hereby rescinded.

RESOLVED BY: Trustee Schultz
SUPPORTED BY: Trustee Walker

**TYRONE TOWNSHIP
PUBLIC HEARING & REGULAR BOARD MEETING
APPROVED MINUTES – JULY 16, 2019 – PAGE 7**

VOTE: Eden, yes; Schultz, yes; Pedersen, yes; Cunningham, yes; Walker, yes; Husted, yes.

ADOPTION DATE: July 16, 2019

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on July 16, 2019, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Marcella Husted
Tyrone Township Clerk

Exhibit A
Description of the Project

The project (the “Project”) will consist of the establishment of a single waste hauler for the collection and disposal of garbage and rubbish along the following streets in the Laurel Springs subdivision in Tyrone Township: Dentonview Dr., Laurel Springs Blvd., Overlook Dr., and 12231 and 12245 White Lake Rd.

Exhibit B

Form of Notice of Public Hearing Upon Special
Assessment Roll for the Tyrone Township
Laurel Springs Subdivision Waste Removal Project (2019)
Special Assessment District

Tyrone Township
Livingston County, Michigan

**NOTICE OF PUBLIC HEARING UPON SPECIAL
ASSESSMENT ROLL FOR THE TYRONE TOWNSHIP
LAUREL SPRINGS SUBDIVISION WASTE REMOVAL PROJECT (2019)
SPECIAL ASSESSMENT DISTRICT**

**TYRONE TOWNSHIP
PUBLIC HEARING & REGULAR BOARD MEETING
APPROVED MINUTES – JULY 16, 2019 – PAGE 8**

NOTICE IS HEREBY GIVEN:

(1) The Township Board of Tyrone Township, Livingston County, Michigan (the “Township”) in accordance with the laws of the State of Michigan, has determined to levy special assessments against lands in the TYRONE TOWNSHIP LAUREL SPRINGS SUBDIVISION WASTE REMOVAL PROJECT (2019) SPECIAL ASSESSMENT DISTRICT (the “District”) that will be benefited by the establishment of a single waste hauler to collect and dispose of garbage and rubbish in the Township. The District consists of the properties identified on the map below and is more specifically identified by the following property identification numbers:

4704-11-100-025	4704-11-101-016	4704-11-101-034	4704-11-101-043
4704-11-100-032	4704-11-101-017	4704-11-101-035	4704-11-101-044
4704-11-100-033	4704-11-101-018	4704-11-101-036	4704-11-101-045
4704-11-100-034	4704-11-101-019	4704-11-101-037	4704-11-101-046
4704-11-100-039	4704-11-101-020	4704-11-101-038	4704-11-101-047
4704-11-100-046	4704-11-101-021	4704-11-101-039	4704-11-101-048
4704-11-100-048	4704-11-101-022	4704-11-101-040	4704-11-101-049
4704-11-100-049	4704-11-101-023	4704-11-101-041	4704-11-101-050
4704-11-101-015	4704-11-101-024	4704-11-101-042	

(2) The proposed special assessment roll for the District (the “Roll”) has been prepared and is now on file in the office of the Township Clerk and is available at such office for public examination during the hours the Township Office is regularly open to the public for business.

(3) The Township Board will conduct a public hearing beginning at 7:00 p.m., local time, on August 20, 2019, at the Tyrone Township Offices, 10408 Center Road, Fenton, Michigan, to explain and answer questions pertaining to the Roll and to hear objections to the Roll. Any person objecting to the Roll must file his or her objections before the close of the public hearing or within such additional time (if any) as the Township Board may grant.

(4) The owner or other person having an interest in property that is specially assessed is entitled to file a written appeal with the Michigan Tax Tribunal within 30 days after confirmation of the Roll. However, appearance and protest at the public hearing are required by law in order to appeal the special assessment to the Michigan Tax Tribunal. An owner or other party in interest or his or her agent may (i) appear in person at the hearing to protest the assessment or (ii) file an appearance and protest by letter before the close of the hearing. The Township Board will maintain a record of the persons who appear and protest at the hearing. If the hearing is terminated or adjourned for the day before a party is provided the opportunity to be heard, a party whose appearance was so recorded shall be considered to have protested the special assessment in person.

This notice is given by order of the Tyrone Township Board.

**TYRONE TOWNSHIP
PUBLIC HEARING & REGULAR BOARD MEETING
APPROVED MINUTES – JULY 16, 2019 – PAGE 9**

Dated: July 16, 2019

Marcella Husted
Tyrone Township Clerk

Map of Special Assessment District

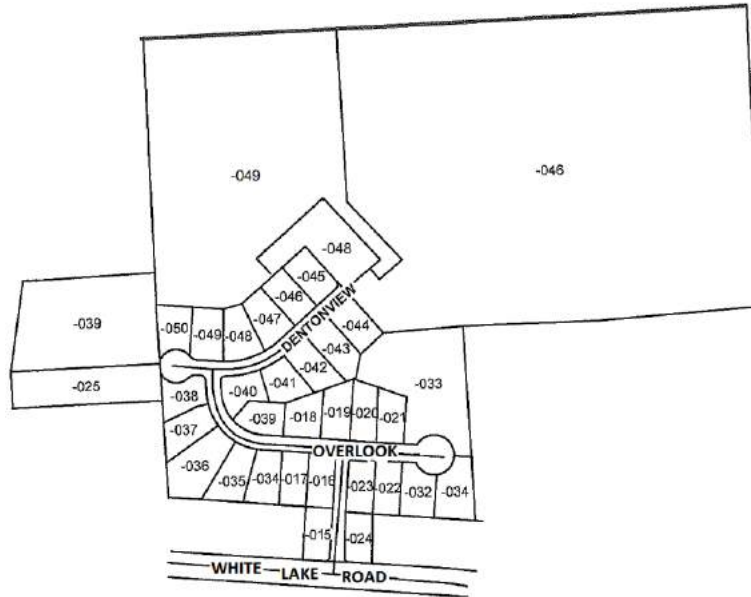


Exhibit C

Affidavit of Mailing

STATE OF MICHIGAN)
) ss.
COUNTY OF LIVINGSTON)

MARCELLA HUSTED, being first duly sworn, deposes and says that she personally prepared for mailing, and did on July 30, 2019, send by first class mail, the notice of hearing, a true copy of which is attached hereto, to each record owner of or party in interest in all property to be assessed for the improvement described therein, is shown on the last local tax assessment records of the Township of Tyrone; that she personally compared the address on each envelope against the list of property owners as shown on the current tax assessment rolls of the Township; that each envelope contained therein such notice and was securely sealed with postage fully prepaid for first class mail delivery and plainly addressed; and that she personally placed all of such envelopes in a United States Post Office receptacle on the above date.

Marcella Husted
Tyrone Township Clerk

**TYRONE TOWNSHIP
PUBLIC HEARING & REGULAR BOARD MEETING
APPROVED MINUTES – JULY 16, 2019 – PAGE 10**

Subscribed and sworn to before me
this 30th day of July, 2019.

Notary Public, Genesee County, MI
Acting in the County of Livingston
My commission expires _____

4. Zoning Ordinance Amendment- to include a definition and clarify submerged land beneath lakes.

RESOLUTION #190705
TYRONE TOWNSHIP, LIVINGSTON COUNTY

TO ADOPT AMENDMENTS TO ZONING ORDINANCE NO. 36

SUBMERGED LAND AND LOT AREA CALCULATIONS

(See attachment for amendments)

The amendments to Zoning Ordinance #36 Lot Area for Land Divisions: Article 2, Section 2.01 Definitions- to add a definition for submerged land; and Article 20, Section 20.02 Footnotes to Schedule of Regulations (Note W) - to clarify submerged land beneath a lake cannot be included in the minimum land area required for a land division.

RESOLVED BY: Trustee Schultz
SUPPORTED BY: Treasurer Eden

VOTE: Schultz, yes; Pedersen, yes; Cunningham, yes; Walker, yes; Eden, yes; Husted, yes.

ADOPTION DATE: July 16, 2019

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on July 16, 2019, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Marcella Husted
Tyrone Township Clerk

**TYRONE TOWNSHIP
PUBLIC HEARING & REGULAR BOARD MEETING
APPROVED MINUTES – JULY 16, 2019 – PAGE 11**

5. Zoning Ordinance Amendment-to opt out, therefore prohibit, recreational marijuana establishments/facilities.

RESOLUTION #190706
TYRONE TOWNSHIP, LIVINGSTON COUNTY

TO ADOPT AMENDMENTS TO ZONING ORDINANCE NO. 36

RECREATIONAL MARIJUANA ESTABLISHMENTS/FACILITIES

The amendment to Zoning Ordinance #36 added Section 21.59 Recreational Marijuana (Marihuana) Uses:

- A. Licensed Recreational Marijuana Establishments/Facilities. Tyrone Township elects to opt out, and therefore prohibits, any and all establishments eligible to be licensed for recreational Marijuana uses by the State of Michigan and/or Tyrone Township, inclusive of qualifying Adult-Use (Recreational) Marijuana facilities, in all zoning districts.

RESOLVED BY: Trustee Walker
SUPPORTED BY: Treasurer Eden

VOTE: Cunningham, yes; Walker, yes; Eden, yes; Schultz, yes; Pedersen, yes; Husted, yes.

ADOPTION DATE: July 16, 2019

CERTIFICATION OF THE CLERK

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Marcella Husted
Tyrone Township Clerk

**TYRONE TOWNSHIP
PUBLIC HEARING & REGULAR BOARD MEETING
APPROVED MINUTES – JULY 16, 2019 – PAGE 12**

6. Zoning Ordinance Amendment-to allow for utility scale solar energy facilities.

RESOLUTION #190707
TYRONE TOWNSHIP, LIVINGSTON COUNTY
TO ADOPT AMENDMENTS TO ZONING ORDINANCE NO. 36
UTILITY SCALE SOLAR FARM REGULATIONS

(See attachment for amendments)

The amendments to Zoning Ordinance #36, Articles 2, 4, 12A, 16A and 22 modified commercial solar energy production requirements.

RESOLVED BY: Trustee Schultz
SUPPORTED BY: Clerk Husted

VOTE: Eden, yes; Schultz, yes; Pedersen, yes; Cunningham, yes; Husted, yes; Walker, abstained
(owns property in negotiations with solar company).

ADOPTION DATE: July 16, 2019

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on July 16, 2019, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Marcella Husted
Tyrone Township Clerk

**TYRONE TOWNSHIP
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7. Request to adopt the resolution acknowledging the 5-year review and ratification of the 2012 Master Plan.

RESOLUTION #190708
TYRONE TOWNSHIP, LIVINGSTON COUNTY

REVIEW AND RATIFICATION
MASTER PLAN (ADOPTED NOVEMBER 2012)

The Tyrone Township Board adopted the following resolution accepting the Planning Commission's review and ratification of the Master Plan adopted November 2012.

RESOLVED BY: Trustee Walker
SUPPORTED BY: Trustee Schultz

VOTE: Pedersen, yes; Schultz, yes; Eden, yes; Cunningham, yes; Walker, yes; Husted, yes.

ADOPTION DATE: July 16, 2019

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on July 16, 2019, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Marcella Husted
Township Clerk

RESOLUTION OF REVIEW AND RATIFICATION
MASTER PLAN (ADOPTED NOVEMBER 2012)

TYRONE TOWNSHIP PLANNING COMMISSION
LIVINGSTON COUNTY, MICHIGAN

WHEREAS, the Michigan Planning Enabling Act (Public Act 33 of 2008), as amended, provides for a planning commission to prepare and adopt a Master Plan for physical development of the community; and

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WHEREAS, the Tyrone Township Planning Commission (the “Planning Commission”) has prepared such a Master Plan for the Township’s physical development in compliance with the Michigan Planning Enabling Act, including relevant charts, maps and text, through a process that included substantial public participation, culminating in the adoption of a master plan for the Township in November 2012; and

WHEREAS, the Michigan Planning Enabling Act also provides, in Section 45, for a planning commission to review a communities master plan at least every five years and determine whether it should be amended or a new plan should be adopted; and

WHEREAS, the Planning Commission observes that the demographics of the Township are very stable, as evidenced by data recently collected and published by Livingston County as part of its adoption of a master plan for the County in 2018; and

WHEREAS, the Planning Commission has undertaken a detailed review of the Township’s Master Plan, as adopted in November 2012 (the “Tyrone Township Master Plan”), during a work session held on May 22, 2019, and has found that the content of the plan still accurately reflects the character and policy of the Township; and

WHEREAS, through its review, the Planning Commission noted the following, non-substantive items that should be updated when a new master plan is adopted in the future:

1. On Page 8, the reference to the manner in which the Township’s open space preservation policies have been implemented is outdated, referring to an earlier approach that the larger lot areas and widths now utilized.
2. On Page 9, the photo shows a water tower that no longer exists.
3. On Page 10, the text refers to Kmart, which has since closed.
4. On Page 11, the text refers to Walmart, which has since closed.
5. On the title page following Page 22, the photo shows the aforementioned water tower that no longer exists and does not show the current configuration of the store.
6. On Page 46, the reference to Fenton Sand & Gravel should be updated to include its current name and should refer to it being on Denton Hill Road; the paintball facility referenced has closed.
7. On Page 47, Woody’s should also be referred to as a gas station.
8. On Page 67, capacity information should be updated.
9. On Page 72, it should be noted that the Loose Center has been rebuilt after the fire.
10. On Page 76, the aforementioned paintball facility should be deleted and reference should be made to the following additional amenities:
 - a. Sunken Gardens;
 - b. Truck Road walking trail;
 - c. Shiawassee Watershed activities;
 - d. Lyle and Mary Rizor Nature Sanctuary.
11. On Page 91, the manner of implementing the open space policy should be updated, as mentioned above.

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NOW THEREFORE, the Planning Commission hereby ratifies the Tyrone Township Master Plan and recommends that the Township Board do the same.

Motion by David Wardin to adopt the resolution, supported by Al Pool.

AYES: Meisel, Wardin, Schulze, Erickson, Pool, Wood.

NAYS: None.

ABSENT: Green.

Resolution declared adopted by majority vote.

MISCELLANEOUS BUSINESS

None.

PUBLIC REMARKS

A resident reported gun fire over Ore Creek near Lake Shannon.

ADJOURNMENT

Trustee Walker moved to adjourn. (Trustee Pedersen seconded.) The motion carried; all ayes.
The meeting adjourned at 7:13 p.m.

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 001 STATE BANK COMMON ACCOUNT					
07/17/2019	001	21952	297	BLUE CROSS BLUE SHIELD OF MICHIGAN	5,901.42
07/17/2019	001	21953	08	MCKENNA ASSOCIATES, INC.	1,453.60
07/17/2019	001	21954	RUNYAN LAK	RUNYAN LAKE INCORPORATED	75.00
07/17/2019	001	21955	SPICER	SPICER GROUP	6,009.25
07/17/2019	001	21956	PRESERVE	THE PRESERVE CONDOMINIUM HOA	75.00
07/17/2019	001	21957	182	TOP OF THE PINES	75.00
07/17/2019	001	21958	VOYA	VOYA INSTITUTIONAL TRUST COMPANY	1,355.00
07/30/2019	001	21959	AMERIGUARD	AMERIGUARD SELF MINI STORAGE	80.00
07/30/2019	001	21960	CHASE CARD	CHASE CARD SERVICE	450.01
07/30/2019	001	21961	GRIFFIN	GRIFFIN PEST SOLUTIONS, INC	44.00
07/30/2019	001	21962	439	REPUBLIC SERVICES#237	3,092.44
07/30/2019	001	21963	RITTERS	RITTER'S CLEANING SERVICE	660.00
07/30/2019	001	21964	VOYA	VOYA INSTITUTIONAL TRUST COMPANY	160.00
001 TOTALS:					
Total of 13 Checks:					19,430.72
Less 0 Void Checks:					0.00
Total of 13 Disbursements:					19,430.72
Bank 022 STATE BANK - PUBLIC SAFETY checking					
07/17/2019	022	1147	176	HARTLAND AREA FIRE DEPARTMENT	7,095.00
022 TOTALS:					
Total of 1 Checks:					7,095.00
Less 0 Void Checks:					0.00
Total of 1 Disbursements:					7,095.00
Bank 108 TAX FUND FLAGSTAR					
07/17/2019	108	2596	806	FENTON SCHOOLS	40,676.30
07/17/2019	108	2597	GISD	GISD	20,804.65
07/17/2019	108	2598	706	HARTLAND CONSOLIDATED SCHOOLS	15,598.46
07/17/2019	108	2599	LESA	LESA	17,371.96
07/17/2019	108	2600	REFUND TAX	LEVIN CARL	10.00
07/17/2019	108	2601	945	LINDEN COMMUNITY SCHOOLS	21,983.04
07/17/2019	108	2602	871	LIVINGSTON COUNTY TREASURER	281,043.66
108 TOTALS:					
Total of 7 Checks:					397,488.07
Less 0 Void Checks:					0.00
Total of 7 Disbursements:					397,488.07
Bank 112 FLAGSTAR CHECKING - SA ROAD IMPROVEMENTS					
07/17/2019	112	1025	SPICER	SPICER GROUP	2,688.00
07/30/2019	112	1026	288	SOURCE MEDIA LLC	1,080.00
07/30/2019	112	1027	96	TYRONE TOWNSHIP	16,153.88
112 TOTALS:					
Total of 3 Checks:					19,921.88
Less 0 Void Checks:					0.00
Total of 3 Disbursements:					19,921.88
Bank 203 TRUST & AGENCY 701 CKG					
07/17/2019	203	1796	CROMAINE	CROMAINE LIBRARY	6.27
07/17/2019	203	1797	706	HARTLAND CONSOLIDATED SCHOOLS	35.95
07/17/2019	203	1798	LESA	LESA	14.73
07/17/2019	203	1799	871	LIVINGSTON COUNTY TREASURER	44.10
07/17/2019	203	1800	96	TYRONE TOWNSHIP	8.56
203 TOTALS:					
Total of 5 Checks:					109.61
Less 0 Void Checks:					0.00
Total of 5 Disbursements:					109.61

07/31/2019 11:27 AM
User: Casey
DB: Tyrone

CHECK REGISTER FOR TYRONE TOWNSHIP
CHECK DATE FROM 07/12/2019 - 07/31/2019

Page: 2/2

Check Date	Bank	Check	Vendor	Vendor Name	Amount
------------	------	-------	--------	-------------	--------

REPORT TOTALS:

Total of 29 Checks:					444,045.28
Less 0 Void Checks:					0.00
Total of 29 Disbursements:					<u>444,045.28</u>

COMMUNICATION #1

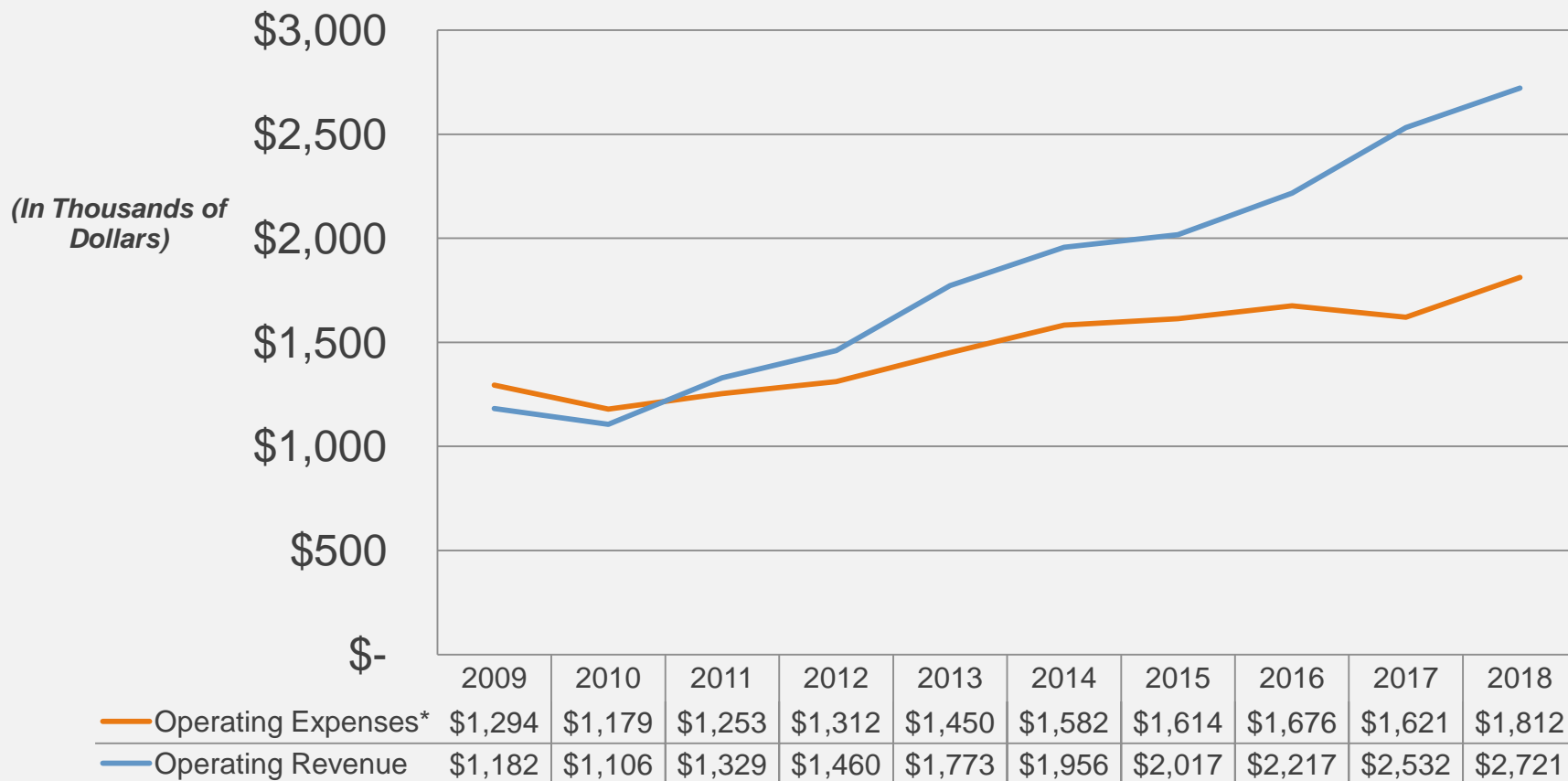
plantemoran.com



■ Livingston Regional Sewer System Audit Presentation

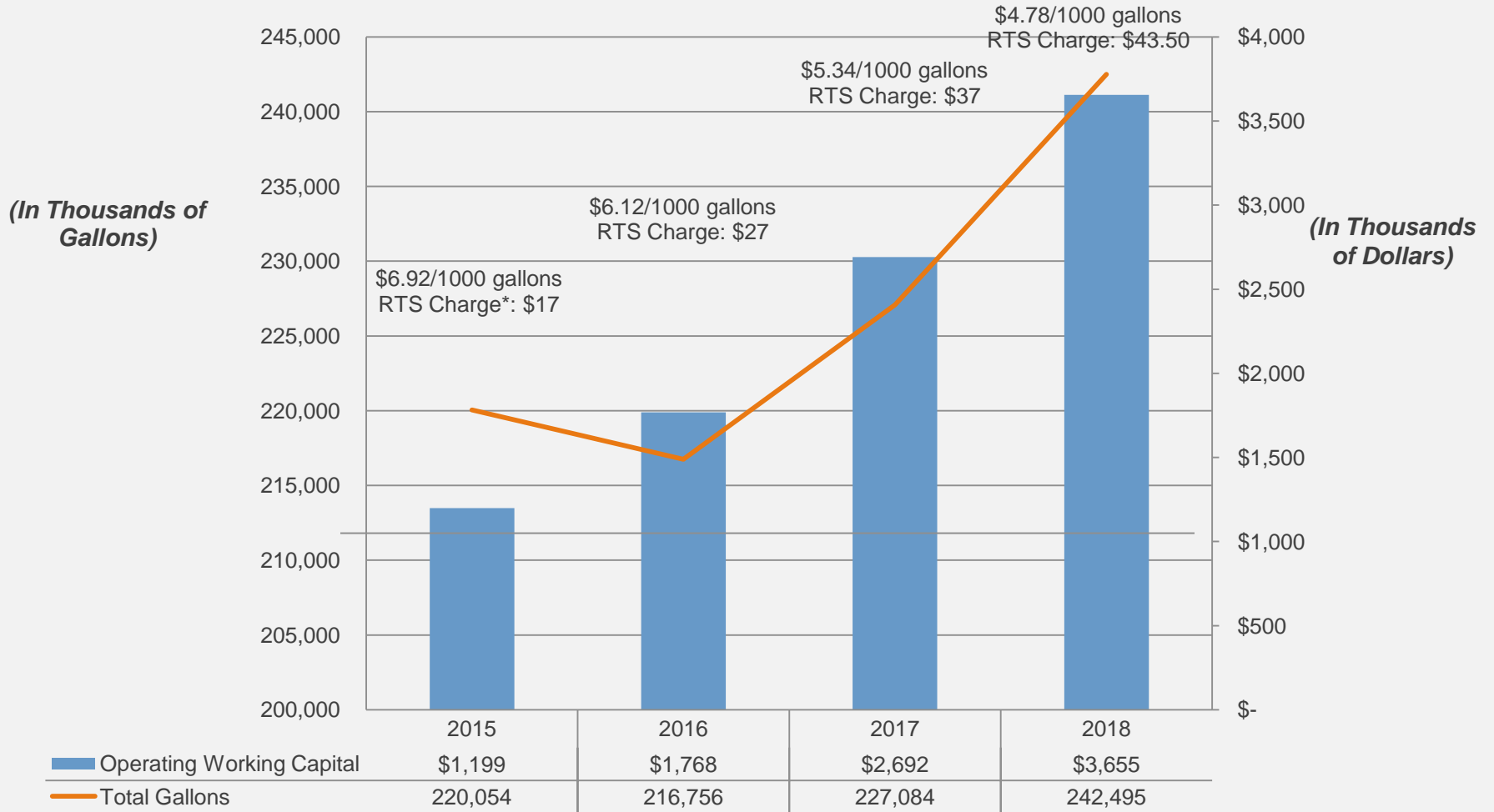
FOR YEAR ENDED DECEMBER 31, 2018

Livingston Regional Sewer System Operating Revenue vs Expenses Years Ended December 31



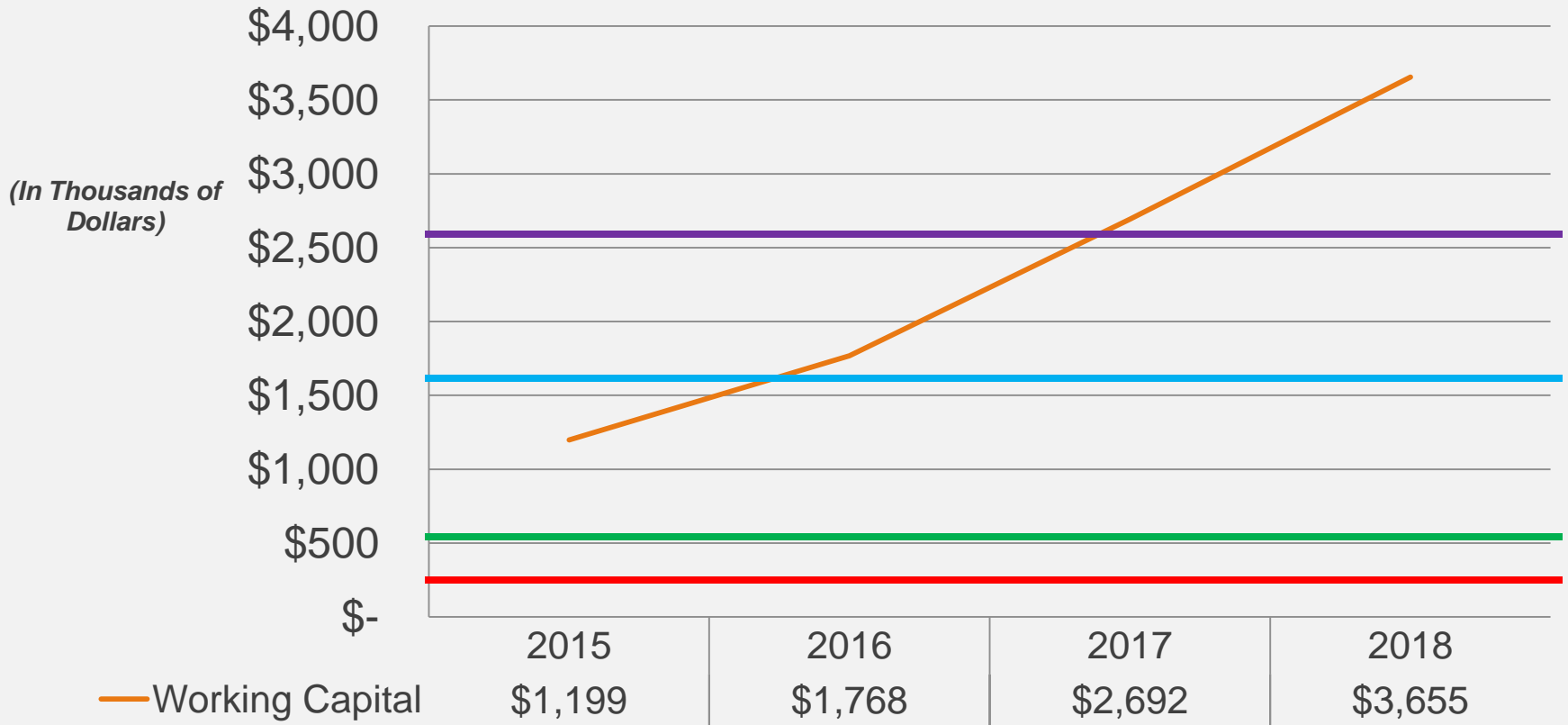
* Operating expenses does not include depreciation. It does include interest and principle expense related to non-reimbursed long-term debt and operating expenditures related to capital asset additions.

Livingston Regional Sewer System Flow History - With Changes in Operating Working Capital and Capital Reserves Years Ended December 31



* Readiness to Serve (RTS) Charge

Livingston Regional Sewer System Working Capital Years Ended December 31



Red Line - Operating Reserve Threshold

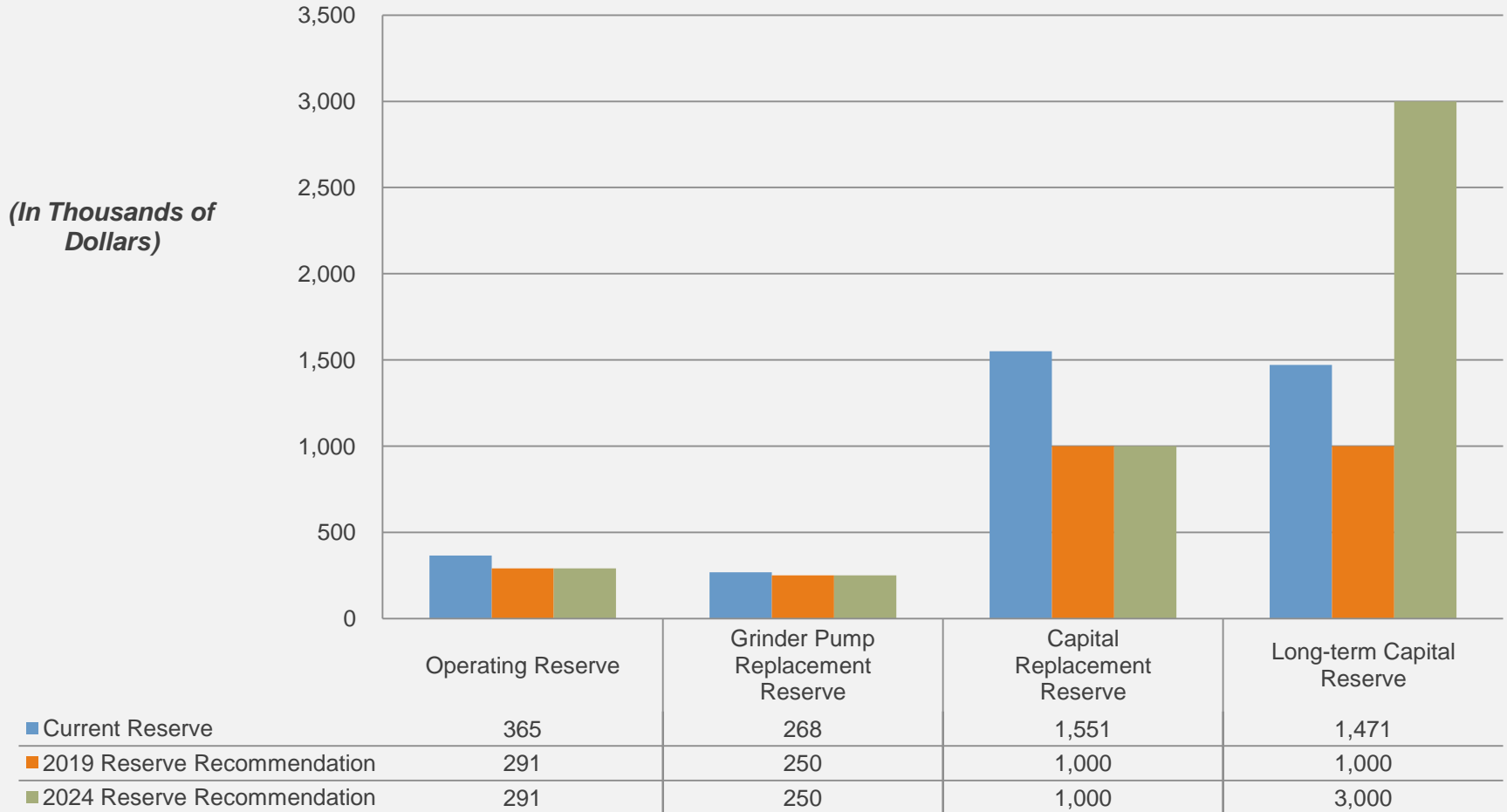
Green Line – Operating Reserve plus Grinder Pump Replacement Reserve

Blue Line – Operating Reserve plus Grinder Pump Replacement Reserve plus Capital Replacement Reserve

Purple Line – Operating Reserve plus Grinder pump Replacement Reserve plus Capital Replacement Reserve plus Long-term Capital Replacement Reserve

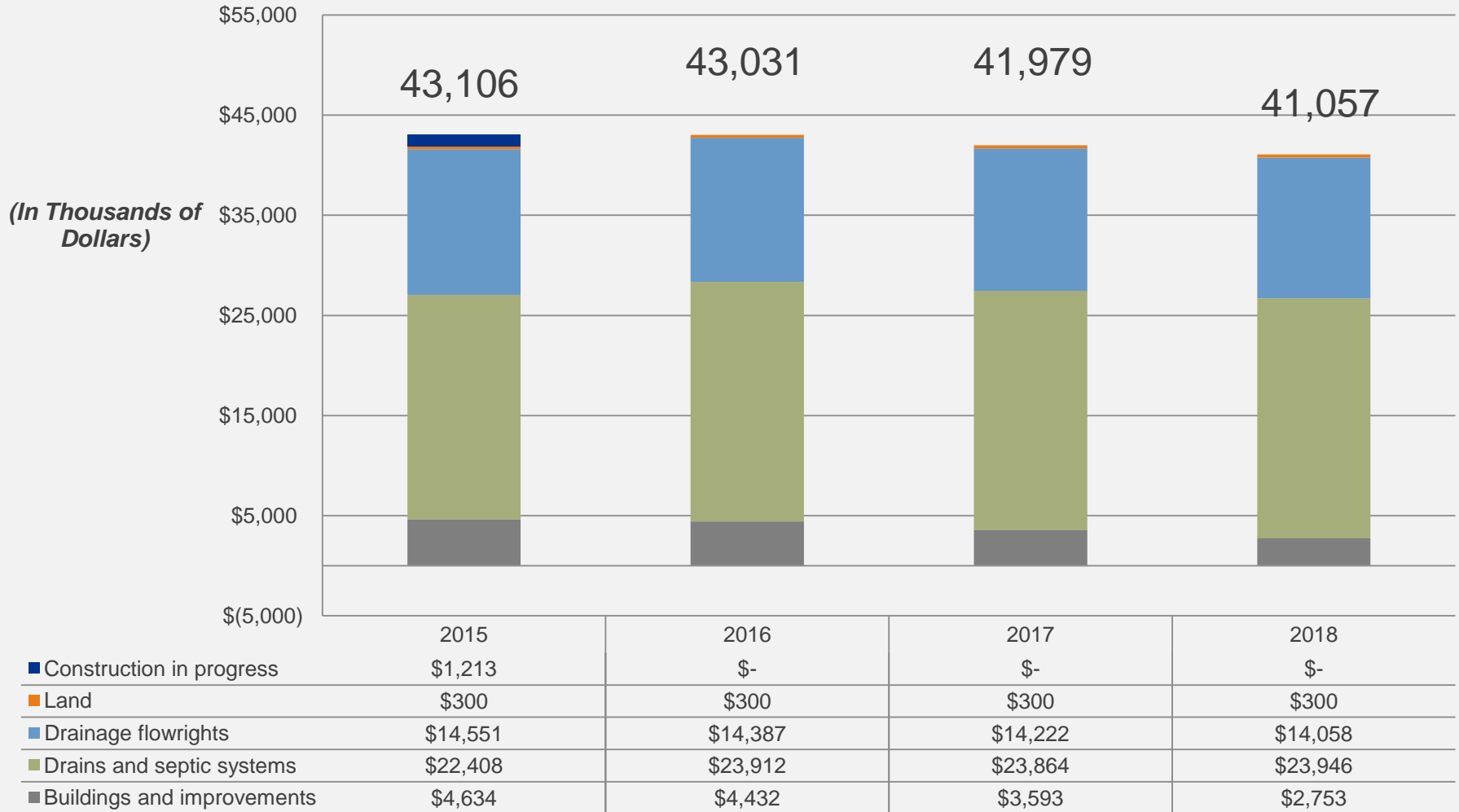
Note these are the working capital goals for 2019

Livingston Regional Sewer System Working Capital Goals Years Ended December 31

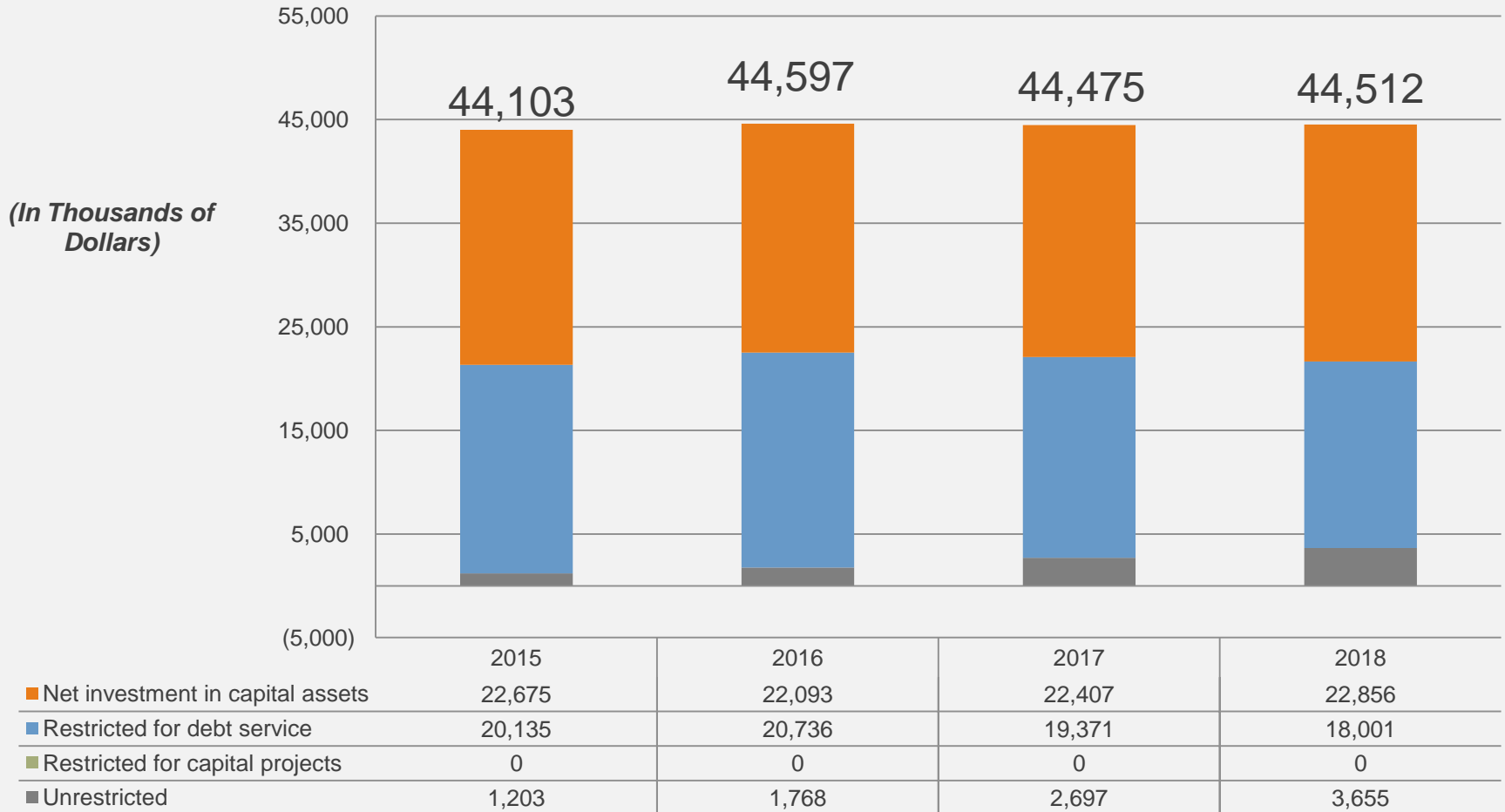


Reserve recommendation based on Utility Rate Study dated November 12, 2014

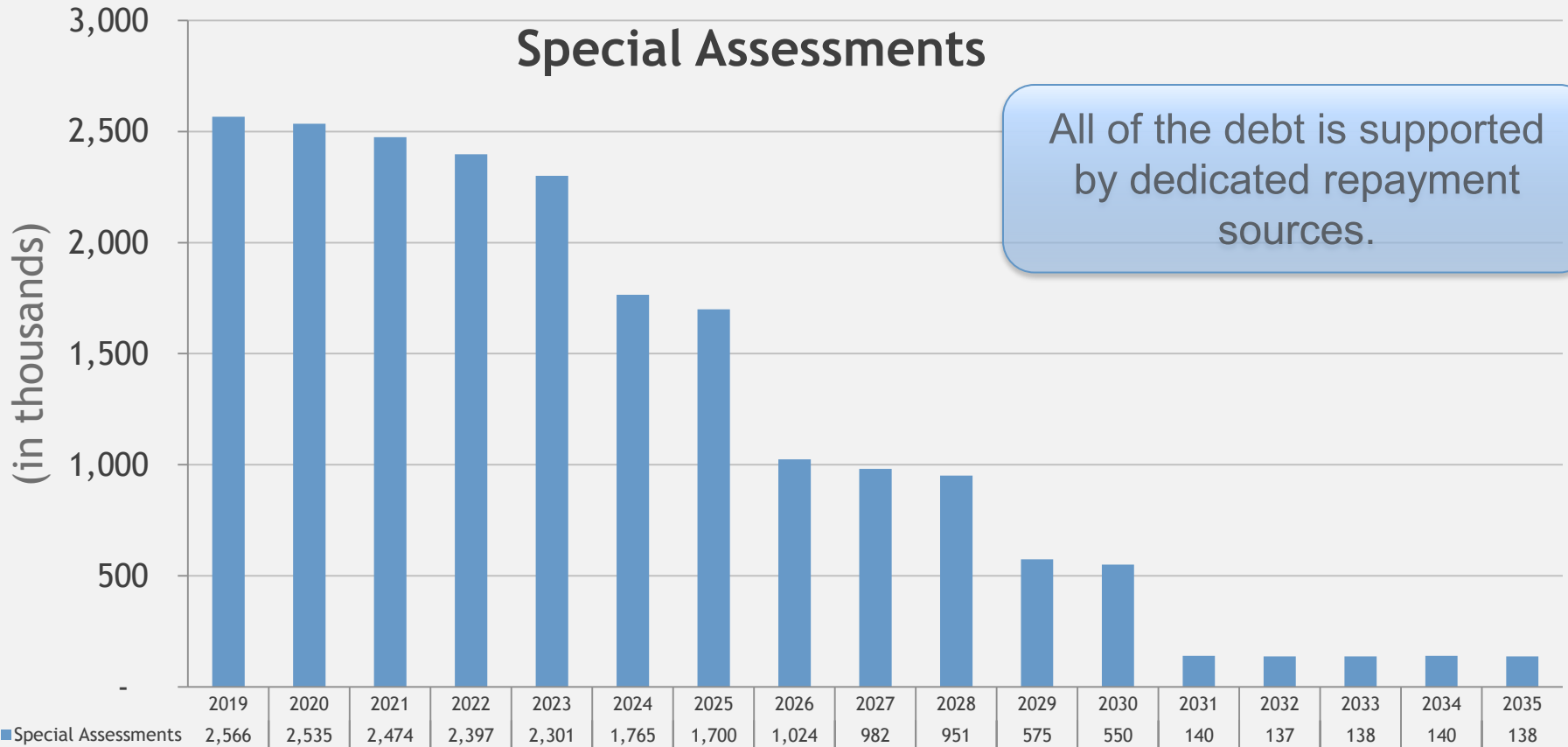
Livingston Regional Sewer System Capital Asset - Net of Accumulated Depreciation Years Ended December 31



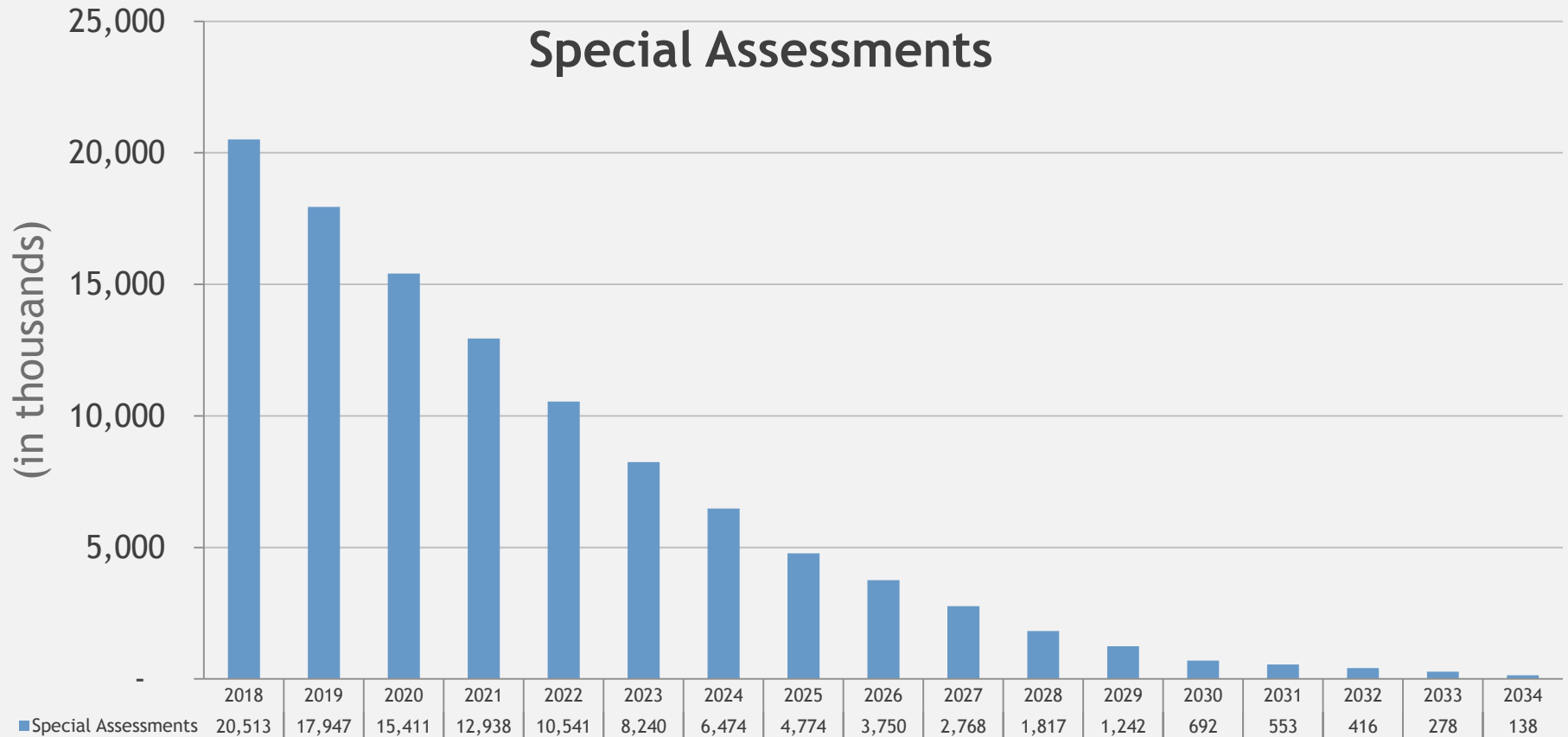
Livingston Regional Sewer System Net Position History Years Ended December 31

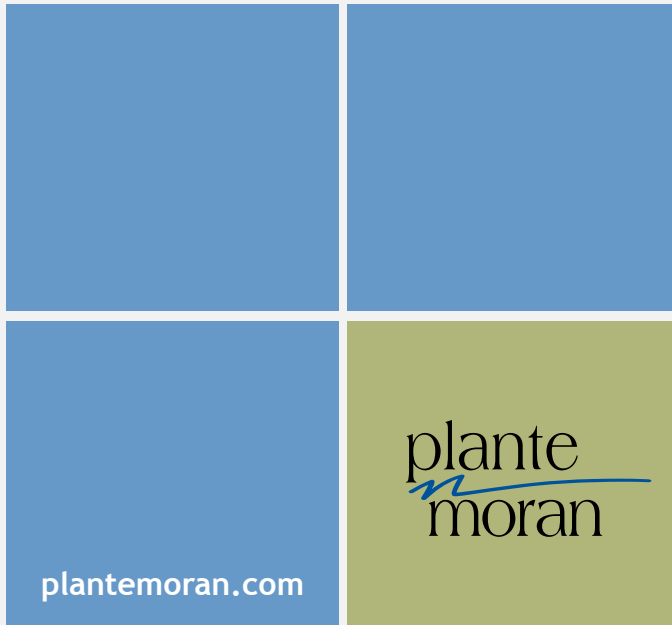


Livingston Regional Sewer System Schedule of Future Debt Service Payments Activities - Aggregated by Repayment Source



Livingston Regional Sewer System Outstanding Debt - Principal and Interest Aggregated by Repayment Source





William Brickey, CPA -Partner
313.496.7231
william.brickey@plantemoran.com

Thomas Kempa, CPA – Manager
313.496.7237
thomas.kempa@plantemoran.com

 **THANK YOU**

COMMUNICATION #2

EMERGENCY SERVICES BILLED TO TYRONE TOWNSHIP

	CITY OF FENTON		FENTON TWP		HARTLAND		MONTHLY \$ TOTALS	BILLABLE
	# RUNS	\$1,419.00	# RUNS	\$1,419.00	# RUNS	\$1,419.00		
	# MEDICAL	\$400.00	# MEDICAL	\$400.00	# MEDICAL	\$400.00		
	#EXCEPTION	\$500.00	#EXCEPTIO	\$500.00	#EXCEPTIO	\$500.00		
Apr-19	1 Excp 8	\$10,433	4	\$5,676	5	\$7,095	\$23,204	
May-19	(3)-1 Med 14	\$19,866	5	\$7,095	7	\$9,933	\$36,894	\$3,238.00
Jun-19	(1)-1 Excp 13	\$17,528	(2) 4	\$5,676	(3) 7	\$9,933	\$33,137	\$8,514.00
Jul-19								
Aug-19								
Sep-19								
Oct-19								
Nov-19								
Dec-19								
Jan-20								
Feb-20								
Mar-20								
Excp	1	\$500						
MED								
YTD TOTALS	35	\$47,827	11	\$18,447	8	\$26,961	\$93,235	\$11,752
YTD RUNS								
YTD Excp	2	\$500						
YTD MED	1	\$400						

CITY OF FENTON OUTSTANDING FIRE RUNS

INCIDENT DATE	INCIDENT #	BALANCE	STATUS
Jun-17	234	\$355.00	PAYMENT PLAN
Jul-17	306	\$885.00	PAYMENT PLAN
Feb-18	80	\$705.00	PAYMENT PLAN
May-19	163	\$1,419.00	INVOICED
May-19	164	\$400.00	INVOICED
Jun-19	190	\$1,419.00	INVOICED

**CITY OF FENTON FIRE RUNS
COLLECTION ACCOUNTS**

	A	B	C	D
1	INCIDENT DATE	INCIDENT	BALANCE	STATUS
2				
3				
4	Feb-16	53	\$1,391.00	COLLECTIONS
6	Apr-14	176	\$819.00	COLLECTIONS
7	Feb-16	62	\$1,391.00	COLLECTIONS
9	Mar-16	76	\$1,391.00	COLLECTIONS
10	Aug-15	283	\$350.00	COLLECTIONS
11	Oct-15	354	\$390.00	COLLECTIONS
12	Jun-16	197	\$1,391.00	COLLECTIONS
13	Jun-16	225	\$1,391.00	COLLECTIONS
14	Jun-16	226	\$1,391.00	COLLECTIONS
15	Jul-16	285	\$1,391.00	COLLECTIONS
16	Jul-16	296	\$1,391.00	COLLECTIONS
17	Aug-16	322	\$1,391.00	COLLECTIONS
18	Sep-16	371	\$1,391.00	COLLECTIONS
19	Aug-16	436	\$1,391.00	COLLECTIONS
20	Nov-16	461	\$1,391.00	COLLECTIONS
21	Jan-17	49	\$1,391.00	COLLECTIONS
22	Mar-17	371	\$1,391.00	COLLECTIONS
23	Mar-17	120	\$400.00	COLLECTIONS
24	Mar-17	125	\$1,391.00	COLLECTIONS
25	Jun-17	235	\$1,405.00	COLLECTIONS
26	Jul-17	323	\$400.00	COLLECTIONS
27	Jul-17	328	\$1,405.00	COLLECTIONS
28	Oct-17	414	\$858.52	COLLECTIONS
29	Oct-17	426	\$1,405.00	COLLECTIONS
30	Oct-17	431	\$1,405.00	COLLECTIONS
31	Nov-17	468	\$1,405.00	COLLECTIONS
32	Nov-17	483	\$1,405.00	COLLECTIONS
33	Jan-18	22	\$1,405.00	COLLECTIONS
34	Jan-18	27	\$1,405.00	COLLECTIONS
35	Mar-18	117	\$1,405.00	COLLECTIONS
36	Jul-18	296	\$1,419.00	COLLECTIONS
37	Aug-18	345	\$1,182.00	COLLECTIONS
38	Nov-18	438	\$1,419.00	COLLECTIONS
39	Nov-18	484	\$1,419.00	COLLECTIONS

HARTLAND OUTSTANDING FIRE RUNS

INCIDENT DATE	INCIDENT #	BALANCE	STATUS
Dec-11	11-999	\$795.00	PAYMENT PLAN
Aug-13	13-0499	\$148.00	COLLECTIONS
Sep-16	16-529	\$1,391.00	COLLECTIONS
Sep-16	16-530	\$1,391.00	COLLECTIONS
Oct-16	16-581	\$1,391.00	COLLECTIONS
Oct-16	16-631	\$400.00	COLLECTIONS
17-Sep	17-660	\$1,405.00	COLLECTIONS
Dec-17	17-814	\$1,405.00	COLLECTIONS
Dec-17	17-869	\$1,405.00	COLLECTIONS
Jan-18	18-056	\$1,405.00	COLLECTIONS
Mar-18	18-189	\$1,405.00	COLLECTIONS
Jun-18	18-357	\$219.00	PAYMENT PLAN
Jun-18	18-370	\$1,419.00	COLLECTIONS
Aug-18	18-598	\$1,419.00	COLLECTIONS
Sep-18	18-653	\$1,419.00	COURT ORDERED RESTITUTION
Jun-19	19-366	\$1,419.00	INVOICED
Jun-19	19-376	\$1,419.00	PROCESSING
Jun-19	19-385	\$1,419.00	PROCESSING

FENTON TOWNSHIP OUTSTANDING FIRE RUNS

INCIDENT DATE	INCIDENT #	BALANCE	STATUS
Jul-17	17380	\$400.00	COLLECTIONS
Aug-18	18450	\$1,419.00	COLLECTIONS
Oct-18	18528	\$1,419.00	COLLECTIONS
Oct-18	18534	\$1,419.00	COLLECTIONS
Dec-18	18628	\$1,419.00	COLLECTIONS
Jun-19	19296	\$1,419.00	PROCESSING
Jun-19	19310	\$1,419.00	PROCESSING
Jun-19	19310	\$1,419.00	PROCESSING



UNIVERSAL CREDIT SERVICES
P.O. BOX 133
HARTLAND, MI 48353
810-632-3450

1

INVOICE 030027
07/01/19

* RECAP *

No. 122

UN10
TYR001 TYRONE TOWNSHIP FIRERUNS
ATTN:MARIAN KRAUSE
NNEDMN 10408 CENTER ROAD
FENTON, MI 48430

RECEIVED
JUL 15 2019

Date	Name / Ref No.	Sts	COLLECTIONS		Our	Remain	Net Amt	
			Pd	You	Pd	Us		Comm
	Totals					10.50		39.50-
	Totals			50.00				

Gross Collections This Cycle.....\$50.00

Total Enclosed Checks.....\$39.50

NEW BUSINESS #1

**Candidate interviews and appointment of
Board Trustee.**

No documents attached.

NEW BUSINESS #2

RESOLUTION #1908xx
TYRONE TOWNSHIP, LIVINGSTON COUNTY

**ESTABLISHING GUIDELINES FOR GRANTING OF POVERTY EXEMPTIONS
FROM PROPERTY TAXES**

WHERE AS, the adoption of guidelines for poverty exemptions is required of the Township Board; and

WHERE AS, the principle residence of persons, who the Supervisor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

WHERE AS, pursuant to P.A. 390 of 1994, the Township of Tyrone, Livingston County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

THEREFORE, BE IT RESOLVED THAT to be eligible, a person shall do all of the following on an annual basis:

1. Be an owner of and occupy as a principle residence the property for which an exemption is requested.
2. Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services shown in Attachment A.
3. File a claim with the Supervisor/Assessor or Board of Review, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns filed in the immediately preceding year or in the current year or a signed State Tax Commission Form 4988, Poverty Exemption Affidavit.
4. File a claim reporting that the combined assets of all persons do not exceed the current guidelines shown in Attachment B. Assets include but are not limited to, real estate other than the principal residence, personal property, motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.
5. Produce a valid driver's license or other form of identification if requested.

6. Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
7. The application for an exemption shall be filed after January 1, but one day prior to the last day of the December Board of Review. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.

BE IT FURTHER RESOLVED THAT that the Supervisor/Assessor and Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption, unless the Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policy and federal guidelines and these reasons are communicated in writing to the claimant.

ATTACHMENT A

POVERTY LEVEL GUIDELINE FOR 2019 TAX YEAR	
Size of Family Unit	Household Income
1	\$12,140
2	\$16,460
3	\$20,780
4	\$25,100
5	\$29,420
6	\$33,740
7	\$38,060
8	\$42,380
For each additional person	\$4,320

ATTACHMENT B

Asset Test

The Township of Tyrone's cumulative value of assets allowed for a Poverty Exemption shall be \$10,000. The purpose of an asset test is to determine the resources available: cash, fixed assets or other property that could be converted to cash and used to pay property taxes in the year the poverty exemption is filed. A list of "assets" includes, but is not limited to:

- A second home, land, vehicles.
- Recreational vehicles such as campers, motor-homes, boats, and ATV's.
- Buildings other than the residence.
- Jewelry, antiques, artwork.
- Equipment, other personal property of value.
- Bank accounts, stocks.
- Money received from the sale of property, such as stocks, bonds, a house or car (unless a person is in the specific business of selling such property).
- Withdrawals from bank deposits and borrowed money (including reverse mortgage's).

- Gifts, loans, lump-sum inheritances and one-time insurance payments.
- Food or housing received in lieu of wages and the value of food and fuel produced and consumed on farms.
- Federal non-cash benefits programs such as Medicare, Medicaid, food stamps, and school lunches.

“Assets” do not include the value of the principal residence and do not include the homestead property tax credit as it is not to be considered income for poverty exemptions purposes. Assets exempt from consideration are the homesteaded property with furnishings and one motor vehicle. That motor vehicle shall be valued no greater than \$10,000.

RESOLVED BY:
SUPPORTED BY:

VOTE:

ADOPTION DATE: August 6, 2019

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on August 6, 2019, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Marcella Husted
Township Clerk



Tyrone Township
Assessing Department
10408 Center Road, Fenton, MI 48430
Phone: (810)629-8631 / Fax: (810)629-0047

POLICY AND GUIDELINES FOR APPLICANTS REQUESTING POVERTY EXEMPTIONS

MCL 211.7u, as amended, provides that:

- (1) Homesteads of persons who, in the judgment of the Supervisor and the Board of Review, by reason of poverty, are unable to contribute toward the public charges are eligible for exemption in whole or in part from taxation under the General Property Tax act.

The following policy and guidelines have been adopted by the Tyrone Township Board to govern the granting of poverty exemptions:

APPLICATION PROCEDURE

1. **Eligibility and Application:** To be eligible for a hardship or poverty exemption the applicant must be both the property owner and taxpayer. Applicant cannot be a corporation, trust or other business entity and must do all of the following on an annual basis:
 - a. Be an owner of and occupy as a homestead the property for which an exemption from property taxes is requested. "Homestead" means that term as defined in section 508 of the Michigan Income Tax Act, being MCL 206.508, as amended.
 - b. File with the Township Assessor a completed Poverty Exemption Application (copy attached) provided by the Assessor's office. APPLICATION MUST BE ACCOMPANIED BY FEDERAL AND STATE INCOME TAX RETURNS FOR ALL PERSONS RESIDING IN THE HOMESTEAD, INCLUDING ANY PROPERTY TAX CREDIT RETURNS, filed in the immediately preceding year and in the current year.
 - c. Produce a valid driver's license or other acceptable form of identification if requested by the Supervisor, Assessor or Board of Review.
2. **Filing period and Appearance:** Fully completed Poverty Exemption Applications with required supporting information will be accepted until one week prior to the last meeting of the Board of Review. All poverty applications will be heard at the Board of Review. The filing of a completed application with required supporting documentation shall constitute an appearance before the Board of Review for the purpose of preserving the applicant's right to further appeal the decision of the Board of Review to the Michigan Tax Tribunal.

EVALUATION PROCEDURE

1. Meetings: Meetings of the Board of Review relative to Poverty Exemption applications shall be held in compliance with the Michigan Open Meetings Act.
2. Applicant's Presence: The Board of Review may request an applicant to personally appear before the Board to respond to any questions the Supervisor, Board of Review or Assessor may have.
3. Investigation: Applicants for Poverty Exemption may be investigated by Tyrone Township to verify information submitted or statements made to the Supervisor, Board of Review or Assessor.
4. Oath: Applicants appearing before the Board of Review may be administered an oath affirming that the information submitted; both written and verbal is the truth.
5. Criteria for Determining Exemption: The Supervisor and Board of Review shall consider the following three (3) criteria to determine whether a poverty exemption shall be granted:
 - a. Income: The total income of the applicants and each member of the applicant's household shall not exceed the income standards as adopted by resolution of the Tyrone Township Board to be the Federal Poverty Income Guidelines which are determined annually by the United States Department of Health and Human Services. Income levels SHALL NOT BE SET LOWER than the Federal Poverty Income Guidelines.
 - b. Assets: The value of the Homestead will not be included when determining the assets of the applicant. The assets of the applicant and each member of the applicant's household shall be examined to determine whether the assets could be reasonably invested, sold or used to pay the property taxes. The Township of Tyrone's maximum cumulative value of assets allowed for a Poverty Exemption shall be \$10,000.
 - c. Contribution from Other Sources: If the Board of Review determines the applicant receives contribution toward taxes from other sources, such as a trust, inheritance, co-owner, relative, dependent, friend or occupant of the homestead, the Supervisor or Board of Review may consider the amount of such contributions as an addition to the applicant's income. If the resulting sum exceeds the Income Guidelines as adopted by the Tyrone Township Board then a hardship or poverty exemption shall be denied.
6. Granting of Exemption: If the applicants:
 - a. Total household income from all sources does not exceed the Income Guidelines adopted by the Tyrone Township Board; and
 - b. Does not have assets which can reasonably be invested, sold or used to pay the property taxes; and
 - c. Does not receive or reasonably expect to receive a contribution toward taxes from other sources, The Supervisor and Board of Review may reduce the taxable value of the subject property and tax liability of the taxpayer.
7. Deviation from Poverty Policy and Guidelines: The Supervisor and Board of Review shall follow the Policy and Guidelines as set forth herein for granting or denying Poverty Exemptions unless the Supervisor and Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policy and guidelines. The substantial reasons shall be communicated in writing to the applicant.



Tyrone Township

Assessing Department

10408 Center Road, Fenton, MI 48430
Phone: (810)629-8631 / Fax: (810)629-0047

2019 POVERTY INCOME GUIDELINES

Size of Family Unit	Household Income
1	\$12,140
2	\$16,460
3	\$20,780
4	\$25,100
5	\$29,420
6	\$33,740
7	\$38,060
8	\$42,380
For each additional person	\$4,320

ASSET TEST

The Township of Tyrone's cumulative value of assets allowed for a Poverty Exemption shall be \$10,000. The purpose of an asset test is to determine the resources available: cash, fixed assets or other property that could be converted to cash and used to pay property taxes in the year the poverty exemption is filed. A list of "assets" includes, but is not limited to:

- A second home, land, vehicles.
- Recreational vehicles such as campers, motor-homes, boats, and ATV's.
- Buildings other than the residence.
- Jewelry, antiques, artwork.
- Equipment, other personal property of value.
- Bank accounts, stocks.
- Money received from the sale of property, such as stocks, bonds, a house or car (unless a person is in the specific business of selling such property).
- Withdrawals from bank deposits and borrowed money (including reverse mortgage's).
- Gifts, loans, lump-sum inheritances and one-time insurance payments.
- Food or housing received in lieu of wages and the value of food and fuel produced and consumed on farms.
- Federal non-cash benefits programs such as Medicare, Medicaid, food stamps, and school lunches.

"Assets" do not include the value of the principal residence and do not include the homestead property tax credit as it is not to be considered income for poverty exemptions purposes. Assets exempt from consideration are the homesteaded property with furnishings and one motor vehicle. That motor vehicle shall be valued no greater than \$10,000.



Tyrone Township

10408 Center Road, Fenton, MI 48430
 Phone: (810)629-8631 / Fax: (810)629-0047

APPLICATION FOR ONE YEAR POVERTY EXEMPTION

I, _____, Petitioner, being the owner and residing at the property that is listed below as my primary residence, apply for property tax relief under MCL 211.7u of the General Property Tax Act, Public Act 206 of 1893. The principle residence of persons who, by reason of poverty are unable to contribute toward the public charges is eligible for exemption in whole or in part from taxation per MCL 211.7u(1).

In order to be considered complete, this application must: 1) be completed in its entirety, 2) include information regarding all members residing within the household, and 3) include your most recent tax return, including the Michigan Homestead Tax Credit Claim (MI 1040 CR), and your income statements (w-2; 1099). The Board of Review **must** have this information to consider this request. Attach additional page(s) if necessary.

PERSONAL INFORMATION: Petitioner must list all required personal information.		
Name of Petitioner:	Daytime Phone Number:	
Property Address of Principle Residence:	Age:	
Social Security Number:	Marital Status:	Age of Spouse:
Number of Legal Dependents:	Age of Dependents:	
Applied for Homestead Property Tax Credit (yes of no):	Amount of Homestead Property Tax Credit:	

REAL ESTATE INFORMATION: List the real estate information related to your principle residence. Be prepared to provide a deed, land contract or other evidence of proof of ownership of the property at the Board of Review.		
Property Parcel Code Number:	Name of Mortgage Company:	
Unpaid Balance Owed on Principle Residence:	Monthly Payment:	Length of Time at This Residence:
Property Description:		

ADDITIONAL PROPERTY INFORMATION: List information related to any other property you, or any member residing in the household owns.			
Do you own, or are buying, other property? (Yes or no). If yes, complete the information below.		Amount of Income Earned from Other Property:	
Property Address	Name of Owner(s)	Assessed Value	Amount & Date of Last Taxes Paid

EMPLOYMENT INFORMATION: List your current employment information.	
Name of Employer:	Name of Contact Person:
Address of Employer:	Employer Phone Number:

List all sources, including but not limited to: salaries, Social Securities, rent, pensions, IRA's (individual retirement accounts), unemployment compensation, disability, government pensions, worker's compensation, dividends, claims and judgments from lawsuits, alimony, child support, friend or family contribution, reverse mortgage, or any other source of income, for all persons residing at the property.

Source of Income	Monthly or Annual Income (indicate which)

CHECKING, SAVINGS AND INVESTMENT INFORMATION: List any and all savings owned by household members, including but not limited to: checking accounts, postal savings, credit union shares, certificates of deposit, cash, stocks, bonds, or similar investments, for all persons residing at the property.

Name of Financial Institution or Investments	Amount on Deposit	Current Interest Rate	Name on Account	Value of Investment

LIFE INSURANCE: List all policies held by all household members.

Name of Insured	Amount of Policy	Monthly Payment	Policy Paid in Full	Name of Beneficiary	Relationship to Insured

MOTOR VEHICLE INFORMATION: All motor vehicles (including motorcycles, motor homes, camper trailers, etc.) held or owned by any person residing within the household must be listed.

Make	Year	Monthly Payment	Balance Owed

LIST ALL PERSONS LIVING IN HOUSEHOLD: All persons residing in the residence must be listed.

First & Last Name	Age	Relationship to Applicant	Place of Employment	Amount of Monetary Contribution to Family Income

PERSONAL DEBT: All personal debt for all household members must be listed.

Creditor	Purpose of Debt	Date of Debt	Original Balance	Monthly Payment	Balance Owned

MONTHLY EXPENSE INFORMATION: The amount of monthly expenses related to the principle residence for each category must be listed. Indicate N/A as necessary.

Heating:	Electric:	Water:
Phone:	Cable:	Internet:
Food:	Garbage:	Daycare:
Car Expense (gas, repair, etc.):	Credit Card Debt:	Loans:
Auto Insurance:	Home Insurance:	Health Insurance:
Health Care Costs:	Entertainment:	Clothing:
Other (list type):	Other (list type):	Other (list type):

ADDITIONAL ASSETS: Petitioner must list all other assets not included above (i.e. jewelry, antiques, artwork, etc.).

Type of Asset	Value of Asset

Notice: Any willful misstatements or misrepresentations made on this form may constitute perjury, which, under the law, is a felony punishable by fine or imprisonment.

Notice: Per MCL 211.7u(2b), a copy of all household members federal income tax returns, state income tax returns (MI-1040) and Homestead Property Tax Credit claims (MI-1040CR 1, 2, 3, or 4) must be attached as proof of income. Documentation for all income sources including, but not limited to, credit claims, Social Security income, child support, alimony income, and all other sources must be provided at time of application.

Petitioners: Do not sign this application until witnessed by the Supervisor, Assessor, Board of Review or Notary Public.
(Must be signed by either the Supervisor, Assessor, Board of Review Member or Notary Public)

STATE OF MICHIGAN
COUNTY OF _____

I, the undersigned Petitioner, hereby declare that the foregoing information is complete and true and that neither I, nor any household member residing within the principle residency, have money, income or property other than mentioned herein.

Petitioner Signature

Date

Subscribed and sworn this _____ day of _____, 20__

Assessor/Supervisor Signature: _____

Printed Name: _____

BOR Member Signature: _____

Printed Name: _____

Notary Signature: _____

Printed Name: _____

My Commission Expires: _____

This application shall be filed after January 1, but before the day prior to the last day of March, July or December Board of Review to the address below:

Board of Review
c/o Assessor/Supervisor
Tyrone Township
10408 Center Road
Fenton, MI 48430

DECISIONS OF THE MARCH BOARD OF REVIEW MAY BE APPEALED IN WRITING TO THE MICHIGAN TAX TRIBUNAL BY JULY 31 OF THE CURRENT YEAR. JULY OR DECEMBER BOARD OF REVIEW DENIALS MAY BE APPEALED TO MICHIGAN TAX TRIBUNAL WITHIN 30 DAYS OF THE DENIAL. A COPY OF THE BOARD OF REVIEW DECISION MUST BE INCLUDED WITH THE FILING.

Michigan Tax Tribunal
PO Box 30232
Lansing, MI 48909
Phone: (517)335-9760
E-mail: taxtrib@michigan.gov

Poverty Exemption Affidavit

This form is issued under authority of Public Act 206 of 1893; MCL 211.7u.

INSTRUCTIONS: When completed, this document must accompany a taxpayer's Application for Poverty Exemption filed with the supervisor or the board of review of the local unit where the property is located. MCL 211.7u provides for a whole or partial property tax exemption on the principal residence of an owner of the property by reason of poverty and the inability to contribute toward the public charges. MCL 211.7u(2)(b) requires proof of eligibility for the exemption be provided to the board of review by supplying copies of federal and state income tax returns for all persons residing in the principal residence, including property tax credit returns, or by filing an affidavit for all persons residing in the residence who were not required to file federal or state income tax returns for the current or preceding tax year.

I, _____, swear and affirm by my signature below that I reside in the principal residence that is the subject of this Application for Poverty Exemption and that for the current tax year and the preceding tax year, I was not required to file a federal or state income tax return.

Address of Principal Residence: _____

Signature of Person Making Affidavit

Date

NEW BUSINESS #3

RESOLUTION #1908xx
TYRONE TOWNSHIP, LIVINGSTON COUNTY

**RESOLUTION TO ADOPT PROCEDURES FOR GRANTING AND REMOVING
REAL PROPERTY EXEMPTIONS**

WHERE AS, it is the intention of the Tyrone Township Board to abide by recommendations made by the State Tax Commission when granting and removing real property exemptions as defined in the General Property Tax Act 206 of 1893;

THEREFORE, BE IT RESOLVED THAT the following policies and procedures for granting and removing real property exemptions be set forth as follows:

1. Taxpayers wishing to apply for a real property exemption shall first complete and submit an application that has been adopted by the Township Board.
2. Records shall be kept in the parcel folder and will include any and all documents submitted by the taxpayer to support their request to apply for an exemption.
3. Existing exemptions shall be reviewed annually and adjustments to the status of the exemption may be made by the Assessor upon review.
4. Assessors may request additional information to be supplied by the taxpayer to further analyze the status of the exemption.
5. If the Assessor has sufficient evidence that the taxpayer no longer qualifies for the real property exemption, they shall immediately remove the exemption and send proper notification to the taxpayer outlining their appeal rights.
6. If the Assessor does not receive sufficient supporting documentation accompanying the application, the Assessor shall send the taxpayer denial information along with their appeal rights.
7. Assessors shall not have the authority to grant/approve exemptions that are not complete. Applications that are submitted without proper documentation shall be considered incomplete.

RESOLVED BY:
SUPPORTED BY:

VOTE:

ADOPTION DATE: August 6, 2019

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on August 6, 2019, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Marcella Husted
Township Clerk



Tyrone Township

Assessing Department

10408 Center Road, Fenton, MI 48430
Phone: (810)629-8631 / Fax: (810)629-0047

APPLICATION FOR EXEMPTION OF REAL PROPERTY

INSTRUCTIONS TO THE APPLICANT:

1. To be eligible for exemption, the property must have been owned and occupied by the applicant on December 31 of the year preceding the assessment for which exemption is sought.
2. Application for exemption must be filed no later than the second Monday in March. All of this application must be completed.
3. Please notify the Assessor's Office immediately of the sale or lease of this or any property belonging to your organization which is now exempt.
4. If you need additional space to respond to any of these questions, please attach your response indicating which question(s) it pertains to.

The undersigned organization requests exemption of the following real and/or personal property located in the Township of Tyrone, beginning with the assessment year _____.

Parcel ID Number: 4704 - ____ - _____ - _____

Property Address: _____

1. Name of organization claiming exemption of real and/or personal property:

2. Name of organization or individual owning the real and/or personal property (deed holder, if other than organization): _____
3. Please indicate under what section(s) of the Michigan General Property Tax Act you are claiming to be exempt from taxation:
 - Elderly or Handicapped Housing owned by certain nonprofit organizations (211.7d).
 - Property owned/being acquired and used for public purpose by county, township, city, village, school district, or political subdivision; parks (211.7m).
 - Property owned by certain nonprofit cultural or educational organizations (211.7n).
 - Property of nonprofit charitable institutions (211.7o).
 - Memorial homes or posts owned by any veteran's association (211.7p).
 - Property owned by youth organizations (211.7q).
 - Clinic, hospital, or public health property (211.7r).
 - Houses of public worship; parsonage (211.7s).
 - Other (please specify): _____

4. Please state the reason you are applying for this exemption:

5. Are you currently receiving a property tax exemption in another Michigan city or township?

Yes

No

➤ If yes, where and what type of exemption is being received?

6. Please list all current officers and members or the Board of Directors:

Name: _____

Title: _____

Name: _____

Title: _____

Name: _____

Title: _____

IMPORTANT – please sign this application on the line provided and return it to the Assessing Department with the following documents of the organization:

- 1) Copy of Articles of Incorporation
- 2) Copy of By-Laws
- 3) Proof of Ownership (Warranty Deed, Quit Claim Deed, Land Contract, or Bill of Sale)
- 4) I.R.S. Statement indicating status

I hereby swear that the above information is true and complete.

Applicants Name

Applicants Signature

Title

FOR OFFICE USE ONLY

Meets Legal Requirements:

Yes – Exemption Qualifies Under Section _____

No

Reason: _____

Assessor: _____ Date: _____

NEW BUSINESS #4



10408 Center Road, Fenton, MI 48430

Phone: (810)629-8631 / Fax: (810)629-0047

Certificate No: _____

Date: _____

APPLICATION FOR OPEN SPACE WAIVER CERTIFICATE

Parcel Identification Number(s)		Address	
Subdivision		Lot Number	
Zoning District		Lot Area	

OWNER INFORMATION

Owner Name(s)				
Street Address				
City	State	Zip		
Phone	E-Mail	Fax		

AUTHORIZED AGENT INFORMATION

Agent Name				
Street Address				
City	State	Zip		
Phone	E-Mail	Fax		

This application is intended for owners of "Open Space Dependent Properties" as defined in the current Tyrone Township Zoning Ordinance (Section 26.10) to allow for the removal of open space in instances where all resulting property will conform with the current minimum lot area and dimensional requirements for the zoning district(s) in which it is located. Upon approval of an open space waiver application, the Township will issue a certificate to be recorded with the Livingston County Register of Deeds. It is the applicant's responsibility to ensure the certificate is recorded within thirty (30) days of issuance and that a copy of the recorded certificate is submitted to the Land Division Committee or authorized designee within ninety (90) days of issuance or the approval will expire and become void.

Reason for Request (attach additional page(s) if necessary):

Open Space Redistribution applications should be filed with the Land Division Committee or authorized designee at least five (5) business days prior to review. Applications will not be scheduled for review until all pertinent information has been received. This Signature constitutes the applicant's acknowledgement of the application requirements and permission for site inspection by Tyrone Township representatives.

Signature of Owner or Authorized Agent

Date		Taxes Paid	g Yes No	g	Payment	
Received By		Approved	g Yes No	g	Date Recorded	

**TYRONE TOWNSHIP, LIVINGSTON COUNTY
CERTIFICATE OF OPEN SPACE WAIVER**

Tyrone Township Zoning previously required that a portion of the parcel described in the attached Exhibit A contain a designated "Open Space" area where no development could occur in that "Open Space" area. Tyrone Township has amended its Zoning Ordinance and the parcel identified in the attached Exhibit A is no longer subject to that Open Space requirement. Although the Open Space requirement has been eliminated, use of the parcel identified in Exhibit A must conform with all provisions of Tyrone Township Zoning and any other applicable ordinances, laws, or regulations. Elimination of the Open Space requirement does not guarantee that any or all of the Open Space will be developable or that a land use permit or building permit will be issued.

Dated: _____

Subscribed and sworn to before me this _____ day of _____, 20____.

, Notary Public
County, Michigan
Comm. Exp.:

Prepared by: _____
(name)

(address)

NEW BUSINESS #5

Livingston County Road Commission

3535 Grand Oaks Drive • Howell, Michigan 48843-8575
Telephone: (517) 546-4250 • Facsimile: (517) 546-9628
Internet Address: www.livingstonroads.org

March 20, 2019

Mr. Mike Cunningham, Supervisor
Tyrone Township
10408 Center Road
Fenton, MI 48430

Re: Potential 2019 Gravel Road Projects

Dear Mr. Cunningham:

Per your request, we are providing you with a revised list of potential gravel road improvement contracts for your review. The prices shown below represent the costs of the supply and installation of the gravel surface and any tree work. The Livingston County Road Commission will cover all the costs of the associated drainage work related to each project. The location and estimate of each project is shown in the following table.

ROAD	LOCATION	TYPE OF WORK	AMOUNT
Linden Road	South of Dean Road (3,300 feet)	Surface Gravel and Tree Work	\$44,000.00
Linden Road	North of Dean Road (5,300 feet)	Surface Gravel and Tree Work	\$75,000.00
Hogan Road	West of Linden Road (3,500 feet)	Surface Gravel	\$30,000.00

Please review the above list and contact me if you wish to have contracts prepared for any of the projects. For projects to be included on this year's construction schedule, all contracts must be in place by May 1, 2019.

If you have any questions, please do not hesitate to contact Wayne Moulton or me.

Sincerely,

Trevor Bennett
Director of Operations

Cc: Wayne Moulton, LCRC District 2 Foreman
File

Terri Medor

From: Mike Cunningham
Sent: Tuesday, July 30, 2019 11:05 AM
To: Terri Medor
Subject: FW: Linden Road

add this to next agenda please

From: Trevor Bennett [<mailto:tbennett@livingstonroads.org>]
Sent: Tuesday, July 30, 2019 10:30 AM
To: Mike Cunningham
Cc: Wayne D. Moulton
Subject: Linden Road

Mike,

Wayne wanted me to let you know that if we do about 1,400' of Linden Road with limestone instead of gravel it would add at the most \$5,000.00 to your original quote.

Let myself or Wayne know if you have any questions.

Thanks,

Trevor Bennett
Director of Operations
Livingston County Road Commission
3535 Grand Oaks Dr. Howell MI 48843-8575
Phone 517-546-4250
Fax 517-546-9628

NEW BUSINESS #6

Turn your daily work routine back to how nature intended! Designed to fit flawlessly with your working environment, you can be sure this desk will provide ergonomics and accessibility with the luxury of a very generous surface area. The three-legged L shape workstation allows the large surface to be raised and lowered at once. Featuring a Digital display memory switch with four memory positions, the work surface is raised and lowered with the fastest, smoothest, electric mechanism in the industry. Two open storage areas are attached under the work surfaces. The credenza fits seamlessly under the return of the L-Shaped Height Adjustable Workstation and offers plenty of space with one utility drawer, one file drawer and open space.

L-Shaped Height Sit/Stand Adjustable Workstation features:

- Available in 2 Color options: Walnut Grey with White and Black with White
- Frame color: White
- Durable 1" commercial grade work surfaces with melamine finish resists scratches, stains and burns
- Free standing L-Shape height adjustable workstation adjustable from 28" to 45"high
- Maximum weight on the desk: 176.3 lb
- Electric mechanism: Voltage 110V
- Digital display memory switch with four memory positions.
- Two sides open spaces under the work surface
- The credenza provides one utility drawer, one file drawers and one open space.
- Fully reversible
- Ready to assemble, assembly required.
- BIFMA approved Furniture
- Limited 10 year warranty (Canada and USA)
- Accessories not included

Dimensions (W x D x H) :

- 71.1" W x 68.8" D x 28.1" to 45" H
- Weight: 288.5 lb.

S

