

**TYRONE TOWNSHIP
REGULAR BOARD MEETING AGENDA
FEBRUARY 16, 2021 - 7:00 P.M.
(810) 629-8631**

This meeting will be held via Zoom.

The public is invited to join; details to join follow this agenda.

CALL TO ORDER – PLEDGE OF ALLEGIANCE – 7:00 P.M.

ROLL CALL

APPROVAL OF AGENDA – OR CHANGES

APPROVAL OF CONSENT AGENDA

- Regular Meeting Minutes- February 2, 2021
- Treasurer’s Report – January 31, 2021
- Clerk’s Warrants and Bills

COMMUNICATIONS

- 1. City of Fenton Fire Department Annual Report 2020
- 2. Planning Commission Meeting Synopsis – February 9, 2021

PUBLIC REMARKS

UNFINISHED BUSINESS

- 1. Budget discussion.

NEW BUSINESS

- 1. Selection of planning consultant.
- 2. Closed session to discuss pending litigation and attorney-client privilege communication.

MISCELLANEOUS BUSINESS

PUBLIC REMARKS

ADJOURNMENT

* * * * *

Supervisor Mike Cunningham Clerk Marcella Husted

Please note: The Public Remarks section appears twice on the agenda - once after Communications and once before Adjournment. Anyone wishing to address the Township Board may do so at these times. The Tyrone Township Board of Trustees has established a policy limiting the time a person may address the Township Board at a regular or at a special meeting during the Public Remarks section of the agenda to three minutes. The Board reserves the right to place an issue under the New Business section of the agenda if additional discussion is warranted or to respond later either verbally or in writing through an appropriately appointed Township Official. - Individuals with disabilities requiring auxiliary aids or services should contact the Tyrone Township Clerk at (810) 629-8631 at least seven days prior to the meeting.

Mike Cunningham is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/81087216572?pwd=WDhiZ1lodUprQnJhYnINUmI1eU9iUT09>

Meeting ID: 810 8721 6572

Passcode: 707517

One tap mobile

+13126266799,,81087216572#,,,,*707517# US (Chicago)

+16465588656,,81087216572#,,,,*707517# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 810 8721 6572

Passcode: 707517

Find your local number: <https://us02web.zoom.us/j/keCup3HLUw>

CONSENT AGENDA

Regular Meeting Minutes- February 2, 2021

Treasurer's Report – January 31, 2021

Clerk's Warrants and Bills

**TYRONE TOWNSHIP
REGULAR BOARD MEETING
APPROVED MINUTES – FEBRUARY 2, 2021**

CALL TO ORDER

Supervisor Cunningham called the meeting of the Tyrone Township Board to order with the Pledge of Allegiance on February 2, 2021 at 7:00 p.m. electronically via Zoom per Covid-19 restrictions.

ROLL CALL

Present: Supervisor Mike Cunningham, Treasurer Jennifer Eden, Clerk Marcella Husted, Trustees Herman Ferguson, Kurt Schulze, Zach Tucker, and David Walker.

APPROVAL OF AGENDA – OR CHANGES

Trustee Walker moved to approve the agenda as amended. (Treasurer Eden seconded.) Supervisor Cunningham added New Business #5 Planning Service Bids, and New Business #6 Revision to the Township Emergency Plan. The motion carried; all ayes.

APPROVAL OF CONSENT AGENDA

**Regular Meeting Minutes – January 19, 2021
Clerk’s Warrants and Bills**

Trustee Schulze moved to approve the consent agenda as presented. (Trustee Tucker seconded.) The motion carried; all ayes.

COMMUNICATIONS

- 1. Livingston County Sheriff Report – December 31, 2020.**
- 2. Fire Service Report.**

Trustee Walker moved to receive and place on file Communications #1-2 as presented. (Trustee Tucker seconded.) The motion carried; all ayes.

PUBLIC REMARKS

None.

UNFINISHED BUSINESS

- 1. Note about the Blue Cross Blue Shield policy.**

Clerk Husted told the board the amount of the BCBS policy was about an 8% increase from last year, not the 5.54% as was indicated at the January 19, 2021 board meeting. She said the policy’s premium was correct as approved, but the percentage was off. No motion was made.

NEW BUSINESS

- 1. Gabridge & Co. engagement letter to confirm terms of the 2021-2022 township audit.**

Trustee Walker moved to authorize the Supervisor and Clerk to sign the engagement letter with Gabridge & Co. to confirm the terms of the 2021-2022 township audit. (Treasurer Eden seconded.) The motion carried; all ayes.

**TYRONE TOWNSHIP
REGULAR BOARD MEETING
APPROVED MINUTES – FEBRUARY 2, 2021 – PAGE 2**

2. Resolution to establish alternate March Board of Review dates.

RESOLUTION #210201
TYRONE TOWNSHIP, LIVINGSTON COUNTY

ESTABLISHING ALTERNATE MARCH
BOARD OF REVIEW DATES

WHERE AS, MCL 211.30(2) allows the Township Board to authorize alternative starting dates in March when the Board of Review shall initially meet, which alternative starting dates shall be the Tuesday or Wednesday following the second Monday of March;

THEREFORE, BE IT RESOLVED THAT an alternate date may be established for March Board of Review. The alternative starting date shall be the Wednesday following the second Monday of March.

RESOLVED BY: Trustee Schulze
SUPPORTED BY: Trustee Walker

VOTE: Cunningham, yes; Husted, yes; Eden, yes; Walker, yes; Schulze, yes; Tucker, yes; Ferguson, yes.

ADOPTION DATE: February 2, 2021

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on February 2, 2021, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Marcella Husted
Township Clerk

**TYRONE TOWNSHIP
REGULAR BOARD MEETING
APPROVED MINUTES – FEBRUARY 2, 2021 – PAGE 3**

3. Resolution to establish guidelines for granting poverty exemptions from property taxes.

RESOLUTION #210202
TYRONE TOWNSHIP, LIVINGSTON COUNTY

ESTABLISHING GUIDELINES FOR GRANTING OF POVERTY EXEMPTIONS FROM
PROPERTY TAXES

WHERE AS, the adoption of guidelines for poverty exemptions is required of the Township Board; and

WHERE AS, the principal residence of persons, who the Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

WHERE AS, pursuant to P.A. 390 of 1994, the Township of Tyrone, Livingston County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

THEREFORE, BE IT RESOLVED THAT to be eligible, a person shall do all of the following on an annual basis:

1. Be an owner of and occupy as a principal residence the property for which an exemption is requested.
2. Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services shown in Attachment A.
3. File a claim with the Assessor or Board of Review, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns filed in the immediately preceding year or in the current year or a signed State Tax Commission Form 4988, Poverty Exemption Affidavit.
4. File a claim reporting that the combined assets of all persons do not exceed the current guidelines shown in Attachment B. Assets include but are not limited to, real estate other than the principal residence, personal property, motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.
5. Produce a valid driver's license or other form of identification if requested.
6. Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.

**TYRONE TOWNSHIP
REGULAR BOARD MEETING
APPROVED MINUTES – FEBRUARY 2, 2021 – PAGE 4**

7. The application for an exemption shall be filed after January 1, but one day prior to the last day of the December Board of Review. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.

BE IT FURTHER RESOLVED THAT that the Assessor and Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption, unless the Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policy and federal guidelines and these reasons are communicated in writing to the claimant.

ATTACHMENT A

POVERTY LEVEL GUIDELINE FOR 2021 TAX YEAR	
Size of Family Unit	Household Income
1	\$12,760
2	\$17,240
3	\$21,720
4	\$26,200
5	\$30,680
6	\$35,160
7	\$39,640
8	\$44,120
For each additional person	\$4,480

ATTACHMENT B

Asset Test

The Township of Tyrone’s cumulative value of assets allowed for a Poverty Exemption shall be \$10,000. The purpose of an asset test is to determine the resources available: cash, fixed assets or other property that could be converted to cash and used to pay property taxes in the year the poverty exemption is filed. A list of "assets" includes, but is not limited to:

- A second home, land, vehicles.
- Recreational vehicles such as campers, motor-homes, boats, and ATV's.
- Buildings other than the residence.
- Jewelry, antiques, artwork.
- Equipment, other personal property of value.
- Bank accounts, stocks.
- Money received from the sale of property, such as stocks, bonds, a house or car (unless a person is in the specific business of selling such property).
- Withdrawals from bank deposits and borrowed money (including reverse mortgage's).
- Gifts, loans, lump-sum inheritances and one-time insurance payments.
- Food or housing received in lieu of wages and the value of food and fuel produced and consumed on farms.

**TYRONE TOWNSHIP
REGULAR BOARD MEETING
APPROVED MINUTES – FEBRUARY 2, 2021 – PAGE 5**

- Federal non-cash benefits programs such as Medicare, Medicaid, food stamps, and school lunches.

“Assets” do not include the value of the principal residence and do not include the homestead property tax credit as it is not to be considered income for poverty exemptions purposes. Assets exempt from consideration are the homesteaded property with furnishings and one motor vehicle. That motor vehicle shall be valued no greater than \$10,000.

RESOLVED BY: Trustee Schulze
SUPPORTED BY: Trustee Tucker

VOTE: Tucker, yes; Walker, yes; Ferguson, yes; Schulze, yes; Husted, yes; Eden, yes; Cunningham, yes.

ADOPTION DATE: February 2, 2021

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on February 2, 2021, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Marcella Husted
Township Clerk

4. Positive Pay quote from Flagstar Bank.

Trustee Walker moved to approve the quote of \$20 a month for Positive Pay, a service that protects bank accounts from fraud, for the township’s four accounts with Flagstar Bank. (Trustee Tucker seconded.) The motion carried; all ayes.

5. Planning service bids.

Supervisor Cunningham told the board they’d be choosing a planning service at the next board meeting on February 16, 2021. No motion was made.

6. Update of the township’s Support Emergency Operations Plan.

Trustee Walker moved to approve the amendments to the township’s emergency plan. (Treasurer Eden seconded.) The motion carried; all ayes. The township’s address, a change in phone number, and the Treasurer’s information were updated.

**TYRONE TOWNSHIP
REGULAR BOARD MEETING
APPROVED MINUTES – FEBRUARY 2, 2021 – PAGE 6**

7. Closed session to discuss litigation.

RESOLUTION #210203
TYRONE TOWNSHIP, LIVINGSTON COUNTY

CLOSED SESSION

Trustee Walker resolved to convene in closed session to discuss litigation. (Trustee Tucker seconded.)

Roll call: Cunningham, yes; Husted, yes; Eden, yes; Ferguson, yes; Schulze, yes; Tucker, yes; Walker, yes.

The board convened in closed session at 7:20 p.m.

* * * * * Closed Session Minutes * * * * *

The board reconvened in open session at 8:08 p.m.

MISCELLANEOUS BUSINESS

None.

PUBLIC REMARKS

None.

ADJOURNMENT

Trustee Walker moved to adjourn. (Treasurer Eden seconded.) The motion carried; all ayes.
The meeting adjourned at 8:09 p.m.

2/4/2021
JMM

TYRONE TOWNSHIP TREASURER'S REPORT
Period ending JANUARY, 2021

TOWNSHIP FUNDS	Interest Ckg	INVESTMENTS ICS	Int Rate	MICHIGAN CLASS	Int Rate Monthly AVG	FLG PEG CD matures 2/8/21	Int rate	Grand Totals Each Fund
General 101	\$2,550,905.01	\$ 435,091.33	2.22%					\$ 2,985,996.34
Tech Fund 141	\$51,781.85	\$ 5,000.00	2.22%					\$56,781.85
Building & Site 145	\$203,789.37	\$ 7,500.00	2.22%					\$211,289.37
Parks/Recreation 208	\$5,934.23		0.40%					\$5,934.23
Liquor Control 212	\$2,225.85		0.40%					\$2,225.85
Road 245	\$272,557.18	\$ 44,224.80	2.22%	\$261,889.22	1.00%			\$ 578,671.20
Revolving 246	\$164,513.95	\$ 97,500.00	0.40%	\$192,385.83	1.00%			\$ 454,399.78
Right of Way 260	\$21,033.66		0.40%					\$21,033.66
Peg 274	\$190,451.66					\$ 194,011.50	0.25%	\$384,463.16
Lk Tyrone Grant 281	\$0.00		0.40%					\$0.00
Special Assessments								
Jayne Hill Lts 218	\$1,839.93		0.40%					\$1,839.93
Walnut Shores Lts 219	\$703.51		0.40%					\$703.51
Shannon Glen Rubbish 225	\$2,334.53							\$2,334.53
Jayne Hill Rubbish Removal 226	\$8,612.22		0.40%					\$8,612.22
Apple Orchard Rubbish Removal 227	\$485.34							\$485.34
Silver Lake Rubbish Removal 228	\$4,231.68							\$4,231.68
Parkin Lane Snow 231	\$16,423.64		0.40%					\$16,423.64
Great Oaks Dr 232	\$7,935.97		0.40%					\$7,935.97
Laural Springs Rubbish removal 233	\$2,555.00							\$2,555.00
Account Totals	\$3,508,314.58	\$ 589,316.13		\$454,275.05		\$ 194,011.50		\$ 4,745,917.26
Health Flex Spending 101		The State Bank						Health Flex Total
FSA Account (\$10K Loan to Open)		\$ 10,286.20	0.00%					\$ 10,286.20
								\$ 10,286.20
Public Safety- 205								
Public Safety 205 - State Bank checking		\$ 174,091.19	0.40%					\$ 174,091.19
Public Safety 205- State Bank Savings		\$ 6,402.68						\$ 6,402.68
Public Safety 205 - Level One Bank		\$ 205,107.37	0.40%					\$ 205,107.37
Public Safety ICS- 205 State Bank		\$ 773,552.91	2.22%					\$ 773,552.91
								\$ 1,159,154.15
TYRONE TOWNSHIP SEWER 2003- 392								
		Flagstar						Tyrone Sewer 03 Total
Debt Service 392 Flagstar Bank		\$ 604,147.38	0.6%					\$ 604,147.38
Flagstar CDARS 2003 (matures 4/22/2021)(1836)		\$ 547,275.08	0.10%					\$ 547,275.08
Flagstar CD 2003 (matures 3/29/2021)(3879)		\$ 1,000,000.00	0.25%					\$ 1,000,000.00
Flagstar CDARS 2003 Fund Martures 9/16/21)(6978		\$ 468,246.15	0.20%					\$ 468,246.15
								\$ 2,619,668.61
Road Improvements-								
		Flagstar						Road Improvement Total
Parkin Lane Rd 2010 (396)		\$ 10,480.61	0.70%					\$ 10,480.61
Lake Shannon 2018 (399)		\$ 279,757.75	0.70%					\$ 279,757.75
Laurel springs (400)		\$ 34,097.23	0.70%					\$ 34,097.23
Irish Hills (401)		\$ 137,689.57						\$ 137,689.57
CIBC- Parkin Lane CD(matures 2/8/2021)		\$ 127,666.46	0.20%					\$ 127,666.46
								\$ 589,691.62
SEWER O&M CHECKING ACCT- 590								
		Flagstar						Sewer O&M Total
Sewer Operation and Maintenance CK (5710)		\$ 121,803.46	0.70%					\$ 121,803.46
Sewer Operation and Maintenance SV (4865)		\$ 82,680.43	1.39%					\$ 82,680.43
CIBC- O&M CD(matures 8/6/21)(6337)		\$ 162,426.04	0.40%					\$ 162,426.04
O&M CDARS (matures 8/12/2021)(4312)		\$ 140,437.10	1.65%					\$ 140,437.10
O&M CDARS (matures 2/9/2021)(4710)		\$ 146,005.62	2.50%					\$ 146,005.62
								\$ 653,352.65
TRUST & AGENCY- 701								
		Chase						Trust & Agency Total
Township Trust and Agency 701 Savings		\$ 1,513.53	0.18%					\$ 1,513.53
Township Trust and Agency 701 Checking		\$ 12,825.63	0.00%					\$ 12,825.63
								\$ 14,339.16
								\$ 5,046,492.39
				Total Township Monies				\$ 9,792,409.65

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank 001 STATE BANK COMMON ACCOUNT					
02/02/2021	001	22622	CONSUMERS ENERGY	TWONSHIP ELECTRIC 12.23.20 - 1.24.21	513.50
02/02/2021	001	22623	FIRE PROTECTION PLUS, INC.	15 BATTERIES FOR EMERGENCY SIGNS	1,010.00
02/02/2021	001	22624	HAMILTON'S PROPANE	3 DELIVERIES (10.28.20/12.30.20/1.27.21)	2,196.40
02/02/2021	001	22625	LIVINGSTON COUNTY TREASURER	DOG LICENSES #3401-3425 JANUARY 2021	507.50
02/02/2021	001	22626	MICHIGAN TOWNSHIPS ASSOCIATION	MTA BOR TRAINING	45.00
02/02/2021	001	22627	SHOEMAKER SERVICES INC	SNOW PLOWING GREAT OAKS	75.00
				SNOW PLOWING	575.00
				SNOW PLOWING	1,837.00
					<u>2,487.00</u>
02/02/2021	001	22628	STAPLES ADVANTAGE	SUPPLIES	275.72
02/02/2021	001	22629	STATE OF MICHIGAN	SUW ANNUAL 2020	12.74
02/10/2021	001	22630	CONSUMERS ENERGY	STREET LIGHTS JAN 2021	225.56
				LED STREET LIGHTS JAN 2021	69.62
					<u>295.18</u>
02/10/2021	001	22631	HARRIS & LITERSKI ATTORNEYS AT	LEGAL EXPENSES	1,113.75
02/10/2021	001	22632	HI POINTE CONSTRUCTION	REFUND OF ZBA FEES	273.05
02/10/2021	001	22633	I.T. RIGHT, INC.	OFFICE 365 EXCHANGE ONLINE	864.00
02/10/2021	001	22634	IVS COMM, INC.	PHONE SERVICE JAN 2021	125.00
02/10/2021	001	22635	REPUBLIC SERVICES#237	TRASH REMOVAL - JAYNE HILL FEB 2021	1,848.88
				TRASH REMOVAL - SHANNON GLEN FEB 2021	412.56
				TRASH REMOVAL - SILVER LAKE FEB 2021	1,184.05
					<u>3,445.49</u>
02/10/2021	001	22636	RICOH USA, INC.	EXCESS COPIES JAN 2021 (B&W 2,401 COLOR	142.47
02/10/2021	001	22637	SHOEMAKER SERVICES INC	SNOW REMOVAL SALTING JAN 2021 TWP HALL	1,020.00
				SNOW REMOVAL SALTING JAN 2021 GREAT OAKS	150.00
				SNOW REMOVAL SALTING JAN 2021 PARKIN	1,526.00
					<u>2,696.00</u>
02/10/2021	001	22638	SUNSET MAINTENANCE, LLC	4 CLEANING JAN 2021	560.00
02/10/2021	001	22639	VIEW NEWSPAPER GROUP	NEWSPAPER ADS	363.83
02/10/2021	001	22640	VOYA INSTITUTIONAL TRUST COMPANY	EMPLOYEE CONTRIB 2.10.21	160.00

001 TOTALS:

Total of 19 Checks:	17,086.63
Less 0 Void Checks:	0.00
Total of 19 Disbursements:	<u>17,086.63</u>

Bank 022 STATE BANK - PUBLIC SAFETY checking

02/10/2021	022	1228	CITY OF FENTON FIRE DEPARTMENT	10 FIRE RUNS JAN 2021	14,330.00
02/10/2021	022	1229	TRANSUNION RISK DATA SOLUTIONS	PEOPLE SEARCH JAN 2021	75.00

022 TOTALS:

Total of 2 Checks:	14,405.00
Less 0 Void Checks:	0.00
Total of 2 Disbursements:	<u>14,405.00</u>

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank 102 SEWER O&M CHECKING 590					
02/10/2021	102	432	LIVINGSTON COUNTY DRAIN COMM.	SEWER O&M 12.30.20 - 01.28.21	66,116.51
102 TOTALS:					
Total of 1 Checks:					66,116.51
Less 0 Void Checks:					0.00
Total of 1 Disbursements:					66,116.51
Bank 108 TAX FUND FLAGSTAR					
02/02/2021	108	2945	CAPITAL REAL ESTATE TAX SERVICE	2020 Win Tax Refund 4704-11-100-032	73.00
02/02/2021	108	2946	CROMAINE LIBRARY	WINTER TAX DISB 1.16.21 TO 1.31.21	7,532.30
02/02/2021	108	2947	FENTON SCHOOLS	SUMMER TAX DISB 1.16.21 TO 1.31.21	279.21
				WINTER TAX DISB 1.16.21 TO 1.31.21	177,811.48
					178,090.69
02/02/2021	108	2948	GISD	SUMMER TAX DISB 1.16.21 TO 1.31.21	296.04
				WINTER TAX DISB 1.16.21 TO 1.31.21	108,459.46
					108,755.50
02/02/2021	108	2949	HARTLAND CONSOLIDATED SCHOOLS	SUMMER TAX DISB 1.16.21 TO 1.31.21	764.23
				WINTER TAX DISB 1.16.21 TO 1.31.21	51,096.83
					51,861.06
02/02/2021	108	2950	LESA	SUMMER TAX DISB 1.16.21 TO 1.31.21	1,217.29
02/02/2021	108	2951	LINDEN COMMUNITY SCHOOLS	SUMMER TAX DISB 1.16.21 TO 1.31.21	514.30
				WINTER TAX DISB 1.16.21 TO 1.31.21	23,890.52
					24,404.82
02/02/2021	108	2952	LIVINGSTON COUNTY TREASURER	SUMMER TAX DISB 1.16.21 TO 1.31.21	8,527.23
				WINTER TAX DISB 1.16.21 TO 1.31.21	25,370.93
					33,898.16
02/02/2021	108	2953	MOTT COMMUNITY COLLEGE	WINTER TAX DISB 1.16.21 TO 1.31.21	100,143.90
02/02/2021	108	2954	THE STATE BANK	2020 Win Tax Refund 4704-11-101-040	73.00
02/02/2021	108	2955	WALLACE DAVID J & GAIL J	2020 Sum Tax Refund 4704-12-200-001	7.81
108 TOTALS:					
Total of 11 Checks:					506,057.53
Less 0 Void Checks:					0.00
Total of 11 Disbursements:					506,057.53
Bank 203 TRUST & AGENCY 701 CKG					
02/10/2021	203	1860	LIVINGSTON COUNTY TREASURER	SPECIFIC MOBILE HOME SET - JAN 2021	3,502.50
02/10/2021	203	1861	TYRONE TOWNSHIP	SPECIFIC MOBILE HOME SET - JAN 2021	700.56
203 TOTALS:					

02/10/2021 04:04 PM
User: MHUSTED
DB: Tyrone

CHECK REGISTER FOR TYRONE TOWNSHIP
CHECK DATE FROM 01/27/2021 - 02/10/2021

Check Date	Bank	Check	Vendor Name	Description	Amount
Total of 2 Checks:					4,203.06
Less 0 Void Checks:					0.00
Total of 2 Disbursements:					<u>4,203.06</u>

REPORT TOTALS:

Total of 35 Checks:					607,868.73
Less 0 Void Checks:					0.00
Total of 35 Disbursements:					<u>607,868.73</u>

COMMUNICATION #1

City of Fenton Fire Department Annual Report 2020

City of Fenton Fire Department



2020 Annual Report

A Year Unlike Any Other . . .

Front and Back Cover Photos By Denny Lucius Photography

CITY OF FENTON

TO MIKE CUNNINGHAM, TYRONE TOWNSHIOP SUPERVISOR

YEAR IN REVIEW

In 2020 the Fire Department responded to a total of 466 calls for service. This was an 8.5% decrease from the 509 incidents in 2019. The Fire Department averaged 39 calls for service per month in 2020. There were 341 incidents in the City which was a decrease of 9% from the 377 incidents in 2019. Our service area in Tyrone Township saw a 5% decrease of 7 incidents. We responded to 125 incidents in Tyrone Township during 2020 compared to 132 incidents in 2019. The average response time to an emergency incident in the city was 6:22, while in Tyrone Township the average was 10:09. Estimated property and contents losses from fires for 2020 totaled \$718,500. The losses were \$411,000 in the City and \$307,500 in Tyrone Township. The estimated fire property losses can fluctuate from year to year as these are estimated losses at structure and vehicle fires. Please read some of the highlights from 2020 below and the incident statistics later in this report.



HIGHLIGHTS OF 2020

2020 certainly was a year unlike any other and one we all would like to forget. The Corona Virus and the global pandemic presented many new challenges for the Fire Department. In March, we were faced with issues we had never encountered before. Our personnel had to learn how to respond to emergencies all over again. There were many new policies and protocols put into place to keep our personnel safe while also still being able to respond to the emergency needs of the community. We made changes to the building to restrict access and limit interactions.

We limited the amount of time our personnel were able to be at the station and transitioned to virtual trainings and meetings. We built and purchased new cleaning and disinfecting equipment and worked daily to ensure we had enough Personal Protective Equipment (PPE) and cleaning supplies available. All things that we never imagined we would have to do. Our personnel rose to the challenge and were able to continue to provide the level of service our residents expect and deserve.



HIGHLIGHTS OF 2020 CONTINUED

The Fire Department celebrated its 145th anniversary on March 9th of 2020. A celebration and dinner had been planned, but unfortunately it was cancelled due to COVID-19 concerns. Our Department has adopted a motto of: Service, Pride, and Dedication. This represents what we do, why we do it, and our long history. We are now working on the plans for our 150th anniversary celebration.

We were fortunate to receive three grants in 2020. One from the Hundred Club of Genesee, Shiawassee, and Lapeer Counties and two from the Assistance to Firefighters Grants (AFG). The Hundred Club grant was awarded through their safety equipment grant program. We were awarded a grant in the amount of \$680 for three traffic safety devices. The AFG grants are awarded through the Department of Homeland Security (DHS) and the Federal Emergency Management Agency (FEMA). The first grant was awarded in July and was in the amount of \$12,000. This grant was for the replacement of our self-contained breathing apparatus fit test machine. Our firefighters are required to be fit tested at least annually for their air pack masks and this machine performs those tests. I submitted this grant to replace our current machine that I acquired in 2007 through the same grant program. In August, we were awarded a supplemental AFG grant for COVID-19 related expenses. The grant was for reimbursement of costs associated with the purchase of Personal Protective Equipment (PPE) used to respond to the Corona Virus pandemic.



During 2020, the Department replaced two vehicles, a 2000 Ford utility truck and a 2001 Pierce engine. The two new replacement trucks were funded through the Departments Fire Equipment Fund. The new engine is a 2020 KME Predator. It carries seating for six firefighters, 1,000 gallons of water, and a full compliment of tools and equipment. The new engine is the first out unit on all fires in the City and Tyrone Township. The new utility truck is a 2020 Chevy Silverado. It has seating for four firefighters and carries all our traffic control equipment as well as many other tools and equipment. The utility truck responds to many different types of incidents. Both vehicles will serve our residents well for many years.



HIGHLIGHTS OF 2020 CONTINUED

The City celebrated 10 years of partnership with STAT EMS in February. The City and STAT EMS joined into a contract to provide Emergency Medical Services EMS to the City in February of 2010 and the partnership has worked very well for both. The contract ensures EMS coverage at no cost to the City or the residents.



Two Firefighters were promoted from probationary status to regular Firefighter in 2020. Eric Lupinski and Brian Pasienza were both promoted after they completed their firefighting academy and EMS training. Both had to deal with the pandemic which delayed the completion of the classes they were in.



In the fall of 2020, our daytime duty shift personnel once again assisted the Water Department with winterizing all the fire hydrants. Our duty shift personnel went around the city pumping out the hydrants in preparation for the cold winter months. We have been assisting with flushing and/or winterizing the fire hydrants for the last few years.



HIGHLIGHTS OF 2020 CONTINUED





Our Fenton Firefighters were busy in 2020 helping to make a difference. During the Pandemic of 2020, our Firefighters Association paid for and distributed signs to many essential businesses in our community. The firefighters wanted to show their support to the many healthcare and essential service workers that were operating during the "Stay at Home" orders.



The Firefighters Charity had another very successful year as well. Our firefighters raise money through our charity events and then in turn use those funds to help those that we encounter and are struggling either with finances, injuries, or sickness. Our Charity is a 501.C3 non-profit that truly makes a difference in our community. This year the Firefighters Charity established the Bruce Dorland Memorial Scholarship in memory of retired Chief Dorland who passed away in 2019. The scholarship is awarded to a Fenton Area Public Schools senior who will be pursuing a career in emergency services.

The Fenton Firefighters Charities
Bruce Dorland Memorial Scholarship

- Must plan to pursue a post-secondary program in public service
- Preference will be afforded to those pursuing careers in emergency service
- Minimum cumulative GPA of 3.00



HIGHLIGHTS OF 2020 CONTINUED

The Fire Department received a \$7,000 donation from the Fenton Rotary Club to purchase the "Sixth Fire" sculpture that was part of the DDA sculpture program. The Firefighters did all the work of tearing out the old landscaping, pouring the concrete, setting the sculpture, adding new rock, flowers, and shrubs around the site. The sculpture is now the focal point at the entrance to the Fire Station off Caroline St.



I hope this report is informative and helps to explain what it is that our Department does throughout the year. We all look forward to a happier and more productive 2021.

Robert Cairnduff
Fire Chief



Tyrone Township

Mike Cunningham – Supervisor

Jennifer Eden – Treasurer

Marcie Husted – Clerk

Herman Ferguson – Trustee

Kurt Schulze – Trustee

Zach Tucker – Trustee

David Walker – Trustee

CITY OF FENTON FIRE DEPARTMENT



OFFICERS

Robert Cairnduff

Fire Chief

Service Date: 7/1996

Edward Hadfield

Deputy Chief

Service Date: 8/1982

Charles Koan

Assistant Chief

Service Date: 7/1971

Captain:	Scott Smith	Service Date:	8/1982
Captain:	Nick Will	Service Date:	2/1999
Lieutenant:	Jeff Shook	Service Date:	1/1995
Lieutenant:	Josh Sturgis	Service Date:	3/2004
Lieutenant:	Dustin Lucius	Service Date:	11/2004
Chief Engineer:	Craig Jensen	Service Date:	7/1981

FIREFIGHTERS

Name	Service Date	Name	Service Date
Caleb Alderman	9/2013	Michael Johnson	2/2010
Paul Bond	5/2013	Eric Lupinski	8/2018
Brandon Brown	9/2013	R. Maksymowski	7/2004
Sean Caldwell	8/2017	Thufayel Miah	6/2018
Frank Carpenter	1/2007	Matthew Murray	9/2013
Matt Everhard	5/2009	Brian Pasienza	6/2019
Julian Gross	6/2015	Anson Ratke	9/2016
Matthew Hadfield	7/2007	Nick Schulz	11/2001
Tate Hall	8/2017	David Siburt	9/2014
Joe Hoffman	6/2018	Michael Siburt	7/2016
Ryan Jenema	11/2006	Travis Whitman	4/2012

FIRE DEPARTMENT AWARDS

Typically, each year the Department presents the following awards at its annual Christmas party, but this was no typical year. Our Christmas party, like many other things, was cancelled due to COVID-19 concerns. This year we had to improvise a little. The awards are purchased and presented by the Firefighters Association.

FIREFIGHTER OF THE YEAR

This year's recipient of the Firefighter of the Year (FFOY) award was Firefighter David Siburt. This award is given annually to a member of the Department and it is voted on by the entire membership. Firefighter Siburt joined the Department in September of 2014. David is Firefighter 1 & 2 certified as well as a licensed Medical First Responder (MFR). He recently completed our Fire Officer Apprentice program. David is always willing to help on special projects and committees and in 2020 was the chairman of our Charity golf outing. This year we had a special presentation for the FFOY award. Due to not having a party, the Department members surprised Firefighter Siburt at his home with a "drive by presentation" of his award.



SERVICE AWARDS

The Service awards are purchased and presented by the Firefighters Association and are typically given out at the Department Christmas party. Due to not having a party the service awards were given out at one of the Departments quarterly meetings. Service awards are given out in five-year increments. This year service awards were given to the following personnel:

Firefighter Julian Gross	5 Years
Firefighter Mike Johnson	10 Years
Lieutenant Jeff Shook	25 Years



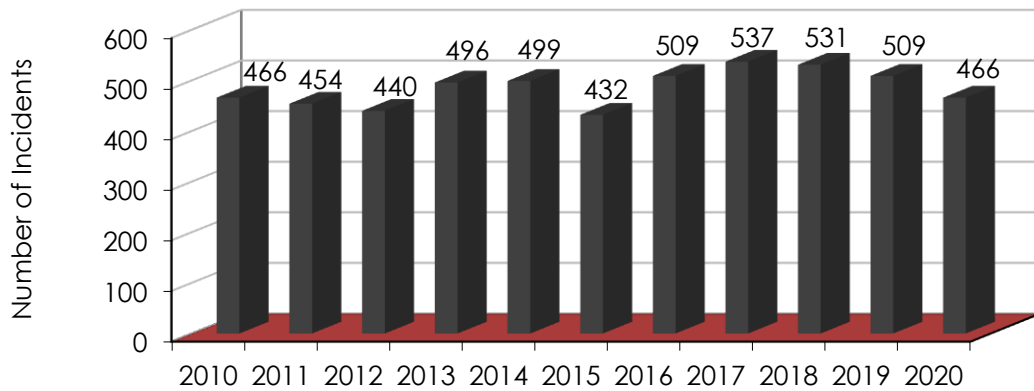


INCIDENT STATISTICS

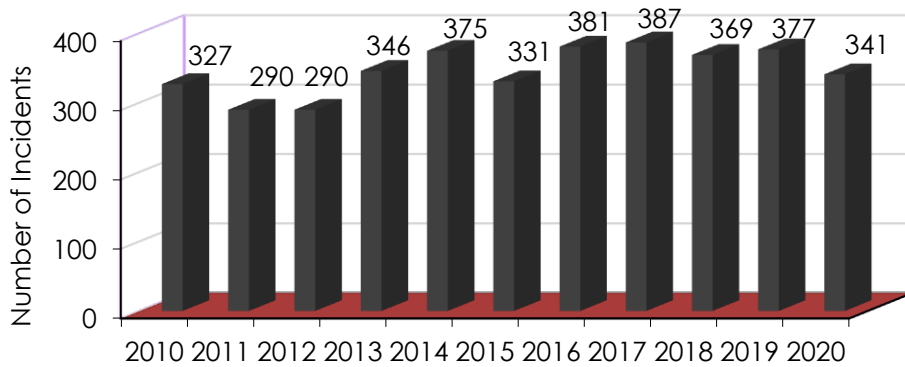
JANUARY 1, 2020 - DECEMBER 31, 2020

Number of Incidents 2010 – 2020

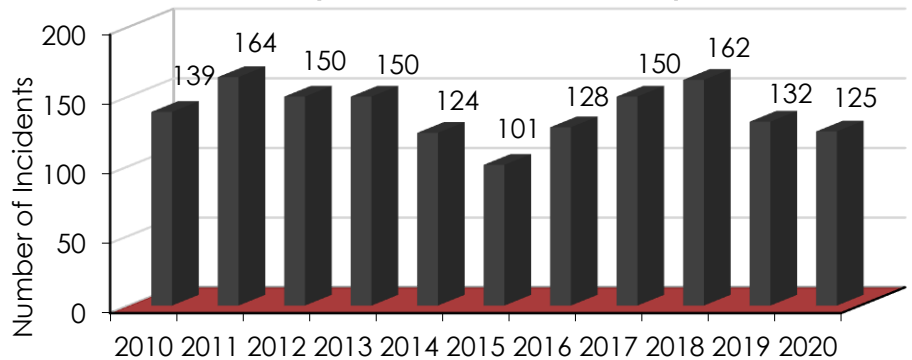
Total Incidents



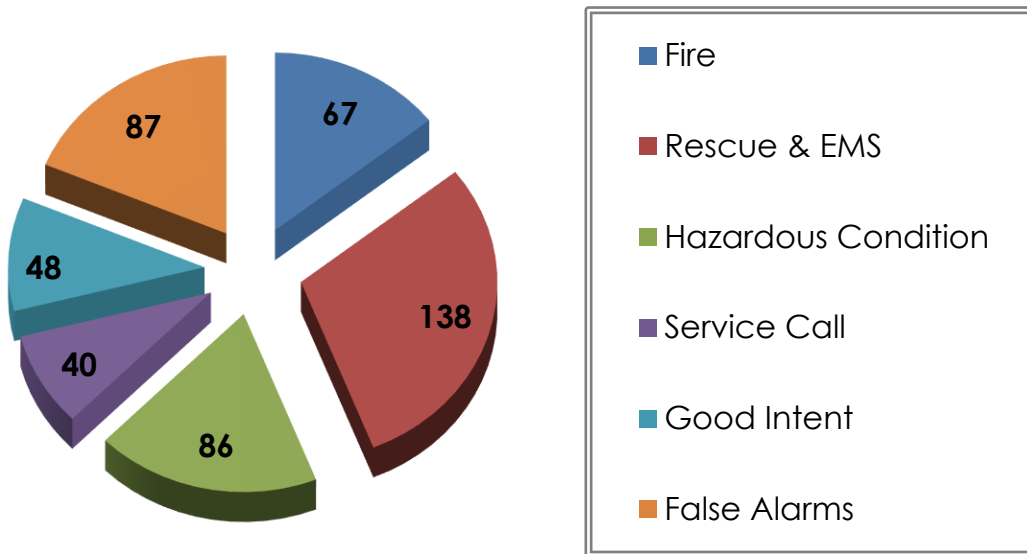
City of Fenton



Tyrone Township



Incident Reporting By Type of Incident January 1- December 31, 2020



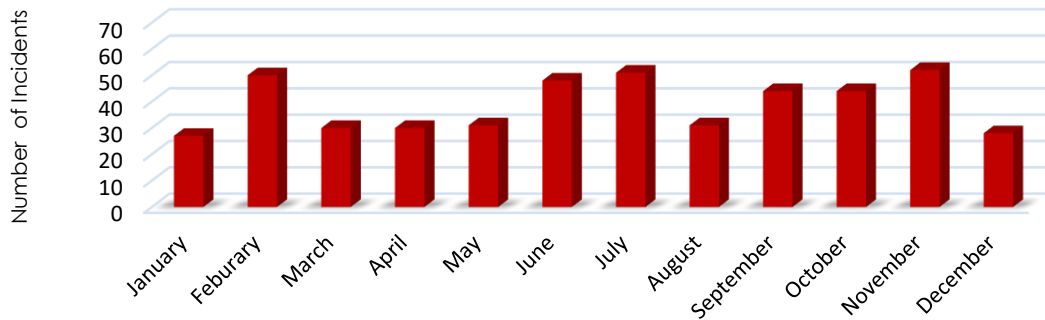
Type of Incident:

100's	Fire	67
300's	Rescue & EMS	138
400's	Hazardous Condition	86
500's	Service Call	40
600's	Good Intent	38
700's	False Alarm	87

Total Incidents: 466

Incident Reporting By Month

January 1- December 31, 2020



Month

Number of Incidents

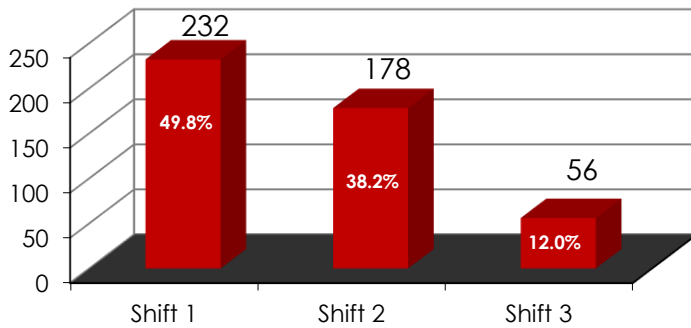
January	27
February	50
March	30
April	30
May	31
June	48
July	51
August	31
September	44
October	44
November	52
December	28

Total Incidents:

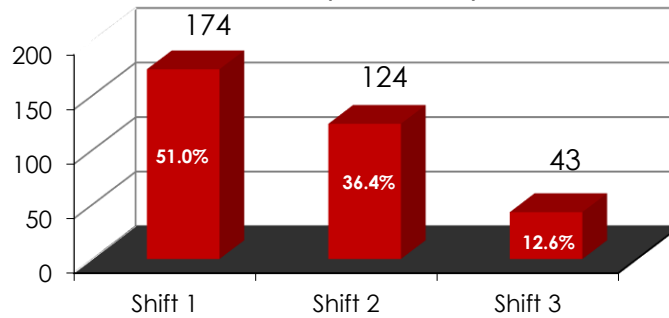
466

2020 Incidents by Shift

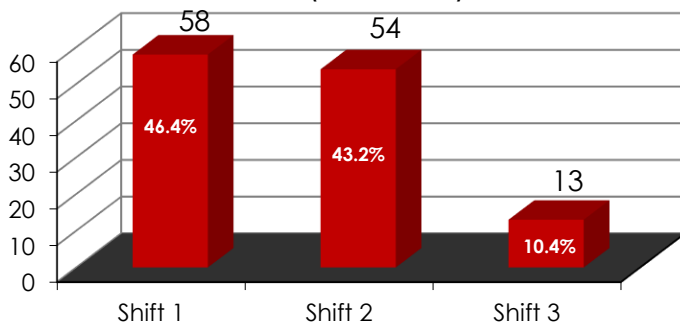
Total Incidents by Shift
(Total 466)



Incidents by Shift
City Only
(Total 341)



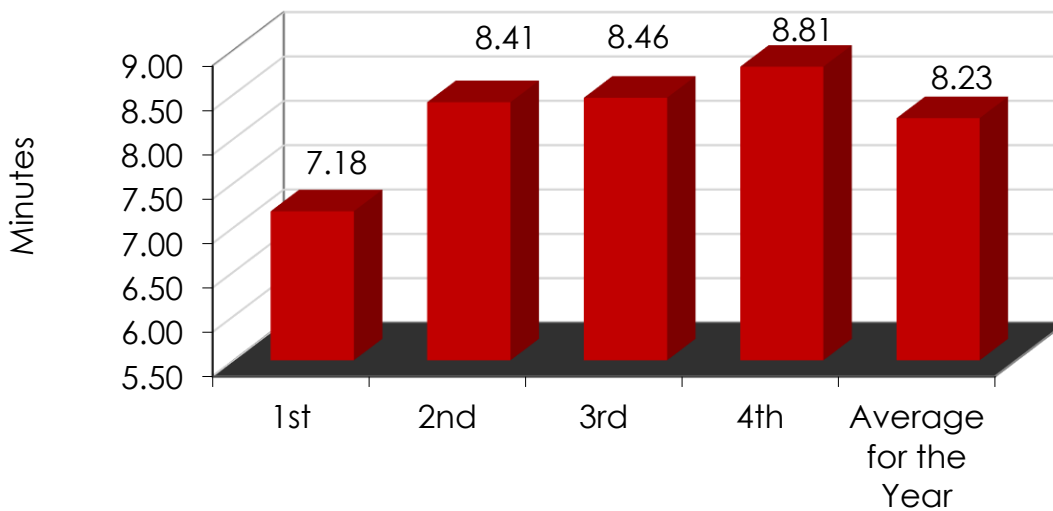
Incidents by Shift
Tyrone Township
(Total 125)



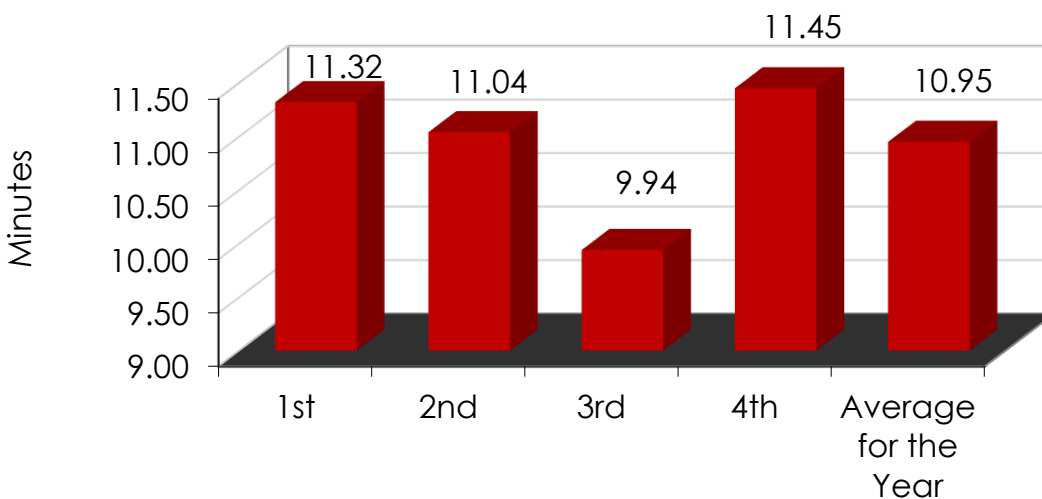
1st Shift: 6:00am – 3:59pm
2nd Shift: 4:00pm – 11:59pm
3rd Shift: Midnight – 5:59am

2020 Incident Response Times By Quarter

City of Fenton



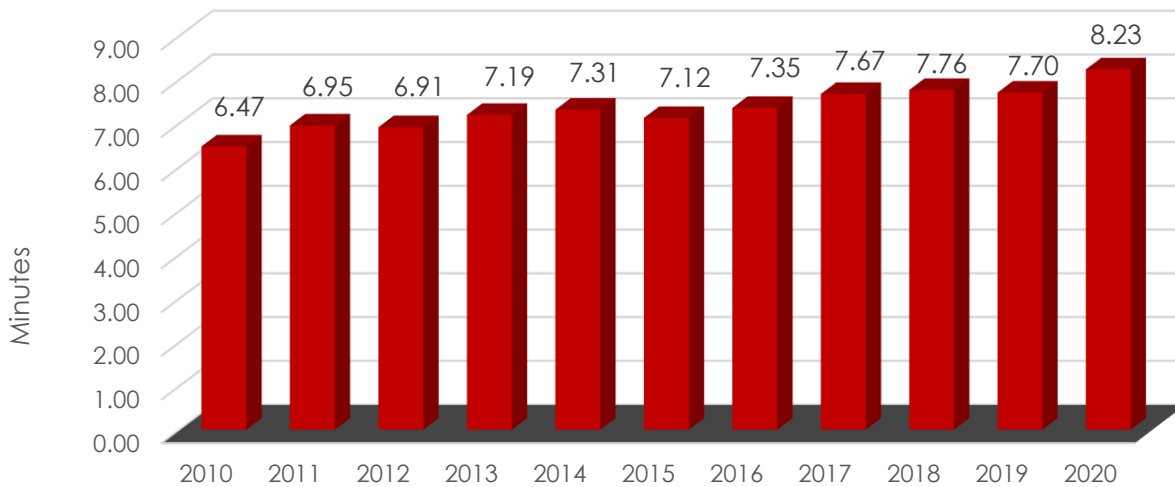
Tyrone Township



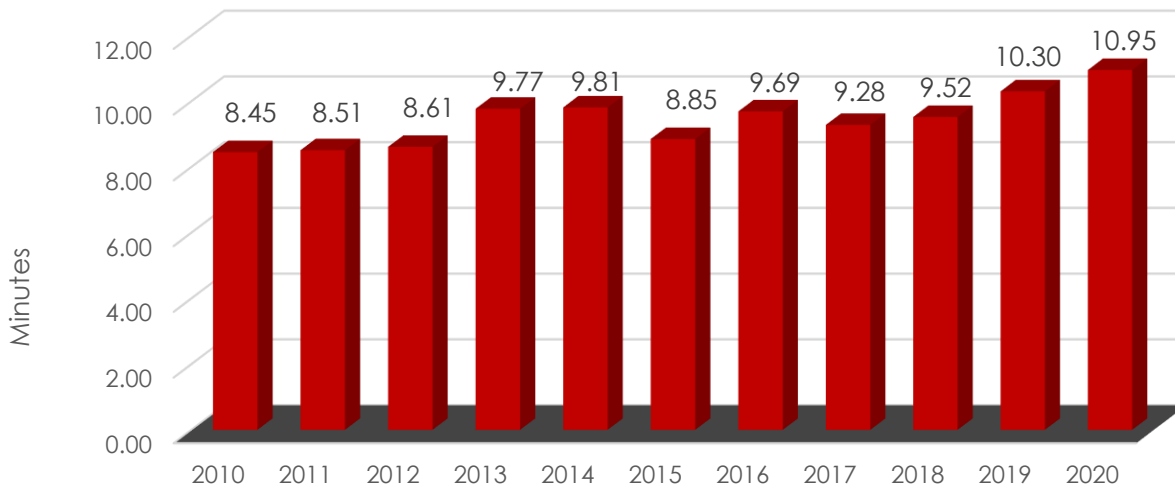
Times listed above include Emergency and Non-Emergency Incidents.

Average Yearly Incident Response Times

City of Fenton

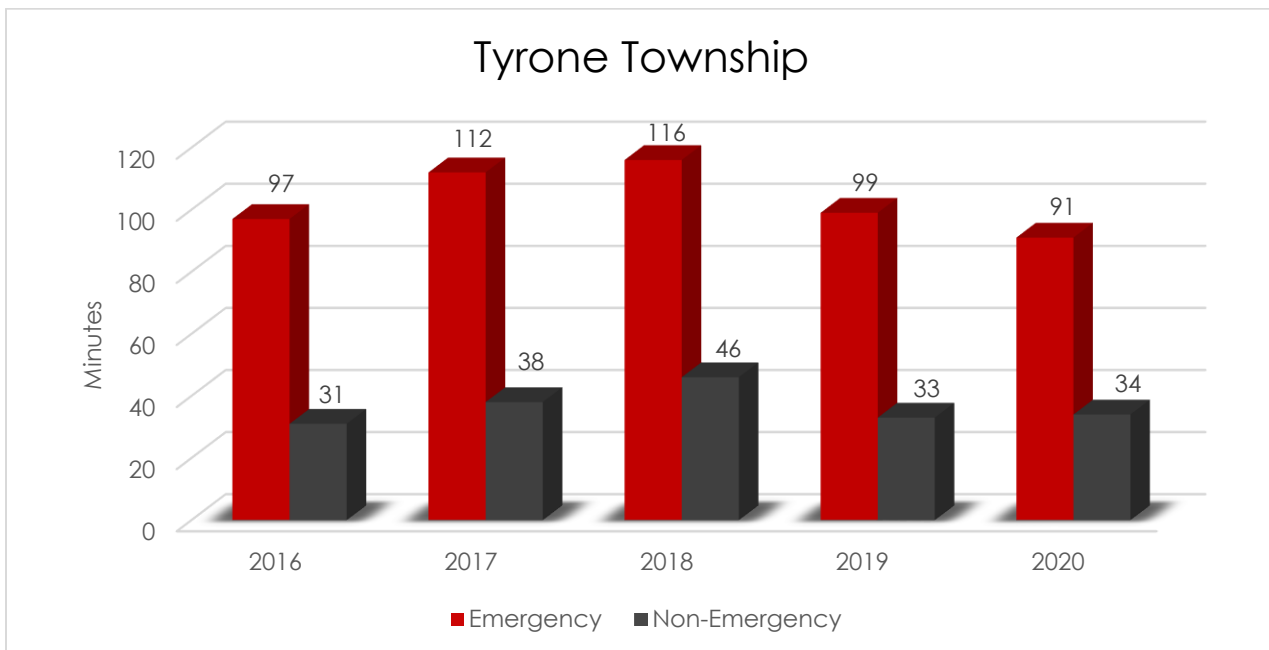
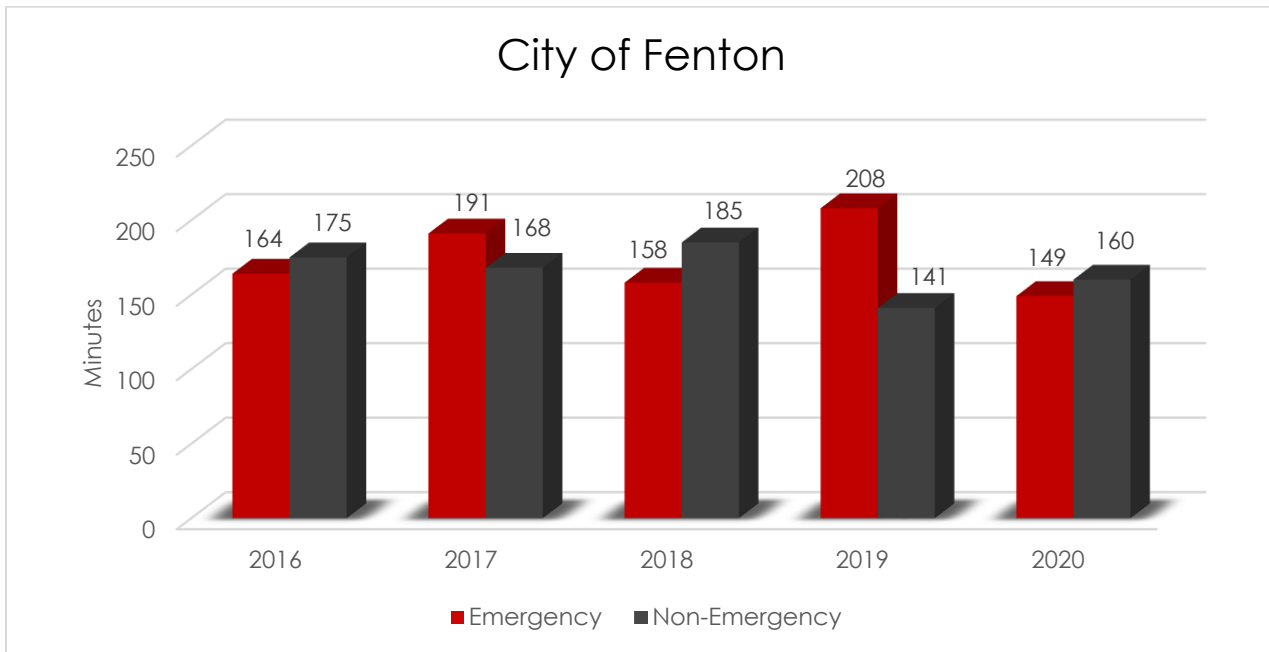


Tyrone Township



Times listed above include Emergency and Non-Emergency Incidents.

Emergency Vs. Non-Emergency Total Responses

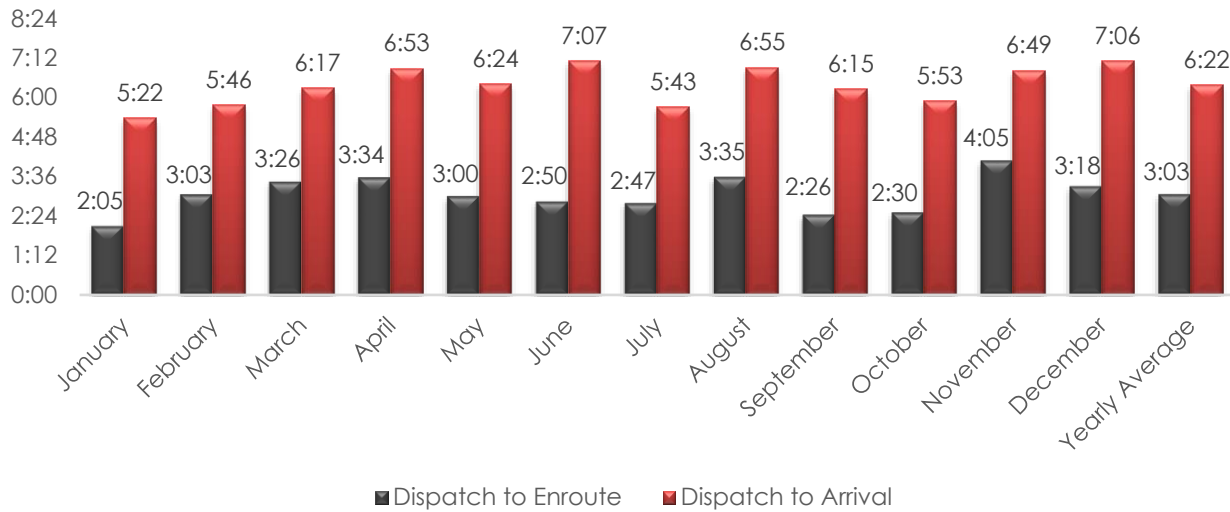


* Tracking of Emergency vs. Non-Emergency calls began in 2016 and as such, prior years are not available.

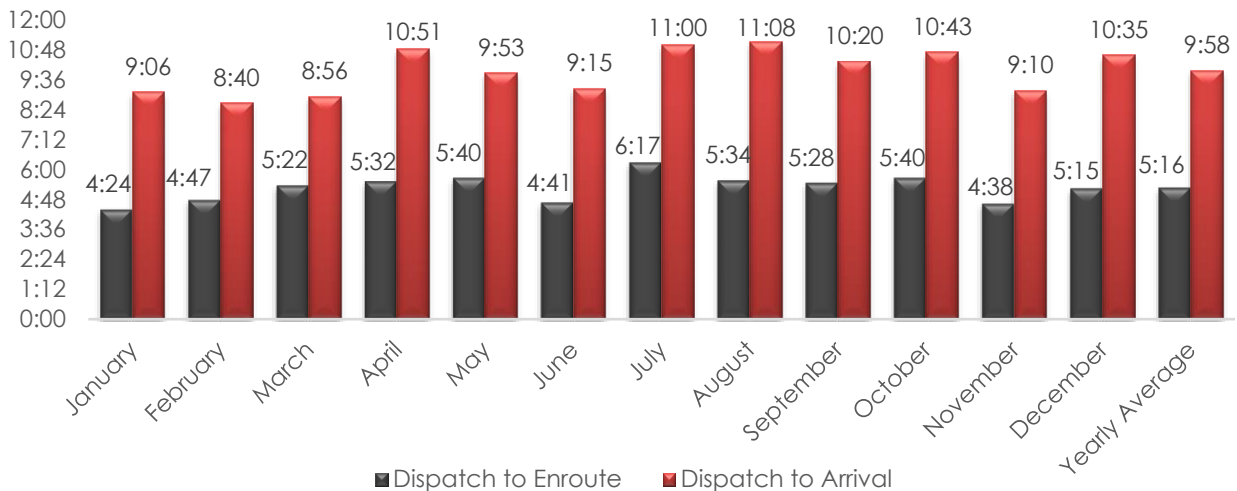
* The definition an Emergency call is when the use of Lights and Sirens is required.

Emergency Vs. Non-Emergency Response Times

City of Fenton
Emergency Incidents

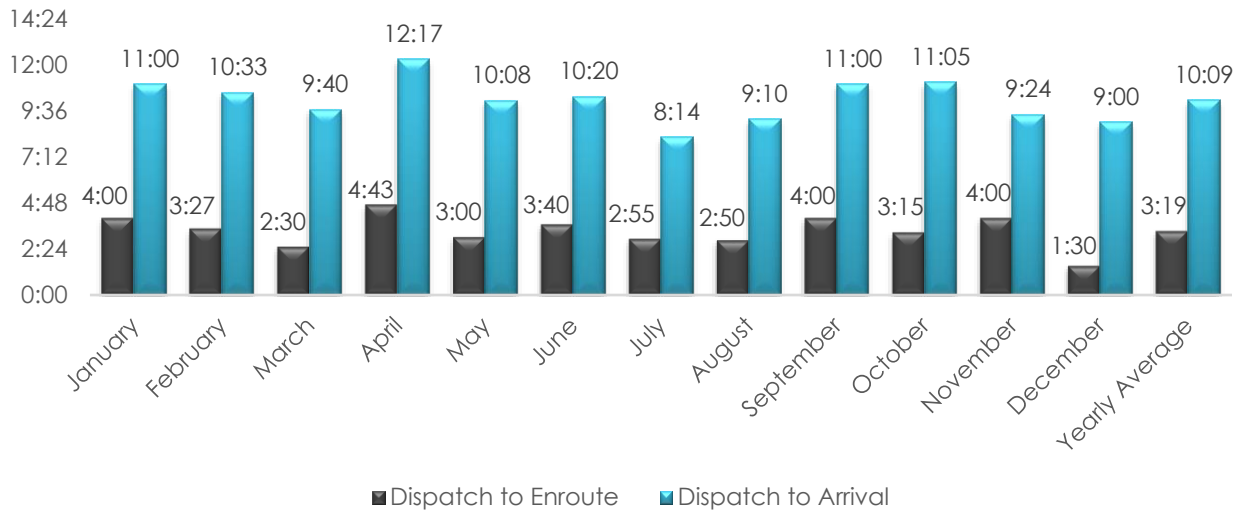


City of Fenton
Non-Emergency Incidents

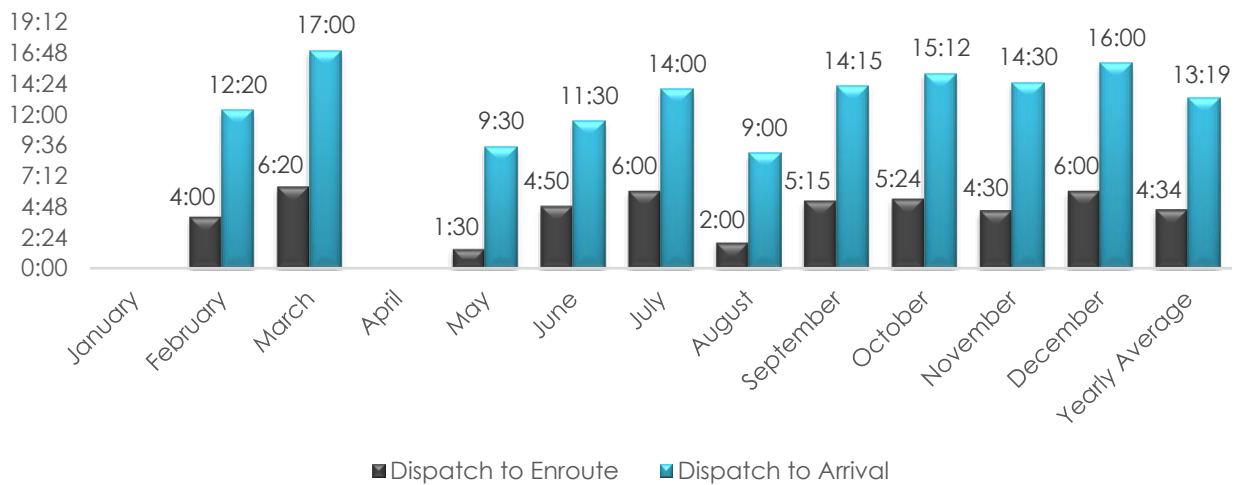


Emergency Vs. Non-Emergency Response Times

Tyrone Township Emergency Incidents



Tyrone Township Non-Emergency Incidents





SERVICE

PRIDE

TRADITION



CITY OF FENTON FIRE DEPARTMENT
205 EAST CAROLINE STREET
FENTON, MI 48430
(810) 629-8595
WWW.CITYOFFENTON.ORG



COMMUNICATION #2

Planning Commission Meeting Synopsis – Feb. 9, 2021

**TYRONE TOWNSHIP PLANNING COMMISSION
REGULAR MEETING & PUBLIC HEARING SYNOPSIS
February 9, 2021 7:00 p.m.**

**Note: This meeting and public hearing were held via remote access (Zoom)
The regular meeting was recessed at 7:30 pm for a scheduled public hearing**

PRESENT: Kurt Schulze, Rich Erickson, Dan Stickel, Bill Wood, Steve Krause and Jon Ward

ABSENT: Perry Green

OTHERS PRESENT: Ross Nicholson & Karie Carter

CALL TO ORDER: The meeting was called to order at 7:00 by Chairman Stickel.

PLEDGE OF ALLEGIANCE:

CALL TO THE PUBLIC: No comments or questions were received.

APPROVAL OF THE AGENDA: Approved as amended – no meeting minutes for approval.

APPROVAL OF THE MINUTES: The item was deferred.

OLD BUSINESS: None

NEW BUSINESS:

- 1) **Newman TTP Rezoning (Parcel # 4704-17-400-007)** The Planning Commission discussed the application for the rezoning. The applicant and an attorney for the applicant summarized their request.
- 2) **Newman TTP Rezoning (Parcel # 4704-17-400-001)** The Planning Commission discussed the application for the rezoning. The applicant and their attorney summarized their request.
- 3) **3) Capital Asphalt Special Land Use** The Planning Commission discussed the application for the Special Land Use. The applicant and their attorney summarized their request.
- 4) **Villiard Accessory Structure Floor Area Increase** The Planning Commission discussed the request with the applicant. Request was granted with conditions.

CALL TO THE PUBLIC: The Chairman allowed three minutes each to anyone in the public wishing to make a comment. Multiple comments and questions were heard.

MISCELLANEOUS BUSINESS: Next Workshop Meeting

ADJOURNMENT: The meeting was adjourned at 9:50 by Chairman Stickel.

UNFINISHED BUSINESS #1

Budget discussion.

No documents attached.

NEW BUSINESS #1

Selection of Planning Consultant.

Proposals may be [read here.](#)

NEW BUSINESS #2

**Closed session to discuss pending litigation
and attorney-client privileged communication.**

No documents attached.