

**TYRONE TOWNSHIP
REGULAR BOARD MEETING AGENDA
JANUARY 21, 2020 - 7:00 P.M.
(810) 629-8631**

CALL TO ORDER – PLEDGE OF ALLEGIANCE – 7:00 P.M.

ROLL CALL

APPROVAL OF AGENDA – OR CHANGES

APPROVAL OF CONSENT AGENDA

- Regular Board Meeting Minutes – December 7, 2020
- Treasurer’s Report
- Clerk’s Warrants and Bills

COMMUNICATIONS

1. Planning Commission Meeting Synopsis, January 14, 2020
2. Planning Commission Approved Meeting Minutes, December 10, 2019
3. Fire Run Billing Report

PUBLIC REMARKS

UNFINISHED BUSINESS

NEW BUSINESS

1. HVAC maintenance agreement for new building.
2. Gabridge letter of consent to perform township audit.
3. Resolution to establish the meeting dates for 2020-2021.
4. Employee medical insurance policy renewal.
5. Request of Treasurer & Deputy Treasurer to attend MMTA Institute.

MISCELLANEOUS BUSINESS

PUBLIC REMARKS

ADJOURNMENT

* * * * *

Supervisor Mike Cunningham Clerk Marcella Husted

Please note: The Public Remarks section appears twice on the agenda - once after Communications and once before Adjournment. Anyone wishing to address the Township Board may do so at these times. The Tyrone Township Board of Trustees has established a policy limiting the time a person may address the Township Board at a regular or at a special meeting during the Public Remarks section of the agenda to three minutes. The Board reserves the right to place an issue under the New Business section of the agenda if additional discussion is warranted or to respond later either verbally or in writing through an appropriately appointed Township Official. - Individuals with disabilities requiring auxiliary aids or services should contact the Tyrone Township Clerk at (810) 629-8631 at least seven days prior to the meeting.

CONSENT AGENDA

**TYRONE TOWNSHIP
REGULAR BOARD MEETING
APPROVED MINUTES – JANUARY 7, 2020**

CALL TO ORDER

Supervisor Cunningham called the meeting of the Tyrone Township Board to order with the Pledge of Allegiance on January 7, 2020 at 7:00 p.m. at the Tyrone Township Hall.

ROLL CALL

Present: Supervisor Mike Cunningham, Treasurer Jennifer Eden, Clerk Marcella Husted, Trustees Kurt Schulze, David Walker, and Soren Pedersen. Absent: Trustee Chuck Schultz.

APPROVAL OF AGENDA – OR CHANGES

Trustee Walker moved to approve the agenda as amended. (Trustee Schulze seconded.) The motion carried; all ayes.

Revised the order of agenda items.

APPROVAL OF CONSENT AGENDA

**Regular Board Meeting Minutes – November 17, 2019
Clerk's Warrants and Bills**

Trustee Schulze moved to approve the consent agenda as presented. (Trustee Walker seconded.) The motion carried; all ayes.

COMMUNICATIONS

1. Health Dept. annual Radon Action Month.

Trustee Walker moved to receive and place on file Communication #1 as presented. (Trustee Schulze seconded.) The motion carried; all ayes.

PUBLIC REMARKS

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

1. Macklin Mechanical quote/options for needed future upgrades.

Trustee Walker moved to accept the proposal of \$33,360.00 from Macklin Mechanical to update the HVAC system in the new township building. (Trustee Pedersen seconded.) The motion carried; all ayes.

2. Discussion regarding the historic township hall's future.

The board discussed possible future uses of the historic township hall and moving the structure. Some ideas discussed were to ask the Historical Society if they'd want to use the building and the ask if the Livingston County Fairgrounds would be interested in moving the historic structure to their grounds. Supervisor Cunningham said he would look into those options. No motion was made.

**TYRONE TOWNSHIP
REGULAR BOARD MEETING
APPROVED MINUTES – JANUARY 7, 2020 – PAGE 2**

3. Center Road property bids.

The board reviewed the two bids received on the Center Road building. The Supervisor said he'd have the township attorney draw up a contract for the highest bidder. No motion was made.

4. Additions to the 2020-2021 budget.

The board discussed some things needed to include in the upcoming budget. Roads, chloride, and gravel improvements continue to be at the top of the list, as well as minor improvements needed to the new township building. No motion was made.

5. Request to purchase a new check deposit scanner.

Trustee Walker moved to purchase of the check deposit scanner for the Treasurer's office for the cost of \$200.00. (Trustee Schulze seconded.) The motion carried; all ayes.

6. Approval of the Public Education Grant (PEG) requests.

Trustee Walker moved to release the PEG fees as requested. (Trustee Pedersen seconded.) The motion carried; all ayes.

MISCELLANEOUS BUSINESS

None.

PUBLIC REMARKS

A resident asked about road improvements.

ADJOURNMENT

Trustee Walker moved to adjourn. (Trustee Schulze seconded.) The motion carried; all ayes. The meeting adjourned at 8:09 p.m.

1/7/2020

TYRONE TOWNSHIP TREASURER'S REPORT

JMM

Period ending December, 2019

TOWNSHIP FUNDS	Interest Ckg	INVESTMENTS ICS	Int Rate	MICHIGAN CLASS	Int Rate Monthly AVG.	FLG PEG CD matures 8/12/20	Int rate	Grand Totals Each Fund
General 101	\$1,713,663.10	\$ 436,273.01	2.22%					\$ 2,149,936.11
Tech Fund 141	\$66,426.85	\$ 5,000.00	2.22%					\$71,426.85
Building & Site 145	\$34,270.01	\$ 7,500.00	2.22%					\$41,770.01
Parks/Recreation 208	\$5,934.23		0.40%					\$5,934.23
Liquor Control 212	\$0.00		0.40%					\$0.00
Road 245	\$23,571.07	\$ 309,224.80	2.22%	\$260,134.25	2.00%			\$ 592,930.12
Revolving 246	\$130,842.77	\$ 97,500.00	0.40%	\$191,096.65	2.00%			\$ 419,439.42
Right of Way 260	\$17,423.09		0.40%					\$17,423.09
Peg 274	\$139,252.15					\$ 189,984.90	2.08%	\$329,237.05
Lk Tyrone Grant 281	\$0.00		0.40%					\$0.00
Special Assessments								
Jayne Hill Lts 218	\$2,508.33		0.40%					\$2,508.33
Walnut Shores Lts 219	\$686.51		0.40%					\$686.51
Shannon Glen Rubbish 225	\$2,922.17							\$2,922.17
Jayne Hill Rubbish Removal 226	\$15,509.44		0.40%					\$15,509.44
Apple Orchard Rubbish Removal 227	\$280.34							\$280.34
Silver Lake Rubbish Removal 228	\$6,643.98							\$6,643.98
Parkin Lane Snow 231	\$15,691.64		0.40%					\$15,691.64
Great Oaks Dr 232	\$6,200.97		0.40%					\$6,200.97
Laural Springs Rubbish removal 233	\$0.00							\$0.00
Account Totals	\$2,181,826.65	\$ 855,497.81		\$451,230.90		\$ 189,984.90		\$ 3,678,540.26
Health Flex Spending 101		The State Bank					Health Flex Total	
FSA Account (\$10K Loan to Open)		\$ 9,717.12	0.00%					\$ 9,717.12
								\$ 9,717.12
Public Safety- 205							Public Safety Total	
Public Safety 205 - State Bank checking		\$ 196,125.41	0.40%					\$ 196,125.41
Public Safety 205- State Bank Savings		\$ 6,400.08						\$ 6,400.08
Public Safety 205 - Level One Bank		\$ 204,323.69	0.40%					\$ 204,323.69
Public Safety ICS- 205 State Bank		\$ 768,492.50	2.22%					\$ 768,492.50
								\$ 1,175,341.68
TYRONE TOWNSHIP SEWER 2003- 392		Flagstar					Tyrone Sewer 03 Total	
Debt Service 392 Flagstar Bank		\$ 645,359.85	0.6%					\$ 645,359.85
Flagstar CDARS 2003 (matures 10/22/2020)(6527)		\$ 539,209.18	1.50%					\$ 539,209.18
Flagstar CD 2003 (matures 3/31/2020)(3879)		\$ 1,000,000.00	2.55%					\$ 1,000,000.00
Flagstar CDARS 2003 Fund Martures 6/18/20)(1875)		\$ 458,975.22	2.00%					\$ 458,975.22
								\$ 2,643,544.25
Road Improvements-		Flagstar					Road Improvement Total	
Parkin Lane Rd 2010 (396)		\$ 9,939.19	0.70%					\$ 9,939.19
Lake Shannon 2018 (399)		\$ 252,681.01	0.70%					\$ 252,681.01
Laurel springs (400)		\$ 27,816.57	0.70%					\$ 27,816.57
Irish Hills (401)		\$ 113,920.82						\$ 113,920.82
CIBC- Parkin Lane CD(matures 5/12/20)		\$ 125,887.18	2.50%					\$ 125,887.18
								\$ 530,244.77
SEWER O&M CHECKING ACCT- 590		Flagstar					Sewer O&M Total	
Sewer Operation and Maintenance CK (5710)		\$ 165,156.67	0.70%					\$ 165,156.67
Sewer Operation and Maintenance SV (4865)		\$ 82,205.92	1.39%					\$ 82,205.92
CIBC- O&M CD(matures 5/8/20)(6337)		\$ 160,203.27	2.50%					\$ 160,203.27
O&M CDARS (matures 8/12/2021)(4312)		\$ 139,564.57	1.65%					\$ 139,564.57
O&M CDARS (matures 8/13/2020)(4710)		\$ 138,874.68	2.50%					\$ 138,874.68
								\$ 686,005.11
TRUST & AGENCY- 701		Chase					Trust & Agency Total	
Township Trust and Agency 701 Savings		\$ 1,511.78	0.18%					\$ 1,511.78
Township Trust and Agency 701 Checking		\$ 8,244.39	0.00%					\$ 8,244.39
								\$ 9,756.17
								\$ 5,054,609.10
								\$ 8,733,149.36

Total Township Monies **\$ 8,733,149.36**

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank 001 STATE BANK COMMON ACCOUNT					
01/07/2020	001	22161	ABSOLUTE PROCARE	OFFICE CHAIR CLEANING	570.00
01/07/2020	001	22162	ACCIDENT FUND COMPANY OF	WORKERS COMP POLICY 3RD QTR	417.50
01/07/2020	001	22163	BEAUCHAMP WATER TREATMENT & SUPPLY	SOFTNER SUPPLIES	125.17
01/07/2020	001	22164	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTH INSURANCE JANUARY 2020	5,901.42
01/07/2020	001	22165	CHASE CARD SERVICE	CREDIT CARD PURCHASES	496.37
01/07/2020	001	22166	CONSUMERS ENERGY	CENTER RD ELECTRIC 11.22.19 TO 12.19.19	216.68
01/07/2020	001	22167	FENTON LOCK & SAFE, INC.	DOOR LOCK REPAIRS	198.78
01/07/2020	001	22168	HAMILTON'S PROPANE	PROPANE DELIVERY	962.86
01/07/2020	001	22169	I.T. RIGHT, INC.	EXCHANGE ONLINE PLAN	112.52
				NEW DATA PORT	55.49
				2 MONITORS (ALEXA)	308.00
					<u>476.01</u>
01/07/2020	001	22170	ROSATI,SCHULTZ,JOPPICH&AMTSBUECHLER	LEGAL FEES	770.00
01/07/2020	001	22171	PRECISION DATA PRODUCTS	TONER	64.63
01/07/2020	001	22172	SCARBERRY EXCAVATING, INC.	SEPTIC REPAIRS	2,800.00
01/07/2020	001	22173	SHOEMAKER SERVICES INC	PARKIN LN 12.10 .19- 12.18.19	230.00
				TWP HALL SNOW/SALT	315.00
					<u>545.00</u>
01/07/2020	001	22174	SHRED-IT USA	SHREDDING	63.34
01/07/2020	001	22175	SOUTHERN LAKES PARKS & RECREAT	PEG DISBURSEMENT	2,615.96
01/07/2020	001	22176	SPICER GROUP	NEW BUILDING ENGINEERING	5,932.00
01/07/2020	001	22177	VIEW NEWSPAPER GROUP	PUBLICATIONS	173.25
01/07/2020	001	22178	WASTE MANAGEMENT	TOWNSHIP HALL GARBAGE 1.1.20 TO 3.31.20	149.71
01/09/2020	001	22179	AT&T MOBILITY	SUPERVISOR CELL 12.28.19 TO 1.27.20	78.86
01/09/2020	001	22180	CONSUMERS ENERGY	TWP HALL ELECTRIC 11.23.19 TO 12.22.19	428.61
01/09/2020	001	22181	EMILY WHITTAKER	REFUND TOWNSHIP HALL	75.00
01/09/2020	001	22182	IVS COMM, INC.	TWP HALL PHONE SERVICE DEC 2019	125.00
01/09/2020	001	22183	LIVINGSTON COUNTY REGISTER OF DEEDS	WAIVER TO SEWER CONNECTION - VAN WIIJIK	30.00
				WIAVER TO SEWER CONNECTION - NIMPHE	30.00
					<u>60.00</u>
01/09/2020	001	22184	LIVINGSTON COUNTY TREASURER	DOG LICENSES #2011-2032 SOLD DEC 2019	382.00
01/09/2020	001	22185	STAPLES ADVANTAGE	OFFICE SUPPLIES	1,432.06
01/09/2020	001	22186	SUNSET MAINTENANCE, LLC	3 OFFICE CLEANING - DEC 2019	210.00
01/15/2020	001	22187	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTH INSURANCE FEB 2020	5,901.42
01/15/2020	001	22188	HARRIS & LITERSKI ATTORNEYS AT	LEGAL - BOARD	41.25
01/15/2020	001	22189	RICOH USA, INC.	COPIER LEASE - DEC 19 & JAN 20	248.42
01/15/2020	001	22190	VOYA INSTITUTIONAL TRUST COMPANY	JANUARY EMPLOYEE CONTRIBUTIONS	1,195.00

001 TOTALS:

Total of 30 Checks:	32,656.30
Less 0 Void Checks:	0.00
Total of 30 Disbursements:	<u>32,656.30</u>

Bank 022 STATE BANK - PUBLIC SAFETY checking

01/07/2020	022	1169	ARBOR PROFESSIONAL SOLUTIONS	COURT FEES - BELL	8.00
01/07/2020	022	1170	CHARTER TOWNSHIP OF FENTON	17 FIRE RUNS OCT 2019 TO DEC 2019	24,123.00
01/07/2020	022	1171	HARTLAND AREA FIRE DEPARTMENT	9 FIRE RUNS 11.01.19 TO 11.16.19	12,771.00
01/09/2020	022	1172	CITY OF FENTON	10 FIRE RUNS DECEMBER 2019	14,190.00

Check Date	Bank	Check	Vendor Name	Description	Amount
01/09/2020	022	1173	HARTLAND AREA FIRE DEPARTMENT	7 FIRE RUNS 11.16.19 - 11.30.19	9,933.00
01/09/2020	022	1174	TRANSUNION RISK DATA SOLUTIONS	PEOPLE SEARCH DECEMBER 2019	50.00
01/15/2020	022	1175	LIVINGSTON COUNTY SHERIFF'S DEPT	SHERIFF SERVICES - 4TH QUARTER (OCT 19 T	34,459.33

022 TOTALS:

Total of 7 Checks:	95,534.33
Less 0 Void Checks:	0.00
Total of 7 Disbursements:	<u>95,534.33</u>

Bank 102 SEWER O&M CHECKING 590

01/09/2020	102	410	LIVINGSTON COUNTY DRAIN COMM.	SEWER O&M 11.27.19 TO 12.26.19	61,289.30
------------	-----	-----	-------------------------------	--------------------------------	-----------

102 TOTALS:

Total of 1 Checks:	61,289.30
Less 0 Void Checks:	0.00
Total of 1 Disbursements:	<u>61,289.30</u>

Bank 108 TAX FUND FLAGSTAR

01/06/2020	108	2699	CORELOGIC	2019 Win Tax Refund 4704-09-402-017	246.78
01/06/2020	108	2700	CORELOGIC	2019 Win Tax Refund 4704-09-402-111	1,372.58
01/06/2020	108	2701	CORELOGIC	2019 Win Tax Refund 4704-21-300-022	1,829.95
01/06/2020	108	2702	CROMAINE LIBRARY	W2019 TAX DISBURSE 12.16.19 TO 12.31.19	67,020.37
01/06/2020	108	2703	DORT FEDERAL	2019 Win Tax Refund 4704-01-400-049	3,052.38

01/06/2020	108	2704	FENTON SCHOOLS	W2019 TAX DISBURSE 12.16.19 TO 12.31.19	819,576.26
				S2019 TAX DISBURSE 12.16.19 TO 12.31.19	174.82
					<u>819,751.08</u>

01/06/2020	108	2705	GISD	W2019 TAX DISBURSE 12.16.19 TO 12.31.19	547,521.48
				S2019 TAX DISBURSE 12.16.19 TO 12.31.19	1,012.36
					<u>548,533.84</u>

01/06/2020	108	2706	HARTLAND CONSOLIDATED SCHOOLS	W2019 TAX DISBURSE 12.16.19 TO 12.31.19	385,902.11
				S2019 TAX DISBURSE 12.16.19 TO 12.31.19	4,521.86
					<u>390,423.97</u>

01/06/2020	108	2707	LESA	S2019 TAX DISBURSE 12.16.19 TO 12.31.19	1,613.36
------------	-----	------	------	---	----------

01/06/2020	108	2708	LINDEN COMMUNITY SCHOOLS	W2019 TAX DISBURSE 12.16.19 TO 12.31.19	156,617.35
				S2019 TAX DISBURSE 12.16.19 TO 12.31.19	1,944.80
					<u>158,562.15</u>

01/06/2020	108	2709	LIVINGSTON COUNTY TREASURER	W2019 TAX DISBURSE 12.16.19 TO 12.31.19	138,310.85
				S2019 TAX DISBURSE 12.16.19 TO 12.31.19	18,538.31
					<u>156,849.16</u>

01/06/2020	108	2710	MOTT COMMUNITY COLLEGE	W2019 TAX DISBURSE 12.16.19 TO 12.31.19	492,947.31
01/06/2020	108	2711	WELLS FARGO	2019 Win Tax Refund 4704-05-300-010	98.52

108 TOTALS:

01/15/2020 05:50 PM
User: MHUSTED
DB: Tyrone

CHECK REGISTER FOR TYRONE TOWNSHIP
CHECK DATE FROM 01/01/2020 - 01/15/2020

Check Date	Bank	Check	Vendor Name	Description	Amount
Total of 13 Checks:					2,642,301.45
Less 0 Void Checks:					0.00
Total of 13 Disbursements:					<u>2,642,301.45</u>
Bank 112 FLAGSTAR CHECKING - SA ROAD IMPROVEMENTS					
01/15/2020	112	1050	HARRIS & LITERSKI ATTORNEYS AT	LEGAL - HAVER	<u>1,358.50</u>
112 TOTALS:					
Total of 1 Checks:					1,358.50
Less 0 Void Checks:					0.00
Total of 1 Disbursements:					<u>1,358.50</u>
Bank 203 TRUST & AGENCY 701 CKG					
01/09/2020	203	1816	LIVINGSTON COUNTY TREASURER	SPECIFIC MOBILE HOME TAX & SET NOV 19 SPECIFIC MOBILE HOME TAX & SET DEC 2019	1,977.50 <u>1,980.00</u> 3,957.50
01/09/2020	203	1817	TYRONE TOWNSHIP	SPECIFIC MOBILE TAX & INTEREST NOV 2019 SPECIFIC MOBILE TAX & INTEREST DEC 2019	395.73 396.24 <u>791.97</u>
203 TOTALS:					
Total of 2 Checks:					4,749.47
Less 0 Void Checks:					0.00
Total of 2 Disbursements:					<u>4,749.47</u>
<hr/>					
REPORT TOTALS:					
Total of 54 Checks:					2,837,889.35
Less 0 Void Checks:					0.00
Total of 54 Disbursements:					<u>2,837,889.35</u>

COMMUNICATION #1

TYRONE TOWNSHIP PLANNING COMMISSION
REGULAR MEETING SYNOPSIS
January 14, 2020 7:00 p.m.

Present: Mark Meisel, Dave Wardin, Kurt Schulze, Rich Erickson, and Perry Green.

Absent: Dan Stickel and Bill Wood.

Approved the agenda as amended.

APPROVAL OF THE MINUTES:

- 1) November 12, 2019 Regular Meeting – Were removed from the agenda.
- 2) December 10, 2019 Regular Meeting and Public Hearing – Were added to the agenda and approved as amended.

OLD BUSINESS:

- 1) Proposed Permitted Expansion or Extension of Nonconforming Structures Amendments Returned by the Township Board – Were discussed and resubmitted to the Township Board for approval.
- 2) Proposed Sign Regulation Amendments Returned by the Township Board – Further discussion is required.
- 3) Proposed Stables and Animals Amendments Returned by the Township Board – Were discussed. It was suggested a subcommittee meeting with Township Board members be scheduled to further discuss questions and concerns.

NEW BUSINESS:

- 1) Livingston County Planning Department Annual Visit – Rob Stanford – Rob provided the Planning Commission with County Planning updates, workshop dates, and encouraged us to continue our positive relationship and participation with County Planning.

MISCELLANEOUS BUSINESS:

- 1) Other Business Items: None.

ADJOURNMENT: The meeting adjourned at 9:54 P.M.

COMMUNICATION #2

1 **TYRONE TOWNSHIP PLANNING COMMISSION**
2 **REGULAR MEETING & PUBLIC HEARING MINUTES**
3 **December 10, 2019 7:00 p.m.**
4
5

6 **PRESENT:** Mark Meisel, Dave Wardin, Kurt Schulze, Rich Erickson, Dan Stickel, Bill Wood,
7 and Perry Green

8
9 **ABSENT:** None

10
11 **OTHERS PRESENT:** Tyrone Township Planner Greg Elliott and Tyrone Township Planning &
12 Zoning Administrator Ross Nicholson

13
14 **CALL TO ORDER (7:00 pm):** The meeting was called to order by Chairman Mark Meisel.

15
16 Chairman Meisel took a moment to thank everyone for attending and welcomed them to the new
17 Township Hall.

18
19 **PLEDGE OF ALLEGIANCE (7:02 pm):**

20
21 **CALL TO THE PUBLIC (7:03 pm):**

22
23 No public comments or questions were received.

24
25 **APPROVAL OF THE AGENDA (7:03 pm):**

26
27 Kurt Schulze made a motion to approve the agenda as presented. Dave Wardin supported the
28 motion. Motion carried by unanimous voice vote.

29
30 **APPROVAL OF THE MINUTES (7:03 pm):**

31
32 Dave Wardin made a motion to approve the October 8, 2019 Regular Meeting minutes as
33 presented. Kurt Schulze supported the motion. Motion carried by unanimous voice vote.

34
35 *Dave Wardin made a motion to suspend the order of business placing New Business #2*
36 *(Proposed Permitted Expansion or Extension of Nonconforming Structures Amendments*
37 *Returned by the Township Board) ahead of all other business items.*

38
39 **OLD BUSINESS #2 (7:07 pm): Proposed Permitted Expansion or Extension of**
40 **Nonconforming Structures Amendments Returned by the Township Board:**

41
42 Chairman Meisel introduced the topic with a summary of the topic. He explained that the
43 original intent of Section 26.04.A was to establish a set of criteria for which applicants could
44 present a proposed expansion and/or extension of nonconforming structures to the Zoning Board
45 of Appeals (ZBA) for consideration separate from the typical variance procedure. He continued,
46 stating that the text was designed to streamline the process when dealing with existing

47 nonconforming structures but any creation of nonconformities would still require the standard
48 ZBA application process. Ross Nicholson pointed out that the Township Board was interested in
49 determining whether the ZBA was the best venue for applications pertaining to the expansion
50 and/or extension of existing nonconforming structures or if there are other options for making the
51 determinations such as the Planning Commission or Township staff. The Planning Commission
52 briefly discussed the topic. Greg Elliott indicated that the Michigan Zoning Enabling Act does
53 not mandate that such decisions be made by the ZBA and that it is possible to make such
54 decisions through alternate channels. Discussion continued.

55

56 *The item was tabled at 7:30 pm.*

57

58 *Chairman Meisel recessed the regular meeting to hold the scheduled public hearing at 7:31 pm.*

59

60 **PUBLIC HEARING #1 (7:31 pm): The Sanctuary at Tyrone Site Condominium**
61 **Conditional Rezoning Application:**

62

63 Chairman Meisel summarized the application and read the public hearing notice:

64

65 *“Notice is hereby given the Tyrone Township Planning Commission will hold a Public Hearing*
66 *on Tuesday, December 10, 2019, beginning at 7:30 at the Tyrone Township Hall, 8420 Runyan*
67 *Lake Road, Fenton, Michigan 48430. The purpose for the Public Hearing is:*

68 *To receive public comments regarding: A request by Dan Boss for a conditional rezoning of*
69 *vacant parcels # 4704-21-100-021 & # 4704-21-100-022 from the FR (Farming Residential)*
70 *district to the RE (Rural Estates) district to develop a 36-unit single-family detached site*
71 *condominium, located off of Runyan Lake Rd between Center Rd and Gordon Rd.”*

72

73 Dan Boss (applicant) introduced himself and his associates Dan White, Steve Morgan, and Brent
74 LaVanway. He indicated to the Planning Commission that they have decided to change the
75 name of the proposed site condominium from the “Sanctuary at Tyrone” to the “Oaks of
76 Tyrone”. He then addressed the public in attendance and provided a brief history of the site and
77 the project. He explained that the property was purchased as an investment and sold in 2005 as
78 two separate parcels, one being 10-acres and the other being 62-acres. He stated that the Future
79 Land Use map in the Township Master Plan calls for the site to be zoned for low density single-
80 family residential. While they would have liked to present a plan for development of the entire
81 72-acres, they were unable to acquire the 10-acre parcel, so they made the best of what was
82 available. It was at that time (2017) when they presented the original plan for development of
83 the 62-acre site and obtained concept plan approval. In 2018, the Township amended it’s Zoning
84 Ordinance, changing the minimum lot sizes in the FR zoning district from 2 acres (plus an
85 additional 50% open space) to 3-acres [with no open space requirement]. At the time following
86 the concept plan approval but prior to the acquisition of the additional 10-acres, they were
87 working with the Fire Department having jurisdiction and various Livingston County agencies
88 when it was determined that there would need to be revisions to the concept plan to meet
89 standards for approval. The 10-acre parcel was finally obtained and they decided to rework the
90 plan to come up with a layout substantially similar to what is being currently presented. After
91 some preliminary discussion with Township officials and the Planning Commission, it was
92 determined that the general consensus of the new plan was overall positive since the design

93 would allow for a more efficient road design and mostly contiguous open space. The Planning
94 Commission found the plan to be better than the previous design which had been granted concept
95 plan approval, but there were some procedural difficulties with allowing a development with the
96 overall density being proposed. He stated that their attorney discussed the issue with the
97 Township attorney before they came to the conclusion that a conditional rezoning could
98 potentially allow them to approve the plan with a higher density than what the current zoning
99 would allow for. Dan Boss noted again that the latest proposal is not for the maximum permitted
100 density if the conditional rezoning is granted. He stated that it would be possible to develop 41
101 units, however, they are only requesting a total of 36 units. He stated that he is here tonight to
102 ask for a motion to approve the development and conditional rezoning as proposed for 36 units
103 on the 72-acre site.

104
105 Chairman Meisel thanked Dan Boss for his comments.

106
107 Steve Bissell (residing on Indian View Trail) asked Dan Boss for clarification on the proposed
108 open space buffer between the northernmost units and the north property line. Dan Boss stated
109 that the open space and required rear yard setback for the northernmost units would create a one
110 hundred and fifty-foot (150') buffer between the rear of the building envelopes and the north
111 property boundary.

112
113 Chairman Meisel took a moment to explain the procedure for the public hearing. He then
114 summarized the procedure for the review and recommendation of the conditional rezoning
115 application. He explained that the previous version of the plan only received conceptual approval
116 and not final approval. He stated that the revised plan is a new application and the purpose of the
117 public hearing is to review the latest proposal for a conditional rezoning. He explained that
118 under the previous zoning district requirements for minimum lot area, a 2-acre parcel plus the
119 required 50% open space would result in the equivalent of a 3-acre parcel in the FR zoning
120 district. He continued, stating that the statutory requirements for utilizing the CDO remain the
121 same as they were with the previous application. He stated that if the Conditional Rezoning is
122 granted, the development itself will still need to go through the prescribed approval process
123 inclusive of agency reviews.

124
125 *Chairman Meisel opened the floor to take public comments and questions regarding the*
126 *proposed conditional rezoning.*

127
128 Ed Wolf (residing on Runyan Lake Road) stated that he had concerns regarding the water table
129 in the immediate area and inquired how the development would be supplied with potable water
130 for each unit. Chairman Meisel indicated that the development is being proposed to utilize
131 individual (private) wells for each dwelling unit. He continued, stating that the Livingston
132 County Health Department (LCHD) requires that a series of test wells are drilled throughout the
133 site to demonstrate that there would not be any significant adverse impacts to surrounding private
134 wells if the development is approved. He stated that the likelihood of thirty-six (36) new wells at
135 the site causing well water issues in the immediate area is relatively low due to the size and
136 quality of the local aquifer.

137

138 Steve Bissell made a statement indicating that he had personally experienced issues with the
139 water table in the area. He stated that he recently had to have a new eighty-foot (80') well drilled
140 after his previous well had only lasted sixteen (16) years. He stated that he is skeptical that the
141 proposed development would not adversely affect existing wells in the area. He then asked for
142 clarification on the test well process. Brent LaVanway (applicant) explained the test well
143 process. He indicated that the LCHD requires a minimum flow of ten (10) gallons-per-minute
144 (GPM) for each test well, which is significantly less than what those on site produced.
145

146 Steve Bissell inquired about sanitary waste disposal/sewage treatment for the proposed
147 development. Brent LaVanway explained that the development would utilize a community
148 septic system. He explained that the system would have pre-treatment septic tanks and disposal
149 systems which function similarly to that of a single-family septic system. He explained that the
150 primary difference between the proposed community septic system and private single-family
151 systems is that the standards for treatment are at a significantly higher level. He indicated that
152 the proposed septic field would be ten-thousand (10,000) square feet. Steve Bissell asked
153 whether the system would be gravity fed or pressurized. Brent LaVanway indicated that it would
154 be gravity fed from the individual units to the tanks before being pumped to the field.
155

156 Steve Bissell inquired about the stormwater runoff management for the proposed development.
157 Brent LaVanway explained that the stormwater runoff is designed to flow from west to east into
158 the retention basin to prevent overflow onto adjacent properties. Steve Bissell stated that he has
159 concerns about the proposed drainage system and how it would function in relation to the
160 existing natural wetland areas. He stated that the wetland area on Units 4 and 5 ["Unregulated
161 Wetland B"] currently drains onto his property. Brent LaVanway explained that they are
162 proposing to construct an overflow basin system which would divert the water through the road
163 system into the retention basin. Steve Bissell asked whether there are any wetland areas on the
164 site which are regulated through the State of Michigan. Brent LaVanway stated that there is one
165 regulated wetland area at the northeast corner on the site, which is proposed to remain
166 undisturbed.
167

168 Jack Reese (residing on Indian View Trail) asked where alterations to the existing wetlands
169 would occur. Brent LaVanway explained, using the site plan as a visual aid.
170

171 Mark Klumpp (residing on Carole Lane) asked how the 50% open space requirement would be
172 met. Brent LaVanway explained that there is lot open space allocated to individual units in
173 addition to the development open space. Mark Klumpp asked how the open space would be
174 preserved long-term. Brent LaVanway stated that the condominium documents (Master Deed
175 and Bylaws) would be a function and responsibility of the condominium association. He
176 continued, stating that it would be self-policed to a certain extent, however, it is much less likely
177 that the open space area would be encroached upon since they intend to use a single builder for
178 the entire development. Mark Klumpp stated to the Planning Commission that he doesn't
179 believe that the association would preserve the open space areas as intended since it is something
180 that is frequently ignored or not enforced in other developments.

181 Steve Morgan (applicant) addressed Mark Klumpp's comment regarding the preservation of
182 open space areas. He stated that he lives in a site condominium development and explained his
183 personal experiences in association-maintained property. Chairman Meisel indicated to Mark

184 Klumpp that the Planning Commission shares concerns with the open space preservation and
185 will need to continue to work with the applicants to solidify a plan.

186
187 Mark Klumpp stated that he has concerns surrounding the proposed community septic system,
188 primarily the proximity to the existing wetland areas. He asked how the community septic
189 system would be monitored and maintained. Brent LaVanway explained that the State of
190 Michigan requires that community septic systems be monitored and maintained through a State-
191 licensed operator. He continued, stating that the operator would be required to submit annual
192 reports to the LCHD for monitoring purposes.

193
194 Steve Bissell asked who the contracted builder for the development would be. Dan Boss stated
195 that they have hired Big Sky Development as the contractor for the project. He cited some
196 examples of work performed by Big Sky Development for reference.

197
198 Tiffany Reese (residing on Indian View Trail) asked the Planning Commission if the Township
199 will be requiring a development agreement. Chairman Meisel explained that the site plan, if
200 approved, would act as a development agreement. He explained that most condominium
201 documents can be amended by an association without consent of the municipality, however, site
202 plan amendments require municipality approval before they can be recorded.

203
204 Steve Bissell pointed out that the majority of the open space in the area between the proposed
205 northernmost units and the north property boundary is covered in mostly dead ash trees. He
206 stated that he would assume that the developer, the association, or the future owners would likely
207 wish to remove the dead trees since they are unsightly and potentially hazardous. Removal of
208 the dead trees would result in what is effectively a field between the proposed development and
209 the existing properties to the north of the site.

210
211 Mark Klumpp asked what impact the retention basin would have on the existing wetland areas.
212 Brent LaVanway stated that the surface drainage would flow from the road system to the forebay
213 and into the retention basin. From the retention basin, some of the water would be absorbed into
214 the ground and some would evaporate.

215
216 Steve Bissell stated that filling in the wetland area which is present over proposed Units 4 and 5
217 ["Unregulated Wetland B"] would be difficult. Brent LaVanway replied, stating that they are
218 only proposing to fill a portion of that particular wetland for installation of the roadway. He
219 indicated that the wetland area would remain in the area where Units 4 and 5 are proposed which
220 reduces the building envelopes for each of those units. Steve Bissell indicated that he still has
221 concerns that filling in the portion of the wetlands as proposed would significantly affect the site
222 drainage. He also pointed out that it would force any structures built on Units 4 and 5 to be as
223 far north as possible, reducing the potential buffer between the adjacent properties to the north.

224
225 Steve Buza (residing on Older Lane) asked what the houses in the development would look like.
226 Dan Boss pointed out the Hills of Tyrone West as an example of the type of architecture that
227 would be used. He stated that Big Sky Development follows building trends and changes the
228 style of the homes annually. He stated that they do not build identical homes directly next to
229 each other and are not in any way "cookie cutter" style houses. Steve Buza asked what the

230 approximate price point of the homes would be. Dan Boss indicated that prices would be in the
231 neighborhood of around five hundred thousand dollars (\$500,000.00).

232

233 Steve Bissell asked if accessory structures would be permitted in the development. Dan Boss
234 stated that accessory structures would be permitted but they would be required to match the
235 architecture of the principal structure. A brief discussion amongst the public in attendance and
236 the applicants regarding proposed architectural design standards ensued.

237

238 Tiffany Reese urged the Planning Commission to require planting of trees in the open space area
239 between the northernmost units and the north property boundary to replace some of the dead ash
240 trees and establish a more significant buffer. Steve Bissell stated that when the Baptist State
241 Convention Ministries built the church office building located at 8420 Runyan Lake Road
242 (Currently the Tyrone Township Hall), the owners approached himself and the other adjacent
243 property owners and offered to plant a row of pine trees along their common property
244 boundaries. He continued, stating that they were even considerate enough to give them a few
245 additional trees. He stated that he believes there definitely needs to be more significant of a
246 natural buffer in the open space area between the northernmost units and the north property
247 boundary. Dan Boss indicated that the open space area is intended to remain undisturbed and
248 that they currently do not have any plans to plant trees in the area in question.

249

250 *Chairman Meisel closed the public comment/question portion of the public hearing at 8:44 pm*
251 *and opened the floor to the Planning Commission for questions and comments.*

252

253 Dan Stickel stated that he believed that the lot open space should not be included in the overall
254 open space calculations since it is unlikely that it would meet the intent of open space as defined
255 in the Zoning Ordinance. Dave Wardin stated that he does not believe the proposed open space
256 areas would be enough to meet the 50% minimum required for CDO developments under the
257 MZEA. Dan Stickel noted that he believes granting approval without meeting the minimum
258 open space requirements would be precedent setting and, therefore, should not be considered.
259 The Planning commission briefly discussed the open space calculations provided by the
260 applicants versus the Zoning Ordinance and MZEA standards for CDO developments.

261

262 Dan Boss stated that the previous proposal for 31 units on 62 acres was essentially the same as
263 the current proposal for 36 units on 72 acres. He stated that the new plan is logical and should
264 follow the same criteria as the last approval. Chairman Meisel indicated that the previous plan
265 had only received concept approval and, therefore, there was no guarantee that final approval
266 would be granted if problems were found during agency reviews and/or final Township review.
267 Dan Boss asked if that meant that one could theoretically receive concept plan approval, obtain
268 all necessary agency approvals, and potentially get denied during final Township review. The
269 Planning Commission briefly discussed the procedure for approval of a site condominium and a
270 conditional rezoning with the applicants.

271

272 Steve Morgan indicated to the Planning Commission that he believes the proposed open space
273 would fulfill the requirements set forth in the MZEA. He stated that the Zoning Ordinance also
274 allows the Planning Commission to permit open space in required yard locations within a lot,
275 unit, or parcel (lot open space). He stated that with a combination of the perimeter open space

276 combined with the lot open space, the 50% minimum requirement for CDO would be met. The
277 Planning Commission discussed the Zoning Ordinance definition for open space as well as the
278 MZEA requirements for CDO with the applicants.

279
280 Bill Wood stated that he believes it is likely the open space areas consisting primarily of dead
281 ash trees would likely be cleared because it would be considered to be unsightly to most people
282 looking to purchase a home in the price range being proposed. Dan Boss stated that he doesn't
283 necessarily disagree but, based on the Zoning Ordinance definition of open space, he's not sure
284 how they could plant trees if the intent is for open space to remain in an unaltered state for
285 perpetuity. The Planning Commission briefly discussed the definition of open space with the
286 applicants.

287
288 Chairman Meisel summarized the elements of the application and discussed the procedure. He
289 stated that the application is for a conditional rezoning from FR to RE combined with the
290 proposed CDO development, therefore, the development would need to comply with the RE
291 district standards. Greg Elliott emphasized that granting of the conditional rezoning must still
292 comply with the standards for the zoning district, therefore, the CDO development must be
293 subject to a subset of standards for the RE district. The Planning Commission briefly discussed.

294
295 *Chairman Meisel closed the public hearing at 9:10 pm.*

296
297 **OLD BUSINESS #1 (9:11 pm): The Sanctuary at Tyrone Site Condominium Conditional**
298 **Rezoning Application:**

299
300 The Planning Commission briefly discussed the application amongst themselves. Chairman
301 Meisel stated that there are concerns from the Planning Commission regarding the wetland areas
302 on the site as well as the amount of open space to be eligible for the CDO. He continued, stating
303 that, overall, the Planning Commission agrees that the proposed layout is logical, however,
304 because of the aforementioned items, additional information may be necessary before proceeding
305 with the review. Dave Wardin commented that he has heard a lot of negative comments
306 regarding condominium developments and how they are managed. He continued, stating that
307 condominiums can be much better than subdivisions in a number of ways.

308
309 Chairman Meisel stated that the Planning Commission has received the conditional rezoning
310 application and held the required public hearing so they have a few options on how to proceed;
311 They can (1) make a recommendation for approval or denial based on the information that has
312 been provided, (2) require agency reviews as a condition for a recommendation, or (3) table the
313 application. Dan Boss stated that tabling the application would kill the project. Chairman
314 Meisel briefly explained the steps of the approval process. He indicated that the Planning
315 Commission is not trying to kill the project, however, they cannot violate the MZEA or Zoning
316 Ordinance in making a recommendation for approval. Dave Wardin reiterated that he does not
317 believe the MZEA allows for lot open space to be included in the overall open space calculations
318 of a CDO.

319
320 Perry Green made a motion to recommend approval of the Sanctuary at Tyrone conditional
321 rezoning application to the Township Board. Bill Wood supported the motion. Roll call vote:

322 Dan Stickel- no, Rich Erickson- no, Perry Green- yes, Mark Meisel- no, Dave Wardin- no, Kurt
323 Schulze- no, Bill Wood- yes. Motion failed 2:5.

324

325 Dave Wardin made a motion to recommend denial of the Sanctuary at Tyrone conditional
326 rezoning offer to rezone 72 acres from FR to RE based on the fact that it does not comply with
327 [Michigan] PA 110 of 2006 requiring 50% of undeveloped open space for a CDO
328 development. Dan Stickel supported the motion. Roll call vote: Dan Stickel- yes, Rich
329 Erickson- yes, Perry Green- no, Mark Meisel- yes, Dave Wardin- yes, Kurt Schulze- yes, Bill
330 Wood- no. Motion carried 5:2.

331

332

333 *The item was closed at 9:55 pm*

334

335 *Dan Stickel made a motion to table all remaining business items. Dave Wardin supported the*
336 *motion.*

337

338 *The meeting was adjourned at 10:00 pm by Chairman Meisel.*

COMMUNICATION #3

EMERGENCY SERVICES BILLED TO TYRONE TOWNSHIP

	CITY OF FENTON		FENTON TWP		HARTLAND		MONTHLY \$ TOTALS	BILLABLE
	# RUNS	\$1,419.00	# RUNS	\$1,419.00	# RUNS	\$1,419.00		
	# MEDICAL	\$400.00	# MEDICAL	\$400.00	# MEDICAL	\$400.00		
	#EXCEPTION	\$500.00	#EXCEPTION	\$500.00	#EXCEPTION	\$500.00		
Apr-19	1 Excp 8	\$10,433	4	\$5,676	5	\$7,095	\$23,204	\$0
May-19	(3)-1 Med 14	\$19,866	5	\$7,095	7	\$9,933	\$36,894	\$3,238
Jun-19	(1)-1 Excp 13	\$17,528	(2) 4	\$5,676	(3) 7	\$9,933	\$33,137	\$8,514
Jul-19	(2)-1 Excp 12	\$16,109	(2)-1 Med 11	\$15,609	(7) 15	\$21,285	\$53,003	\$14,590
Aug-19	(5) 1 Excp 17	\$23,204	(1) 7	\$9,933	4	\$5,676	\$38,813	\$8,514
Sep-19	(1) 7	\$9,933	(1) 6	\$8,514	(1) 15	\$21,285	\$39,732	\$4,257
Oct-19	(1) 13	\$18,447	3	\$4,257	10	\$14,190	\$36,894	\$1,419
Nov-19	(3) 12	\$17,028	(1) 9	\$12,711	(1) 16	\$22,704	\$52,443	\$7,095
Dec-19								
Jan-20								
Feb-20								
Mar-20								
Excp								
MED								
YTD TOTALS	96	\$132,644	47	\$69,471	68	\$112,101	\$261,677	\$47,627
YTD RUNS								35
YTD Excp	4	\$2,000						
YTD MED	1	\$400	1	\$400				1

EMERGENCY SERVICES BILLED TO TYRONE TOWNSHIP

	CITY OF FENTON		FENTON TWP		HARTLAND		MONTHLY \$ TOTALS	BILLABLE
	# RUNS	\$1,419.00	# RUNS	\$1,419.00	# RUNS	\$1,419.00		
	# MEDICAL	\$400.00	# MEDICAL	\$400.00	# MEDICAL	\$400.00		
	#EXCEPTION	\$500.00	#EXCEPTION	\$500.00	#EXCEPTION	\$500.00		
Apr-19	1 Excp 8	\$10,433	4	\$5,676	5	\$7,095	\$23,204	\$0
May-19	(3)-1 Med 14	\$19,866	5	\$7,095	7	\$9,933	\$36,894	\$3,238
Jun-19	(1)-1 Excp 13	\$17,528	(2) 4	\$5,676	(3) 7	\$9,933	\$33,137	\$8,514
Jul-19	(2)-1 Excp 12	\$16,109	(2)-1 Med 11	\$15,609	(7) 15	\$21,285	\$53,003	\$14,590
Aug-19	(5) 1 Excp 17	\$23,204	(1) 7	\$9,933	4	\$5,676	\$38,813	\$8,514
Sep-19	(1) 7	\$9,933	(1) 6	\$8,514	(1) 15	\$21,285	\$39,732	\$4,257
Oct-19	(1) 13	\$18,447	3	\$4,257	10	\$14,190	\$36,894	\$1,419
Nov-19	(3) 12	\$17,028	(1) 9	\$12,711	(1) 16	\$22,704	\$52,443	\$7,095
Dec-19	(2) 1 Med 10	\$14,190	(1) 5	\$7,095				
Jan-20								
Feb-20								
Mar-20								
Excp								
MED	<u>1</u>							
YTD TOTALS	106	\$132,644	52	\$76,566	68	\$112,101	\$261,677	\$47,627
YTD RUNS								35
YTD Excp	4	\$2,000						
YTD MED	2	\$400	1	\$400				1



UNIVERSAL CREDIT SERVICES
 P.O. BOX 133
 HARTLAND, MI 48353
 810-632-3450

1

RECEIVED VOICE 030658
 11/04/19
 * RECAP * **NOV 11 2019** No. 116

UN10
 TYR001 TYRONE TOWNSHIP FIRERUNS
 ATTN:MARIAN KRAUSE
 NNEDNN 10408 CENTER ROAD
 FENTON, MI 48430

Date	Name / Ref No.	Sts	COLLECTIONS		Our	Remain	Net Amt
			Pd You	Pd Us	Comm	Princ	Due
	Totals				52.50		197.50-
	Totals		250.00				

Gross Collections This Cycle.....\$250.00

Total Enclosed Checks.....\$197.50



UNIVERSAL CREDIT SERVICES, INC
 P.O. BOX 133
 HARTLAND, MI 48353
 810-632-3450

1

INVOICE 030810
 12/02/19

RECEIVED
 * RECEIVED *
 DEC 30 2019

No. 110

TYR001 UN10 TYRONE TOWNSHIP FIRERUNS
 NNEDNN ATTN:MARIAN KRAUSE
 10408 CENTER ROAD
 FENTON, MI 48430

Date	Name / Ref No.	Sts	COLLECTIONS		Our Comm	Remain Princ	Net Amt Due
			Pd You	Pd Us			
	Totals				31.50		118.50-
	Totals		150.00				

Gross Collections This Cycle.....\$150.00

Total Enclosed Checks.....\$118.50

CITY OF FENTON OUTSTANDING FIRE RUNS

INCIDENT DATE	INCIDENT #	BALANCE	STATUS
Jun-17	234	\$105.00	PAYMENT PLAN
Jul-17	306	\$760.00	PAYMENT PLAN
Feb-18	80	\$505.00	PAYMENT PLAN
Jul-19	225	\$1,319.00	INVOICED
Aug-19	272	\$1,419.00	INVOICED
Aug-19	278	\$1,419.00	INVOICED
Aug-19	299	\$1,419.00	INVOICED
Aug-19	323	\$1,419.00	INVOICED
Aug-19	327	\$1,419.00	INVOICED
Sep-19	372	\$1,419.00	INVOICED
Oct-19	401	\$1,419.00	INVOICED
Nov-19	447	\$1,419.00	INVOICED
Nov-19	454	\$1,419.00	INVOICED
Nov-19	466	\$1,419.00	INVOICED
Dec-19	486	\$1,419.00	PROCESSING
Dec-19	499	\$400.00	PROCESSING

CITY OF FENTON OUTSTANDING FIRE RUNS

	A	B	C	D	E
1	INCIDENT DATE	INCIDENT	BALANCE	STATUS	NAME
2					
3					
4	Feb-16	53	\$1,391.00	COLLECTIONS	BROWN
6	Apr-14	176	\$819.00	COLLECTIONS	LEE
7	Feb-16	62	\$1,391.00	COLLECTIONS	THOMMEN
9	Mar-16	76	\$1,391.00	COLLECTIONS	WILLIAMS-HORN
10	Aug-15	283	\$350.00	COLLECTIONS	LAFOND
11	Oct-15	354	\$390.00	COLLECTIONS	LUNDELL
12	Jun-16	197	\$1,391.00	COLLECTIONS	CAMPBELL
13	Jun-16	225	\$1,391.00	COLLECTIONS	DRAKE
14	Jun-16	226	\$1,391.00	COLLECTIONS	REDIKER/SCHIPANI
15	Jul-16	235	\$260.94	COLLECTIONS	MOORE
16	Jul-16	285	\$1,391.00	COLLECTIONS	STROUTH
17	Jul-16	296	\$1,391.00	COLLECTIONS	CMC LOGISTIC
18	Aug-16	322	\$1,391.00	COLLECTIONS	ORDIWAY
19	Sep-16	371	\$1,391.00	COLLECTIONS	FAGAN
20	Aug-16	436	\$1,391.00	COLLECTIONS	TRAVIS
23	Nov-16	461	\$1,391.00	COLLECTIONS	CHINEVERE
24	Jan-17	49	\$1,391.00	COLLECTIONS	BROWN
25	Mar-17	119	\$1,391.00	COLLECTIONS	REID
26	Mar-17	120	\$400.00	COLLECTIONS	DURAND
27	Mar-17	125	\$1,391.00	COLLECTIONS	ELUMBAUGH
28	Jun-17	235	\$1,405.00	COLLECTIONS	GARDA CL
29	Jul-17	323	\$400.00	COLLECTIONS	MOORE
30	Jul-17	328	\$1,405.00	COLLECTIONS	HARRIS
31	Oct-17	414	\$914.37	COLLECTIONS	FRAZEE
32	Oct-17	426	\$1,405.00	COLLECTIONS	CLEES
33	Oct-17	431	\$1,405.00	COLLECTIONS	SWANSON
34	Nov-17	468	\$1,405.00	COLLECTIONS	RODE
35	Nov-17	483	\$1,405.00	COLLECTIONS	HALL
36	Dec-17	532	\$1,405.00	COLLECTIONS	DESMET
37	Jan-18	22	\$1,405.00	COLLECTIONS	YOUNG
38	Jan-18	27	\$1,405.00	COLLECTIONS	O'HARE
39	Mar-18	117	\$1,405.00	COLLECTIONS	SMITH
40	Jul-18	296	\$1,419.00	COLLECTIONS	MILES
41	Aug-18	318	\$1,419.00	COLLECTIONS	GIORDANO
42	Aug-18	345	\$1,300.50	COLLECTIONS	MARCUM
43	Nov-18	438	\$1,419.00	COLLECTIONS	DAVEY TREE SERVICE
44	Nov-18	484	\$1,419.00	COLLECTIONS	SMITH
45	Apr-18	161	\$1,010.00	COLLECTIONS	SAHOURI
46	May-19	163	\$1,419.00	COLLECTIONS	RIDDLE
47	May-19	164	\$400.00	COLLECTIONS	WALKER
48					
49					
50					

FENTON TOWNSHIP OUTSTANDING FIRE RUNS

INCIDENT DATE	INCIDENT #	BALANCE	STATUS
Jul-17	17380	\$400.00	COLLECTIONS
Aug-18	18450	\$1,419.00	COLLECTIONS
Oct-18	18528	\$1,419.00	COLLECTIONS
Oct-18	18534	\$1,419.00	COLLECTIONS
Dec-18	18628	\$1,419.00	COLLECTIONS
Jun-19	19296	\$1,419.00	TO COLLECTIONS
Jun-19	19310	\$709.50	TO COLLECTIONS
Jun-19	19310	\$709.50	TO COLLECTIONS
Jul-19	19397	\$1,419.00	TO COLLECTIONS
Jul-19	19403	\$300.00	PAY PLAN
Aug-19	19469	\$1,419.00	INVOICED
Nov-19	19608	1419	PROCESSING
Dec-19	19632	1419	PROCESSING

HARTLAND OUTSTANDING FIRE RUNS

INCIDENT DATE	INCIDENT #	BALANCE	STATUS
Dec-11	11-999	\$765.00	PAYMENT PLAN
Aug-13	13-499	\$148.00	COLLECTIONS
Sep-16	16-529	\$1,391.00	COLLECTIONS
Sep-16	16-530	\$1,391.00	COLLECTIONS
Oct-16	16-581	\$1,391.00	COLLECTIONS
17-Sep	17-660	\$1,405.00	COLLECTIONS
Dec-17	17-814	\$1,405.00	COLLECTIONS
Dec-17	17-869	\$1,405.00	COLLECTIONS
Jan-18	18-056	\$1,405.00	COLLECTIONS
Mar-18	18-189	\$1,405.00	COLLECTIONS
Jun-18	18-370	\$1,419.00	COLLECTIONS
Aug-18	18-598	\$1,419.00	COLLECTIONS
Dec-19	18-817	\$1,419.00	COLLECTIONS
Jun-19	19-366	\$1,419.00	INVOICED
Jun-19	19-376	\$1,419.00	TO COLLECTIONS
Jul-19	19-513	\$1,419.00	TO COLLECTIONS
Sep-19	19-726	\$1,419.00	INVOICED
Nov-19	19-840	\$1,419.00	PROCESSING

NEW BUSINESS #1



Review your plan

TYRONE TOWNSHIP NEW OFFICES HVAC MAINTENANCE AGREEMENT (SEMI-ANNUAL)

2

VISITS
per year

\$1190.00

 /6 mo

PLAN COST

1

YEARS
duration

> EQUIPMENT LIST: - Seven (7) YORK Furnace & A/C Split-Systems >...[more](#)

Plan duration:

Start: May 04, 2020
End: May 04, 2021

Service address:

8420 Runyan Lake Rd.
Fenton, MI 48430

Included visits:

Your plan includes 2 visit(s) per year. The following dates are the tentative dates that we will reach out to schedule your visits.

Visit #1	
Month May	Year 2020

Visit #2	
Month November	Year 2020

Billing frequency:

\$1190.00 EVERY 6 MONTHS

\$2380.00
 ONE TIME PAYMENT

Create an account to view plan:

Email login
 clerk@tyronetownship.us

Create a password

Retype password *



(810) 714-9500

Tyrone Township (New Offices)

Card number
1234 1234 1234 1234

Expiration
MM / YY

CSC
CVC

PostalCode
90210

Summary

TYRONE TOWNSHIP NEW OFFICES HVAC MAINTENANCE AGREEMENT (SEMI-ANNUAL) \$1,190.00/6 mo

Paying now \$1,190.00

CONFIRM PLAN

By clicking "Confirm plan," you agree that we will automatically charge the plan subscription fee to your payment method for each billing period until you cancel. There are no refunds for partial months. See our full [Terms of service](#).

NEW BUSINESS #2

January 15, 2020

To Board of Trustees and Management
Township of Tyrone
8420 Runyan Lake Road
Fenton, MI 48430

We are pleased to confirm our understanding of the services we are to provide the Township of Tyrone for the year ended March 31, 2020. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the Township of Tyrone as of and for the year ended March 31, 2020. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Township of Tyrone's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Township of Tyrone's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary Comparison Schedules.

We have also been engaged to report on supplementary information other than RSI that accompanies the Township of Tyrone's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

1) Combining Schedules of Nonmajor Governmental Funds.

Audit Objective

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the Township of Tyrone's financial statements. Our report will be addressed to the Board of Trustees of the Township of Tyrone. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Township of Tyrone's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also assist in preparing the financial statements of the Township of Tyrone in conformity with U.S. generally accepted accounting principles based on information provided by you. We will perform the service in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for designing, implementing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the

preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the

unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of Gabridge & Company, PLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Michigan Department of Treasury or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Gabridge & Company, PLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties or its designee. These parties or its designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

We expect to begin our audit on approximately June 1, 2020 and to issue our reports no later than July 17, 2020. Joe Verlin is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses will not exceed \$13,000. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the Township of Tyrone and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

A handwritten signature in cursive script that reads "Galbridge & Company".

This letter correctly sets forth the understanding of the Township of Tyrone.

Supervisor signature: _____

Title: _____

Date: _____

Clerk signature: _____

Title: _____

Date: _____

NEW BUSINESS #3

**RESOLUTION #200101
TYRONE TOWNSHIP, LIVINGSTON COUNTY**

2020-2021 MEETING DATES

WHERE AS, the State of Michigan has enacted the Open Meetings Act which requires the specific designation of the dates, times, and places of all regular meetings of the Tyrone Township Board;

WHERE AS, it is the desire of the Tyrone Township Board to conduct all of its business in an open forum in compliance with said Act;

THEREFORE, BE IT RESOLVED THAT the Tyrone Township BOARD will hold regular meetings beginning at 7:00 p.m., at the Tyrone Township Hall, 8420 Runyan Lake Road, the first and third Tuesday evenings of each month **unless changed due to conflicts with holidays or elections**. In the fiscal year, April 1, 2020 to March 31, 2021 the meetings will be held on the following dates:

April 7 & 21, 2020	October 6 & 20, 2020
May 19, 2020	November 17, 2020
June 2 & 16, 2020	December 1 & 15, 2020
July 7 & 21, 2020	January 5 & 19, 2021
August 18, 2020	February 2 & 16, 2021
September 1 & 15, 2020	March 2 & 30, 2021

BE IT FURTHER RESOLVED THAT the Tyrone Township PLANNING COMMISSION meetings will be held on the second Tuesday evenings of each month beginning at 7:00 p.m., and workshops the third Wednesday of each month at 6:00 pm. at the Tyrone Township Hall, 8420 Runyan Lake Road, **unless changed due to conflicts with holidays or elections**. In the fiscal year, April 1, 2020 to March 31, 2021, the meetings and workshops will be held on the following dates:

April 14 & 22, 2020	October 13 & 21, 2020
May 12 & 20, 2020	November 10 & 18, 2020
June 9 & 17, 2020	December 8 & 16, 2020
July 14 & 22, 2020	January 12 & 20, 2021
August 11 & 19, 2020	February 9 & 17, 2021
September 8 & 16, 2020	March 9 & 17, 2021

BE IT FURTHER RESOLVED THAT the Tyrone Township ZONING BOARD OF APPEALS meetings will be held on the second Monday evening of each month **upon request** beginning at 7:00 p.m., at the Tyrone Township Hall, 8420 Runyan Lake Road, **unless changed due to conflicts with holidays or elections.** Sometimes the agenda length may determine the need for two meetings to be held during the month. In the fiscal year, April 1, 2020 to March 31, 2021, the meetings may be held on the following dates:

April 13, 2020
May 11, 2020
June 8, 2020
July 13, 2020
August 10, 2020
September 14, 2020

October 12, 2020
November 9, 2020
December 14, 2020
January 11, 2021
February 8, 2021
March 8, 2021

RESOLVED BY:
SUPPORTED BY:

VOTE:

ADOPTION DATE:

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on January 21, 2020, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Marcella Husted
Township Clerk

NEW BUSINESS #4



Renewal Package
for
TYRONE TOWNSHIP

Customer ID: 260744

**Blue Cross Blue Shield of Michigan
Group Divisions:
007019899-0000**

For Renewal Period Beginning: April, 2020

Publication Date: 12/30/2019

Rate Renewal Change

CID: 260744

Rate Effective: 04/01/2020

Managing Agent: 01_Grotenhuis

Agent: JOHN P SCHMITZ

Agency: BURNHAM & FLOWER AGENCY

Current Premium¹

Total Billable Members ²	7
Total Medical & Pharmacy Premium ³	\$4,863.03
Total Dental Premium	\$249.30
Total Vision Premium	\$50.71
Total Current Monthly Premium	\$5,163.04

Total Annual Premium	\$61,956.48
-----------------------------	--------------------

Renewal Premium¹

Total Billable Members ²	7
Total Medical & Pharmacy Premium ³	\$5,448.37
Total Dental Premium	\$249.72
Total Vision Premium	\$45.38
Total Renewal Monthly Premium	\$5,743.47

Total Annual Premium	\$68,921.64
-----------------------------	--------------------

Projected Change in Monthly Premium	11.24%
--	---------------

¹. Premiums are based on enrollment at the time of renewal development.

². Count based on snapshot as of 12/30/2019.

³. Medical includes Pediatric Vision.

Reference number: 28939008

Blue Cross Blue Shield of Michigan and Blue Care Network reserve the right to adjust rates if any of the assumptions or calculations used to develop the rates are incorrect.



Rate Renewal Change

DIV: 007019899-0000

Rate Effective: 04/01/2020

Managing Agent: 01_Grotenhuis
Agent: JOHN P SCHMITZ

Endorsed by: MICHIGAN MUNICIPAL LEAGUE
Agency: BURNHAM & FLOWER AGENCY

Current Premium¹

Total Billable Members ²	7
Total Medical & Pharmacy Premium ³	\$4,863.03
Total Dental Premium	\$249.30
Total Vision Premium	\$50.71
Total Current Monthly Premium	\$5,163.04

Total Annual Premium	\$61,956.48
-----------------------------	--------------------

Renewal Premium¹

Total Billable Members ²	7
Total Medical & Pharmacy Premium ³	\$5,448.37
Total Dental Premium	\$249.72
Total Vision Premium	\$45.38
Total Renewal Monthly Premium	\$5,743.47

Total Annual Premium	\$68,921.64
-----------------------------	--------------------

Projected Change in Monthly Premium	11.24%
--	---------------

Components of Rate Change⁴

Components of Rate Change	Medical ³ & Pharmacy	Dental	Vision
Index to Current Rate	5.00%	-1.27%	-4.39%
Value of Product Differences ⁵	2.29%	-0.31%	1.26%
Area	0.03%	0.00%	0.00%
Age	4.28%	1.77%	4.28%
Age Factor Changes	0.00%	0.00%	-11.36%
Dependent Cap	0.00%	0.00%	0.00%
Total Rate Change	12.04%	0.17%	-10.51%

1. Premiums are based on enrollment at the time of renewal development.

2. Count based on snapshot as of 12/30/2019.

3. Medical includes Pediatric Vision.

4. The figures reflect commercial plans only.

5. Percent changes due to members aging out of pediatric dental and/or members aging into adult vision plans are accounted for in the Value of Product Differences.

Reference number: 28939008

Blue Cross Blue Shield of Michigan and Blue Care Network reserve the right to adjust rates if any of the assumptions or calculations used to develop the rates are incorrect.



Benefit Summary Description

DIV: 007019899-0000

Current Benefits

Medical	CB PPO Platinum \$500 w/ EA
Deductible (Individual) ¹	\$500/\$1000
Coinsurance ¹	10%
Primary Care Office Visit Copay ¹	\$20
Emergency Room Copay ¹	\$150
Drug	\$5 \$40 \$80 RXCM
Metal Level	Platinum
Dental	SG BDPPPO Plus 100/80/50
Vision	Blue Vision 12-12-12 \$5/\$10
Total Monthly Premium	\$5,163.04

Renewal Compliant Benefit Conversion

Medical	CB PPO Platinum \$500 w/ EA
Deductible (Individual) ¹	\$500 for one member/\$1,000 for one member
Coinsurance ¹	10% of approved amount/30% of approved amount
Primary Care Office Visit Copay ¹	\$20 copay for each office visit/70% after out-of-network deductible
Emergency Room Copay ¹	\$150 copay per visit (copay waived if admitted)/\$150 copay per visit (copay waived if admitted)
Drug	\$5 \$40 \$80
Metal Level	Platinum
Dental	BDPPO Plus 100/80/50
Vision	Blue Vision 12-12-12 \$5/\$10
Total Monthly Premium	\$5,743.47

For a more detailed description of benefits, please refer to the Agent Portal or contact your Managing Agent.²

¹. BCBSM plans will display values to represent "In-Network/Out-of-Network"

². BAAGs and SBCs can be found on the Agent Portal or by contacting your Managing Agent.



Benefit Summary Description

DIV: 007019899-0000

Rates noted below are based on a snapshot of membership and should only be used as estimates. Our quoting tools are available for small group quoting.

Other Options

Medical	CB PPO Gold \$1500 w/ EA
Deductible (Individual) ¹	\$1,500 for one member/\$3,000 for one member
Coinsurance ¹	20% of approved amount/40% of approved amount
Primary Care Office Visit Copay ¹	\$30 copay for each office visit/60% after out-of-network deductible
Emergency Room Copay ¹	\$250 copay per visit (copay waived if admitted)/\$250 copay per visit (copay waived if admitted)
Drug	\$10 \$40 \$80
Metal Level	Gold
Dental	BDPPO Plus 100/80/50
Premium	\$249.72
Vision	Blue Vision 12-12-12 \$5/\$10
Premium	\$45.38
Total Monthly Premium	\$4,795.27

Medical	Simply Blue PPO Gold \$500 w/ EA
Deductible (Individual) ¹	\$500 for one member/\$1,000 for one member
Coinsurance ¹	20% of approved amount/40% of approved amount
Primary Care Office Visit Copay ¹	\$30 copay for each office visit/60% after out-of-network deductible
Emergency Room Copay ¹	\$250 copay per visit (copay waived if admitted)/\$250 copay per visit (copay waived if admitted)
Drug	\$20 \$60 50% 20% 25%
Metal Level	Gold
Dental	BDPPO Plus 100/80/50
Premium	\$249.72
Vision	Blue Vision 12-12-12 \$5/\$10
Premium	\$45.38
Total Monthly Premium	\$4,593.50

Product coexistence rules will be waived for groups that accept the mapped plan. For groups choosing anything other than the mapped plan in 2016 or with future renewals, product coexistence rules will be enforced.

¹. BCBSM plans will display values to represent "In-Network/Out-of-Network"



Small Group Glossary

Age - Change in the age level of the company census.

Area - A group's rating area will be determined based on the employer's primary location.

Billable Member - A subscriber, the spouse, or an eligible dependent of the subscriber entitled to benefits under the subscriber's certificate. Only the three oldest children under the age of 21 are included as a billable member.

Dependent (Child) Cap - Health Care Reform regulations require a child rate cap of no more than three children under the age of 21, on a family contract. For example, a family with five children under the age of 21 would only be charged for the three oldest children. All dependents 21 and older will be rated.

Full Time Equivalent (FTE) - The Full Time Equivalent employee count is calculated using data from the previous calendar year.

1. Determine the number of:
 - a. Full-time employees for each month (must work at least 130 hours per month)
 - b. Full-time equivalent employees for each month (must work at least 120 hours per month)
 - c. Total hours that all other employees worked (each must have worked less than 120 hours per month). Divide this total by 120 to convert hours to number of employees.
2. Add together the number of full-time employees, full-time equivalents and all other employees for each month.
3. Add the monthly totals together to get the annual total.
4. Divide the annual total by 12, and round down to the nearest whole number. The result is your full-time equivalent employee count.

Seasonal employees (those working fewer than 120 days per year) and employees who have medical coverage under TRICARE or certain Veterans Administration programs are excluded from full-time equivalent employee counts.

Index to Current Rate - Overall change in the rate levels from year to year including risk pool charge, risk adjustment, trend, transition impact, etc.

Member Level - Each member within a group will be rated based on their own age.

Rate Renewal Certification (RRC) - A rate renewal certification is sent to a select number of Blue Cross Blue Shield of Michigan (BCBSM) and Blue Care Network (BCN) groups to determine whether a group is small or large.

Renewal Compliant Benefit - Health Care Reform regulations require all small groups to have Health Care Reform compliant products. Small Groups will be mapped to Health Care Reform compliant products at each renewal.

Risk Adjustment - A process through which insurance plans that enroll a disproportionate number of sick individuals are reimbursed for that risk by other plans who enroll a disproportionate number of healthy individuals.

Small Group Rating Type - Groups with 50 or fewer FTE count with at least one eligible employee enrolling.

Summary of Benefits and Coverage (SBC) - Document available to subscribers describing their covered benefits, cost sharing, and coverage limitations and exceptions.

Trend - Trend is the expected increase in the average claim per member from one year to the next.

Value of Product Differences - Changes in benefits and/or product pricing relativity from the prior year.





Run Date: 12/2019

TYRONE TOWNSHIP
10408 CENTER RD
FENTON MI 48430

JOHN P SCHMITZ
315 S KALAMAZOO MALL
KALAMAZOO MI 49007

BENEFIT AND RATE SCHEDULE

TYRONE TOWNSHIP

Rate Effective: 04/2020 Renewal Month: April

Customer ID:	260744	Rating Type:	Small Group
Group Division:	007019899-0000	Cluster Code:	FEAR
Endorsed By:	MICHIGAN MUNICIPAL LEAGUE	County:	Livingston

CERTIFICATES

CB SG	COMMUNITY BLUE GROUP BENEFITS CERTIFICATE SG
PDRX SG	PREFERRED RX PROGRAM CERTIFICATE SG
BD-SG	BLUE DENTAL GROUP BENEFITS CERTIFICATE SG
BV-ADULT	BLUE VISION ADULTS-ONLY GROUP BENEFITS CERTIFICATE SG
BV-PEDS	BLUE VISION PEDIATRIC GROUP BENEFITS CERTIFICATE SG
BC-COMP	GROUP MEDICARE PART A COMPLEMENTARY BENEFIT CERTIFICATE
BS 65 OPTION 1	BLUE SHIELD 65

MEDICAL RIDERS

ADM PLANR APR	ADMINISTRATIVE RIDER PLAN YEAR - APRIL
CB-\$500-2015 SG	RIDER CB-\$500-2015 SG - COMMUNITY BLUE COST-SHARING REQUIREMENTS
EA SG	RIDER EA SG - ELECTIVE ABORTION

DENTAL RIDERS

+100/80/50/1000	RIDER BD PPO PLUS 100/80/50-1000 SG
-----------------	-------------------------------------

VISION RIDERS

BVFL SG	RIDER BVFL-SG - BLUE VISION FREQUENCY LIMITS (12-12-12)
---------	---

MEDICARE SUPPLEMENTAL RIDERS

+100/80/50/1000	RIDER BD PPO PLUS 100/80/50-1000 SG
104080RX90MO3XS	RIDER PD-TTC \$10/\$40/\$80 RX90MO3x-\$10 RXCM SG PRESCRIPTION DRUG TRIPLE TIER COPAYMENT
ADM MOS816 DNTL	ADMINISTRATIVE RIDER COMP BENEFITS - DENTAL
ADM MOS816 RX	ADMINISTRATIVE RIDER COMP BENEFITS - DRUG
ADM MOS816 VIS	ADMINISTRATIVE RIDER COMP BENEFITS - VISION
BVFL SG	RIDER BVFL-SG - BLUE VISION FREQUENCY LIMITS (12-12-12)
CMS SG	ADMINISTRATIVE FORM SG - COMP MEDICAL SERVICES (placeholder)
GCP-D	RIDER GCP-D
GPC-SAT 2	RIDER GPC- SAT-2 - SUBSTANCE ABUSE TREATMENT PROGRAM BENEFITS
GPC-SAT-MHP-2	RIDER GPC-SAT-MHP-2 - GROUP COMPLEMENTARY SUBSTANCE ABUSE TREATMENT MENTAL HEALTH

Reference Number: 28939008



Run Date: 12/2019

BENEFIT AND RATE SCHEDULE

TYRONE TOWNSHIP

Rate Effective: 04/2020

Renewal Month: April

Customer ID: 260744

Group Division: 007019899-0000

HCR MS PCB

RIDER HCR-MS-PCB - HEALTH CARE REFORM MEDICARE SUPPLEMENTAL PREVENTIVE CARE BENEFITS

HCR-MS-WCB-ECS

RIDER HCR-MS-WCB - HEALTH CARE REFORM MEDICARE SUPPLEMENTAL WOMENS CONTRACEPTIVE

Reference Number: 28939008

**BENEFIT AND RATE SCHEDULE
TYRONE TOWNSHIP**

Rate Effective: 04/2020 Renewal Month: April

Customer ID: 260744 Group Division: 007019899-0000

Commercial Benefit Rates

Age Band	Total	Medical + Pharmacy	Dental	Vision	Age Band	Total	Medical + Pharmacy	Dental	Vision
0	\$337.08	\$303.04	\$34.04	\$0.00	33	\$506.94	\$474.56	\$26.87	\$5.51
1	\$337.08	\$303.04	\$34.04	\$0.00	34	\$513.73	\$480.90	\$27.27	\$5.56
2	\$337.08	\$303.04	\$34.04	\$0.00	35	\$517.37	\$484.07	\$27.68	\$5.62
3	\$337.08	\$303.04	\$34.04	\$0.00	36	\$521.05	\$487.24	\$28.12	\$5.69
4	\$337.08	\$303.04	\$34.04	\$0.00	37	\$524.72	\$490.41	\$28.56	\$5.75
5	\$337.08	\$303.04	\$34.04	\$0.00	38	\$528.44	\$493.58	\$29.03	\$5.83
6	\$337.08	\$303.04	\$34.04	\$0.00	39	\$535.34	\$499.92	\$29.51	\$5.91
7	\$337.08	\$303.04	\$34.04	\$0.00	40	\$542.24	\$506.25	\$30.00	\$5.99
8	\$337.08	\$303.04	\$34.04	\$0.00	41	\$552.35	\$515.76	\$30.52	\$6.07
9	\$337.08	\$303.04	\$34.04	\$0.00	42	\$562.07	\$524.87	\$31.05	\$6.15
10	\$337.08	\$303.04	\$34.04	\$0.00	43	\$575.36	\$537.55	\$31.58	\$6.23
11	\$337.08	\$303.04	\$34.04	\$0.00	44	\$591.84	\$553.39	\$32.14	\$6.31
12	\$337.08	\$303.04	\$34.04	\$0.00	45	\$611.12	\$572.01	\$32.72	\$6.39
13	\$337.08	\$303.04	\$34.04	\$0.00	46	\$633.96	\$594.20	\$33.30	\$6.46
14	\$337.08	\$303.04	\$34.04	\$0.00	47	\$659.59	\$619.15	\$33.90	\$6.54
15	\$364.02	\$329.98	\$34.04	\$0.00	48	\$688.82	\$647.67	\$34.54	\$6.61
16	\$374.32	\$340.28	\$34.04	\$0.00	49	\$717.63	\$675.80	\$35.16	\$6.67
17	\$384.62	\$350.58	\$34.04	\$0.00	50	\$750.04	\$707.49	\$35.81	\$6.74
18	\$395.71	\$361.67	\$34.04	\$0.00	51	\$782.05	\$738.78	\$36.48	\$6.79
19	\$401.64	\$372.76	\$23.22	\$5.66	52	\$817.24	\$773.25	\$37.15	\$6.84
20	\$413.13	\$384.25	\$23.22	\$5.66	53	\$852.84	\$808.11	\$37.85	\$6.88
21	\$424.93	\$396.13	\$23.22	\$5.58	54	\$891.24	\$845.74	\$38.58	\$6.92
22	\$425.07	\$396.13	\$23.43	\$5.51	55	\$929.60	\$883.37	\$39.29	\$6.94
23	\$425.24	\$396.13	\$23.66	\$5.45	56	\$971.17	\$924.17	\$40.04	\$6.96
24	\$425.45	\$396.13	\$23.92	\$5.40	57	\$1,013.14	\$965.37	\$40.80	\$6.97
25	\$427.28	\$397.71	\$24.20	\$5.37	58	\$1,057.86	\$1,009.34	\$41.56	\$6.96
26	\$435.48	\$405.64	\$24.48	\$5.36	59	\$1,080.44	\$1,031.13	\$42.36	\$6.95
27	\$445.24	\$415.14	\$24.75	\$5.35	60	\$1,125.19	\$1,075.10	\$43.17	\$6.92
28	\$461.02	\$430.59	\$25.08	\$5.35	61	\$1,163.99	\$1,113.13	\$43.98	\$6.88
29	\$474.04	\$443.27	\$25.40	\$5.37	62	\$1,189.73	\$1,138.08	\$44.82	\$6.83
30	\$480.75	\$449.61	\$25.75	\$5.39	63	\$1,221.82	\$1,169.38	\$45.68	\$6.76
31	\$490.64	\$459.11	\$26.11	\$5.42	64	\$1,241.61	\$1,188.39	\$46.54	\$6.68
32	\$500.56	\$468.62	\$26.48	\$5.46	65+	\$1,241.51	\$1,188.39	\$46.54	\$6.58

Medicare Supplemental Benefit Rates

Age Band	Total	Medical + Pharmacy	Dental	Vision
All	\$828.30	\$775.18	\$46.54	\$6.58

Copyright 2010, Blue Cross Blue Shield of Michigan and Blue Care Network

In no event may any portion of this document be copied or reprinted and used for commercial purposes by any party other than Blue Cross Blue Shield of Michigan and Blue Care Network unless express written permission has been given by Blue Cross Blue Shield of Michigan and Blue Care Network. Group customers of Blue Cross Blue Shield of Michigan and Blue Care Network may make copies for their personal use.



Nonprofit corporations and independent licensees
of the Blue Cross and Blue Shield Association

NEW BUSINESS #5



2020 Basic Institute

Sunday, April 26 - Friday, May 1

Comfort Inn & Suites, Mt. Pleasant

Basic Institute is an incredible opportunity to:

- 1) Learn more about your job and responsibilities
- 2) Meet and build relationships with others in your field
- 3) Earn professional credentials by becoming a Michigan Certified Professional Treasurer (MiCPT)

Basic Institute is a three year program with a defined curriculum to ensure that no matter when you start, you'll receive the full slate of topics by the time you graduate in your third year.

This year's education includes the following topics:

- Principles of Public Finance
- Counterfeit Currency
- RFQ/RFP for Banking Services
- Bank Statement Analysis (bring your statement for roundtable discussion)
- Investing in Public Funds: the Hows & Whys of Investing
- Debt Management: Debt Policy, Capital Improvement Plan, Municipal Finance Issues
- Records Retention
- What Every Treasurer Should Know About Budgeting
- Future of Technology
- Bringing Technology to Your Community
- Presenting to Your Board
- Dealing with the Media
- HR Hot Topics
- Leadership & Teamwork
- Cultural Diversity in the Workplace

Cost & Registration

Basic Institute costs \$550, which covers all sessions, materials, and most meals (see schedule below for details). Attendees must be MMTA members. Scholarships are available for registration fee - see website for details. Register online at www.MMTA-MI.org to pay with a credit card or by check; registrations received after Friday, April 10 will be subject to a \$50 late fee. Cancellations must be received in writing by Friday, April 10; refunds are subject to board review and a \$25 fee. Make lodging reservations directly with the hotel (see more information below).

Room #85, a night.

CHALLENGE

THE CHAMPION IN YOU





2020 Advanced Institute

Monday, May 18 - Wednesday, May 20

H Hotel, Midland

Advanced Institute is designed for seasoned treasury professionals:

- 1) Learn advanced aspects of issues that apply to you
- 2) Strengthen relationships and meet new colleagues
- 3) Maintain professional credentials by earning credits that apply to recertification of the MiCPT and CPFA

This year's Advanced Institute includes the following topics:

- Opening Keynote: Leadership: Motivating the Next Generation, *John U. Bacon, University of Michigan*
- Closing Keynote: Working with the Media, *Tim Skubik, Off the Record Syndicated Radio Program*
- Debt Management - Disclosure Notice and Qualifying Statements
- Treasurer/Assessor Relationship: Impacts of Michigan Tax Tribunal and a Case Study
- Delinquent Taxes: Collection, Striking from Roll, When It's Time for Court
- Financial Crimes & Embezzlement
- Peer Networking & Much More!

Cost & Registration

Advanced Institute costs \$325 to attend; this covers all sessions and most meals (see schedule on next page). Register online at www.MMTA-MI.org to pay with a credit card or by check. Attendees must be MMTA members and Basic Institute graduates.

Registrations received after Friday, May 1 will be subject to a \$50 late fee. Scholarships are available for registration - call or see website for details. Cancellations must be received by Monday, May 1; refunds are subject to board review and a \$25 fee. NOTE: materials will only be provided electronically for download.

Hotel & Lodging

Make lodging reservations directly with the H Hotel in Midland: (800) 282-7778. Rooms are \$125/night, make sure to request the MMTA rate. Make your reservations early; rooms are only guaranteed through April 26. Room charges are subject to applicable tax and fees.

Rooms are also available at the Fairfield Inn & Suites, which is about half a mile away from the H Hotel in downtown Midland. The rate is \$149 for reservations made before April 24: (989) 631-7300, reference MMTA.

CHALLENGE
THE CHAMPION IN YOU

