

**TYRONE TOWNSHIP  
REGULAR BOARD MEETING AGENDA  
MARCH 30, 2021 - 7:00 P.M.  
(810) 629-8631**

**This meeting will be held electronically via Zoom.  
The public is invited to join; details to join follow this agenda.**

**CALL TO ORDER – PLEDGE OF ALLEGIANCE – 7:00 P.M.**

**ROLL CALL**

**APPROVAL OF AGENDA – OR CHANGES**

**APPROVAL OF CONSENT AGENDA**

- Regular Board Meeting Minutes- March 2, 2021
- Treasurer’s Report
- Clerk’s Warrants and Bills

**COMMUNICATIONS**

1. Livingston County Sheriff Report – February 28, 2021
2. Planning Commission Approved Meeting Minutes – November 10, 2020
3. Planning Commission Approved Meeting Minutes – December 8, 2020
4. Planning Commission Meeting Synopsis – March 9, 2021
5. Fire Service Report- February 28, 2021

**UNFINISHED BUSINESS**

**NEW BUSINESS**

1. Adjust and approve the 2020-2021 budget.
2. General Appropriation Resolution.
3. Request to write off uncollectible fire service charges.
4. Contract for White Lake Rd. improvement.
5. Proposals for an office copier.
6. State of emergency declaration to continue electronic meetings.
7. Request to purchase video equipment to integrate Zoom for electronic meetings.
8. Renewal of commercial insurance policy.
9. Approval of road chloride quote.

**MISCELLANEOUS BUSINESS**

**PUBLIC REMARKS**

**ADJOURNMENT**

\* \* \* \* \*

**Supervisor Mike Cunningham      Clerk Marcella Husted**

Please note: The Public Remarks section appears twice on the agenda - once after Communications and once before Adjournment. Anyone wishing to address the Township Board may do so at these times. The Tyrone Township Board of Trustees has established a policy limiting the time a person may address the Township Board at a regular or at a special meeting during the Public Remarks section of the agenda to three minutes. The Board reserves the right to place an issue under the New Business section of the agenda if additional discussion is warranted or to respond later either verbally or in writing through an appropriately appointed Township Official. - Individuals with disabilities requiring auxiliary aids or services should contact the Tyrone Township Clerk at (810) 629-8631 at least seven days prior to the meeting.

Mike Cunningham is inviting you to a scheduled Zoom meeting.

## Join Zoom Meeting

<https://us02web.zoom.us/j/88190970657?pwd=aW1XeFZna0hHUFNBQVBwbTB0NmxDQT09>

Meeting ID: 881 9097 0657

Passcode: 848135

### One tap mobile

+13017158592,,88190970657#,,,,\*848135# US (Washington DC)

+13126266799,,88190970657#,,,,\*848135# US (Chicago)

### Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

Meeting ID: 881 9097 0657

Passcode: 848135

Find your local number: <https://us02web.zoom.us/j/kVdCoGiVc>

# CONSENT AGENDA

Regular Board Meeting Minutes- March 2, 2021  
Treasurer's Report  
Clerk's Warrants and Bills

**TYRONE TOWNSHIP  
PUBLIC HEARING & REGULAR BOARD MEETING  
APPROVED MINUTES – MARCH 2, 2021**

**CALL TO ORDER**

Supervisor Cunningham called the meeting of the Tyrone Township Board to order with the Pledge of Allegiance on March 2, 2021 at 7:00 p.m. electronically via Zoom per Covid-19 restrictions.

**ROLL CALL**

Present: Supervisor Mike Cunningham, Treasurer Jennifer Eden, Clerk Marcella Husted, Trustees David Walker, Kurt Schulze, Zach Tucker, and Herman Ferguson. Approximately 50 others were in attendance.

**PUBLIC HEARING**

Supervisor Cunningham opened the public hearing at 7:02 p.m. The purpose of the public hearing was to review the proposed 2021-2022 Fiscal Year Township Budget and hear comments. Supervisor Cunningham presented the budget. Concerns included road repairs, an asphalt plant application, and paying taxes to Mott College. The public hearing closed at 7:36 p.m.

**APPROVAL OF AGENDA – OR CHANGES**

Treasurer Eden moved to approve the agenda as amended. (Trustee Walker seconded.) The motion carried; all ayes.

The amendments were as follows:

*Removed from the agenda:* New Business #8 Proposals for office copy machines.

**APPROVAL OF CONSENT AGENDA**

**Regular Board Meeting Minutes – February 16, 2021**

**Clerk's Warrants and Bills – February 23, 2021**

Trustee Schulze moved to approve the consent agenda as presented. (Treasurer Eden seconded.) The motion carried; all ayes.

**COMMUNICATIONS**

- 1. Livingston County Sheriff Report, January 31, 2021**
- 2. Fire Service Report – January 31, 2021**
- 3. Planning Commission Workshop Synopsis- February 17, 2021**

Trustee Schulze moved to receive and place on file Communications #1-3 as presented. (Trustee Walker seconded.) The motion carried; all ayes.

**UNFINISHED BUSINESS**

None.

**TYRONE TOWNSHIP  
PUBLIC HEARING & REGULAR BOARD MEETING  
APPROVED MINUTES – MARCH 2, 2021 – PAGE 2**

**NEW BUSINESS**

**1. Resolution to adopt the 2021-2022 budget by department totals.**

RESOLUTION #210301  
TYRONE TOWNSHIP, LIVINGSTON COUNTY

RESOLUTION TO ADOPT 2021-2022 BUDGET FOR THE GENERAL FUND

	<b>2020-2021 Proposed Budget</b>
<b>101 General Fund Revenues</b>	<b>\$ 1,582,675</b>
<b>Department Expenses</b>	
101 - Township Board	112,771
171 - Supervisor	50,398
215 - Clerk	142,850
247 - Board of review	2,200
253 - Treasurer	144,071
257 - Assessing	102,748
262 - Elections	57,271
265 - Building and Grounds	45,839
276 - Cemeteries	10,424
299 - Unallocated	17,073
441 - Public Works	12,000
448 - Street Lighting	2,546
685 - Social Services	4,600
721 - Planning Commission	89,867
722 - Zoning Board of Appeals	4,016
723 - Zoning Administrator	39,834
724 - Ordinance Enforcement	29,770
747 - Community Action Programs	3,500
851 - Insurance, Bonds & Fringes	145,400
966 - Transfers Out	475,000
<b>Total Department Expenses</b>	<b>\$ 1,492,178</b>
<b>Surplus (Deficit)</b>	<b>\$ 90,497</b>

**TYRONE TOWNSHIP  
PUBLIC HEARING & REGULAR BOARD MEETING  
APPROVED MINUTES – MARCH 2, 2021 – PAGE 3**

	<u>Revenue</u>	<u>Expenses</u>	<u>Surplus (Deficit)</u>
Public Improvement Bldg & Site	\$ 330,000	\$ 40,630	\$ 289,370
Public Safety	668,670	578,247	90,423
Liquor Law Enforcement	3,000	3,000	-
Jayne Hill Street Lighting	520	1,300	(780) Use fund balance
Walnut Shores Street Lighting	100	160	(60) Use fund balance
Shannon Glen Rubbish Removal	4,956	4,543	413
Jayne Hill Rubbish Removal	18,029	19,631	(1,602) Use fund balance
Apple Orchard Rubbish Removal	6,601	6,396	205
Silver Lake Estates Rubbish Removal	14,025	14,209	(184) Use fund balance
Parkin Lane Snow Removal	6,510	10,200	(3,690) Use fund balance
Great Oaks Drive	2,960	3,250	(290) Use fund balance
Laurel Springs Rubbish Removal	8,155	5,851	2,304
Public Improvement Road	280,000	550,000	(270,000) Use fund balance
Township Improvement Revolving	195,000	-	195,000
Right of Way	8,800	10,000	(1,200) Use fund balance
Public Education Grant	50,000	60,000	(10,000) Use fund balance
Parkin Lane Road Improvement	32,048	41,378	(9,330) Use fund balance
Lake Shannon Road Improvement	128,350	140,400	(12,050) Use fund balance
Laurel Springs Road Improvement	11,582	31,835	(20,253) Use fund balance
Irish Hills Road Improvement	48,589	31,294	17,295
Sewer 2003	799,594	1,604,696	(805,102) Use fund balance
Public Works Sewer O&M	632,584	750,400	(117,816) Use fund balance

**RESOLVED BY:** Trustee Schulze  
**SUPPORTED BY:** Trustee Walker

**VOTE:** Cunningham, yes; Eden, yes; Schulze, yes; Ferguson, yes; Tucker, yes; Walker, yes; Husted, yes.

**ADOPTION DATE:** March 2, 2021

**CERTIFICATION OF THE CLERK**

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on March 2, 2021, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

*Marcella Husted*

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Marcella Husted  
Township Clerk

**TYRONE TOWNSHIP  
PUBLIC HEARING & REGULAR BOARD MEETING  
APPROVED MINUTES – MARCH 2, 2021 – PAGE 4**

**2. Headlee Operating Tax Millage Rate Resolution.**

RESOLUTION #210302  
TYRONE TOWNSHIP, LIVINGSTON COUNTY

ESTABLISHING FISCAL YEAR 2021-2022 OPERATING TAX MILLAGE RATE AS  
DIRECTED BY THE HEADLEE ROLLBACK CALCULATION

WHEREAS, the Tyrone Township Board has carefully examined the financial circumstances of the Township for the 2021-2022 fiscal year, including estimated expenditures, estimated revenues and state equalized valuation of property located within the Township;

NOW, THEREFORE, BE IT RESOLVED, that the Tyrone Township Board has complete authority and hereby authorizes up to .9018 mills to be levied for operating purposes in Fiscal Year 2021-2022 from within its authorized millage rate.

RESOLVED BY: Trustee Walker  
SUPPORTED BY: Treasurer Eden

VOTE: Ferguson, yes; Tucker, yes; Walker, yes; Schulze, yes; Eden, yes; Cunningham, yes; Husted, yes.

ADOPTION DATE: March 2, 2021

**CERTIFICATION OF THE CLERK**

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\_\_\_\_\_  
Marcella Husted  
Township Clerk

**3. Resolution to opt out of Senate Bill #7 health insurance provision for the 2021-2022 fiscal year.**

RESOLUTION #210303  
TYRONE TOWNSHIP, LIVINGSTON COUNTY

TO OPT-OUT OF SENATE BILL #7 HEALTH CARE PROVISION

**TYRONE TOWNSHIP  
PUBLIC HEARING & REGULAR BOARD MEETING  
APPROVED MINUTES – MARCH 2, 2021 – PAGE 5**

Trustee Walker resolved to adopt Resolution #210303 to opt out of the Senate Bill #7 health care provision for fiscal year 2021-2022. (Trustee Schulze seconded). The motion carried; all ayes.

VOTE: Eden, yes; Schulze, yes; Cunningham, yes; Ferguson, yes; Tucker, yes; Walker, yes; Husted, yes.

ADOPTION DATE: March 2, 2021

**CERTIFICATION OF THE CLERK**

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on March 2, 2021, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



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Marcella Husted  
Township Clerk

**4. Resolution to establish the 2021-2022 Trustees' salary.**

RESOLUTION #210304  
TYRONE TOWNSHIP, LIVINGSTON COUNTY

TO ESTABLISH THE TOWNSHIP  
TRUSTEE'S SALARY FOR THE 2021-2022 FISCAL YEAR

WHEREAS, pursuant to MCLA 41.95(3), which provides that in a Township that does not hold an annual meeting, the salary for Trustees composing the Township Board shall be determined by the Township Board; and

WHEREAS, the Board of Tyrone Township deems it desirable to adjust the salary of the Township Trustees to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office;

NOW, THEREFORE, BE IT RESOLVED, that as of April 1, 2021, the salary for the office of Tyrone Township Trustee shall be \$205.82 per meeting attended.

RESOLVED BY: Treasurer Eden  
SUPPORTED BY: Trustee Walker



**TYRONE TOWNSHIP  
PUBLIC HEARING & REGULAR BOARD MEETING  
APPROVED MINUTES – MARCH 2, 2021 – PAGE 6**

VOTE: Husted, yes; Eden, yes; Schulze, yes; Ferguson, yes; Tucker, yes; Walker, yes; Cunningham, yes.

ADOPTION DATE: March 2, 2021

**CERTIFICATION OF THE CLERK**

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on March 2, 2021, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



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Marcella Husted  
Township Clerk

**5. Resolution to establish the 2021-2022 Supervisor's salary.**

RESOLUTION #210305  
TYRONE TOWNSHIP, LIVINGSTON COUNTY

TO ESTABLISH THE TOWNSHIP  
SUPERVISOR'S SALARY FOR THE 2021-2022 FISCAL YEAR

WHEREAS, pursuant to MCLA 41.95(3), which provides that in a Township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board; and

WHEREAS, the Board of Tyrone Township deems it desirable to adjust the salary of the Township Supervisor to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office;

NOW, THEREFORE, BE IT RESOLVED, that as of April 1, 2021, the salary for the office of Tyrone Township Supervisor shall be \$46,989.00.

RESOLVED BY: Trustee Schulze  
SUPPORTED BY: Trustee Walker

VOTE: Schulze, yes; Eden, yes; Husted, yes; Ferguson, yes; Tucker, yes; Walker, yes; Cunningham, yes.

ADOPTION DATE: March 2, 2021

**TYRONE TOWNSHIP  
PUBLIC HEARING & REGULAR BOARD MEETING  
APPROVED MINUTES – MARCH 2, 2021 – PAGE 7**

**CERTIFICATION OF THE CLERK**

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on March 2, 2021, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Marcella Husted  
Township Clerk

**6. Resolution to establish the 2021-2022 Clerk's salary.**

RESOLUTION #210306  
TYRONE TOWNSHIP, LIVINGSTON COUNTY

TO ESTABLISH THE TOWNSHIP  
CLERK'S SALARY FOR THE 2021-2022 FISCAL YEAR

WHEREAS, pursuant to MCLA 41.95(3), which provides that in a Township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board; and

WHEREAS, the Board of Tyrone Township deems it desirable to adjust the salary of the Township Clerk to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office;

NOW, THEREFORE, BE IT RESOLVED, that as of April 1, 2021, the salary for the office of Tyrone Township Clerk shall be \$46,989.00.

RESOLVED BY: Trustee Walker  
SUPPORTED BY: Trustee Tucker

VOTE: Cunningham, yes; Eden, yes; Schulze, yes; Ferguson, yes; Tucker, yes; Walker, yes; Husted, yes.

ADOPTION DATE: March 2, 2021

**CERTIFICATION OF THE CLERK**

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a

**TYRONE TOWNSHIP  
PUBLIC HEARING & REGULAR BOARD MEETING  
APPROVED MINUTES – MARCH 2, 2021 – PAGE 8**

resolution adopted by the Township Board at a regular meeting, held on March 2, 2021, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



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Marcella Husted  
Township Clerk

**7. Resolution to establish the 2021-2022 Treasurer's salary.**

RESOLUTION #210307  
TYRONE TOWNSHIP, LIVINGSTON COUNTY

TO ESTABLISH THE TOWNSHIP  
TREASURER'S SALARY FOR THE 2021-2022 FISCAL YEAR

WHEREAS, pursuant to MCLA 41.95(3), which provides that in a Township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board; and

WHEREAS, the Board of Tyrone Township deems it desirable to adjust the salary of the Township Treasurer to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office;

NOW, THEREFORE, BE IT RESOLVED, that as of April 1, 2021, the salary for the office of Tyrone Township Treasurer shall be \$46,989.00.

RESOLVED BY: Trustee Walker

SUPPORTED BY: Trustee Tucker

VOTE: Walker, yes; Tucker, yes; Ferguson, yes; Schulze, yes; Eden, yes; Cunningham, yes; Husted, yes.

ADOPTION DATE: March 2, 2021

**CERTIFICATION OF THE CLERK**

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on March 2, 2021, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given,

**TYRONE TOWNSHIP  
PUBLIC HEARING & REGULAR BOARD MEETING  
APPROVED MINUTES – MARCH 2, 2021 – PAGE 8**

pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



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Marcella Husted  
Township Clerk

**8. Proposals for office copy machines.** *(Removed from the agenda.)*

**MISCELLANEOUS BUSINESS**

None.

**PUBLIC REMARKS**

Several residents asked questions and voiced their opinions about an asphalt company's request for rezoning and special land use permit. Supervisor Cunningham explained the situation and answered all questions.

**ADJOURNMENT**

Treasurer Eden moved to adjourn. (Trustee Walker seconded.) The motion carried; all ayes. The meeting adjourned at 8:22 p.m.

3/8/2021

**TYRONE TOWNSHIP TREASURER'S REPORT**

JMM

Period ending FEBRUARY, 2021

TOWNSHIP FUNDS	Interest Ckg	INVESTMENTS ICS	Int Rate	MICHIGAN CLASS	Int Rate Monthly AVG.	FLG PEG CD matures 2/8/21	Int rate	Grand Totals Each Fund
General 101	\$2,530,444.87	\$ 434,629.83	2.22%					\$ 2,965,074.70
Tech Fund 141	\$51,781.85	\$ 5,000.00	2.22%					\$56,781.85
Building & Site 145	\$203,789.37	\$ 7,500.00	2.22%					\$211,289.37
Parks/Recreation 208	\$5,934.23		0.40%					\$5,934.23
Liquor Control 212	\$2,225.85		0.40%					\$2,225.85
Road 245	\$272,557.18	\$ 44,224.80	2.22%	\$261,901.27	1.00%			\$ 578,683.25
Revolving 246	\$164,513.95	\$ 97,500.00	0.40%	\$192,394.68	1.00%			\$ 454,408.63
Right of Way 260	\$21,033.66		0.40%					\$21,033.66
Peg 274	\$190,451.66					\$ 194,254.01	0.20%	\$384,705.67
Lk Tyrone Grant 281	\$0.00		0.40%					\$0.00
<b>Special Assessments</b>								
Jayne Hill Lts 218	\$1,739.36		0.40%					\$1,739.36
Walnut Shores Lts 219	\$696.87		0.40%					\$696.87
Shannon Glen Rubbish 225	\$1,921.97							\$1,921.97
Jayne Hill Rubbish Removal 226	\$6,763.34		0.40%					\$6,763.34
Apple Orchard Rubbish Removal 227	\$485.34							\$485.34
Silver Lake Rubbish Removal 228	\$3,047.63							\$3,047.63
Parkin Lane Snow 231	\$12,485.64		0.40%					\$12,485.64
Great Oaks Dr 232	\$7,710.97		0.40%					\$7,710.97
Laural Springs Rubbish removal 233	\$2,555.00							\$2,555.00
<b>Account Totals</b>	<b>\$3,480,138.74</b>	<b>\$ 588,854.63</b>		<b>\$454,295.95</b>		<b>\$ 194,254.01</b>		<b>\$ 4,717,543.33</b>
<b>Health Flex Spending 101</b>		<b>The State Bank</b>		<b>Health Flex Total</b>				
FSA Account (\$10K Loan to Open)	\$	10,524.15	0.00%					\$ 10,524.15
								\$ 10,524.15
<b>Public Safety- 205</b>								
Public Safety 205 - State Bank checking	\$	132,637.03	0.40%					\$ 132,637.03
Public Safety 205- State Bank Savings	\$	6,402.71						\$ 6,402.71
Public Safety 205 - Level One Bank	\$	205,146.55	0.40%					\$ 205,146.55
Public Safety ICS- 205 State Bank	\$	773,612.21	2.22%					\$ 773,612.21
								\$ 1,117,798.50
<b>TYRONE TOWNSHIP SEWER 2003- 392</b>								
<b>Flagstar</b>		<b>Tyrone Sewer 03 Total</b>						
Debt Service 392 Flagstar Bank	\$	607,117.58	0.6%					\$ 607,117.58
Flagstar CDARS 2003 (matures 4/22/2021)(1836)	\$	547,275.08	0.10%					\$ 547,275.08
Flagstar CD 2003 (matures 3/29/2021)(3879)	\$	1,000,000.00	0.25%					\$ 1,000,000.00
Flagstar CDARS 2003 Fund Martures 9/16/21)(6978)	\$	468,246.15	0.20%					\$ 468,246.15
								\$ 2,622,638.81
<b>Road Improvements-</b>								
<b>Flagstar</b>		<b>Road Improvement Total</b>						
Parkin Lane Rd 2010 (396)	\$	19,597.93	0.70%					\$ 19,597.93
Lake Shannon 2018 (399)	\$	283,285.56	0.70%					\$ 283,285.56
Laurel springs (400)	\$	34,101.11	0.70%					\$ 34,101.11
Irish Hills (401)	\$	137,705.25						\$ 137,705.25
<b>CIBC-</b> Parkin Lane CD(matures 8/9/2021)	\$	127,731.00	0.20%					\$ 127,731.00
								\$ 602,420.85
<b>SEWER O&amp;M CHECKING ACCT- 590</b>								
<b>Flagstar</b>		<b>Sewer O&amp;M Total</b>						
Sewer Operation and Maintenance CK (5710)	\$	200,105.42	0.70%					\$ 200,105.42
Sewer Operation and Maintenance SV (4865)	\$	82,696.29	1.39%					\$ 82,696.29
<b>CIBC-</b> O&M CD(matures 8/6/21)(6337)	\$	162,426.04	0.40%					\$ 162,426.04
O&M CDARS (matures 8/12/2021)(4312)	\$	140,437.10	1.65%					\$ 140,437.10
O&M CDARS (matures 8/10/2021)(4710)	\$	146,188.13	0.20%					\$ 146,188.13
								\$ 731,852.98
<b>TRUST &amp; AGENCY- 701</b>								
<b>Chase</b>		<b>Trust &amp; Agency Total</b>						
Township Trust and Agency 701 Savings	\$	1,513.59	0.18%					\$ 1,513.59
Township Trust and Agency 701 Checking	\$	11,172.57	0.00%					\$ 11,172.57
								\$ 12,686.16
								\$ 5,097,921.45
<b>Total Township Monies</b>								<b>\$ 9,815,464.78</b>

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank 001 STATE BANK COMMON ACCOUNT					
02/24/2021	001	22647	LIVINGSTON COUNTY INFORMATION TECHN	2020 ORTHOIMAGERY PROJECT	2,519.21
02/24/2021	001	22648	LIVINGSTON COUNTY TREASURERS ASSOC.	LCTA 2021 DUES (JENNIFER EDEN/JOANNE MIL	120.00 V
02/24/2021	001	22649	PITNEY BOWES INC.	POWER GUARD FOR POSTAGE MACHINE	99.00
02/24/2021	001	22650	SHRED-IT USA	SHREDDING SERVICE	66.60
02/24/2021	001	22651	VOYA INSTITUTIONAL TRUST COMPANY	EMPLOYEE CONTRIB 2.24.21	1,305.00
03/02/2021	001	22652	CHASE CARD SERVICE	CREDIT CARD PURCHASES	167.69
03/02/2021	001	22653	CONSUMERS ENERGY	ELECTRIC TWP HALL 1.25.21 - 2.22.21	508.13
03/02/2021	001	22654	HAMILTON'S PROPANE	PROPANE DELIVERY 2.24.21	1,102.28
03/02/2021	001	22655	HARTLAND CONSOLIDATED SCHOOLS	REFUND OF TAX BILLING	93.00
03/02/2021	001	22656	I.T. RIGHT, INC.	ANNULA SSL CERT	150.00
03/08/2021	001	22657	CONSUMERS ENERGY	STREET LIGHTING - FEB 2021	224.88
				LED STREET LIGHTING - FEB 2021	64.67
					<u>289.55</u>
03/08/2021	001	22658	HARRIS & LITERSKI ATTORNEYS AT	LEGAL SERVICES	3,044.25
03/08/2021	001	22659	HARTLAND SENIOR CENTER	ANNUAL CONTRIB	4,400.00
03/08/2021	001	22660	LIVINGSTON COUNTY TREASURER	DOG LICENSES - FEB 2021 #3426-3436	168.50
03/08/2021	001	22661	LIVINGSTON COUNTY TREASURERS ASSOC.	ANNUAL DUES	10.00
03/08/2021	001	22662	MACKLIN MECHANICAL COMPANY	HVAC REPL - 1ST INST	8,940.00
				HVAC REPL - 1ST INST	15,807.00
				HVAC REPL - 1ST INST	2,565.00
				HVAC REPL - 1ST INST	3,820.00
					<u>31,132.00</u>
03/08/2021	001	22663	REPUBLIC SERVICES#237	TRASH REMOVAL - SHANNON GLEN MARCH 2021	412.56
				TRASH REMOVAL - SILVER LAKE MARCH 2021	916.30
				TRASH REMOVAL - JAYNE HILL MARCH 2021	1,406.02
					<u>2,734.88</u>
03/08/2021	001	22664	SHOEMAKER SERVICES INC	SNOW PLOWING FEB 2021	1,515.00
				SNOW PLOWING - PARKIN LN FEB 2021	2,640.00
				SNOW REMOVAL - GREAT OAKS FEB 2021	375.00
					<u>4,530.00</u>
03/08/2021	001	22665	SUNSET MAINTENANCE, LLC	4 CLEANING FEB 2021	560.00
03/08/2021	001	22666	VIEW NEWSPAPER GROUP	PUBLICATIONS	970.20
03/09/2021	001	22667	AT&T MOBILITY	TWP SUPV CELL 1.28.21 - 2.27.21	79.28
03/09/2021	001	22668	IVS COMM, INC.	TWP PHONE SERVICE FEB 2021	125.00
03/09/2021	001	22669	RICOH USA, INC.	COPIER LEASE 2.28.21 - 3.27.21	124.21
03/09/2021	001	22670	RICOH USA, INC.	EXCESS COPIES (6,625 B&W 1,197 COLOR)	111.55
03/09/2021	001	22671	STAPLES ADVANTAGE	OFFICE SUPPLIES	342.09
03/09/2021	001	22672	VOYA INSTITUTIONAL TRUST COMPANY	EMPLOYEE CONTRIB 3.10.21	160.00
03/16/2021	001	22677	ACCIDENT FUND COMPANY OF	4TH QUARTER WORKERS COMP	391.75
03/16/2021	001	22678	ARNDT WEIERSTAHL	REFUND OF APPLICATION FEE	50.00
03/16/2021	001	22679	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTH INSURANCE APRIL 2021	7,867.35
03/23/2021	001	22680	CHARTER COMMUNICATIONS	TOWNSHIP INTERNET 3.11.21 - 4.10.21	114.98
03/23/2021	001	22681	CITY OF FENTON	PEG COORDINATOR SALARY	1,748.26
03/23/2021	001	22682	GRIFFIN PEST SOLUTIONS, INC	PEST CONTROL	51.00
03/23/2021	001	22683	VOYA INSTITUTIONAL TRUST COMPANY	EMPLOYEE CONTRIB 3.24.21	1,305.00

001 TOTALS:

Total of 33 Checks:

66,440.76

Check Date	Bank	Check	Vendor Name	Description	Amount
Less 1 Void Checks:					120.00
Total of 32 Disbursements:					<u>66,320.76</u>
Bank 016 TAX FUND STATE BANK CHECKING 9575					
03/16/2021	016	3566	TYRONE TOWNSHIP	TRANSFER TO CHECKING ACCOUNT FOR TAX	<u>331,748.01</u>
016 TOTALS:					
Total of 1 Checks:					331,748.01
Less 0 Void Checks:					<u>0.00</u>
Total of 1 Disbursements:					<u>331,748.01</u>
Bank 022 STATE BANK - PUBLIC SAFETY checking					
02/24/2021	022	1231	LIVINGSTON COUNTY SHERIFF'S DEPT	SHERIFF SERVICE - 2020 4Q	28,684.00
03/02/2021	022	1232	CHASE CARD SERVICE	PEOPLE SEARCH FEB 21	27.89
03/02/2021	022	1233	HARTLAND AREA FIRE DEPARTMENT	FIRE RUN ADJ (1.1.21 - 1.15.21 BILL) 5 FIRE RUNS 1.16.21 - 1.31.21 6 FIRE RUNS (2.1.21 - 2.15.21)	42.00 7,165.00 <u>8,598.00</u>
					15,805.00
03/08/2021	022	1234	CITY OF FENTON FIRE DEPARTMENT	14 FIRE RUNS FEB 2021	<u>20,062.00</u>
022 TOTALS:					
Total of 4 Checks:					64,578.89
Less 0 Void Checks:					<u>0.00</u>
Total of 4 Disbursements:					<u>64,578.89</u>
Bank 101 FLAGSTAR-SEWER DEBT-CKG					
03/02/2021	101	1185	LIVINGSTON COUNTY TREASURER	LAKE TYRONE IMPROVEMENT PRINC & INT	<u>48,287.72</u>
101 TOTALS:					
Total of 1 Checks:					48,287.72
Less 0 Void Checks:					<u>0.00</u>
Total of 1 Disbursements:					<u>48,287.72</u>
Bank 102 SEWER O&M CHECKING 590					
03/08/2021	102	434	LIVINGSTON COUNTY DRAIN COMM.	SEWER O&M 1.28.21 - 2.25.21	<u>63,540.36</u>
102 TOTALS:					
Total of 1 Checks:					63,540.36
Less 0 Void Checks:					<u>0.00</u>
Total of 1 Disbursements:					<u>63,540.36</u>
Bank 108 TAX FUND FLAGSTAR					
03/08/2021	108	2965	CROMAINE LIBRARY	WINTER TAX DISB 2.16.21 TO 3.01.21	57,996.41 V

CHECK REGISTER FOR TYRONE TOWNSHIP  
 CHECK DATE FROM 02/24/2021 - 03/24/2021

Check Date	Bank	Check	Vendor Name	Description	Amount
03/08/2021	108	2966	FENTON SCHOOLS	SUMMER TAX DISB 2.16.21 TO 3.01.21 WINTER TAX DISB 2.16.21 TO 3.01.21	2,489.20 V 511,081.83 V <u>513,571.03</u>
03/08/2021	108	2967	GISD	SUMMER TAX DISB 2.16.21 TO 3.01.21 WINTER TAX DISB 2.16.21 TO 3.01.21	2,296.90 V 232,358.36 V <u>234,655.26</u>
03/08/2021	108	2968	HARTLAND CONSOLIDATED SCHOOLS	SUMMER TAX DISB 2.16.21 TO 3.01.21 WINTER TAX DISB 2.16.21 TO 3.01.21	2,316.36 V 393,424.08 V <u>395,740.44</u>
03/08/2021	108	2969	LESA	SUMMER TAX DISB 2.16.21 TO 3.01.21	1,995.41 V
03/08/2021	108	2970	LINDEN COMMUNITY SCHOOLS	SUMMER TAX DISB 2.16.21 TO 3.01.21 WINTER TAX DISB 2.16.21 TO 3.01.21	2,106.47 V 127,025.50 V <u>129,131.97</u>
03/08/2021	108	2971	LIVINGSTON COUNTY TREASURER	SUMMER TAX DISB 2.16.21 TO 3.01.21 WINTER TAX DISB 2.16.21 TO 3.01.21	20,683.89 V 92,191.57 V <u>112,875.46</u>
03/08/2021	108	2972	MOTT COMMUNITY COLLEGE	WINTER TAX DISB 2.16.21 TO 3.01.21	306,328.57 V
03/09/2021	108	2973	CROMAINE LIBRARY	WINTER TAX DISB 2.16.21 TO 3.01.21	57,996.41
03/09/2021	108	2974	FENTON SCHOOLS	SUMMER TAX DISB 2.16.21 TO 3.01.21 WINTER TAX DISB 2.16.21 TO 3.01.21	2,490.48 511,082.33 <u>513,572.81</u>
03/09/2021	108	2975	GISD	SUMMER TAX DISB 2.16.21 TO 3.01.21 WINTER TAX DISB 2.16.21 TO 3.01.21	2,297.90 232,359.18 <u>234,657.08</u>
03/09/2021	108	2976	HARTLAND CONSOLIDATED SCHOOLS	SUMMER TAX DISB 2.16.21 TO 3.01.21 WINTER TAX DISB 2.16.21 TO 3.01.21	2,316.52 393,424.09 <u>395,740.61</u>
03/09/2021	108	2977	LESA	SUMMER TAX DISB 2.16.21 TO 3.01.21	1,997.61
03/09/2021	108	2978	LINDEN COMMUNITY SCHOOLS	SUMMER TAX DISB 2.16.21 TO 3.01.21 WINTER TAX DISB 2.16.21 TO 3.01.21	2,109.23 127,027.82 <u>129,137.05</u>
03/09/2021	108	2979	LIVINGSTON COUNTY TREASURER	SUMMER TAX DISB 2.16.21 TO 3.01.21 WINTER TAX DISB 2.16.21 TO 3.01.21	20,695.19 92,191.88 <u>112,887.07</u>
03/09/2021	108	2980	MOTT COMMUNITY COLLEGE	WINTER TAX DISB 2.16.21 TO 3.01.21	306,329.85
03/16/2021	108	2981	TYRONE TOWNSHIP	2020 WINTER TAX DISB 2020 WINTER TAX DISB 2020 WINTER TAX DISB	657,196.75 V 531,955.33 V 584,503.95 V



Check Date	Bank	Check	Vendor Name	Description	Amount
				2020 WINTER TAX DISB	223,373.77 V
				2020 WINTER TAX DISB	59,925.22 V
					<u>2,056,955.02</u>
03/16/2021	108	2982	TYRONE TOWNSHIP	2020 WINTER TAX DISB	657,196.75
03/16/2021	108	2983	TYRONE TOWNSHIP	2020 WINTER TAX DISB	531,955.33
03/16/2021	108	2984	TYRONE TOWNSHIP	2020 WINTER TAX DISB	584,503.95
03/16/2021	108	2985	TYRONE TOWNSHIP	2020 WINTER TAX DISB	223,373.77
03/16/2021	108	2986	TYRONE TOWNSHIP	2020 WINTER TAX DISB	59,925.22
03/23/2021	108	2987	GISD	WINTER TAX DISB PPT 3.1.21 - 3.18.21	518.19
				WINTER TAX DISB IFT 3.1.21 - 3.18.21	17.70
					<u>535.89</u>
03/23/2021	108	2988	LINDEN COMMUNITY SCHOOLS	WINTER TAX DISB PPT 3.1.21 - 3.18.21	613.83
				WINTER TAX DISB IFT 3.1.21 - 3.18.21	177.96
					<u>791.79</u>
03/23/2021	108	2989	LIVINGSTON COUNTY TREASURER	WINTER TAX DISB PPT 3.1.21 - 3.18.21	169.56
				WINTER TAX DISB IFT 3.1.21 - 3.18.21	49.15
					<u>218.71</u>
03/23/2021	108	2990	MOTT COMMUNITY COLLEGE	WINTER TAX DISB PPT 3.1.21 - 3.18.21	763.93
				WINTER TAX DISB IFT 3.1.21 - 3.18.21	221.50
					<u>985.43</u>
03/23/2021	108	2991	STATE OF MICHIGAN	WINTER TAX DISB IFT 3.1.21 - 3.18.21	132.54
03/23/2021	108	2992	TYRONE TOWNSHIP	WINTER TAX DISB IFT 3.1.21 - 3.18.21	103.20
03/23/2021	108	2993	ZF NORTH AMERICA	2020 Win Tax Refund 4704-99-000-134	45,150.79
03/23/2021	108	2994	TYRONE TOWNSHIP	TAX DISB 3.1.21 - 3.18.21	355.97

108 TOTALS:

Total of 30 Checks:	7,666,797.40
Less 9 Void Checks:	3,809,249.57
Total of 21 Disbursements:	<u>3,857,547.83</u>

Bank 203 TRUST & AGENCY 701 CKG

03/09/2021	203	1862	LIVINGSTON COUNTY TREASURER	SPECIFIC MOBILE HOME SET - FEB 2021	2,125.00
03/09/2021	203	1863	TYRONE TOWNSHIP	SPECIFIC MOBILE HOME SET - FEB 2021	425.06
03/16/2021	203	1864	LIVINGSTON COUNTY 4-H COUNCIL	BOOKS SOLD 2020-2021	75.00
03/16/2021	203	1865	TYRONE HISTORICAL SOCIETY	BOOKS SALES 2020-2021	285.00

203 TOTALS:

Total of 4 Checks:	2,910.06
Less 0 Void Checks:	0.00
Total of 4 Disbursements:	<u>2,910.06</u>

REPORT TOTALS:

Total of 74 Checks:	8,244,303.20
Less 10 Void Checks:	3,809,369.57

03/24/2021 10:29 AM  
User: MHUSTED  
DB: Tyrone

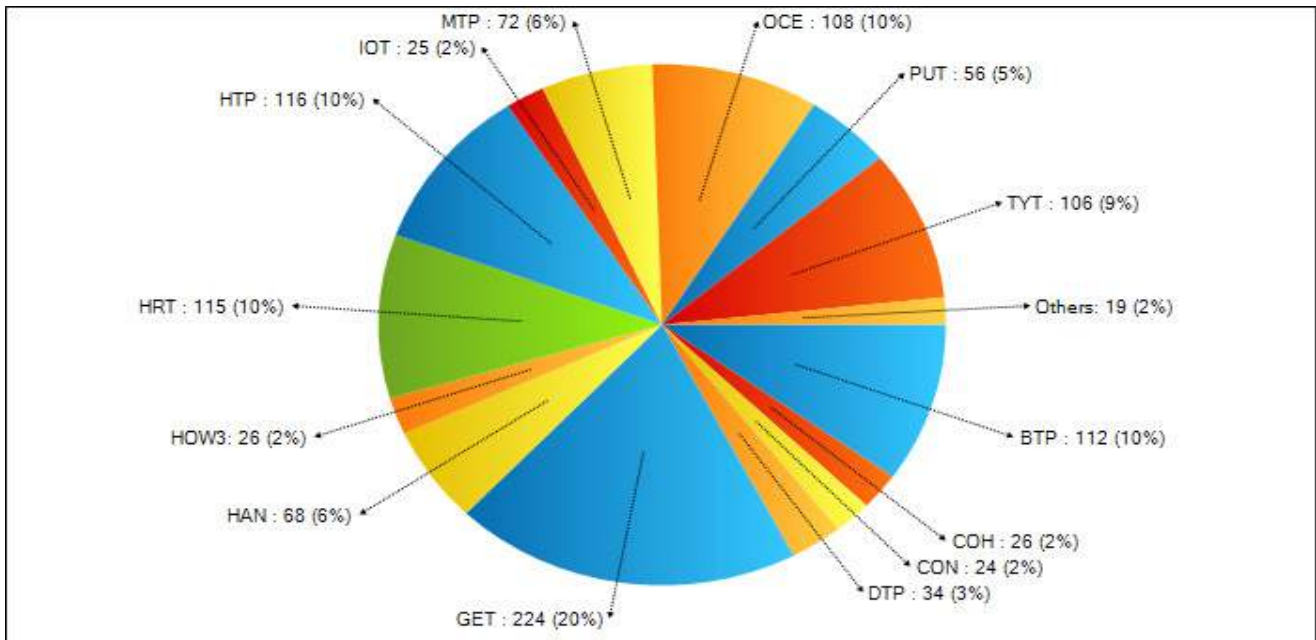
CHECK REGISTER FOR TYRONE TOWNSHIP  
CHECK DATE FROM 02/24/2021 - 03/24/2021

Check Date	Bank	Check	Vendor Name	Description	Amount
Total of 64 Disbursements:					4,434,933.63

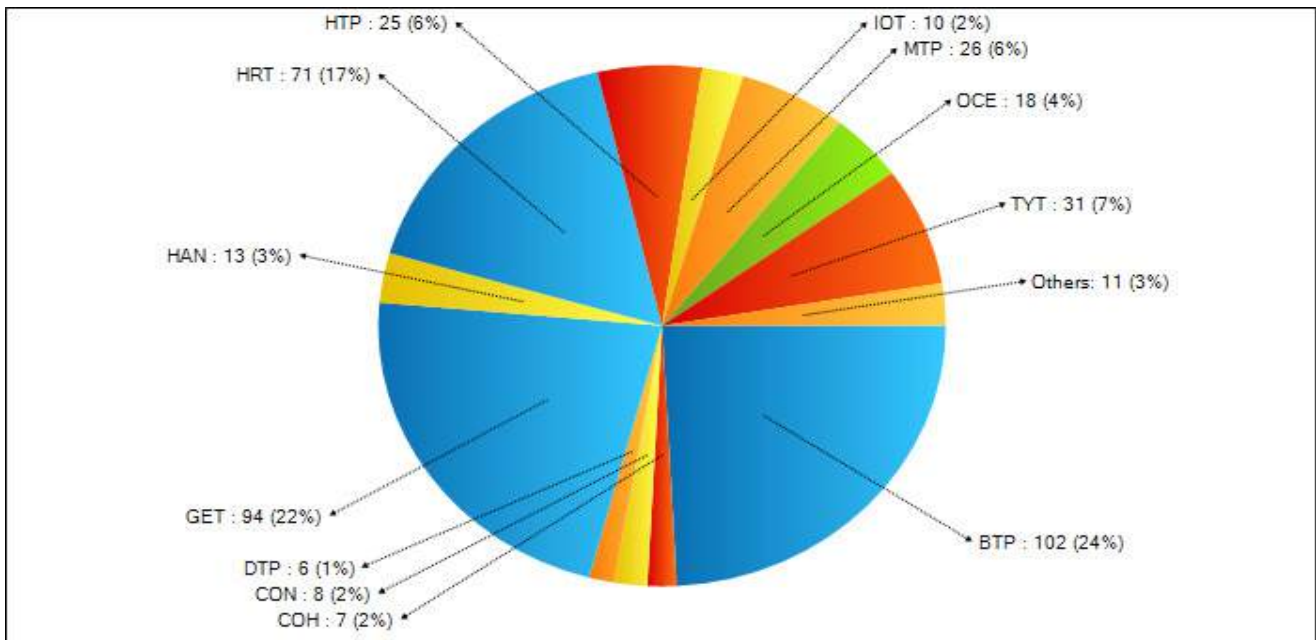
# **COMMUNICATION #1**

Livingston County Sheriff Report – Feb. 28, 2021

**LIVINGSTON COUNTY SHERIFF'S OFFICE  
FEBRUARY 2021 CALLS FOR SERVICE**



**MICHIGAN STATE POLICE  
FEBRUARY 2021 CALLS FOR SERVICE**



**LIVINGSTON COUNTY SHERIFF'S OFFICE  
TYRONE TOWNSHIP FEBRUARY 2021**

Nature	# Events
911 HANG UP	1
ABANDONED VEHICLE	1
ALARM	2
ANIMAL COMPLAINT	6
AREA CHECK	1
ASSIST EMS	8
ASSIST FIRE DEPARTMENT	4
ASSIST OTHER AGENCY	4
CARDIAC/RESPIRATORY ARREST	2
CITIZEN ASSIST	7
CONVULSIONS/SEIZURES	1
CUSTODY DISPUTE	1
DISTURBANCE/TROUBLE	3
DOMESTIC PHYSICAL IN PROGRESS	2
DOMESTIC VERBAL	6
FRAUD	3
HAZARD	4
INTIMIDATION THREATS HARASSMEN	1
LARCENY	1
MENTAL/CMH/PSYCH	2
MOTORIST ASSIST	1
PDA	15
PERSONAL INJURY ACCIDENT	1
PPO VIOLATION	2
PUBLIC SERVICE	1
ROAD RUNOFF	7
SUSPICIOUS SITUATION	4
SUSPICIOUS VEHICLE	1
UNATTENDED DEATH/INVESTIGATION	1
UNKNOWN ACCIDENT	2
WELFARE CHECK	6
<b>TOTAL:</b>	<b>101</b>

<u>TOWNSHIP</u>	<u>NUMBER OF CALLS 3:00PM - 11:00PM</u>	<u>RESPONSE TIME CONTRACT TIME 3:00PM - 11:00PM</u>	<u>NUMBER OF CALLS 11:00PM - 3:00PM</u>	<u>RESPONSE TIME NON CONTRACT TIME 11:00PM - 3:00PM</u>
BRIGHTON	33	25:23	79	20:58
COHOCTAH	13	25:44	13	25:42
CONWAY	8	30:42	16	41:06
DEERFIELD	10	27:20	34	28:22
GENOA	85	17:36	139	16:35
HANDY	32	27:29	36	29:50
HARTLAND	49	14:37	66	17:38
HOWELL	46	20:34	70	18:22
IOSCO	12	33:17	13	35:30
MARION	20	22:41	52	18:34
OCEOLA	42	18:20	66	22:29
PUTNAM	24	16:54	32	21:56
TYRONE	57	17:22	49	29:20

**BRIGHTON****COHOCTAH****CONWAY****DEERFIELD****CALLS FOR SERVICE****CALLS FOR SERVICE****CALLS FOR SERVICE****CALLS FOR SERVICE**

JANUARY	112	JANUARY	29	JANUARY	26	JANUARY	41
FEBRUARY	110	FEBRUARY	26	FEBRUARY	24	FEBRUARY	34
MARCH	0	MARCH	0	MARCH	0	MARCH	0
APRIL	0	APRIL	0	APRIL	0	APRIL	0
MAY	0	MAY	0	MAY	0	MAY	0
JUNE	0	JUNE	0	JUNE	0	JUNE	0
JULY	0	JULY	0	JULY	0	JULY	0
AUGUST	0	AUGUST	0	AUGUST	0	AUGUST	0
SEPTEMBER	0	SEPTEMBER	0	SEPTEMBER	0	SEPTEMBER	0
OCTOBER	0	OCTOBER	0	OCTOBER	0	OCTOBER	0
NOVEMBER	0	NOVEMBER	0	NOVEMBER	0	NOVEMBER	0
DECEMBER	0	DECEMBER	0	DECEMBER	0	DECEMBER	0
<b>YTD TOTAL:</b>	<b>222</b>	<b>55</b>	<b>50</b>	<b>75</b>			

**TICKETS WRITTEN****TICKETS WRITTEN****TICKETS WRITTEN****TICKETS WRITTEN**

JANUARY	22	JANUARY	0	JANUARY	3	JANUARY	2
FEBRUARY	20	FEBRUARY	6	FEBRUARY	5	FEBRUARY	5
MARCH	0	MARCH	0	MARCH	0	MARCH	0
APRIL	0	APRIL	0	APRIL	0	APRIL	0
MAY	0	MAY	0	MAY	0	MAY	0
JUNE	0	JUNE	0	JUNE	0	JUNE	0
JULY	0	JULY	0	JULY	0	JULY	0
AUGUST	0	AUGUST	0	AUGUST	0	AUGUST	0
SEPTEMBER	0	SEPTEMBER	0	SEPTEMBER	0	SEPTEMBER	0
OCTOBER	0	OCTOBER	0	OCTOBER	0	OCTOBER	0
NOVEMBER	0	NOVEMBER	0	NOVEMBER	0	NOVEMBER	0
DECEMBER	0	DECEMBER	0	DECEMBER	0	DECEMBER	0
<b>YTD TOTAL:</b>	<b>42</b>	<b>6</b>	<b>8</b>	<b>7</b>			

**ARRESTS****ARRESTS****ARRESTS****ARRESTS**

JANUARY	0	JANUARY	1	JANUARY	1	JANUARY	1
FEBRUARY	1	FEBRUARY	0	FEBRUARY	2	FEBRUARY	1
MARCH	0	MARCH	0	MARCH	0	MARCH	0
APRIL	0	APRIL	0	APRIL	0	APRIL	0
MAY	7	MAY	0	MAY	0	MAY	0
JUNE	0	JUNE	0	JUNE	0	JUNE	0
JULY	0	JULY	0	JULY	0	JULY	0
AUGUST	0	AUGUST	0	AUGUST	0	AUGUST	0
SEPTEMBER	0	SEPTEMBER	0	SEPTEMBER	0	SEPTEMBER	0
OCTOBER	0	OCTOBER	0	OCTOBER	0	OCTOBER	0
NOVEMBER	0	NOVEMBER	0	NOVEMBER	0	NOVEMBER	0
DECEMBER	0	DECEMBER	0	DECEMBER	0	DECEMBER	0
<b>YTD TOTAL:</b>	<b>8</b>	<b>1</b>	<b>3</b>	<b>2</b>			

**GENOA****HANDY****HARTLAND****HOWELL****CALLS FOR SERVICE****CALLS FOR SERVICE****CALLS FOR SERVICE****CALLS FOR SERVICE**

JANUARY	240	JANUARY	53	JANUARY	132	JANUARY	108
FEBRUARY	221	FEBRUARY	67	FEBRUARY	111	FEBRUARY	115
MARCH	0	MARCH	0	MARCH	0	MARCH	0
APRIL	0	APRIL	0	APRIL	0	APRIL	0
MAY	0	MAY	0	MAY	0	MAY	0
JUNE	0	JUNE	0	JUNE	0	JUNE	0
JULY	0	JULY	0	JULY	0	JULY	0
AUGUST	0	AUGUST	0	AUGUST	0	AUGUST	0
SEPTEMBER	0	SEPTEMBER	0	SEPTEMBER	0	SEPTEMBER	0
OCTOBER	0	OCTOBER	0	OCTOBER	0	OCTOBER	0
NOVEMBER	0	NOVEMBER	0	NOVEMBER	0	NOVEMBER	0
DECEMBER	0	DECEMBER	0	DECEMBER	0	DECEMBER	0
	<b>461</b>		<b>120</b>		<b>243</b>		<b>223</b>

**TICKETS WRITTEN****TICKETS WRITTEN****TICKETS WRITTEN****TICKETS WRITTEN**

JANUARY	48	JANUARY	14	JANUARY	44	JANUARY	54
FEBRUARY	40	FEBRUARY	17	FEBRUARY	33	FEBRUARY	42
MARCH	0	MARCH	0	MARCH	0	MARCH	0
APRIL	0	APRIL	0	APRIL	0	APRIL	0
MAY	0	MAY	0	MAY	0	MAY	0
JUNE	0	JUNE	0	JUNE	0	JUNE	0
JULY	0	JULY	0	JULY	0	JULY	0
AUGUST	0	AUGUST	0	AUGUST	0	AUGUST	0
SEPTEMBER	0	SEPTEMBER	0	SEPTEMBER	0	SEPTEMBER	0
OCTOBER	0	OCTOBER	0	OCTOBER	0	OCTOBER	0
NOVEMBER	0	NOVEMBER	0	NOVEMBER	0	NOVEMBER	0
DECEMBER	0	DECEMBER	0	DECEMBER	0	DECEMBER	0
	<b>88</b>		<b>31</b>		<b>77</b>		<b>96</b>

**ARRESTS****ARRESTS****ARRESTS****ARRESTS**

JANUARY	4	JANUARY	1	JANUARY	5	JANUARY	13
FEBRUARY	8	FEBRUARY	2	FEBRUARY	4	FEBRUARY	9
MARCH	0	MARCH	0	MARCH	0	MARCH	0
APRIL	0	APRIL	0	APRIL	0	APRIL	0
MAY	0	MAY	0	MAY	0	MAY	0
JUNE	0	JUNE	0	JUNE	0	JUNE	0
JULY	0	JULY	0	JULY	0	JULY	0
AUGUST	0	AUGUST	0	AUGUST	0	AUGUST	0
SEPTEMBER	0	SEPTEMBER	0	SEPTEMBER	0	SEPTEMBER	0
OCTOBER	0	OCTOBER	0	OCTOBER	0	OCTOBER	0
NOVEMBER	0	NOVEMBER	0	NOVEMBER	0	NOVEMBER	0
DECEMBER	0	DECEMBER	0	DECEMBER	0	DECEMBER	0
	<b>12</b>		<b>3</b>		<b>9</b>		<b>22</b>



**IOSCO****MARION****OCEOLA****PUTNAM****TYRONE****CALLS FOR SERVICE****CALLS FOR SERVICE****CALLS FOR SERVICE****CALLS FOR SERVICE****CALLS FOR SERVICE**

JANUARY	28	JANUARY	71	JANUARY	109	JANUARY	56	JANUARY	116
FEBRUARY	25	FEBRUARY	72	FEBRUARY	108	FEBRUARY	55	FEBRUARY	101
MARCH	0	MARCH	0	MARCH	0	MARCH	0	MARCH	0
APRIL	0	APRIL	0	APRIL	0	APRIL	0	APRIL	0
MAY	0	MAY	0	MAY	0	MAY	0	MAY	0
JUNE	0	JUNE	0	JUNE	0	JUNE	0	JUNE	0
JULY	0	JULY	0	JULY	0	JULY	0	JULY	0
AUGUST	0	AUGUST	0	AUGUST	0	AUGUST	0	AUGUST	0
SEPTEMBER	0	SEPTEMBER	0	SEPTEMBER	0	SEPTEMBER	0	SEPTEMBER	0
OCTOBER	0	OCTOBER	0	OCTOBER	0	OCTOBER	0	OCTOBER	0
NOVEMBER	0	NOVEMBER	0	NOVEMBER	0	NOVEMBER	0	NOVEMBER	0
DECEMBER	0	DECEMBER	0	DECEMBER	0	DECEMBER	0	DECEMBER	0
	<b>53</b>		<b>143</b>		<b>217</b>		<b>111</b>		<b>217</b>

**TICKETS WRITTEN****TICKETS WRITTEN****TICKETS WRITTEN****TICKETS WRITTEN****TICKETS WRITTEN**

JANUARY	5	JANUARY	10	JANUARY	39	JANUARY	5	JANUARY	8
FEBRUARY	4	FEBRUARY	9	FEBRUARY	23	FEBRUARY	6	FEBRUARY	10
MARCH	0	MARCH	0	MARCH	0	MARCH	0	MARCH	0
APRIL	0	APRIL	0	APRIL	0	APRIL	0	APRIL	0
MAY	0	MAY	0	MAY	0	MAY	0	MAY	0
JUNE	0	JUNE	0	JUNE	0	JUNE	0	JUNE	0
JULY	0	JULY	0	JULY	0	JULY	0	JULY	0
AUGUST	0	AUGUST	0	AUGUST	0	AUGUST	0	AUGUST	0
SEPTEMBER	0	SEPTEMBER	0	SEPTEMBER	0	SEPTEMBER	0	SEPTEMBER	0
OCTOBER	0	OCTOBER	0	OCTOBER	0	OCTOBER	0	OCTOBER	0
NOVEMBER	0	NOVEMBER	0	NOVEMBER	0	NOVEMBER	0	NOVEMBER	0
DECEMBER	0	DECEMBER	0	DECEMBER	0	DECEMBER	0	DECEMBER	0
	<b>9</b>		<b>19</b>		<b>62</b>		<b>11</b>		<b>18</b>

**ARRESTS****ARRESTS****ARRESTS****ARRESTS****ARRESTS**

JANUARY	0	JANUARY	1	JANUARY	4	JANUARY	1	JANUARY	2
FEBRUARY	1	FEBRUARY	6	FEBRUARY	3	FEBRUARY	0	FEBRUARY	4
MARCH	0	MARCH	0	MARCH	0	MARCH	0	MARCH	0
APRIL	0	APRIL	0	APRIL	0	APRIL	0	APRIL	0
MAY	0	MAY	0	MAY	0	MAY	0	MAY	0
JUNE	0	JUNE	0	JUNE	0	JUNE	0	JUNE	0
JULY	0	JULY	0	JULY	0	JULY	0	JULY	0
AUGUST	0	AUGUST	0	AUGUST	0	AUGUST	0	AUGUST	0
SEPTEMBER	0	SEPTEMBER	0	SEPTEMBER	0	SEPTEMBER	0	SEPTEMBER	0
OCTOBER	0	OCTOBER	0	OCTOBER	0	OCTOBER	0	OCTOBER	0
NOVEMBER	0	NOVEMBER	0	NOVEMBER	0	NOVEMBER	0	NOVEMBER	0
DECEMBER	0	DECEMBER	0	DECEMBER	0	DECEMBER	0	DECEMBER	0
	<b>1</b>		<b>7</b>		<b>7</b>		<b>1</b>		<b>6</b>

# **COMMUNICATION #2**

Planning Commission Approved Meeting Minutes –  
November 10, 2020

1                                   **TYRONE TOWNSHIP PLANNING COMMISSION**  
2                                   **REGULAR MEETING & PUBLIC HEARING MINUTES**

3   **November 10, 2020 7:00 p.m.**

4   **Meeting Held at The Tyrone Township Hall**

5  
6  
7   **PRESENT:** Dan Stickel, Kurt Schulze, Steve Krause, and Jon Ward

8  
9   **ABSENT:** Rich Erickson, Bill Wood & Perry Green

10  
11   **OTHERS PRESENT:** Ross Nicholson

12  
13   **CALL TO ORDER:** The meeting was called to order by Chairman Stickel at 7:01 pm.

14  
15   **PLEDGE OF ALLEGIANCE:**

16  
17   **CALL TO THE PUBLIC:**

18  
19   Chairman Stickel asked if there were any members of the public in attendance who would like to  
20   ask any questions or make public comment.

21  
22   No public comments or questions were received.

23  
24   **APPROVAL OF THE AGENDA:**

25  
26   Kurt Schulze suggested amending the agenda to include the Pledge of Allegiance. Kurt Schulze  
27   made a motion to approve the agenda as amended. Steve Krause supported the motion. Motion  
28   carried by unanimous voice vote.

29  
30   **APPROVAL OF THE MINUTES:**

31  
32   09/08/2020 Regular Meeting Minutes

33  
34   Kurt Schulze made a motion to approve the September 9, 2020 Regular Meeting and Public  
35   Hearing minutes as presented. Steve Krause supported the motion. Motion carried by  
36   unanimous voice vote.

37  
38   09/16/2020 Regular Meeting Minutes

39  
40   Kurt Schulze made a motion to approve the September 16, 2020 Regular Meeting and Public  
41   Hearing minutes as presented. Steve Krause supported the motion. Motion carried by  
42   unanimous voice vote.

43  
44   **OLD BUSINESS #1: Fults/Pine Meadow Drive Land Division & Shared Private Driveway:**

46 Chairman Stickel introduced the topic and requested that Ross Nicholson provide a summary of  
47 the application. Ross Nicholson explained that the application had been recommended for  
48 conditional approval by the Planning Commission in 2018. The conditions for the  
49 recommendation of approval were the submission and approval of a shared private driveway  
50 maintenance agreement in recordable format, a wetland delineation report/sketch, and revisions  
51 to the building envelopes shown on the survey drawings. He stated that the applicant had  
52 submitted the requested documents to fulfill the conditions for approval. He stated that the  
53 reason the land division application needed to be sent back to the Planning Commission was  
54 because a significant period of time had passed, during which time the land division  
55 requirements had changed and the membership of the Planning Commission had changed. He  
56 stated that the application would still fall under the previous land division and shared private  
57 driveway application requirements that were in effect when the application was received in 2018.  
58 He stated that the Planning Commission would need to confirm that the recently provided  
59 documents adequately fulfill the conditions for approval and make a recommendation for  
60 approval or denial to the Township Board.

61  
62 The Planning Commission briefly reviewed the documents submitted by the applicant to fulfill  
63 the conditions for a favorable recommendation. The Planning Commission went through the  
64 application and discussed. The consensus was that the provided documents adequately fulfilled  
65 the conditions for approval.

66  
67 Steve Krause made a motion to recommend Township Board approval of the Fults/Pine Meadow  
68 land division and shared private driveway application. Kurt Schulze supported the motion.  
69 Motion carried by unanimous voice vote.

70  
71 *The item was closed.*

72  
73 **OLD BUSINESS #2: Irish Hills/Ron Gordon Proposed PUD Agreement Amendment:**

74  
75 Chairman Stickel opened discussion with a brief summary of the request. He asked Ross  
76 Nicholson if he could summarize as well. Ross Nicholson indicated that the latest Irish Hills  
77 Planned Unit Development (PUD) agreement includes language indicating that the commercial  
78 parcel in the Irish Hills PUD was restricted to a set timeframe for operation of the Fenton  
79 Trading Post (Trailer Sales). He stated that the timeframe had expired and the owner, Ron  
80 Gordon, was requesting an extension for the approval to allow continuing operation of the  
81 Fenton Trading Post. Ross Nicholson indicated that Mr. Gordon had provided a draft  
82 amendment of the PUD agreement prepared by his attorney for Township review and  
83 consideration. He stated that the Planning Commission is tasked with the initial review of the  
84 proposed amendment so that they can make a recommendation for approval or denial to the  
85 Township Board.

86  
87 The Planning Commission reviewed the proposed PUD agreement amendment and discussed.  
88 They arrived at the consensus that there were no objections to the amendment as proposed,  
89 however, they would recommend that the Township's attorney review the proposed text before  
90 the Township Board moves to approve.

91

92 Kurt Schulze made a motion to recommend Township Board approval of the proposed Irish Hills  
93 PUD Agreement conditional upon review and comment by the Township’s attorney. Steve  
94 Krause supported the motion. Motion carried by unanimous voice vote.

95  
96 *The item was closed.*

97  
98 *Kurt Schulze mase a motion to amend the agenda to move New Business Item #1 (Joint Meeting*  
99 *Preparation) ahead of all other items. Steve Krause supported the motion. Motion carried by*  
100 *unanimous voice vote.*

101  
102 **NEW BUSINESS #1: Joint Meeting Preparation:**

103  
104 Chairman Stickel indicated that the Township Board would like to hold a joint meeting with the  
105 Planning Commission in the near future. He suggested December 1, 2020 as a potential date to  
106 hold the Joint Meeting. The members of the Planning Commission in attendance indicated that  
107 they could potentially attend a meeting on that date. Chairman Stickel requested that Ross  
108 Nicholson send out an email to the full Planning Commission inquiring about the potential  
109 meeting date of December 1, 2020.

110  
111 The Planning Commission briefly discussed the latest version of the Planning Commission  
112 Action List. Chairman Stickel requested that Ross Nicholson convert the Action List to a  
113 spreadsheet format and generate brief descriptions for each item so that the Planning  
114 Commission can keep the list up-to-date and as detailed as possible.

115  
116 *The item was temporarily closed.*

117  
118 *Chairman Stickel temporarily recessed the regular meeting to hold the scheduled public hearing*  
119 *at 7:30 pm.*

120  
121 **PUBLIC HEARING #1: Swimming Pool Enclosures:**

122  
123 Chairman Stickel opened the public hearing and read the public hearing notice that was  
124 published in the Tri-County Times newspaper on Sunday, October 25, 2020:

125  
126 “Notice is hereby given the Tyrone Township Planning Commission will hold a Public Hearing on  
127 Tuesday, November 10, 2020, beginning at 7:30 p.m. at the Tyrone Township Hall. The purpose for the  
128 Public Hearing is:

129 To receive public comments regarding proposed amendments to Zoning Ordinance #36:

- 130 1. Swimming Pool Enclosures: Article 21, Section 21.21.F – to revise the requirements and  
131 standards for swimming pool enclosures in all residential zoning districts.

132  
133 Additional information is available at the Tyrone Township Clerk’s Office, 8420 Runyan Lake Road,  
134 Monday through Thursday, 9 a.m. to 5 p.m. Individuals with disabilities requiring auxiliary aids or  
135 services should contact the Tyrone Township Clerk, at (810) 629-8631, at least seven days prior to the  
136 meeting.”

137 Chairman Stickel read the proposed text amendment and summarized the intent. He indicated  
138 that the proposed amendment is intended to allow for the use of approved swimming pool safety  
139 covers to fulfill residential swimming pool enclosure requirements consistent with the Michigan  
140 Residential Building Code. He stated that the Zoning ordinance currently requires a fully-fenced  
141 enclosure with a self-latching gate meeting the minimum Building Code requirements. He stated  
142 that, in recent years, the State Building Code had been amended to recognize the use of certain  
143 safety covers as viable alternatives to fencing. He asked Ross Nicholson if he had any  
144 comments. Ross Nicholson indicated that over the past several years, residents and building  
145 inspectors have been applying for land use permits to install residential swimming pools utilizing  
146 an approved pool safety cover in lieu of fencing. He stated that the Livingston County Building  
147 Department (LCBD) and the Michigan Building Code allow for the use of approved safety  
148 covers in lieu of fencing, however, due to the Township's current Zoning Ordinance residential  
149 swimming pool enclosure requirements, it was preventing the issuance of land use permits that  
150 are required prior to issuance of building permits. He continued, stating that the Township has  
151 been permitting residential swimming pools with approved safety covers for the last several  
152 years as long as the application included a signed written agreement. He stated that the  
153 agreement was drafted by staff and reviewed by the Township's attorney prior to being utilized.  
154 He summarized the agreement stating that it indicated the Township was in the process of  
155 reviewing proposed amendments to the pool enclosure requirements to potentially allow for the  
156 use of an approved safety cover in lieu of a fenced enclosure with a self-latching gate. By  
157 signing the agreement, applicants agreed to erect a fenced enclosure with a self-latching gate  
158 meeting the minimum specifications of the Building Code if the Township Board ultimately  
159 decided not to allow for the use of approved safety covers. He concluded, stating that the  
160 proposed text amendment would basically defer the minimum pool enclosure requirements to the  
161 LCBD, who are responsible for inspecting pools and enclosures to ensure compliance with the  
162 Michigan Building Code. The Planning Commission briefly discussed.

163

164 Chairman Stickel asked if there were any public questions or comments.

165

166 Don Peitz (resident in attendance) made a brief statement regarding the suitability of approved  
167 safety covers as an alternative to fenced enclosures. He commended the Planning Commission  
168 for the work they've done on the draft and amendment process.

169

170 Chairman Stickel asked if there were any additional public questions or comments. No  
171 additional questions or comments were received. He asked the Planning Commission and Ross  
172 Nicholson if they had any additional questions or comments. No additional questions or  
173 comments were received.

174

175 Steve Krause made a motion to close the public hearing and resume the regular meeting. Kurt  
176 Schulze supported the motion. Motion carried by unanimous voice vote.

177

178 *Chairman Stickel closed the public hearing.*

179

180 **OLD BUSINESS #3: Pool Enclosure Requirements:**

181

182 Steve Krause made a motion to recommend Township Board approval of the proposed Zoning  
183 Ordinance amendment to Section 21.21.F following review and comment by the Livingston  
184 County Planning Commission (LCPC). Kurt Schulze supported the motion. Motion carried by  
185 unanimous voice vote.

186  
187 *The item was closed.*

188  
189 **NEW BUSINESS #1: Joint Meeting Preparation (continued):**

190  
191 Chairman Stickel asked Ross Nicholson to convert the latest version of the Planning  
192 Commission Action List into a spreadsheet format and generate brief descriptions for each item  
193 prior to the next workshop meeting in preparation of the future joint meeting with the Township  
194 Board. Ross Nicholson agreed.

195  
196 *The item was closed.*

197  
198 **NEW BUSINESS #2: Master Plan Update Preparation:**

199  
200 Chairman Stickel opened discussion. The Planning Commission briefly discussed the upcoming  
201 review and update of the Township's Master Plan. They arrived at the consensus that it would  
202 be beneficial for the Township to have a Planning Consultant on retainer for the review and  
203 amendment process and that it would be beneficial to have the results from the 2020 National  
204 Census available for review during the process. Chairman Stickel requested that Ross Nicholson  
205 look into when the latest census data is projected to be published. Ross Nicholson agreed.

206  
207 *The item was closed.*

208  
209 **CALL TO THE PUBLIC:**

210  
211 Chairman Stickel asked if there were any public questions or comments.

212  
213 Don Peitz made a brief statement regarding the future Master Plan review and update. He  
214 stressed the importance of researching and planning for improvements to roads and infrastructure  
215 within the Township during the review and amendment process.

216  
217 *The item was closed*

218  
219 **MISCELLANIOUS BUSINESS #1: Next Workshop Meeting:**

220  
221 A Workshop meeting was scheduled for Wednesday, November 18, 2020, beginning at 6:00 pm.

222  
223 *The item was closed.*

224  
225 *The meeting was adjourned at 8:05 pm by Chairman Stickel.*

# **COMMUNICATION #3**

Planning Commission Approved Meeting Minutes –  
December 8, 2020



1 **TYRONE TOWNSHIP PLANNING COMMISSION**  
2 **REGULAR MEETING MINUTES**  
3 **December 8, 2020 7:00 p.m.**  
4 **Meeting Held via Zoom Videoconferencing**  
5  
6

7 **PRESENT:** Dan Stickel, Kurt Schulze, Steve Krause, Jon Ward, Rich Erickson, & Perry Green  
8

9 **ABSENT:** Bill Wood  
10

11 **OTHERS PRESENT:** Ross Nicholson  
12

13 **CALL TO ORDER:** The meeting was called to order by Chairman Stickel at 7:02 pm.  
14

15 **PLEDGE OF ALLEGIANCE:** 7:02 pm.  
16

17 **CALL TO THE PUBLIC:**  
18

19 Chairman Stickel asked if there were any members of the public in attendance who would like to  
20 ask any questions or make public comment.  
21

22 No public comments or questions were received.  
23

24 **APPROVAL OF THE AGENDA:**  
25

26 Steve Krause made a motion to approve the agenda as amended. Kurt Schulze supported the  
27 motion. Motion carried by unanimous voice vote.  
28

29 **APPROVAL OF THE MINUTES:**  
30

31 10/13/2020 Regular Meeting Minutes  
32

33 Kurt Schulze made a motion to approve the October 10, 2020 Regular Meeting and Public  
34 Hearing minutes as presented. Steve Krause supported the motion. Motion carried by  
35 unanimous voice vote.  
36

37 **OLD BUSINESS #1: Animal Units:**  
38

39 Chairman Stickel introduced the topic and brought up the latest version of the draft text  
40 amendments to the standards for keeping of animals and the animal unit calculation table on the  
41 shared screen. He suggested beginning the discussion by reading through the calculation table,  
42 item by item.  
43

44 Steve Krause made note that he felt the proposed animal unit factors for pigs under fifty-five (55)  
45 pounds could potentially be adjusted. He indicated that the current animal unit factor for pigs  
46 under 55 pounds could potentially result in a significantly greater number of said animals being

47 kept on residential zoned properties than what may be considered appropriate. He stated that he  
48 feels that all of the other current proposed animal unit factors are appropriate. Dan Stickel stated  
49 that, under the current animal unit factor for pigs under 55 pounds, a person could keep twenty  
50 (20) animals per animal unit. He continued, stating that, if a property was allocated ten (10)  
51 animal units, they could potentially keep up to two hundred (200) pigs under 55 pounds. He  
52 stated that pigs are known to generate specific nuisance factors, such as odor, which could  
53 potentially lead to conflicts with adjacent/nearby properties.

54

55 Chairman Stickel asked Ross Nicholson if he was aware where the current proposed animal unit  
56 factor for pigs under 55 pounds originated. Ross Nicholson stated that he believes the factor was  
57 proposed during the first draft of the animal unit calculation table created by the former Planning  
58 Commission Secretary, Dave Wardin, based on research of zoning ordinances in comparable  
59 municipalities and the Generally Accepted Agriculture and Management Practices (GAAMPs)  
60 provided by the Michigan Department of Agriculture and Rural Development (MDARD). He  
61 continued, stating that he believes the unit is weighted so generously is because it is specific to  
62 animals weighing under 55 pounds, which would exclude the majority of fully matured pigs. He  
63 stated that the only unit factors he had added to the draft are those animals in the “Other”  
64 category, and all other existing unit factors were unchanged, though some animal types were  
65 deleted per suggestions made by the Township Board.

66

67 Rich Erickson suggested that the unit factor for pigs under 55 pounds could be changed from  
68 0.050 to 0.20 to reduce the potential for keeping an excessive number of animals. Ross  
69 Nicholson referenced the current draft of the proposed text amendments for the keeping of  
70 animals. He indicated that there are provisions in the draft which would require nuisance  
71 mitigation if any potential nuisance factors were generated from the keeping of animals and the  
72 Township received a complaint. Chairman Stickel brought up the draft text amendments and  
73 read through the section Ross Nicholson had referenced.

74

75 The Planning Commission discussed the proposed text intended to prevent/mitigate potential  
76 nuisance factors relating to the keeping of animals for private use. The general consensus  
77 amongst the Planning Commission was that the proposed text amendments should sufficiently  
78 prevent the majority of potential nuisance factors and sufficiently address any potential nuisance  
79 factors that may arise.

80

81 Chairman Stickel brought up the draft animal unit calculation chart. The Planning Commission  
82 went through the chart and discussed the proposed animal unit factors for each category. The  
83 draft calculation chart was revised to increase the unit factors for ducks, geese, and turkey, to  
84 0.033 units, consistent with the proposed unit factor for chickens. The Planning Commission  
85 determined that all other proposed animal unit factors appeared to be appropriate.

86

87 Kurt Schulze asked Ross Nicholson if there have been any revisions to the draft text regarding  
88 enclosures/fencing since the Township Board had referred it back to the Planning Commission.  
89 He stated that the Board had previously questioned whether or not the proposed  
90 fencing/enclosure requirements may be in conflict with existing residential fencing standards in  
91 the Zoning Ordinance. Ross Nicholson indicated that the current maximum height for fencing in  
92 all residential zoning districts is six (6) feet in side and rear yard locations and a maximum

93 height of forty-two (42) inches in front yard locations. Kurt Schulze indicated that he believes  
94 some of the fencing/enclosure requirements in the proposed amendments to the keeping of  
95 animals text exceeds 42 inches, which conflicts with the maximum front yard residential fencing  
96 height. Dan Stickel brought up the draft text on the shared screen. The Planning Commission  
97 briefly discussed. It was determined that the specific fencing height requirements in the draft  
98 text should be removed to eliminate potential conflicts with existing residential fencing  
99 requirements. The draft was revised, eliminating the minimum forty-eight (48) inch fence height  
100 for animal enclosures, but retaining language that would require the minimum fence height to be  
101 adequate for the specific type of animal(s) being kept. The Planning Commission continued  
102 discussion.

103  
104 Chairman Stickel scrolled through the draft text amendments and confirmed with the Planning  
105 Commission that everyone was comfortable with the latest version. The Planning Commission  
106 discussed. Chairman Stickel indicated that he felt the proposed amendments were ready to be  
107 reviewed during a public hearing. No opposition was expressed. Chairman Stickel asked Ross  
108 Nicholson if it would be possible to schedule a public hearing for the proposed text amendments  
109 during the first regular Planning Commission meeting in January of 2021 (01/12/2021). Ross  
110 Nicholson confirmed that it would be possible. Chairman Stickel requested that Ross Nicholson  
111 schedule the Public hearing for January 12, 2021, beginning at 7:30 pm.

112  
113 *The item was closed.*

114  
115 **OLD BUSINESS #2: Planning Commission Action List:**

116  
117 Chairman Stickel opened discussion and brought up the latest version of the Planning  
118 Commission Action List on the shared screen. He updated the status of the proposed keeping of  
119 animals amendments, indicating that a public hearing would be scheduled for the item. He went  
120 through the Action List, item by item. The Planning briefly discussed strategy for prioritizing  
121 current and future business items. No additional revisions were made.

122  
123 *The item was closed.*

124  
125 **OLD BUSINESS #3: Joint Meeting Preparation:**

126  
127 Chairman Stickel indicated that the Township Board would like to hold a joint meeting with the  
128 Planning Commission at the earliest available time following the lifting of the COVID-19 in-  
129 person meeting restrictions. Kurt Schulze indicated that the purpose for waiting until a meeting  
130 could be held in-person is so that the Board and Planning Commission could better introduce  
131 themselves to one another, especially those new members that have not previously met. Steve  
132 Krause suggested potentially holding the joint meeting the first month following the lifting of the  
133 COVID-19 restrictions to ensure the Planning Commission can adequately prepare. Chairman  
134 Stickel agreed that Steve Krause's strategy would be appropriate, especially given the  
135 uncertainty of the ongoing COVID-19 pandemic. The Planning Commission briefly discussed.

136  
137 *The item was closed.*

138

139 **OLD BUSINESS #4: Master Plan Preparation:**

140

141 Chairman Stickel opened the discussion. He indicated that he was not aware of any changes or  
142 updates to the Master Plan preparation topic that had occurred since the previous discussion.

143 Ross Nicholson stated that he had previously been asked by the Planning Commission to look  
144 into when the 2020 Census data may become available. He indicated that the data should be  
145 available around April of 2021.

146

147 Chairman Stickel noted that Perry Green had not yet been present during Master Plan preparation  
148 discussion. He recommended to Perry Green and the Planning Commission that they should be  
149 reading through and reviewing the existing Master Plan to familiarize themselves so they can be  
150 better prepared to work on the new Master Plan when the time comes.

151

152 Steve Krause asked it is completely necessary to overhaul the Master Plan, or if they may be able  
153 to make updates to the statistical data and make minor revisions where it is deemed necessary,  
154 assuming that the overall vision for the future of the Township is still consistent. Rich Erickson  
155 indicated that the existing Master Plan was previously reviewed by the Planning Commission  
156 several years back, during which time several corrections and minor revisions were made. Ross  
157 Nicholson indicated that several years back, the Township Board made a resolution identifying  
158 several specific issues with the current Master Plan which should be updated during the required  
159 ten (10) year update. He stated that the resolution basically just indicated that no  
160 substantial/significant issues were identified with the exception of a few minor corrections, and  
161 the Township (during that time) believed the Master Plan vision to still be substantially  
162 consistent.

163

164 Steve Krause indicated that his personal opinion that most residents enjoy living in the Township  
165 as it currently exists and he anticipates that completely rewriting the Master Plan may not be  
166 necessary. Ross Nicholson provided clarification on the five (5) year recommendation to review  
167 Master Plans and the ten (10) year requirement to perform in-depth reviews. The Planning  
168 Commission continued discussion. Steve Krause asked where most of the input would come  
169 from regarding the Master Plan Update. Ross Nicholson indicated that public involvement  
170 should be the primary source for determining what updates should be made to the Master Plan.  
171 He stated that the Township would hold public visioning sessions and public hearings, but they  
172 could also utilize additional methods/mechanisms to gather input and data from members of the  
173 public. He stated that the Planning Commission should discuss strategy to maximize public  
174 participation in the Master Plan review process during the upcoming joint meeting. The  
175 Planning Commission continued discussion. It was the general consensus that it would be in the  
176 Township's best interest to wait until after they have selected a Planning Consultant and after  
177 discussion is had with the Township Board regarding strategies for promoting public  
178 involvement and the Master Plan review process in general.

179

180 *The item was closed.*

181

182 **NEW BUSINESS #1: Accessory Structure Standards:**

183

184 *The item was deferred.*

185 **CALL TO THE PUBLIC:**

186

187 Chairman Stickel asked if there were any public questions or comments.

188

189 None were received.

190

191 *The item was closed*

192

193 **MISCELLANIOUS BUSINESS #1: Next Workshop Meeting:**

194

195 A Workshop meeting was scheduled for Wednesday, December 16, 2020, beginning at 6:00 pm.

196

197 *The item was closed.*

198

199 *The meeting was adjourned at 8:24 pm by Chairman Stickel.*

# **COMMUNICATION #4**

Planning Commission Meeting Synopsis –  
March 9, 2021

**TYRONE TOWNSHIP PLANNING COMMISSION  
REGULAR MEETING SYNOPSIS**

**March 9, 2021 7:00 p.m.**

**Note: This meeting was held via electronic remote access (Zoom)**

**Note: The meeting recording is available for public viewing on the Township website**

**Present:** Kurt Schulze, Dan Stickel, Jon Ward, Perry Green, Rich Erickson, Bill Wood, and Steve Krause

**Absent:**

**Others Present:** Ross Nicholson, Karie Carter, and Kathleen Kline-Hudson

**APPROVAL OF THE AGENDA:**

Approved the agenda as presented

**APPROVAL OF THE MINUTES:**

1. 12/08/2020 Regular Meeting Minutes: Approved as presented.

**OLD BUSINESS:**

1. Accessory Structure Standards: The item was discussed. Ross Nicholson read through and summarized several existing accessory structure standards and provided the Planning Commission with information and suggestions for potential text amendments. The Planning Commission tasked Ross Nicholson with researching and providing additional information on accessory dwelling units (ADU's). No action was taken.

**NEW BUSINESS:**

1. Annual Livingston County Planning Department Visit: Kathleen Kline-Hudson of the Livingston County Planning Department (LCPD) spoke to the Planning Commission and provided updates on various topics the LCPD is currently involved in/will be working on in the future.

**CALL TO THE PUBLIC:**

The Planning Commission heard questions and comments provided by residents and other members of the public regarding potential amendments to the Zoning Ordinance pertaining to accessory structure standards as well as concerns regarding applications for rezoning and special land use which are currently being reviewed by the Planning Commission.

**MISCELLANEOUS BUSINESS:**

**ADJOURNMENT:** The meeting was adjourned at 9:00 P.M.

# **COMMUNICATION #5**

Fire Service Report – February 28, 2021



CITY OF FENTON									
	CITY OF FENTON		FENTON TWP		HARTLAND		MONTHLY \$ TOTALS	BILLABLE	
	# RUNS	\$1,433.00	# RUNS	\$1,433.00	# RUNS	\$1,433.00			
	# MEDICAL	\$400.00	# MEDICAL	\$400.00	# MEDICAL	\$400.00			
	#EXCEPTION	\$500.00	#EXCEPTION	\$500.00	#EXCEPTION	\$500.00			
Apr-20	7	\$10,031	8	\$11,464	10	\$14,330	\$35,825	\$0	
May-20	(1) 1 Excp	9	\$11,964	(2) 3	\$4,299	10	\$14,330	\$30,593	3 \$4299
Jun-20	(1)	9	\$12,897	7	\$10,031	(1) 5	\$7,165	\$30,093	2 \$2866
Jul-20	(4) 1Excp	15	\$20,562	(1) 13	\$18,629	(1) 15	\$21,495	\$60,686	6 \$8598
Aug-20	(3)	9	\$12,897	7	\$10,031	(3) 12	\$17,196	\$40,124	6 \$8598
Sep-20		8	\$9,598	(1) rev. 9	\$12,897	7	\$10,031	\$32,526	1 rev. \$1433
Oct-20	(1) 1 Excp	17	\$23,428	3	\$4,299	8	\$11,464	\$39,191	1 \$1433
Nov-20	(6)	19	\$27,227	5	\$7,165	(1) 12	\$17,196	\$51,588	7 \$10,031
Dec-20	1 Excp	4	\$4,799	6	\$8,598	12	\$17,196	\$30,593	\$0
Jan-21	(1)	10	\$14,330	7	\$10,031	(3) 8	\$11,464	\$35,825	4 \$5732
Feb-21	(2)	14	\$20,062	9	\$12,897	12	\$17,196	\$50,155	
Mar-21									
Excp									
MED									
<b>YTD TOTALS</b>		\$167,795		\$110,341		\$150,465	\$437,199	\$42,990	
<b>YTD RUNS</b>	<b>122</b>		<b>77</b>		<b>111</b>			30	
<b>YTD Excp</b>	<b>6</b>	<b>\$3,000</b>			<i>incomplete</i>			<i>incomplete</i>	
<b>YTD MED</b>									

\*\*\*incomplete totals for HAFD not yet received\*\*\*



## HARTLAND OUTSTANDING FIRE RUNS

INCIDENT DATE	INCIDENT #	BALANCE	STATUS
Aug-13	13-499	\$148.00	COLLECTIONS
Sep-16	16-529	\$1,391.00	COLLECTIONS
Sep-16	16-530	\$1,391.00	COLLECTIONS
Oct-16	16-581	\$1,391.00	COLLECTIONS
17-Sep	17-660	\$1,405.00	COLLECTIONS
Dec-17	17-814	\$1,405.00	COLLECTIONS
Dec-17	17-869	\$1,405.00	COLLECTIONS
Jan-18	18-056	\$1,405.00	COLLECTIONS
Mar-18	18-189	\$1,405.00	COLLECTIONS
Jun-18	18-370	\$1,419.00	COLLECTIONS
Aug-18	18-598	\$1,419.00	COLLECTIONS
Dec-19	18-817	\$1,419.00	COLLECTIONS
Jun-19	19-366	\$1,419.00	COLLECTIONS
Jul-19	19-513	\$1,419.00	COLLECTIONS
Nov-19	19-840	\$1,419.00	COLLECTIONS
Jan-20	20-035	\$1,419.00	COLLECTIONS
20-Feb	20-142	\$1,419.00	COLLECTIONS
Jun-20	20-0400	\$1,433.00	COLLECTIONS
Jul-20	20-0425	\$1,433.00	COLLECTIONS
Nov-20	20-736	\$1,433.00	COLLECTIONS
Jan-21	21-032	\$1,433.00	INVOICED
Jan-21	21-055	\$1,433.00	PREPARING
Jan-21	21-068	\$1,433.00	PREPARING



**CITY OF FENTON FIRE RUNS  
COLLECTION ACCOUNTS**

INCIDENT DATE	INCIDENT #	BALANCE	STATUS
Feb-16	53	\$1,391.00	COLLECTIONS
Apr-14	176	\$819.00	COLLECTIONS
Feb-16	62	\$1,391.00	COLLECTIONS
Mar-16	76	\$1,391.00	COLLECTIONS
Aug-15	283	\$350.00	COLLECTIONS
Oct-15	354	\$390.00	COLLECTIONS
Jun-16	197	\$1,391.00	COLLECTIONS
Jun-16	225	\$1,391.00	COLLECTIONS
Jun-16	226	\$1,391.00	COLLECTIONS
Jul-16	285	\$1,391.00	COLLECTIONS
Jul-16	296	\$1,391.00	COLLECTIONS
Sep-16	371	\$1,391.00	COLLECTIONS
Aug-16	436	\$1,391.00	COLLECTIONS
Nov-16	461	\$1,391.00	COLLECTIONS
Jan-17	49	\$1,391.00	COLLECTIONS
Mar-17	371	\$1,391.00	COLLECTIONS
Mar-17	120	\$400.00	COLLECTIONS
Mar-17	125	\$1,391.00	COLLECTIONS
Jun-17	235	\$1,405.00	COLLECTIONS
Jul-17	323	\$400.00	COLLECTIONS
Jul-17	328	\$1,405.00	COLLECTIONS
Oct-17	431	\$1,405.00	COLLECTIONS
Nov-17	468	\$1,405.00	COLLECTIONS
Nov-17	483	\$1,405.00	COLLECTIONS
Jan-18	22	\$1,405.00	COLLECTIONS
Jan-18	27	\$1,405.00	COLLECTIONS
Mar-18	117	\$1,405.00	COLLECTIONS
Jul-18	296	\$1,419.00	COLLECTIONS
Nov-18	438	\$1,419.00	COLLECTIONS
Nov-18	484	\$1,419.00	COLLECTIONS
Apr-18	161	\$1,024.00	COLLECTIONS
Feb-18	80	\$445.75	COLLECTIONS
Aug-19	327	\$1,319.00	COLLECTIONS
Oct-19	401	\$1,419.00	COLLECTIONS
Nov-19	447	\$1,419.00	COLLECTIONS

**CITY OF FENTON FIRE RUNS  
COLLECTION ACCOUNTS**

Aug-20	286	\$1,433.00	COLLECTIONS
Jul-17	306	\$485.00	COLLECTIONS
Nov-20	391	\$1,433.00	COLLECTIONS
Nov-20	416	\$1,433.00	COLLECTIONS



UNIVERSAL CREDIT SERVICES, INC  
 P.O. BOX 133  
 HARTLAND, MI 48353  
 800-931-3711

1

INVOICE 032985  
 03/01/21

**RECEIVED**  
 MAR 08 2021

No. 94

TYR001 UN10  
 TYRONE TOWNSHIP FIRERUNS  
 8420 RUNYAN LAKE RD  
 NNEDNN FENTON, MI 48430

Date	Name / Ref No.	Sts	COLLECTIONS		Our Comm	Remain Princ	Net Amt Due
			Pd You	Pd Us			
02/26	FOX, PAUL THOMAS 0000080	PDC		59.25		445.75	59.25-
02/26	FOX, PAUL THOMAS 0000080	PDC		15.75	15.75	445.75	
02/11	WELTER, ADAM 19403	PDC		2.95		274.99	2.95-
02/11	WELTER, ADAM 19403	PDC		.79	.79	274.99	
	*SubTotals*			78.74	16.54		62.20-
	*SubTotals*						

Gross Collections This Cycle.....\$78.74

Check No. 016371 Enclosed.....\$62.20



UNIVERSAL CREDIT SERVICES, INC  
 P.O. BOX 133  
 HARTLAND, MI 48353  
 800-931-3711

1

INVOICE 032986  
 03/01/21  
 \*DIR PAYS  
 No. 94

RECEIVED  
 MAR 08 2021

UN10  
 TYR001 TYRONE TOWNSHIP FIRERUNS  
 8420 RUNYAN LAKE RD  
 NNEDNN FENTON, MI 48430

Date	Name / Ref No.	Sts	COLLECTIONS		Our Comm	Remain Princ	Net Amt Due
			Pd You	Pd Us			
02/18	TRANSPORT ON DEMAND 0000235	PIF	1433.00				
02/18	TRANSPORT ON DEMAND 0000235 - Collection Fee	PIF			401.24		401.24
	*SubTotals*		1433.00				
	*SubTotals*				401.24		401.24

Gross Collections This Cycle....\$1,433.00

Total New Invoice.....\$401.24





UNIVERSAL CREDIT SERVICES, INC  
 P.O. BOX 133  
 HARTLAND, MI 48353  
 800-931-3711

1

INVOICE 032987  
 03/01/21

**RECEIVED**  
 \* RECAP \*  
 MAR 08 2021

No. 94

UN10  
 TYR001 TYRONE TOWNSHIP FIRERUNS  
 8420 RUNYAN LAKE RD  
 NNEDNN FENTON, MI 48430

Date	Name / Ref No.	Sts	COLLECTIONS		Our	Remain	Net Amt
			Pd	Us	Comm	Princ	Due
	*Totals*		1433.00		401.24		401.24
	*Totals*			78.74	16.54		62.20-

Gross Collections This Cycle....\$1,511.74  
 Total Enclosed Checks.....\$62.20  
 Total New Invoices.....\$401.24  
 Please Remit Your Payment.....\$401.24

# **NEW BUSINESS #1**

Adjust and approve the 2020-2021 budget.

Proposed FINAL Budget Amendments by Fund for Fiscal Year 2020/2021

Fund	Department	Account No.	Account Name	Current Budget	Current Balance as of 3/23/21	Suggested Amendment
GENERAL FUND	Zoning	101-722.000-704.000	PER DIEM WAGES	\$ 1,995.00	\$ 2,565.00	\$ 2,565.00
GENERAL FUND	Zoning	101-722.000-704.000	PRINTING & PUBLISHING	\$ 1,300.00	\$ 1,542.00	\$ 1,542.00
PUBLIC IMPROVEMENT BLDG & SITE FUND		145-901.000-976.000	CAPITAL OUTLAY, BUILDING ADDITIONS	\$ 80,000.00	\$ 95,569.00	\$ 100,000.00
PUBLIC SAFETY		205-345.000-812.001	FIRE CONTRACTS - FIRE RUNS (FENTON TWP)	93,788.00	87,413.00	\$ 120,000.00
PUBLIC SAFETY		205-345.000-812.003	FIRE CONTRACTS - FIRE RUNS (HARTLAND)	136,057.00	150,465.00	\$ 175,000.00
SHANNON GLEN RUBBISH		225-528.000-926.000	TRASH/RUBBISH REMOVAL	\$ 4,543.00	\$ 4,951.00	\$ 4,951.00
JAYNE HILL RUBBISH		226-528.000-926.000	DUMPSTER/RUBBISH SERVICE	\$ 19,631.00	\$ 21,743.00	\$ 21,743.00

# **NEW BUSINESS #2**

General Appropriation Resolution –  
Budget for Fiscal Year Ending March 31, 2021

**RESOLUTION #2103xx**  
**TYRONE TOWNSHIP, LIVINGSTON COUNTY**

**BUDGET FOR FISCAL YEAR ENDING MARCH 31, 2021**

**WHEREAS**, it is the intention of the Tyrone Township Board to comply with the provisions of Michigan Public Act 621 of 1978, the Uniform budgeting and Accounting Act, as modified to fit the needs of Tyrone Township;

**THEREFORE, BE IT RESOLVED THAT** the following budgetary policies and procedures for reconciling the 2020-2021 budget and for establishing a 2021-2022 budget, in accordance with said Act, be set forth as follows:

1. The chief administrative officer of the budget shall be the Supervisor.
2. The chief administrative officer or Supervisor shall receive assistance in performance of budgetary responsibilities from the Clerk and from the accountant employed by the Township Board.
3. By November 30, 2021, the Supervisor shall compile the information, as outlined in the Act, for presentation to the chairman or officer of each department, board and commission of Tyrone Township.
4. By December 31, 2021, each department, board and commission shall complete the forms requested by the Supervisor as to their estimates of the amount of money required for each line item in their activity for the ensuing fiscal year. Any department, board or commission which generates revenue from the public hearings, land use permits or the sale or rental of services shall estimate anticipated revenue for the ensuing fiscal year.
5. No later than February 1, 2022, the Tyrone Township Board shall meet in special work session to review the requests of each department, board and commission to make recommendations on the content of the proposed fiscal year budget, ensuring that the total of estimated expenditures does not exceed the total estimated revenue and accumulated fund balance.
6. The Supervisor shall compile the recommendations of the Tyrone Township Board into a budget document, all Funds, and shall present the proposed budget to the Tyrone Township Board no later than the first regularly scheduled Board Meeting in March. The Tyrone Township Board shall set time, date, and place for all required public hearings on the proposed budget.

7. No later than the second regularly scheduled Tyrone Township Board Meeting in March, the Board shall pass, by Resolution, a general appropriations measure which spells out the policies and procedures of the Tyrone Township Board regarding compliance with and modifications to P.A. 621 of 1978.
8. The Supervisor shall be required to monitor the expenditures of each department, board and commission to ensure that expenditures do not exceed the budgeted amount, and shall make recommendations to the Tyrone Township Board to amend the budget when such action seems necessary.
9. The Supervisor shall provide quarterly reports of actual revenues and expenditures compared to budgeted amounts, as required by the Act. Quarterly reports shall be provided to the Tyrone Township Board for the first three-quarters; thereafter, the comparison reports shall be required monthly until the end of the fiscal year.
10. The Tyrone Township Clerk has been authorized by board action on September 3, 1991, to obligate the Township in an amount up to \$2,000 without prior approval of the Board, and that the Clerk summarize the items and amounts so warranted and submit the report for approval of the Board at the following meeting as outlined by Resolution #090103 adopted January 20, 2009.
11. The Tyrone Township Clerk has been authorized, in action taken September 3, 1991, to make capital expenditures up to \$400 with authorization by the Board at the next meeting. Capital expenditures over \$400 must have prior Township Board approval.

**FURTHER, BE IT RESOLVED THAT**, pursuant to MCL 141.412 notice of a public hearing on the proposed budget was published on February 21, 2021, and a public hearing on the proposed budget was held on March 2, 2021, the Tyrone Township Board adopts the 2021-2022 budget of all funds by revenue and expense, as prepared and presented.

**RESOLVED BY:**  
**SUPPORTED BY:**

**VOTE:**

**ADOPTION DATE:** March 30, 2021

### **CERTIFICATION OF THE CLERK**

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on March 30, 2021, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

---

Marcella Husted  
Township Clerk

# **NEW BUSINESS #3**

Request to write off uncollectible fire service charges.



### MARCH 2021 WRITE-OFF REQUEST LIST

INCIDENT DATE	INCIDENT #	AMOUNT	NAME	STATUS
AUG. 5, 2013	13-0499	\$148	TWIDDY	UNCOLLECTIBLE
JAN. 7, 2015	12	\$1,562	WILSON	UNCOLLECTIBLE
JAN. 7, 2017	8	\$819	LEE	UNCOLLECTIBLE
JUL. 29, 2017	309	1405	CARBALLO	UNCOLLECTIBLE
<b>TOTAL</b>		\$3,934		

# **NEW BUSINESS #4**

Contract for White Lake Rd. improvement.

# PROJECT AGREEMENT

JOB NUMBER: \_\_\_\_\_

This Agreement made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2021 by and between the TOWNSHIP of TYRONE Livingston County, Michigan, hereinafter referred to as "TOWNSHIP" and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF LIVINGSTON, hereinafter referred to as "ROAD COMMISSION."

## WITNESSETH

The Township has selected the following road to be improved as described below:

WHITE LAKE ROAD  
(CARMER ROAD TO HARTLAND ROAD)  
APPROXIMATELY 0.75 MILES

PLACE A HOT MIX ASPHALT WEDGE COURSE AND HOT MIX ASPHALT OVERLAY,  
ALTOGETHER WITH THE NECESSARY RELATED WORK

The parties agree as follows:

1. The Engineer's Opinion of Probable Cost is \$260,000. The Township shall pay the Road Commission 50% of the cost of the project not to exceed \$130,000. The remaining balance will be paid by the Livingston County Road Commission.
  - A. The balance shall be paid promptly as invoiced.
  - B. The Road Commission shall furnish the Township with a final breakdown of its actual expenses upon completion of the project.
  - C. The Township will not withhold payments because of any set-off, counterclaim, or any other claim which it may have against the Road Commission arising out of this or any other matter. If there is a dispute over the balance due upon completion, the Township will pay the amount claimed by the Road Commission, and such payment shall not be a waiver by the Township of any claims it may have arising from this contract and the completion of the project.
2. All work shall be performed in a good workmanlike manner and in accordance with plans and specifications adopted by the Road Commission.
3. The Road Commission shall hold the Township harmless from any liability arising from the work performed pursuant to this contract.
4. The work will be completed within the current contract year, unless the parties otherwise so agree.
5. In the event the project cannot be completed due to circumstances beyond the control of the Road Commission, and through no fault of the Road Commission, the contract price for later completion will be subject to renegotiation.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the date and year first above written.

**TOWNSHIP OF TYRONE**

BY: \_\_\_\_\_  
\_\_\_\_\_ SUPERVISOR

\_\_\_\_\_  
\_\_\_\_\_, CLERK

**BOARD OF COUNTY ROAD COMMISSIONERS  
OF THE COUNTY OF LIVINGSTON**

BY: \_\_\_\_\_  
STEVEN J. WASYLK, MANAGING DIRECTOR

\_\_\_\_\_  
TERRY E. PALMER, DIRECTOR OF FINANCE

# **NEW BUSINESS #5**

Proposals from Ricoh and Toshiba for the lease  
of an office copier.



Created By: Kelvin Lester | Phone: (248) 882-4991 | Email: lesterkelvin@gmail.com

## Your Configured Ricoh IM C2500



\*Note: The image is a photo realistic illustration of your selected configuration.

### DIMENSIONS

WIDTH	DEPTH	HEIGHT
<b>23.10in</b>	<b>27.00in</b>	<b>45.60in</b>
(587mm)	(686mm)	(1,158mm)

Actual dimensions may vary. These are approximate only.

### POWER CONSUMPTION (MAIN UNIT)

120V-127V, 60Hz

Additional power requirements may apply.

Please read each option's description copy to see if additional power sources are needed.

## Your Chosen Options

- IM C2500
- Paper Feed Unit PB3300
- Internal Finisher SR3250
- Fax Option Type M37
- ESP XG-PCS-15D

60 MTH lease for IMC 2000 & IMC 3000  
COST PER MONTH \$196,28

BW Click Rate - 0.0069  
CLR Click Rate - 0.055

Current Devices

MPC 3004- \$124.21/MTH

A.M.V BW - 4,470  
A.M.V CLR - 3,315

MPC2051- \$107.36

A.M.V BW - 787  
A.M.V CLR -3,315

BW Click Rates - 0.0069  
CLR Click Rates - 0.055



## Main Unit

### Main Unit

Item/Description	Item #	Power Requirements
IM C2500	418284	120V-127V, 60Hz

## Paper Tray & Optional Accessories

Item/Description	Item #	Power Requirements
Paper Feed Unit PB3300	418352	N/A

## Output & Finishing Options

### Internal

Item/Description	Item #	Power Requirements
Internal Finisher SR3250	418378	N/A

## Fax Options

Item/Description	Item #	Power Requirements
Fax Option Type M37	418600	N/A


## Security & Miscellaneous Accessories

Item/Description	Item #	Power Requirements
ESP XG-PCS-15D	006428MIU	N/A




## Main Unit

### Main Unit

Item/Description	Item #	Thumbnail
<p><b>IM C2500</b></p> <ul style="list-style-type: none"> <li>• Output Speed (Letter): 25-ppm</li> <li>• Average Monthly Volume: 4,000 impressions/month</li> <li>• Maximum Monthly Volume: 10,000 impressions/month</li> <li>• Power Requirements: 120V-127V, 60Hz</li> <li>• Weight: 200.6 lbs. (91 kg)</li> <li>• W x D x H (inches): 23.1 x 27 x 35.9</li> <li>• W x D x H (mm): 586.74 x 685.8 x 911.86</li> </ul>	418284	

## Paper Tray & Optional Accessories

Item/Description	Item #	Thumbnail
<p><b>Paper Feed Unit PB3300</b></p> <p>Provides an additional 1,100 sheets.</p> <p>Paper sizes up to 12" x 18".</p> <p>Paper weights up to 80 lb. Bond/166 lb. Index (300 g/m<sup>2</sup>).</p> <p>Weight: 50.7 lbs. (23 kg)</p> <p>W x D x H (inches): 23.1 x 27 x 9.7</p> <p>W x D x H (mm): 586.74 x 685.8 x 246.38</p> <p>Note: Paper Feed Unit PB3300 cannot be installed with Paper Feed Unit PB3270, Caster Table Type M3 or Cabinet Type F.</p>	418352	

## Output & Finishing Options

### Internal

Item/Description	Item #	Thumbnail
------------------	--------	-----------





Created By: Kelvin Lester | Phone: 2488824991 | Email: kelvin.lester@ricoh-usa.com

## Your Configured Ricoh IM C3000



\*Note: The image is a photo realistic illustration of your selected configuration.

### DIMENSIONS

WIDTH	DEPTH	HEIGHT
<b>45.70in</b>	<b>27.00in</b>	<b>47.60in</b>
(1,161mm)	(686mm)	(1,209mm)

Actual dimensions may vary. These are approximate only.

### POWER CONSUMPTION (MAIN UNIT)

120V-127V, 60Hz

Additional power requirements may apply.

Please read each option's description copy to see if additional power sources are needed.

### Your Chosen Options

- IM C3000
- Paper Feed Unit PB3280
- Finisher SR3260
- Bridge Unit BU3090
- Punch Unit PU3080 NA
- ESP XG-PCS-15D



## Main Unit

### Main Unit

Item/Description	Item #	Power Requirements
IM C3000	418292	120V-127V, 60Hz

## Paper Tray & Optional Accessories

Item/Description	Item #	Power Requirements
Paper Feed Unit PB3280	418349	N/A

## Output & Finishing Options

### External

Item/Description	Item #	Power Requirements
Finisher SR3260	418337	N/A
Bridge Unit BU3090	418345	N/A

### Hole Punching

Item/Description	Item #	Power Requirements
Punch Unit PU3080 NA	418381	N/A

## Security & Miscellaneous Accessories

Item/Description	Item #	Power Requirements
ESP XG-PCS-15D	006428MIU	N/A



## Main Unit

### Main Unit

Item/Description	Item #	Thumbnail
<p><b>IM C3000</b></p> <ul style="list-style-type: none"> <li>• Output Speed (Letter): 30-ppm</li> <li>• Average Monthly Volume: 5,000 impressions/month</li> <li>• Maximum Monthly Volume: 20,000 impressions/month</li> <li>• Power Requirements: 120V-127V, 60Hz</li> <li>• Weight: 219.1 lbs. (99.4 kg)</li> <li>• W x D x H (inches): 23.1 x 27 x 37.9</li> <li>• W x D x H (mm): 586.74 x 685.8 x 962.66</li> </ul> <p>Note: The DOSS does not overwrite the HDD for the Color Controller E-25C.</p>	418292	

## Paper Tray & Optional Accessories

Item/Description	Item #	Thumbnail
<p><b>Paper Feed Unit PB3280</b></p> <p>Provides an additional 1,100 sheets.</p> <p>Paper sizes up to 12" x 18".</p> <p>Paper weights up to 80 lb. Bond/166 lb. Index (300 g/m<sup>2</sup>).</p> <p>Weight: 50.7 lbs. (23 kg)</p> <p>W x D x H (inches): 23.1 x 27 x 9.7</p> <p>W x D x H (mm): 586.74 x 685.8 x 246.38</p> <p>Note: Paper Feed Unit PB3280 cannot be installed with Paper Feed Unit PB3270, Caster Table Type M3, Paper Feed LCIT PB3290, Cabinet Type F or any related options.</p>	418349	

## Output & Finishing Options

### External

Item/Description	Item #	Thumbnail
------------------	--------	-----------

## Finisher SR3260

1,000-sheet Finisher.

For offices that produce collated and stapled sets of documents, the SR3260 helps shorten production time. It offers 50-sheet, multi-position stapling, mixed sized stapling, optional hole punching, and shift-sort collating, as well as a staple-less binding capability of up to 5 sheets.

Supports paper sizes up to 12" x 18".

Weight: 75 lbs. (34 kg)

W x D x H (inches): 22.6 x 24.4 x 37.8

W x D x H (mm): 574.04 x 619.76 x 960.12

Note:

1. Bridge Unit BU3090 or Internal Multi-Fold Unit FD3010 must be installed to add this option.
2. One of the following Paper Feed Units must be selected to add this finisher: Paper Feed Unit PB3280, Paper Feed LCIT PB3290 or Cabinet Type F.
3. Finisher SR3260 cannot be installed with Paper Feed Unit PB3270, Caster Table Type M3, Internal Shift Tray SH3080, Internal Finisher SR3250, Booklet Finisher SR3270 or any related options.

418337



## Bridge Unit BU3090

A required accessory when the main unit is not configured with the Internal Multi-Fold Unit FD3010. The Bridge Unit transports pages from the standard exit area into a Finisher for inline stapling or hole punching.

Note:

One of the following finishers must be selected to add this option: Finisher SR3260 or Booklet Finisher SR3270.

418345



## Hole Punching

Item/Description

Item #

Thumbnail

### Punch Unit PU3080 NA

Optional hole punching for Finisher SR3260 or Booklet Finisher SR3270.

Supports paper sizes up to 11" x 17".

Note:

1. Finisher SR3260 or Booklet Finisher SR3270 must be selected to add this option.
2. Punch Unit PU3050 NA cannot be installed with the Internal Finisher SR3250.

418381



## Security & Miscellaneous Accessories

Item/Description

Item #

Thumbnail

## ESP XG-PCS-15D

Designed to provide a higher level of noise filtering and surge protection for devices that employ more sensitive and complex electronic components.

Our Advanced Technical Support (ATS) recommends the use of power protection products to minimize potential electrical interference with products.

006428MIU



Ricoh is committed to creating value for our customers through the production of top quality products, services and solutions that directly meet the needs of today's communication intensive business environments. As a result, we offer a range of Multifunction products with advanced scanning and printing software options that help boost productivity and improve workflow by enhancing the user experience. Visit [Ricoh-USA.com](http://Ricoh-USA.com) for more information.

We offer a variety of services and solutions to meet diverse and challenging business needs. To find out more information, visit [solutions.ricoh-usa.com](http://solutions.ricoh-usa.com)

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**RICOH**  
imagine. change.

## Internal Finisher SR3250

418378



500-sheet Internal Finisher provides multi-position stapling and optional hole punching.

Recommended for offices with limited floor space.

Supports paper sizes up to 12" x 18".

Weight: 28.2 lbs. (12.8 kg)

W x D x H (inches): 21.5 x 20.6 x 6.7

W x D x H (mm): 546.1 x 523.24 x 170.18

Note:

Internal Finisher SR3250 cannot be installed with Internal Shift Tray SH3080, Booklet Finisher SR3270 or any related options.

## Fax Options

Item/Description	Item #	Thumbnail
<b>Fax Option Type M37</b> Installation required to enable fax services: 33.6 kbps, approximately 2 second transmission speed, standard JBIG, and standard 320-Page Memory. Includes standard Internet Fax (T.37), LAN Fax, IP-Fax (T.38), Fax Forwarding to Email, and Paperless Fax function.	418600	A screenshot of a fax machine's control panel showing the 'Fax Destination' screen. The screen prompts the user to 'Enter fax destination with the Numb' and displays the number '912015551234_'. There are 'Tone' and 'Pause' buttons at the bottom.

## Security & Miscellaneous Accessories

Item/Description	Item #	Thumbnail
<b>ESP XG-PCS-15D</b> Designed to provide a higher level of noise filtering and surge protection for devices that employ more sensitive and complex electronic components. Our Advanced Technical Support (ATS) recommends the use of power protection products to minimize potential electrical interference with products.	006428MIU	A photograph of the ESP XG-PCS-15D power protection device, a black rectangular unit with a power cord and a telephone line cord attached.

Ricoh is committed to creating value for our customers through the production of top quality products, services and solutions that directly meet the needs of today's communication intensive business environments. As a result, we offer a range of Multifunction products with advanced scanning and printing software options that help boost productivity and improve workflow by enhancing the user experience. Visit [Ricoh-USA.com](http://Ricoh-USA.com) for more information.

We offer a variety of services and solutions to meet diverse and challenging business needs. To find out more information, visit [solutions.ricoh-usa.com](http://solutions.ricoh-usa.com)

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**RICOH**  
imagine. change.



**TOSHIBA**



Welcome to  
**Tyrone Township**  
LIVINGSTON COUNTY

**TYRONE TOWNSHIP OFFICES**  
**02/18/2021**



## CURRENT AVERAGE MONTHLY COST

Device	Device Lease	Mono AMV	Color AMV	BW Overage cpc/ CLR Overage cpc	Overage cost bw/ Overage cost clr	Total Cost
2501	\$107.36	568	217	.0069/.055	\$3.91/\$11.93	\$123.20
3004	\$124.21	2289	1784	.0069/.055	\$15.79/\$98.12	\$238.12
Total	\$231.57	2857	2001			<b>\$361.32</b>

## OVERVIEW

### CURRENT WITH 2 LEASES

- **Monthly spend**            **\$361.32**

## PROPOSED

- **Monthly spend**            **\$326.00**
  - Mono images included:
    - 2500 /15,000 bi annually
  - Color images included:
    - 1800/10,500 bi annually
  - Overages billed every 6 months  
.0085 bw .0492 clr

**Monthly Savings**            **\$35.00**

**Annual Savings:**            **\$420.00**

\* Toshiba to pay current contract lease payments up to \$800.00

\*Monthly investment includes parts, labor, travel and supplies, and training, everything except for paper, staples, freight, and applicable taxes.

## ADVANTAGEES NEW EQUIPMENT

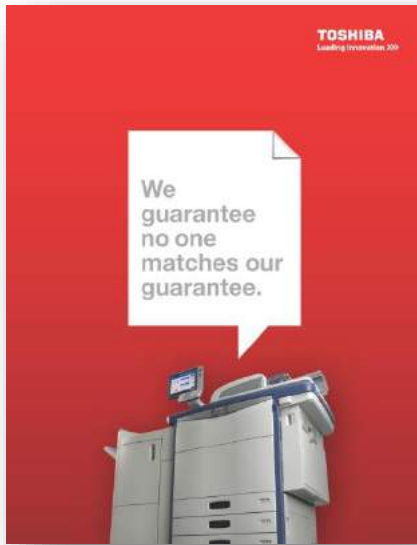


- Advanced color quality
- 30ppm and 25ppm full color copy, print, scan
- Banner printing up to 12x48 in size
- Staple and hole punch
- Interactive user interface
- Mobile printing
- Fax
- Ease of network set up

## ADVANTAGES TO NEW MAINTENANCE AGREEMENT

- Reduces monthly expenses to fit current usage and needs
- Overages billed quarterly
- Automatic toner & parts replenishment with all networked assets
- Toshiba team will conduct quarterly business reviews.
- Business reviews will include analyzation to right size your fleet

# Total Quality Commitment



**Toshiba's Quality Commitment Guarantee.**

The Toshiba Quality Commitment Guarantee is a guarantee that, in providing the services of advanced technology, accessibility, and standard support, Toshiba also guarantees to match our competitors' the same price of comparable equipment. Providing excellent customer service and ensuring the reliability of our products is essential to our commitment to providing the highest quality of service to our customers. Toshiba's commitment to quality is guaranteed.

**No Fine Print. No Strings Attached. Here's How the Guarantee Works.**

**FREE REPLACEMENT**  
If you have a Toshiba copier (MFC, Fax, or Printer) or Thermal Inkjet Printer in full service from Toshiba (24 months business days after delivery and Postpaid Service) and the equipment cannot be repaired to perform within product specifications, Toshiba will replace the copier, fax, or printer. Thermal Inkjet Printer or necessary or not charge will be made through a better look at our specifications.

**FREE LOANER**  
If you have a Toshiba copier (MFC, Fax, or Printer) or Thermal Inkjet Printer in full service from Toshiba (24 months business days after delivery and Postpaid Service) and the equipment cannot be repaired to perform within product specifications, Toshiba will provide a loaner copier, fax, or printer to ensure your business continues to operate. The loaner copier, fax, or printer will be provided by the authorized Toshiba Service Center at no additional charge.

**TWO (2) DAYS**  
The copier, fax, or printer or the thermal inkjet printer, three years from original installation date or 3 years (whichever is longer) or the product specifications, whichever occurs first, or (3) for year based on the equipment. Provision in the length of the original lease starting from the equipment installation date, whichever is longer.

Leading Innovation. It's not just a tagline, it's how we do business.

- **FREE REPLACEMENT** if copier or facsimile does not perform to specification
  - **Three (3) Years** or Lease Term (whichever is longer)
- **FREE LOANER** if machine is down for more than **Two (2) Days**

**Terri Medor**

---

**Subject:** FW: revised quote

---

**From:** [Shelby.VanBuren@tbs.toshiba.com](mailto:Shelby.VanBuren@tbs.toshiba.com) <[Shelby.VanBuren@tbs.toshiba.com](mailto:Shelby.VanBuren@tbs.toshiba.com)>  
**Sent:** Tuesday, March 23, 2021 3:37 PM  
**To:** Marcella Husted <[mhusted@tyronetownship.us](mailto:mhusted@tyronetownship.us)>  
**Subject:** RE: revised quote

Hi Marci!

Without fax the price goes to \$320! There is an inner finisher on the smaller one 😊

*Have a wonderful day!!!.*

*Shelby VanBuren*

## **TOSHIBA**

**Shelby VanBuren**

Senior Account Executive

**Toshiba Business Solutions**

29100 Northwestern Highway, Suite 300, Southfield, MI 48034

Direct: 248-752-0128

Email: [Shelby.vanburen@tbs.toshiba.com](mailto:Shelby.vanburen@tbs.toshiba.com)

---

**From:** [Shelby.VanBuren@tbs.toshiba.com](mailto:Shelby.VanBuren@tbs.toshiba.com) <[Shelby.VanBuren@tbs.toshiba.com](mailto:Shelby.VanBuren@tbs.toshiba.com)>  
**Sent:** Thursday, March 18, 2021 11:45 AM  
**To:** Marcella Husted <[mhusted@tyronetownship.us](mailto:mhusted@tyronetownship.us)>  
**Subject:** revised quote

Hey Marci!!!

Sorry for the delay. Here is the revised quote including :

1 30 ppm full color with external finisher ,fax and holepunch as well as a dual sided single pass document feeder for scanning ect.

1 25ppm full color with internal finisher

Both can print up to 12x48 size full color water proof banners ( Toshiba exclusive feature)

Please do not hesitate to reach out with any questions 😊

*Have a wonderful day!!!.*

*Shelby VanBuren*

# **NEW BUSINESS #6**

State of emergency declaration to continue  
electronic meetings.



**RESOLUTION #2103xx**  
**TYRONE TOWNSHIP, LIVINGSTON COUNTY**  
**DECLARATION OF STATE OF EMERGENCY**

**WHEREAS**, there are confirmed cases of Coronavirus (Covid-19), a highly contagious virus, within the state of Michigan, Livingston County and Tyrone Township; and,

**WHEREAS**, the COVID-19 virus is highly communicable, and has caused fatalities throughout the US and other nations; and

**WHEREAS**, the Township Supervisor, Michael Cunningham has declared a local state of emergency pursuant to his authority set-forth in The Emergency Management Act, 1976 PA 390;

**WHEREAS**, the Tyrone Township Board consents to the continuation of the declaration of local state of emergency;

**NOW, THEREFORE, BE IT RESOLVED**, the Tyrone Township Board of Trustees confirms and extends the Declaration of Local State of Emergency until further notice.

**RESOLVED BY:**  
**SUPPORTED BY:**

**VOTE:**

**CERTIFICATION OF THE CLERK**

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on March 30, 2021, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

---

Marcella Husted  
Township Clerk

# **NEW BUSINESS #7**

Request to purchase video equipment to integrate Zoom for electronic meetings.

# Tyrone Township Video System Upgrade

Video Capture for Zoom

[https://www.bhphotovideo.com/c/product/1105735-REG/magewell\\_xi\\_100\\_d\\_usb\\_hdmi\\_one\\_hd\\_hdmi\\_usb.html](https://www.bhphotovideo.com/c/product/1105735-REG/magewell_xi_100_d_usb_hdmi_one_hd_hdmi_usb.html)  
=299

Audio Extractor for Zoom audio playback

[https://www.bhphotovideo.com/c/product/1504840-REG/a\\_neuvideo\\_ani\\_7\\_1ch4k\\_4k\\_uhd\\_hdmi\\_2\\_0.html](https://www.bhphotovideo.com/c/product/1504840-REG/a_neuvideo_ani_7_1ch4k_4k_uhd_hdmi_2_0.html)  
=57

Cable for Audio Extractor

[https://www.bhphotovideo.com/c/product/1145660-REG/kopul\\_rsmxm\\_015\\_stereo\\_1\\_8\\_mini\\_male.html](https://www.bhphotovideo.com/c/product/1145660-REG/kopul_rsmxm_015_stereo_1_8_mini_male.html)  
=8.95

x2 Wireless Transmitter Set

[https://www.bhphotovideo.com/c/product/1473018-REG/teradek\\_10\\_1805\\_ace\\_500\\_hdmi\\_wireless.html](https://www.bhphotovideo.com/c/product/1473018-REG/teradek_10_1805_ace_500_hdmi_wireless.html)  
=1,999.90

Feedback Suppressor

[https://www.bhphotovideo.com/c/product/1076888-REG/dbx\\_afs2\\_dual\\_channel\\_advanced\\_feedback\\_suppression.html](https://www.bhphotovideo.com/c/product/1076888-REG/dbx_afs2_dual_channel_advanced_feedback_suppression.html)  
=339

x2 XLR Adapter Male

[https://www.bhphotovideo.com/c/product/1461218-REG/neutrik\\_na4fx\\_m\\_speakon\\_nl4fx\\_to\\_3\\_pin.html](https://www.bhphotovideo.com/c/product/1461218-REG/neutrik_na4fx_m_speakon_nl4fx_to_3_pin.html)  
=31.78

x2 XLR Adapter Female

[https://www.bhphotovideo.com/c/product/1461217-REG/neutrik\\_na4fx\\_f\\_speakon\\_nl4fx\\_to\\_3\\_pin.html](https://www.bhphotovideo.com/c/product/1461217-REG/neutrik_na4fx_f_speakon_nl4fx_to_3_pin.html)  
=31.78

TV

[https://www.bhphotovideo.com/c/product/1546583-REG/samsung\\_un55tu7000fxza\\_55\\_led\\_4k\\_uhd.html](https://www.bhphotovideo.com/c/product/1546583-REG/samsung_un55tu7000fxza_55_led_4k_uhd.html)  
=447.99

TV Cart

[https://www.bhphotovideo.com/c/product/1458746-REG/peerless\\_av\\_sr598ml3e\\_smartmount\\_motorized\\_height\\_adjustable.html](https://www.bhphotovideo.com/c/product/1458746-REG/peerless_av_sr598ml3e_smartmount_motorized_height_adjustable.html)  
=1,099

**Total = \$4,314.40**

**Install = \$800**

# **NEW BUSINESS #8**

Renewal of the commercial insurance policy.



**Township of Tyrone, Livingston**  
8420 Runyan Lake Rd.  
Fenton, MI 48430  
*(Effective April 1, 2021)*



*Serviced by:*

**Burnham & Flower**  
INSURANCE GROUP  
*You serve others. We serve you.*

315 South Kalamazoo Mall  
Kalamazoo, MI 49007  
800.748.0554  
[www.bfgroup.com](http://www.bfgroup.com)



*Administered & Underwritten by:*

**KENRICK  
CORPORATION**

1700 OPDYKE COURT  
AUBURN HILLS, MI 48326  
800.878.9878  
[WWW.KENRICKCORP.COM](http://WWW.KENRICKCORP.COM)



There are a number of reasons for Par Plan’s success. Par Plan was structured to provide more features and benefits than any other plan:

- Non-profit
- Tax-exempt
- Retain investment income
- Stable pricing
- Interactive website
- Simplified application
- Specialized loss control
- Homogenous group

## INTRODUCING The Michigan Township Participating Plan

The Michigan Township Participating Plan was formed in April of 1985 under enabling legislation known as Public Act 138. The Par Plan was formed to provide a stable market for governmental entities who, up to then, were paying exorbitant prices for limited coverage, or in some cases, were being forced to go without coverage in key areas.

The Par Plan develops coverage programs specific to every member’s needs because we know that there isn’t any one coverage that can satisfy the needs of each and every municipality. We offer coverage as diverse as each public entity.

The Par Plan is a unique and proven, member-driven system that has effectively provided affordable, tailored property and casualty coverage to small- and medium –size Michigan public entities for many years. Members of the Par Plan all share common goals and needs specific to public entities. Through participation in the Par Plan, they create a team approach to meeting those goals and needs. The par plan is a proven, historically stable program with a 98% member retention rate and a strong, long-term working relationship with its program reinsurers.

Over 1,300 current members already know why The Par Plan is #1 in Michigan.

## TYRONE TOWNSHIP

\* Dividend Returns to Date: \$3,460.96

\* Grant Awards to Date: \$0

\* Reimbursement for Michigan Citizen Planner Certification - **One Person Per Year**

### Par Plan Board of Directors

#### Zone 1

Paul Lehto  
Calumet Township  
906.337.2410

#### Zone 2

Marvin Besteman, Jr.  
Kinross Charter Township  
906.485.5381

#### Zone 3

Glen Lile  
East Bay Charter Township  
231.947.8719

#### Zone 4

Joanne Donaldson  
Markey Township  
989.366.9614

#### Zone 5

Jennifer Venema.  
Caledonia Charter Township  
616.891.0070

#### Zone 6

Gary Brandt  
Monitor Charter Township  
989.684.3366

#### Zone 7

William Walters IV  
City of Brown City  
810.346.2325

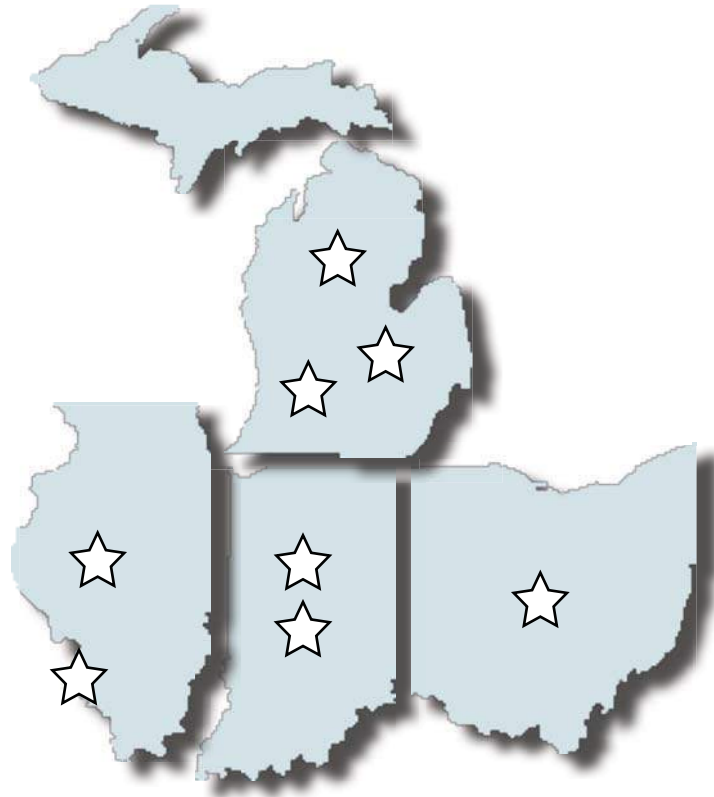
#### Zone 8

#### Zone 9

William Bamber  
Oceola Township  
517.546.3259

# With Eight Offices in Four States

*We serve over 2600 Public Entities*



## Your Michigan Service Team

800.748.0554



**Jon Johnson**  
 ext. 3163  
 Account Manager  
[jjohnson@bfgroup.com](mailto:jjohnson@bfgroup.com)  
 cell: 269.929.1605



**Megan Roschek**  
 ext. 3178  
 Account Manager  
[mroschek@bfgroup.com](mailto:mroschek@bfgroup.com)  
 cell: 614.440.8292



**Bobbi Pritchard**  
 ext. 3111  
 Manager  
[bpritchard@bfgroup.com](mailto:bpritchard@bfgroup.com)



**Jean Perry**  
 ext. 3135  
 Service Representative  
[jperry@bfgroup.com](mailto:jperry@bfgroup.com)

*“All Products and Services from a Single Source”***PROPERTY & LIABILITY SOLUTIONS**

- Property & Liability Coverage
- Workers Compensation
- Bonds

**BENEFIT SOLUTIONS**

- Group Health
- Group Life
- Group Voluntary Life
- Dental
- Volunteer Fire
- Long & Short Term Disability

**RETIREMENT SOLUTIONS**

- Pension
- Deferred Compensation

**GASB 45 SOLUTIONS**

- Section 115 Trust
- Actuarial Services, AAL & ARC

**ADMINISTRATIVE SERVICES**

- FSA, Section 125
  - COBRA
  - PA 106 Compliance
  - Pension
  - HRA, HSA & Debit Cards
-





**Michigan Township Participating Plan**  
Administration & Risk Control



**Burnham & Flower Insurance Group**  
Marketing & Service



**UHY LLP Certified Public Accountants**  
Auditing

**HCC Public Risk Claim Service**  
Claims

As a direct extension of our Risk Control program, the Claims Department stands ready if an incident turns into a claim. Through the expeditious payment of covered claims, HCC provides service of the highest caliber. Our professional and skillful claims handling gives your Municipality piece of mind.



**HCC Public Risk Claim Attorney Representation:**

- Foster, Swift, Collins & Smith, P.C. (Grand Rapids)
- Foster, Swift, Collins & Smith, P.C. (Lansing)
- Landry, Mazzeo & Dembinski, P.C. (Farmington Hills)
- Law Offices of Gary Rossi PLLC (Bloomfield Hills)
- Lucas & Baker, P.C. (Onsted)
- McGraw Morris, P.C. (Grand Rapids)
- McGraw Morris, P.C. (Troy)
- Seibert & Dloski, P.L.L.C. (Clinton Twp)
- Swogger, Bruce & Millar Law Firm, P.C. (Traverse City)
- White & Wojda Attorneys at Law (Alpena)



**HCC Public Risk Control Services** provides customized loss control to a variety of Municipal Governments, including Cities, Counties, Towns, Townships and Villages. We also work closely with the different branches within these entities:

- Police & Fire Departments
- Parks & Recreation Programs
- Public Works
- Human Resources Departments.

## Risk Control continued

Our main objective is to assist Municipalities in reducing and/or transferring potential liability exposures. There are many potential exposures which public officials must contend with. To help our members deal with these, we offer several types of risk control services:

- Risk Control site visits and subsequent report with recommendations for improvement
  - Special event and hold harmless language reviews
  - Resource materials
  - Technical assistance
  - Free Risk Control workshops and conferences including:
    - ▶ How to Avoid Zoning Litigation
    - ▶ ADA and Discrimination in the Workplace
    - ▶ Know Your Liabilities
    - ▶ Top 10 Areas of Litigation
    - ▶ So You've Been Sued
    - ▶ Risk Management for Governmental Entities
    - ▶ Sexual Harassment in the Workplace
- 

**You Serve Others... We Serve You.**  
**Our service promise to you.**

- We will promptly respond to your phone calls and emails.
- We will expedite any changes in coverage.
- We will offer 24x7 on-line access to information you need.
- We will happily review your coverage at any time - we recommend annually.
- We have the ability to review contracts or certificates you receive from other parties.
- We will provide risk management and safety recommendations.
- We will work with you to meet your unique and changing needs.
- We have staff on-site with expertise in the following areas:
  - Property & casualty
  - Group benefits
  - Retirement services
  - Health insurance third party administration



## SECTION I. LIABILITY COVERAGES

### Who is an 'Insured'

- 1) Any member of the governing body of the Named Insured
- 2) Any member of boards or commission of the Named Insured
- 3) Any elected or appointed official of the Named Insured
- 4) Any employee of the Named Insured
- 5) Any volunteer of the Named Insured

### A. COMPREHENSIVE GENERAL LIABILITY COVERAGE

Description	Coverage
Bodily Injury & Property Damage	\$5,000,000 per occurrence
Personal & Advertising Injury	\$5,000,000 per occurrence
Aggregate	None
Deductible	None
Sewer Backup Liability	\$100,000 per occurrence \$100,000 aggregate
Damage to Premises Rented to you	\$500,000 any one premises
Medical Payments (volunteers included)	\$10,000 any one person
Entrusted Property for Storage / Safekeeping	\$25,000 aggregate
Excess Employer's Liability (workers' compensation primary)	\$100,000 Bodily Injury by Accident \$100,000 Bodily Injury by Disease





**COMPREHENSIVE GENERAL LIABILITY COVERAGE Cont.**

**Additionally & Automatically Included:**

- Athletic Participation Liability
- Automatic Coverage for Newly Acquired Organizations (90 days)
- Broad Form Property Damage
- Cemetery Professional Endorsement
- Elected & Appointed Official’s Residence and Place of Employment
- Extended Bodily Injury
- EMT / EMS Operations
- Host/Incidental Liquor Liability
- Government Medical (Good Samaritan Endorsement)
- Incidental Medical Malpractice Liability
- Insured Contractual Liability
- Liability Resulting From Mutual Aid Agreements
- Mental Anguish, Mental Injury, Shock & Disability
- Non-Owned Watercraft (under 51’)
- Occurrence Form
- “Pay on Behalf” Form
- Products & Completed Operations
- Pollution Coverage for Fire Department Emergency & Training Operations
- Special Events Liability (excluding sponsored fireworks and liquor)

**B. EMPLOYEE BENEFITS LIABILITY COVERAGE**

Description	Coverage
Per Occurrence Limit	\$1,000,000
Annual Aggregate Limit	\$3,000,000
Deductible	None



## C. PUBLIC OFFICIALS LIABILITY COVERAGE

(Errors & Omissions / Wrongful Acts Liability)

Description	Coverage
Per Occurrence Limit	\$5,000,000
Annual Aggregate Limit	None
Deductible	None
Occurrence Form	Included
Employment Practice Liability	Included
“Pay on Behalf” Form	Included
Equal Employment Opportunity Commission Actions	Included
Civil Rights Violations	Included
Non-Monetary Defense Cost Coverage • Injunctive Relief	\$50,000 per suit \$100,000 aggregate
Private Property Use Restriction Sublimit Endorsement (Zoning)	\$250,000 per occurrence \$0 aggregate

## D. AUTOMOBILE LIABILITY COVERAGE

Description	Coverage
Occurrence Limit (Hired & Non-Owned Included)	\$5,000,000
Deductible	None
Employee Vehicle Endorsement	\$1,000



## SECTION II. PROPERTY COVERAGE

Location Address	Building	Contents	Year Built
WHITE LAKE RD (VACANT LAND)	\$0	\$0	2007
10154 WHITE LAKE RD (COLWELL CEMETERY)	\$0	\$0	1970
10226 LINDEN ROAD (CLOUGH CEMETERY)	\$0	\$0	1970
7194 HARTLAND RD (GARDNER CEMETERY)	\$0	\$0	1970
8420 RUNYAN LAKE ROAD (NEW TOWNSHIP HALL)	\$1,184,500	\$51,500	2000
8420 RUNYAN LAKE ROAD- STORAGE GARAGE	\$61,289	\$0	2000

Description	Coverage
Total Building & Contents Limit - Blanket & Agreed	\$1,297,289
Deductible	\$1,000
Replacement Cost Valuation	Included
Coinsurance	N/A
Equipment & Mechanical Breakdown Coverage (\$1,000 Deductible)	Included
Earthquake Coverage Limit	\$1,000,000
Earthquake Coverage Deductible	\$50,000
Flood Coverage Limit (Excludes FEMA "special flood coverage area")	\$100,000
Flood Coverage Deductible	\$10,000



## PROPERTY COVERAGE - Cont.

### Extensions of Coverage

Accounts Receivable	\$250,000
Damage to Buildings from Theft, Burglary, or Robbery	Included
Debris Removal	25% of loss
Extra Expense	\$500,000
Fire Department Service Charge	\$5,000
Fire Equipment Recharge	\$5,000
First Party Sewer Back-up	\$25,000
Foundations of Machinery	\$250,000
Foundations of Building	\$500,000
Glass Coverage - no deductible applies	Included
Inventory or Appraisal	\$10,000
Loss of Rents and Business Income	\$500,000
Newly Acquired or Constructed Property - Building (180 Days)	\$1,000,000
Newly Acquired or Constructed Property - Contents (180 Days)	\$250,000
Outdoor Property	\$10,000
Personal Effects of Employees	\$1,000
Personal Property of Others	\$15,000
Premises Boundary Increased Distance	1,000 Feet
Preservation of Property	Included
Pollution Cleanup and Removal	\$10,000
Tree Cleanup in Cemeteries	\$10,000
Underground Pipes, Flues or Drains (Within 1,000ft of Insured Structure)	\$1,000,000
Valuable Papers & Records - Costs to Research, Replace, or Restore	\$250,000



**PROPERTY COVERAGE - Cont.**

**Building Ordinance or Law**

Coverage for Loss to Undamaged Portion of the Building	Actual Loss Sustained
Demolition Cost Coverage to Undamaged Portion of the Building	Actual Loss Sustained
Increased Cost of Construction Coverage	Actual Loss Sustained

**ELECTRONIC DATA PROCESSING (EDP) COVERAGE**

Data, Media, Programs	\$100,000
Extra Expense	\$100,000
Loss of Business Income	\$100,000
System Breakdown Coverage	Included
Deductible	\$1,000

**INLAND MARINE COVERAGE**

Deductible	\$1,000
Total:	\$51,000

**SCHEDULED INLAND MARINE**

<b>Make/Model</b>	<b>Value</b>	<b>Value Type</b>
MISCELLANEOUS PROPERTY & EQUIPMENT	\$51,000	Replacement





## SECTION III. CRIME & BONDING

Description	Coverage
Forgery or Alteration	\$10,000
Theft, Disappearance and Destruction In/Out	\$100,000
Tax Time Limit	\$100,000
Computer Fraud	\$100,000
Employee Dishonesty - Per Loss	\$100,000
Deductible	None

### BOND COVERAGE

Position	Limit
Treasurer	\$25,000
Deputy Treasurer	\$15,000
Clerk	\$10,000
Deputy Clerk	\$10,000
Supervisor	\$5,000



## Township of Tyrone

BIND REQUEST EFFECTIVE: April 1, 2021

Michigan Township Participating Plan Package	\$14,435
Cyber & Privacy Liability Policy	\$2,312
<b>SUBTOTAL</b>	<b>\$16,747</b>

### PROGRAM COVERAGE OPTIONS

<input type="checkbox"/>	Add Casualty & Property Limited Terrorism Coverage	\$124 add'l
<input type="checkbox"/>	Decrease Property & IM/EDP Deductible to \$500	\$109 add'l
<input type="checkbox"/>	Increase Non Monetary Defense Cost Coverage to \$100,000 per suit/\$100,000 aggregate	\$250 add'l

**\*\* If you have any questions please contact our office. Higher Limits of coverage available upon review\*\***

**This proposal is an overview of the coverages provided by Michigan Township Participating Plan (MTPP). This presentation is merely descriptive and should be used for reference purposes only. Your policy(ies) must be referred to for specific coverages, limitations and restrictions. Specific questions regarding any of these items should be referred to your Account Manager.**

INVOICE AND BIND REQUEST



Township of Tyrone

**BIND REQUEST** EFFECTIVE: April 1, 2021

Michigan Township Participating Plan Package	\$14,435
Cyber & Privacy Liability Policy	\$2,312
<b>SUBTOTAL</b>	<b>\$16,747</b>

**PROGRAM COVERAGE OPTIONS**

<input type="checkbox"/> Add Casualty & Property Limited Terrorism Coverage	\$124 add'l
<input type="checkbox"/> Decrease Property & IM/EDP Deductible to \$500	\$109 add'l
<input type="checkbox"/> Increase Non Monetary Defense Cost Coverage to \$100,000 per suit/\$100,000 aggregate	\$250 add'l

**\*\* If you have any questions please contact our office. Other higher limits of coverage available upon review\*\***

**TOTAL PREMIUM SUBMITTED:** \$

**PAYMENT DUE UPON RECEIPT**

PLEASE SEND IN ONE COPY OF THIS BIND REQUEST WITH YOUR PAYMENT.

PLEASE MAKE PAYMENT TO:  
BURNHAM & FLOWER AGENCY, INC.  
315 SOUTH KALAMAZOO MALL  
KALAMAZOO, MI 49007

THANK YOU FOR YOUR BUSINESS AND CONTINUED SUPPORT!

SIGNATURE OF AUTHORIZED: \_\_\_\_\_ DATE: \_\_\_\_\_

**POLICYHOLDER DISCLOSURE  
NOTICE OF TERRORISM  
INSURANCE COVERAGE**

You are hereby notified that under the Terrorism Risk Insurance Act, as amended in 2015 and reauthorized in 2019, you have a right to purchase insurance coverage for losses resulting from acts of terrorism, as defined in Section 102(1) of the Act: The term “ act of terrorism” means any act that is certified by the Secretary of the Treasury – in consultation with the Secretary of Homeland Security, and the Attorney General of the United States – to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals, as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

YOU SHOULD KNOW THAT COVERAGE PROVIDED BY THIS POLICY FOR LOSSES CAUSED BY CERTIFIED ACTS OF TERRORISM, MAY BE PARTIALLY REIMBURSED BY THE UNITED STATES GOVERNMENT UNDER A FORMULA ESTABLISHED BY FEDERAL LAW. **HOWEVER, YOUR POLICY MAY CONTAIN OTHER EXCLUSIONS WHICH MIGHT AFFECT YOUR COVERAGE, INCLUDING BUT NOT LIMITED TO, AN EXCLUSION FOR NUCLEAR EVENTS. PLEASE READ IT CAREFULLY.** UNDER THE FORMULA, THE UNITED STATES GOVERNMENT GENERALLY REIMBURSES 80% BEGINNING ON JANUARY 1, 2020 OF COVERED TERRORISM LOSSES EXCEEDING THE STATUTORILY ESTABLISHED DEDUCTIBLE PAID BY THE INSURANCE COMPANY PROVIDING THE COVERAGE. THE PREMIUM CHARGED FOR THIS COVERAGE IS PROVIDED BELOW AND DOES NOT INCLUDE ANY CHARGES FOR THE PORTION OF LOSS COVERED BY THE FEDERAL GOVERNMENT UNDER THE ACT.

YOU SHOULD ALSO KNOW THAT THE TERRORISM RISK INSURANCE ACT, AS AMENDED, CONTAINS A \$100 BILLION CAP THAT LIMITS U.S. GOVERNMENT REIMBURSEMENT AS WELL AS INSURERS’ LIABILITY FOR LOSSES CAUSED BY CERTIFIED ACTS OF TERRORISM WHEN THE AMOUNT OF SUCH LOSSES IN ANY ONE CALENDAR YEAR EXCEEDS \$100 BILLION. IF THE AGGREGATE INSURED LOSSES FOR ALL INSURERS EXCEEDS \$100 BILLION, YOUR COVERAGE MAY BE REDUCED.

**Acceptance or Rejection of Terrorism Insurance Coverage**

_____	I hereby elect to purchase coverage for a prospective premium of <b><u>\$ 124</u></b>
_____	I hereby decline to purchase terrorism coverage for certified acts of terrorism. I understand that I will have no coverage for losses arising from certified acts of terrorism. (Please check the box to the left and initial if this is your election)

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Policyholder/Applicant’s Signature

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Print Name

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Date

**U.S. Specialty Insurance Company**

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Insurance Company  
**HMTP-182685RW**  
**04/01/2021 - 04/01/2022**

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Policy Number  
**TYRONE TOWNSHIP**  
**LIVINGSTON**

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Insured Name

# **NEW BUSINESS #9**

Approval of the road chloride quote.

# ***Chloride Solutions***

## ***Ice & Dust Control***

### RATE QUOTE

Date: February 19, 2021

Customer: *Tyrone Township*

Product: Dust Control - Mineral Well Brine

Applied Rate: \$.194 per gallon / 9,500 gallon per load

Discount Offered: 1% net 10 days of receipt; net 30 days

Customer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Quoted By: *Brian Hitchcock, President*

If awarded this bid, please sign and return to our office.

~ Fax: 517-338-5005 ~ Telephone: 517-803-4726 ~

~ Email: [brian@mbhtrucking.net](mailto:brian@mbhtrucking.net)~

Chloride Solutions, LLC

672 N. M-52

Webberville, MI. 48892

Quote is good through the 2021 season