

**TYRONE TOWNSHIP  
REGULAR BOARD MEETING AGENDA  
FEBRUARY 2, 2021 - 7:00 P.M.  
(810) 629-8631**

**CALL TO ORDER – PLEDGE OF ALLEGIANCE – 7:00 P.M.**

**ROLL CALL**

**APPROVAL OF AGENDA – OR CHANGES**

**APPROVAL OF CONSENT AGENDA**

Regular Meeting Minutes – January 19, 2021  
Clerk’s Warrants and Bills

**COMMUNICATIONS**

1. Livingston County Sheriff Report – December 31, 2020.
2. Fire Service Report.

**PUBLIC REMARKS**

**UNFINISHED BUSINESS**

1. Note about the Blue Cross Blue Shield policy.

**NEW BUSINESS**

1. Gabridge & Co. engagement letter to confirm terms of the 2021-2022 township audit.
2. Resolution to establish alternate March Board of Review dates.
3. Resolution to establish guidelines for granting poverty exemptions from property taxes.
4. Positive Pay quote from Flagstar Bank.
5. Closed session to discuss litigation.

**MISCELLANEOUS BUSINESS**

**PUBLIC REMARKS**

**ADJOURNMENT**

\* \* \* \* \*

**Supervisor Mike Cunningham**

**Clerk Marcella Husted**

Please note: The Public Remarks section appears twice on the agenda - once after Communications and once before Adjournment. Anyone wishing to address the Township Board may do so at these times. The Tyrone Township Board of Trustees has established a policy limiting the time a person may address the Township Board at a regular or at a special meeting during the Public Remarks section of the agenda to three minutes. The Board reserves the right to place an issue under the New Business section of the agenda if additional discussion is warranted or to respond later either verbally or in writing through an appropriately appointed Township Official. - Individuals with disabilities requiring auxiliary aids or services should contact the Tyrone Township Clerk at (810) 629-8631 at least seven days prior to the meeting.

Mike Cunningham is inviting you to a scheduled Zoom meeting.

**Join Zoom Meeting**

<https://us02web.zoom.us/j/83532860057?pwd=QzRrNUFWUGMvbi91cERSYW1xa3FhUT09>

Meeting ID: 835 3286 0057

Passcode: 595642

One tap mobile

+13126266799,,83532860057#,,,,\*595642# US (Chicago)

+16465588656,,83532860057#,,,,\*595642# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 835 3286 0057

Passcode: 595642

Find your local number: <https://us02web.zoom.us/u/kesMhGIUOm>

# **CONSENT AGENDA**

Regular Meeting Minutes – January 19, 2021  
Clerk's Warrants and Bills

**TYRONE TOWNSHIP  
REGULAR BOARD MEETING  
APPROVED MINUTES – JANUARY 19, 2021**

**CALL TO ORDER**

Supervisor Cunningham called the meeting of the Tyrone Township Board to order with the Pledge of Allegiance on January 19, 2021 at 7:00 p.m. electronically via Zoom per Covid-19 restrictions.

**ROLL CALL**

Present: Supervisor Mike Cunningham, Treasurer Jennifer Eden, Clerk Marcella Husted, Trustees Herman Ferguson, Kurt Schulze, Zach Tucker, and David Walker.

**APPROVAL OF AGENDA – OR CHANGES**

Trustee Walker moved to approve the agenda as presented. (Treasurer Eden seconded.) The motion carried; all ayes.

**APPROVAL OF CONSENT AGENDA**

**Regular Board Meeting Minutes – January 5, 2021  
Treasurer’s Report – December 31, 2020  
Clerk’s Warrants and Bills – January 13, 2021**

Trustee Walker moved to approve the consent agenda as presented. (Trustee Schulze seconded.) The motion carried; all ayes.

**COMMUNICATIONS**

**1. Planning Commission Meeting & Public Hearing Synopsis- January 12, 2021.**

Trustee Walker moved to receive and place on file Communication #1 as presented. (Treasurer Eden seconded.) The motion carried; all ayes.

**PUBLIC REMARKS**

None.

**UNFINISHED BUSINESS**

**1. Primary Road Pavement Preservation Program discussion.**

Supervisor Cunningham discussed the potential improvements to White Lake Road and Old US-23. The plan is to gravel Whitaker Road instead of putting down limestone, since it wears better and is less costly. Supervisor Cunningham said they’d discuss road projects later in the meeting when discussing the upcoming fiscal year budget. No motion was made.

**NEW BUSINESS**

**1. Request of Ryan and Renee Sustic to appeal their fire service charge.**

After a neighbor called 911 on the Sustic family for having a campfire, it was found they did not have a current burn permit, even though they had purchased permits for every year past. The Sustics were charged \$1433.00 for the fire run. Treasurer Eden moved to waive half of the

**TYRONE TOWNSHIP  
REGULAR BOARD MEETING  
APPROVED MINUTES – JANUARY 19, 2021 – PAGE 2**

charge. (Trustee Ferguson seconded.) The motion carried; 6 ayes; 1 nay (Cunningham). The Sustics will be responsible for \$716.50 of the charge.

**2. Blue Cross Blue Shield policy renewal.**

Trustee Walker moved to approve the employee BCBS policy as presented. (Trustee Schulze seconded.) The motion carried; all ayes.

**3. Pitney Bowes postage meter lease.**

Trustee Ferguson moved to enter into the 5-year lease for the Pitney Bowes postage meter. (Trustee Schulze seconded.) The motion carried; all ayes.

**4. Adoption of the 2021-2022 Meeting Dates resolution.**

RESOLUTION #210101  
TYRONE TOWNSHIP, LIVINGSTON COUNTY

2021-2022 MEETING DATES

WHERE AS, the State of Michigan has enacted the Open Meetings Act which requires the specific designation of the dates, times, and places of all regular meetings of the Tyrone Township Board;

WHERE AS, it is the desire of the Tyrone Township Board to conduct all of its business in an open forum in compliance with said Act;

THEREFORE, BE IT RESOLVED THAT the Tyrone Township BOARD will hold regular meetings beginning at 7:00 p.m., at the Tyrone Township Hall, 8420 Runyan Lake Road, the first and third Tuesday evenings of each month unless changed due to conflicts with holidays or elections. In the fiscal year, April 1, 2021 to March 31, 2022 the meetings will be held on the following dates:

April 6 & 20, 2021	October 5 & 19, 2021
May 4 & 18, 2021	November 2 & 16, 2021
June 1 & 15, 2021	December 7 & 21, 2021
July 6 & 20, 2021	January 4 & 18, 2022
August 3 & 17, 2021	February 1 & 15, 2022
September 7 & 21, 2021	March 1 & 29*, 2022

*\*Meeting scheduled on last Tuesday of month for budget purposes.*

**TYRONE TOWNSHIP  
REGULAR BOARD MEETING  
APPROVED MINUTES – JANUARY 19, 2021 – PAGE 3**

BE IT FURTHER RESOLVED THAT the Tyrone Township PLANNING COMMISSION meetings will be held on the second Tuesday evenings of each month beginning at 7:00 p.m., and workshops the third Wednesday of each month at 6:00 pm. at the Tyrone Township Hall, 8420 Runyan Lake Road, unless changed due to conflicts with holidays or elections. In the fiscal year, April 1, 2021 to March 31, 2022, the meetings and workshops will be held on the following dates:

April 13 & 21, 2021	October 12 & 20, 2021
May 11 & 19, 2021	November 9 & 17, 2021
June 8 & 16, 2021	December 14 & 22, 2021
July 13 & 21, 2021	January 11 & 19, 2022
August 10 & 18 2021	February 8 & 16, 2022
September 14 & 22, 2021	March 8 & 16, 2022

BE IT FURTHER RESOLVED THAT the Tyrone Township ZONING BOARD OF APPEALS meetings will be held on the second Monday evening of each month upon request beginning at 7:00 p.m., at the Tyrone Township Hall, 8420 Runyan Lake Road, unless changed due to conflicts with holidays or elections. Sometimes the agenda length may determine the need for two meetings to be held during the month. In the fiscal year, April 1, 2021 to March 31, 2022, the meetings may be held on the following dates:

April 12, 2021	October 11, 2021
May 10, 2021	November 8, 2021
June 14, 2021	December 13, 2021
July 12, 2021	January 10, 2022
August 9, 2021	February 14, 2022
September 13, 2021	March 14, 2022

RESOLVED BY: Trustee Schulze  
SUPPORTED BY: Treasurer Eden

VOTE: Walker, yes; Schulze, yes; Ferguson, yes; Tucker, yes; Cunningham, yes; Eden, yes; Husted, yes.

ADOPTION DATE: January 19, 2021

**CERTIFICATION OF THE CLERK**

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on January 19, 2021, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given,

**TYRONE TOWNSHIP  
REGULAR BOARD MEETING  
APPROVED MINUTES – JANUARY 19, 2021 – PAGE 4**

pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



\_\_\_\_\_  
Marcella Husted  
Township Clerk

**5. Budget discussion.**

The board considered items to include in the 2021-2022 fiscal budget. Items included road repairs, handicap accessibility doors, building generator, parking lot repairs, HVAC, additional employees. No motion was made.

**6. Planning services discussion.**

Four companies submitted proposals for planning services. Supervisor Cunningham asked the board to please review and be ready to discuss at the next meeting. No motion was made.

**MISCELLANEOUS BUSINESS**

None.

**PUBLIC REMARKS**

None.

**ADJOURNMENT**

Trustee Ferguson moved to adjourn. (Trustee Tucker seconded.) The motion carried; all ayes. The meeting adjourned at 7:46 p.m.

01/26/2021 12:02 PM  
User: MHUSTED  
DB: Tyrone

CHECK REGISTER FOR TYRONE TOWNSHIP  
CHECK DATE FROM 01/13/2021 - 01/26/2021

Page: 1/2

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank 001 STATE BANK COMMON ACCOUNT					
01/19/2021	001	22613	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTH INSURANCE FEB 2021	6,403.06
01/19/2021	001	22614	FENTON PRINTING	ENVELOPES	152.14
01/19/2021	001	22615	GRIFFIN PEST SOLUTIONS, INC	PEST CONTROL	51.00
01/19/2021	001	22616	SHOEMAKER SERVICES INC	SNOW PLOWING SALTING	690.00
01/26/2021	001	22617	BS&A SOFTWARE, INC.	ANNUAL DELINQUENT TAX & SA PROGRAMS	694.00
01/26/2021	001	22618	CHARTER COMMUNICATIONS	INTERNET 1.11.21 - 2.10.21	114.98
01/26/2021	001	22619	CHASE CARD SERVICE	CREDIT CARD PURCHASES	148.80
01/26/2021	001	22620	SHRED-IT USA	SHREDDING SERVICE	66.05
01/26/2021	001	22621	VOYA INSTITUTIONAL TRUST COMPANY	EMPLOYEE CONTRIB 1.27.21	1,235.00

001 TOTALS:

Total of 9 Checks:	9,555.03
Less 0 Void Checks:	0.00
Total of 9 Disbursements:	9,555.03

Bank 022 STATE BANK - PUBLIC SAFETY checking

01/26/2021	022	1227	HARTLAND AREA FIRE DEPARTMENT	7 FIRE RUNS 12.1.20 - 12.15.20	10,031.00
				5 FIRE RUNS 12.16.20 - 12.31.20	7,165.00
					17,196.00

022 TOTALS:

Total of 1 Checks:	17,196.00
Less 0 Void Checks:	0.00
Total of 1 Disbursements:	17,196.00

Bank 102 SEWER O&M CHECKING 590

01/19/2021	102	430	TYRONE TOWNSHIP	UB BILLING DUE TO TYRONE TWP	14,862.71
				UB BILLING DUE TO SEWER DEBT	69,197.73
					84,060.44

102 TOTALS:

Total of 1 Checks:	84,060.44
Less 0 Void Checks:	0.00
Total of 1 Disbursements:	84,060.44

Bank 108 TAX FUND FLAGSTAR

01/19/2021	108	2934	CROMAINE LIBRARY	WINTER TAX DISB 1.1.21 TO 1.15.21	5,811.99
01/19/2021	108	2935	FENTON SCHOOLS	SUMMER TAX DISB 1.1.21 TO 1.15.21	736.55
				WINTER TAX DISB 1.1.21 TO 1.15.21	86,213.02
					86,949.57

01/19/2021	108	2936	GISD	SUMMER TAX DISB 1.1.21 TO 1.15.21	414.92
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01/26/2021 12:02 PM  
User: MHUSTED  
DB: Tyrone

CHECK REGISTER FOR TYRONE TOWNSHIP  
CHECK DATE FROM 01/13/2021 - 01/26/2021

Check Date	Bank	Check	Vendor Name	Description	Amount	
				WINTER TAX DISB 1.1.21 TO 1.15.21	54,248.37	
					<u>54,663.29</u>	
01/19/2021	108	2937	HARTLAND CONSOLIDATED SCHOOLS	SUMMER TAX DISB 1.1.21 TO 1.15.21	84,969.67	
				WINTER TAX DISB 1.1.21 TO 1.15.21	39,426.69	
					<u>124,396.36</u>	
01/19/2021	108	2938	LESA	SUMMER TAX DISB 1.1.21 TO 1.15.21	15,440.37	
01/19/2021	108	2939	LINDEN COMMUNITY SCHOOLS	SUMMER TAX DISB 1.1.21 TO 1.15.21	528.99	
				WINTER TAX DISB 1.1.21 TO 1.15.21	15,473.90	
					<u>16,002.89</u>	
01/19/2021	108	2940	LIVINGSTON COUNTY TREASURER	SUMMER TAX DISB 1.1.21 TO 1.15.21	51,578.87	
				WINTER TAX DISB 1.1.21 TO 1.15.21	14,097.95	
					<u>65,676.82</u>	
01/19/2021	108	2941	MOTT COMMUNITY COLLEGE	WINTER TAX DISB 1.1.21 TO 1.15.21	52,594.60	
01/19/2021	108	2942	STONE AUDREY M LF EST	2020 Win Tax Refund 4704-11-101-035	73.00	
01/26/2021	108	2943	TYRONE TOWNSHIP	PAYMENT FOR SEWER PAID ON TAX CHECK	235.98	
01/26/2021	108	2944	CORELOGIC	2020 Sum Tax Refund 4704-09-100-007	459.79	
					<u><u>422,304.66</u></u>	

108 TOTALS:

Total of 11 Checks:	422,304.66
Less 0 Void Checks:	0.00
Total of 11 Disbursements:	<u>422,304.66</u>

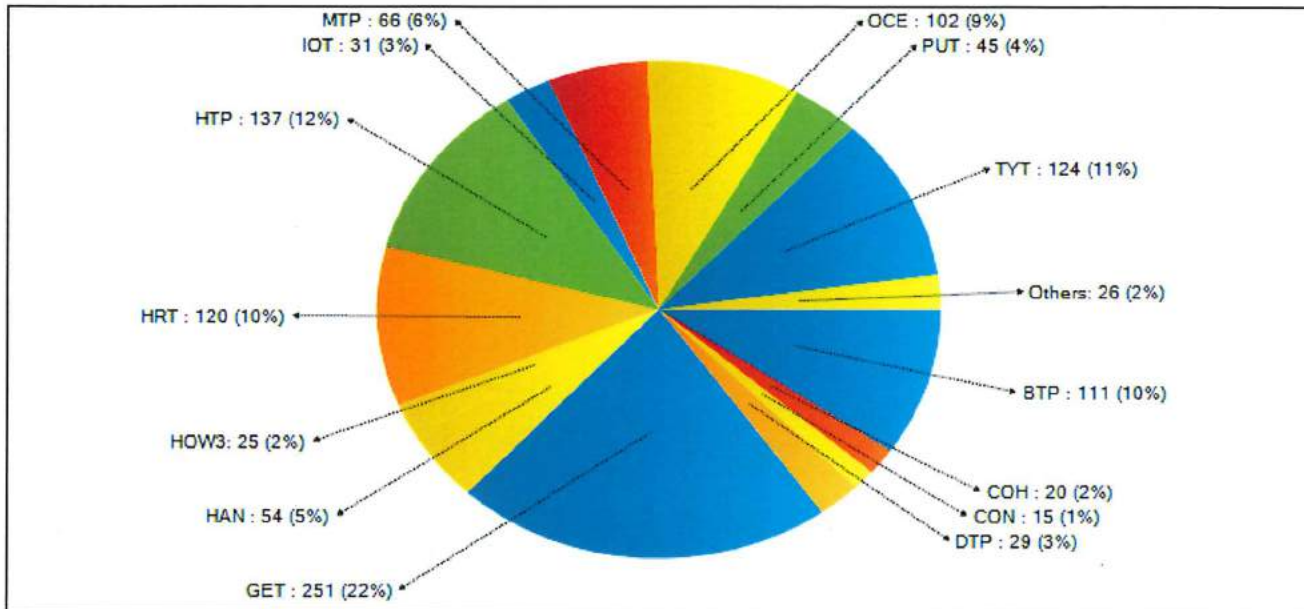
REPORT TOTALS:

Total of 22 Checks:	533,116.13
Less 0 Void Checks:	0.00
Total of 22 Disbursements:	<u>533,116.13</u>

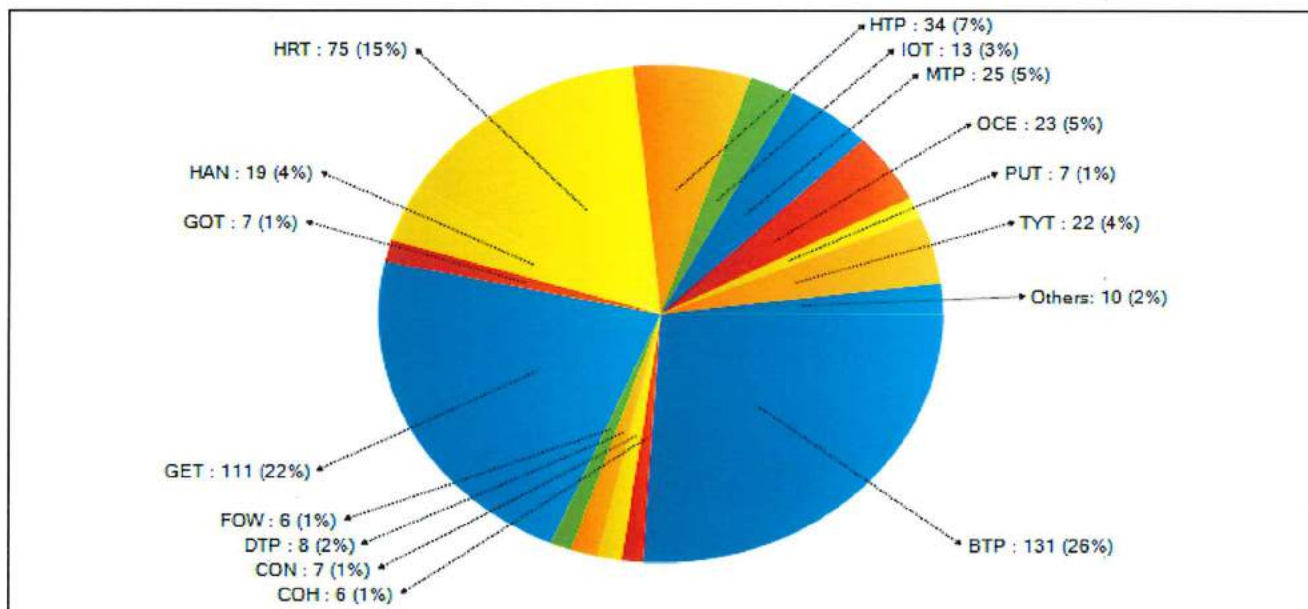
# **COMMUNICATION #1**

Livingston County Sheriff Report –  
December 31, 2020

**LIVINGSTON COUNTY SHERIFF'S OFFICE  
DECEMBER 2020 CALLS FOR SERVICE**



**MICHIGAN STATE POLICE  
DECEMBER 2020 CALLS FOR SERVICE**



# TYRONE TOWNSHIP

<u>MONTH</u>	<u>CALLS FOR SERVICE</u>	<u>TICKETS WRITTEN</u>	<u>ARRESTS</u>
JANUARY	121	13	3
FEBRUARY	118	17	4
MARCH	116	9	1
APRIL	98	2	1
MAY	99	10	5
JUNE	112	13	4
JULY	146	10	4
AUGUST	116	21	0
SEPTEMBER	120	10	1
OCTOBER	124	15	3
NOVEMBER	140	10	3
DECEMBER	119	8	1
YTD TOTALS:	1429	138	30

**COHOCTAH****CONWAY****DEERFIELD****GENOA**CALLS FOR SERVICECALLS FOR SERVICECALLS FOR SERVICECALLS FOR SERVICE

JANUARY	20	JANUARY	28	JANUARY	29	JANUARY	215
FEBRUARY	20	FEBRUARY	25	FEBRUARY	30	FEBRUARY	217
MARCH	23	MARCH	21	MARCH	25	MARCH	208
APRIL	16	APRIL	21	APRIL	28	APRIL	185
MAY	29	MAY	29	MAY	38	MAY	214
JUNE	33	JUNE	22	JUNE	33	JUNE	270
JULY	36	JULY	24	JULY	38	JULY	239
AUGUST	31	AUGUST	24	AUGUST	34	AUGUST	230
SEPTEMBER	32	SEPTEMBER	18	SEPTEMBER	23	SEPTEMBER	231
OCTOBER	27	OCTOBER	24	OCTOBER	37	OCTOBER	274
NOVEMBER	32	NOVEMBER	32	NOVEMBER	20	NOVEMBER	218
DECEMBER	20	DECEMBER	15	DECEMBER	29	DECEMBER	247
	<b>319</b>		<b>283</b>		<b>364</b>		<b>2748</b>

TICKETS WRITTENTICKETS WRITTENTICKETS WRITTENTICKETS WRITTEN

JANUARY	8	JANUARY	4	JANUARY	4	JANUARY	59
FEBRUARY	2	FEBRUARY	2	FEBRUARY	4	FEBRUARY	83
MARCH	2	MARCH	1	MARCH	3	MARCH	45
APRIL	0	APRIL	0	APRIL	0	APRIL	18
MAY	1	MAY	6	MAY	3	MAY	87
JUNE	2	JUNE	0	JUNE	3	JUNE	51
JULY	2	JULY	2	JULY	1	JULY	57
AUGUST	2	AUGUST	1	AUGUST	3	AUGUST	62
SEPTEMBER	2	SEPTEMBER	2	SEPTEMBER	3	SEPTEMBER	56
OCTOBER	4	OCTOBER	2	OCTOBER	2	OCTOBER	49
NOVEMBER	1	NOVEMBER	2	NOVEMBER	4	NOVEMBER	42
DECEMBER	2	DECEMBER	2	DECEMBER	3	DECEMBER	38
	<b>28</b>		<b>24</b>		<b>33</b>		<b>647</b>

ARRESTSARRESTSARRESTSARRESTS

JANUARY	2	JANUARY	2	JANUARY	0	JANUARY	9
FEBRUARY	0	FEBRUARY	3	FEBRUARY	0	FEBRUARY	12
MARCH	0	MARCH	0	MARCH	1	MARCH	7
APRIL	0	APRIL	1	APRIL	0	APRIL	6
MAY	1	MAY	0	MAY	3	MAY	8
JUNE	0	JUNE	0	JUNE	1	JUNE	3
JULY	0	JULY	0	JULY	1	JULY	5
AUGUST	1	AUGUST	1	AUGUST	0	AUGUST	11
SEPTEMBER	1	SEPTEMBER	2	SEPTEMBER	0	SEPTEMBER	18
OCTOBER	0	OCTOBER	0	OCTOBER	2	OCTOBER	47
NOVEMBER	1	NOVEMBER	0	NOVEMBER	1	NOVEMBER	15
DECEMBER	0	DECEMBER	1	DECEMBER	0	DECEMBER	6
	<b>6</b>		<b>10</b>		<b>9</b>		<b>147</b>

**HANDY****HARTLAND****HOWELL****IOSCO**CALLS FOR SERVICECALLS FOR SERVICECALLS FOR SERVICECALLS FOR SERVICE

JANUARY	61	JANUARY	118	JANUARY	95	JANUARY	38
FEBRUARY	83	FEBRUARY	109	FEBRUARY	123	FEBRUARY	30
MARCH	46	MARCH	85	MARCH	86	MARCH	27
APRIL	40	APRIL	69	APRIL	80	APRIL	23
MAY	63	MAY	90	MAY	96	MAY	40
JUNE	70	JUNE	133	JUNE	137	JUNE	24
JULY	76	JULY	136	JULY	136	JULY	23
AUGUST	79	AUGUST	108	AUGUST	148	AUGUST	24
SEPTEMBER	59	SEPTEMBER	144	SEPTEMBER	143	SEPTEMBER	37
OCTOBER	93	OCTOBER	145	OCTOBER	154	OCTOBER	32
NOVEMBER	71	NOVEMBER	105	NOVEMBER	110	NOVEMBER	24
DECEMBER	53	DECEMBER	118	DECEMBER	135	DECEMBER	31
	<b>794</b>		<b>1360</b>		<b>1443</b>		<b>353</b>

TICKETS WRITTENTICKETS WRITTENTICKETS WRITTENTICKETS WRITTEN

JANUARY	15	JANUARY	42	JANUARY	50	JANUARY	12
FEBRUARY	80	FEBRUARY	26	FEBRUARY	61	FEBRUARY	3
MARCH	18	MARCH	14	MARCH	22	MARCH	2
APRIL	1	APRIL	2	APRIL	9	APRIL	1
MAY	11	MAY	34	MAY	49	MAY	2
JUNE	18	JUNE	47	JUNE	23	JUNE	0
JULY	5	JULY	23	JULY	30	JULY	2
AUGUST	24	AUGUST	15	AUGUST	55	AUGUST	5
SEPTEMBER	28	SEPTEMBER	28	SEPTEMBER	67	SEPTEMBER	2
OCTOBER	37	OCTOBER	31	OCTOBER	64	OCTOBER	2
NOVEMBER	13	NOVEMBER	46	NOVEMBER	46	NOVEMBER	7
DECEMBER	11	DECEMBER	32	DECEMBER	41	DECEMBER	0
	<b>261</b>		<b>340</b>		<b>517</b>		<b>38</b>

ARRESTSARRESTSARRESTSARRESTS

JANUARY	5	JANUARY	0	JANUARY	13	JANUARY	0
FEBRUARY	0	FEBRUARY	5	FEBRUARY	6	FEBRUARY	3
MARCH	2	MARCH	2	MARCH	10	MARCH	1
APRIL	1	APRIL	1	APRIL	6	APRIL	0
MAY	2	MAY	1	MAY	5	MAY	3
JUNE	4	JUNE	5	JUNE	5	JUNE	2
JULY	3	JULY	1	JULY	5	JULY	0
AUGUST	6	AUGUST	0	AUGUST	3	AUGUST	0
SEPTEMBER	6	SEPTEMBER	2	SEPTEMBER	7	SEPTEMBER	0
OCTOBER	3	OCTOBER	3	OCTOBER	4	OCTOBER	1
NOVEMBER	1	NOVEMBER	3	NOVEMBER	3	NOVEMBER	3
DECEMBER	4	DECEMBER	2	DECEMBER	6	DECEMBER	0
	<b>37</b>		<b>25</b>		<b>73</b>		<b>13</b>

**MARION****OCEOLA****PUTNAM****TYRONE****CALLS FOR SERVICE****CALLS FOR SERVICE****CALLS FOR SERVICE****CALLS FOR SERVICE**

JANUARY	79	JANUARY	80	JANUARY	54	JANUARY	121
FEBRUARY	81	FEBRUARY	58	FEBRUARY	72	FEBRUARY	118
MARCH	64	MARCH	67	MARCH	46	MARCH	116
APRIL	61	APRIL	71	APRIL	63	APRIL	98
MAY	79	MAY	121	MAY	60	MAY	99
JUNE	69	JUNE	103	JUNE	61	JUNE	112
JULY	69	JULY	100	JULY	74	JULY	146
AUGUST	98	AUGUST	90	AUGUST	63	AUGUST	116
SEPTEMBER	67	SEPTEMBER	102	SEPTEMBER	69	SEPTEMBER	120
OCTOBER	32	OCTOBER	111	OCTOBER	62	OCTOBER	124
NOVEMBER	87	NOVEMBER	100	NOVEMBER	56	NOVEMBER	140
DECEMBER	66	DECEMBER	100	DECEMBER	45	DECEMBER	119
	<b>852</b>		<b>1103</b>		<b>725</b>		<b>1429</b>

**TICKETS WRITTEN****TICKETS WRITTEN****TICKETS WRITTEN****TICKETS WRITTEN**

JANUARY	13	JANUARY	54	JANUARY	8	JANUARY	13
FEBRUARY	14	FEBRUARY	31	FEBRUARY	11	FEBRUARY	17
MARCH	25	MARCH	15	MARCH	4	MARCH	9
APRIL	6	APRIL	3	APRIL	1	APRIL	2
MAY	12	MAY	38	MAY	4	MAY	10
JUNE	6	JUNE	18	JUNE	2	JUNE	13
JULY	6	JULY	10	JULY	3	JULY	10
AUGUST	12	AUGUST	25	AUGUST	3	AUGUST	21
SEPTEMBER	9	SEPTEMBER	16	SEPTEMBER	3	SEPTEMBER	10
OCTOBER	2	OCTOBER	35	OCTOBER	6	OCTOBER	15
NOVEMBER	8	NOVEMBER	105	NOVEMBER	2	NOVEMBER	10
DECEMBER	9	DECEMBER	77	DECEMBER	1	DECEMBER	8
	<b>122</b>		<b>427</b>		<b>48</b>		<b>138</b>

**ARRESTS****ARRESTS****ARRESTS****ARRESTS**

JANUARY	3	JANUARY	7	JANUARY	2	JANUARY	3
FEBRUARY	5	FEBRUARY	6	FEBRUARY	4	FEBRUARY	4
MARCH	3	MARCH	1	MARCH	3	MARCH	1
APRIL	5	APRIL	2	APRIL	0	APRIL	1
MAY	5	MAY	2	MAY	1	MAY	5
JUNE	0	JUNE	4	JUNE	1	JUNE	4
JULY	4	JULY	1	JULY	0	JULY	4
AUGUST	7	AUGUST	3	AUGUST	2	AUGUST	0
SEPTEMBER	4	SEPTEMBER	3	SEPTEMBER	3	SEPTEMBER	1
OCTOBER	1	OCTOBER	6	OCTOBER	1	OCTOBER	3
NOVEMBER	2	NOVEMBER	4	NOVEMBER	2	NOVEMBER	3
DECEMBER	3	DECEMBER	1	DECEMBER	0	DECEMBER	1
	<b>42</b>		<b>40</b>		<b>19</b>		<b>30</b>

# COMMUNICATION #2

Fire Service Report







UNIVERSAL CREDIT SERVICES, INC  
 P.O. BOX 133  
 HARTLAND, MI 48353  
 800-931-3711

1

INVOICE 032723  
 01/04/21

No. 94

RECEIVED  
 JAN 12 2021

UN10  
 TYR001 TYRONE TOWNSHIP FIRERUNS  
 8420 RUNYAN LAKE RD  
 NNEDNN FENTON, MI 48430

Date	Name / Ref No.	Sts	COLLECTIONS		Our Comm	Remain Princ	Net Amt Due
			Pd You	Pd Us			
12/11	WELTER, ADAM 19403	PDC		2.42		279.78	2.42-
12/11	WELTER, ADAM 19403	PDC		.65	.65	279.78	
	*SubTotals*				.65		2.42-
	*SubTotals*			3.07			

Gross Collections This Cycle.....\$3.07

Check No. 016179 Enclosed.....\$2.42



UNIVERSAL CREDIT SERVICES, INC  
 P.O. BOX 133  
 HARTLAND, MI 48353  
 800-931-3711

1

INVOICE 032724  
 01/04/21

\* RECAP \*

No. 94

UN10  
 TYR001 TYRONE TOWNSHIP FIRERONS  
 8420 RUNYAN LAKE RD  
 NNEDNN FENTON, MI 48430

Date	Name / Ref No.	Sts	COLLECTIONS		Our Comm	Remain Princ	Net Amt Due
			Pd You	Pd Us			
	*Totals*					.65	2.42-
	*Totals*			3.07			

Gross Collections This Cycle.....\$3.07

Total Enclosed Checks.....\$2.42



PO BOX 158  
HARTLAND, MI 48353-0158  
800-931-3711  
www.ucscollections.com

RECEIVED  
JAN 12 2021

## Acknowledgment Report

Placements From 12/1/2020 Thru 12/31/2020

TYR001  
TYRONE TOWNSHIP  
ATTN:MARIAN KRAUSE  
8420 RUNYAN LAKE RD

FENTON, MI 48430

We acknowledge, with thanks, receipt of the following accounts upon our usual terms. Immediate collection action has commenced. Please report all direct payments promptly and all communication from the debtor to us.

Reference #	Name	Date of Service	Assigned Amount	UCS Account #	
0000220	ISOM, MICHAEL SCOTT	07/02/20	\$1,433.00	0012207975	
0000235	TRANSPORT ON DEMAND	07/13/20	\$1,433.00	0012207977	
20-0400	BALL, JUSTIN D	06/24/20	\$1,433.00	0012207974	
20-0425	DODD, RONALD DALE	07/02/20	\$1,433.00	0012207976	
Total Accounts	4	Average Age at Listing	152	Total Amount Assigned	\$5,732.00

We highly appreciate your business, and will consider it our goal to provide you with the most effective, and ethical service available.

Universal Credit Services, Inc.



PO BOX 158  
HARTLAND, MI 48353-0158  
800-931-3711  
www.ucscollections.com

TYR001  
TYRONE TOWNSHIP  
Attn: MARIAN KRAUSE  
8420 RUNYAN LAKE RD

FENTON, MI 48430

**Closed Report**  
Accounts Closed From 12/1/2020 Thru 12/31/2020

RECEIVED  
JAN 12 2021

Reference #	Close Reason	Account Name	Assign Date	Closed Date	Amount Cancelled
0000492	UNCOLLECTIBLE	TORT,CHRISTOPHER L	01/31/17	12/17/20	380.00
Totals	1				

**CITY OF FENTON FIRE RUNS  
COLLECTION ACCOUNTS**

<b>INCIDENT DATE</b>	<b>INCIDENT #</b>	<b>BALANCE</b>	<b>STATUS</b>
Feb-16	53	\$1,391.00	COLLECTIONS
Apr-14	176	\$819.00	COLLECTIONS
Feb-16	62	\$1,391.00	COLLECTIONS
Mar-16	76	\$1,391.00	COLLECTIONS
Aug-15	283	\$350.00	COLLECTIONS
Oct-15	354	\$390.00	COLLECTIONS
Jun-16	197	\$1,391.00	COLLECTIONS
Jun-16	225	\$1,391.00	COLLECTIONS
Jun-16	226	\$1,391.00	COLLECTIONS
Jul-16	285	\$1,391.00	COLLECTIONS
Jul-16	296	\$1,391.00	COLLECTIONS
Sep-16	371	\$1,391.00	COLLECTIONS
Aug-16	436	\$1,391.00	COLLECTIONS
Nov-16	461	\$1,391.00	COLLECTIONS
Jan-17	49	\$1,391.00	COLLECTIONS
Mar-17	371	\$1,391.00	COLLECTIONS
Mar-17	120	\$400.00	COLLECTIONS
Mar-17	125	\$1,391.00	COLLECTIONS
Jun-17	235	\$1,405.00	COLLECTIONS
Jul-17	323	\$400.00	COLLECTIONS
Jul-17	328	\$1,405.00	COLLECTIONS
Oct-17	431	\$1,405.00	COLLECTIONS
Nov-17	468	\$1,405.00	COLLECTIONS
Nov-17	483	\$1,405.00	COLLECTIONS
Jan-18	22	\$1,405.00	COLLECTIONS
Jan-18	27	\$1,405.00	COLLECTIONS
Mar-18	117	\$1,405.00	COLLECTIONS
Jul-18	296	\$1,419.00	COLLECTIONS
Nov-18	438	\$1,419.00	COLLECTIONS
Nov-18	484	\$1,419.00	COLLECTIONS
Apr-18	161	\$1,024.00	COLLECTIONS
Feb-18	80	\$505.00	COLLECTIONS
Aug-19	327	\$1,319.00	COLLECTIONS
Oct-19	401	\$1,419.00	COLLECTIONS
Nov-19	447	\$1,419.00	COLLECTIONS



## HARTLAND OUTSTANDING FIRE RUNS

INCIDENT DATE	INCIDENT #	BALANCE	STATUS
Aug-13	13-499	\$148.00	COLLECTIONS
Sep-16	16-529	\$1,391.00	COLLECTIONS
Sep-16	16-530	\$1,391.00	COLLECTIONS
Oct-16	16-581	\$1,391.00	COLLECTIONS
17-Sep	17-660	\$1,405.00	COLLECTIONS
Dec-17	17-814	\$1,405.00	COLLECTIONS
Dec-17	17-869	\$1,405.00	COLLECTIONS
Jan-18	18-056	\$1,405.00	COLLECTIONS
Mar-18	18-189	\$1,405.00	COLLECTIONS
Jun-18	18-370	\$1,419.00	COLLECTIONS
Aug-18	18-598	\$1,419.00	COLLECTIONS
Dec-19	18-817	\$1,419.00	COLLECTIONS
Jun-19	19-366	\$1,419.00	COLLECTIONS
Jul-19	19-513	\$1,419.00	COLLECTIONS
Nov-19	19-840	\$1,419.00	COLLECTIONS
Jan-20	20-035	\$1,419.00	COLLECTIONS
20-Feb	20-142	\$1,419.00	COLLECTIONS
Jun-20	20-0400	\$1,433.00	COLLECTIONS
Jul-20	20-0425	\$1,433.00	COLLECTIONS
Nov-20	20-736	\$1,433.00	INVOICED





# **UNFINISHED BUSINESS #1**

Note about the Blue Cross Blue Shield policy.

Rate Effective: 04/01/2021

Managing Agent: 01\_Grotenhuis  
 JOHN P SCHMITZ

Agency: BURNHAM & FLOWER AGENCY

**Current Premium<sup>1</sup>**

Total Billable Members <sup>2</sup>	8
Total Medical & Pharmacy Premium <sup>3</sup>	\$7,117.66
Total Dental Premium	\$283.62
Total Vision Premium	\$53.44
<b>Total Current Monthly Premium</b>	<b>\$7,454.72</b>

<b>Total Annual Premium</b>	<b>\$89,456.64</b>
-----------------------------	--------------------

**Renewal Premium<sup>1</sup>**

Total Billable Members <sup>2</sup>	8
Total Medical & Pharmacy Premium <sup>3</sup>	\$7,555.69
Total Dental Premium	\$262.95
Total Vision Premium	\$48.71
<b>Total Renewal Monthly Premium</b>	<b>\$7,867.35</b>

<b>Total Annual Premium</b>	<b>\$94,408.20</b>
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<b>Projected Change in Monthly Premium</b>	<b>5.54%</b>
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★  
 Marcie has a note about this.  
 She'll explain at the meeting.

- 1. Premiums are based on enrollment at the time of renewal development.
- 2. Count based on snapshot as of 12/30/2020.
- 3. Medical includes Pediatric Vision.

Reference number: 28939008

Blue Cross Blue Shield of Michigan and Blue Care Network reserve the right to adjust rates if any of the assumptions or calculations used to develop the rates are incorrect.



# **NEW BUSINESS #1**

Gabridge & Co. engagement letter to confirm terms of the 2021-2022 township audit.

January 21, 2021

To Board of Trustees and Management  
Township of Tyrone  
8420 Runyan Lake Road  
Fenton, MI 48430

We are pleased to confirm our understanding of the services we are to provide the Township of Tyrone for the year ended March 31, 2021. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the Township of Tyrone as of and for the year ended March 31, 2021. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Township of Tyrone's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Township of Tyrone's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary Comparison Schedules.

We have also been engaged to report on supplementary information other than RSI that accompanies the Township of Tyrone's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance

CERTIFIED PUBLIC ACCOUNTANTS

3940 PENINSULAR DR STE. 200 / GRAND RAPIDS, MI / 49546 / P 616 538 7100 /  
WWW.GABRIDGE.CO.COM

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with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- 1) Combining Schedules of Nonmajor Governmental Funds.

### **Audit Objective**

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the Township of Tyrone's financial statements. Our report will be addressed to the Board of Trustees of the Township of Tyrone. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or may withdraw from this engagement.

### **Audit Procedures—General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the

period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

### **Audit Procedures—Internal Control**

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Township of Tyrone’s compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

### **Other Services**

We will also assist in preparing the financial statements of the Township of Tyrone in conformity with U.S. generally accepted accounting principles based on information provided by you. We will perform the service in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

### **Management Responsibilities**

Management is responsible for designing, implementing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

### **Engagement Administration, Fees, and Other**

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the



confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of Gabridge & Company, PLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Michigan Department of Treasury or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Gabridge & Company, PLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties or its designee. These parties or its designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

We expect to begin our audit on approximately June 1, 2021 and to issue our reports no later than July 31, 2021. Joe Verlin is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses will not exceed \$13,000. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the Township of Tyrone and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

*Galbridge & Company*

This letter correctly sets forth the understanding of the Township of Tyrone.

Supervisor signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Clerk signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

# **NEW BUSINESS #2**

Resolution to establish alternate March Board  
of Review dates.

**RESOLUTION #210201  
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

**ESTABLISHING ALTERNATE MARCH  
BOARD OF REVIEW DATES**

**WHERE AS**, MCL 211.30(2) allows the Township Board to authorize alternative starting dates in March when the Board of Review shall initially meet, which alternative starting dates shall be the Tuesday or Wednesday following the second Monday of March;

**THEREFORE, BE IT RESOLVED THAT** an alternate date may be established for March Board of Review. The alternative starting date shall be the Wednesday following the second Monday of March.

**RESOLVED BY:  
SUPPORTED BY:**

**VOTE:**

**ADOPTION DATE:** February 2, 2021

**CERTIFICATION OF THE CLERK**

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on February 2, 2021, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

---

Marcella Husted  
Township Clerk

# **NEW BUSINESS #3**

Resolution to establish guidelines for granting poverty exemptions from property taxes.

**RESOLUTION #210202**  
**TYRONE TOWNSHIP, LIVINGSTON COUNTY**

**ESTABLISHING GUIDELINES FOR GRANTING OF POVERTY EXEMPTIONS  
FROM PROPERTY TAXES**

**WHERE AS**, the adoption of guidelines for poverty exemptions is required of the Township Board; and

**WHERE AS**, the principal residence of persons, who the Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

**WHERE AS**, pursuant to P.A. 390 of 1994, the Township of Tyrone, Livingston County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

**THEREFORE, BE IT RESOLVED THAT** to be eligible, a person shall do all of the following on an annual basis:

1. Be an owner of and occupy as a principal residence the property for which an exemption is requested.
2. Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services shown in Attachment A.
3. File a claim with the Assessor or Board of Review, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns filed in the immediately preceding year or in the current year or a signed State Tax Commission Form 4988, Poverty Exemption Affidavit.
4. File a claim reporting that the combined assets of all persons do not exceed the current guidelines shown in Attachment B. Assets include but are not limited to, real estate other than the principal residence, personal property, motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.
5. Produce a valid driver's license or other form of identification if requested.
6. Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.

7. The application for an exemption shall be filed after January 1, but one day prior to the last day of the December Board of Review. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.

**BE IT FURTHER RESOLVED THAT** that the Assessor and Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption, unless the Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policy and federal guidelines and these reasons are communicated in writing to the claimant.

**ATTACHMENT A**

<b>POVERTY LEVEL GUIDELINE FOR 2021 TAX YEAR</b>	
<b>Size of Family Unit</b>	<b>Household Income</b>
1	\$12,760
2	\$17,240
3	\$21,720
4	\$26,200
5	\$30,680
6	\$35,160
7	\$39,640
8	\$44,120
For each additional person	\$4,480

**ATTACHMENT B**

**Asset Test**

The Township of Tyrone’s cumulative value of assets allowed for a Poverty Exemption shall be \$10,000. The purpose of an asset test is to determine the resources available: cash, fixed assets or other property that could be converted to cash and used to pay property taxes in the year the poverty exemption is filed. A list of "assets" includes, but is not limited to:

- A second home, land, vehicles.
- Recreational vehicles such as campers, motor-homes, boats, and ATV's.
- Buildings other than the residence.
- Jewelry, antiques, artwork.
- Equipment, other personal property of value.
- Bank accounts, stocks.
- Money received from the sale of property, such as stocks, bonds, a house or car (unless a person is in the specific business of selling such property).
- Withdrawals from bank deposits and borrowed money (including reverse mortgage's).
- Gifts, loans, lump-sum inheritances and one-time insurance payments.
- Food or housing received in lieu of wages and the value of food and fuel produced and consumed on farms.

- Federal non-cash benefits programs such as Medicare, Medicaid, food stamps, and school lunches.

“Assets” do not include the value of the principal residence and do not include the homestead property tax credit as it is not to be considered income for poverty exemptions purposes. Assets exempt from consideration are the homesteaded property with furnishings and one motor vehicle. That motor vehicle shall be valued no greater than \$10,000.

**RESOLVED BY:**  
**SUPPORTED BY:**

**VOTE:**

**ADOPTION DATE:** February 2, 2021

#### **CERTIFICATION OF THE CLERK**

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on February 2, 2021, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

---

Marcella Husted  
Township Clerk



# **NEW BUSINESS #4**

Positive Pay quote from Flagstar Bank.

## Terri Medor

---

**From:** Jennifer Eden  
**Sent:** Tuesday, January 26, 2021 2:58 PM  
**To:** Terri Medor  
**Subject:** Please add Positive Pay Quote and attachment to Board Agenda  
**Attachments:** Fraud\_Protection\_SlipSheet\_10\_2017.pdf

Hi Jennifer,

As valued client, we would like to offer the Township the following to protect the accounts from check and electronic fraud:

We would add Positive Pay AND ACH Debit Block to all four of your accounts for \$20.00 per account/per month (a 76% discount). The standard cost for these services would be \$85.00 per account/per month. We would start the fees after the service has been set up for one full month. We would provide training at no additional cost.

There is an alternative to charging "hard dollar" fees. We could set up the account with an earnings credit rate that instead of receiving interest, it would be a credit to cover costs. If you would like to know more on how this work, let me know and we can have a quick meeting.

If you have any questions, or would like to proceed with implementing these services, please let me know.

Have a great day!



**Yvonne Jordan**

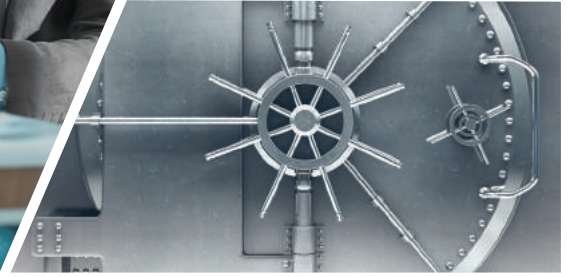
Vice President ▪ Relationship Manager  
Government Banking  
Direct: (248) 312-6340 ▪ Cell: (218) 931-1112  
Office: (888) 254-5417 ▪ Fax: (866) 348-0503  
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## ***Fraud Protection***



### { Clear Advantages }



Significantly reduce the potential for check fraud



Tailor the level of ACH fraud protection that fits your needs



Gain peace of mind from improved security

## ***Reduce your risk of fraud***

Whether it's check-based or electronic, no organization is immune to the threat of fraud. In addition to the behind-the-scenes detection systems Flagstar Bank uses to safeguard your account, we offer a range of services to minimize the risk of fraudulent checks or unauthorized transactions.

### **Check Positive Pay**

With Positive Pay you have complete control over which checks are held for review and which checks are paid, significantly reducing the potential for check fraud while saving you time and money. We will compare the checks that are presented for payment to a check issue file to detect and prevent potential fraudulent checks from being paid.

#### **Features**

- Receive notification when you have potentially fraudulent checks to review
- Review items online and make a pay/no-pay decision on each

### **ACH debit block**

As the number of ACH payments has increased, so has ACH fraud. ACH debit block services will allow you to tailor your protection levels against unauthorized ACH debits.

#### **Full ACH debit block**

- Designed for accounts that should not receive ACH debits for any reason
- All attempted ACH debits will automatically be returned to the originating bank

#### **Filtered ACH debit block**

- Designed for accounts that want to allow certain ACH debits from their accounts, such as a payroll processor or other authorized ACH debit
- You provide us with a list of authorized ACH debit originators
- ACH debits originated by any other originator will be returned to the originating bank

{ To learn more about **fraud protection**, contact your Government Banking relationship manager at (888) 254-5417. }

# NEW BUSINESS #5

Closed session to discuss litigation.

*No documents attached.*