



**TOWNSHIP OF TYRONE
LIVINGSTON COUNTY, MICHIGAN
ANNUAL FINANCIAL REPORT
YEAR ENDED MARCH 31, 2020**

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INDEPENDENT AUDITOR'S REPORT

To the Township Board
Tyrone Township, Livingston County, Michigan

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Township of Tyrone, Livingston County, Michigan, (the "Township") as of and for the year ended March 31, 2020, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Township as of March 31, 2020, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Township's basic financial statements. The combining and individual fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

A handwritten signature in cursive script that reads "Gabridge & Company". The signature is written in dark ink and is positioned above the typed name.

Gabridge & Company, PLC
Grand Rapids, MI
July 16, 2020

MANAGEMENT'S DISCUSSION AND ANALYSIS

Management's Discussion and Analysis

As management of the Township of Tyrone, Livingston County, Michigan (the "Township" or "government") we offer readers of the Township's financial statements this narrative overview and analysis of the financial activities of the Township for the fiscal year ended March 31, 2020. We encourage readers to consider the information presented here in conjunction with the financial statements.

Financial Highlights

- The assets and deferred outflows of the Township exceeded its liabilities and deferred inflows at the close of the most recent fiscal year by \$20,081,142 (net position). Of this amount, \$7,606,693 represents unrestricted net position, which may be used to meet the government's ongoing obligations to citizens and creditors.
- At the close of the current fiscal year, the Township's governmental funds reported combined fund balances of \$9,166,582, a decrease of \$207,567 in comparison with the prior year. Approximately 28.9% of this amount, or 2,646,837, is available for spending at the government's discretion (*unassigned fund balance*).
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$2,649,556, or approximately 96.1% of annual general fund expenditures.

Overview of the Financial Statements

The discussion and analysis provided here is intended to serve as an introduction to the Township's basic financial statements. The Township's basic financial statements consist of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also includes supplementary information intended to furnish additional detail to support the basic financial statements themselves.

Government-wide Financial Statements. The government-wide financial statements are designed to provide readers with a broad overview of the Township's finances, in a manner similar to a private-sector business.

The *statement of net position* presents financial information on all of the Township's assets, deferred inflows / outflows, and liabilities, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Township is improving or deteriorating.

The *statement of activities* presents information showing how the Township's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported for some items that will only result in cash flows in future fiscal periods (e.g., unavailable revenues, accrued interest, and long-term debt).

Both of the government-wide financial statements distinguish functions of the Township that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the Township include general government, police and fire protection, roads, health and welfare, community and economic development, and culture. The business-type activities of the Township include the sewage disposal system.

Fund Financial Statements - A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Township, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Township can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental Funds - *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in assessing a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Township maintains several individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund, public safety fund, the Lake Shannon road improvement fund, and the Irish Hills road improvement capital fund, which are considered to be major funds. Data from the other governmental funds is presented as a separate column as they are considered nonmajor funds.

The Township adopts an annual appropriated budget for the general fund and each special revenue fund. A budgetary comparison schedule for the general fund and each major special revenue fund has been provided to demonstrate compliance with these budgets.

Proprietary Funds - The Township maintains one type of proprietary fund, an enterprise fund. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The Township uses an enterprises fund to account for its sewer operations.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail.

Fiduciary Funds - Fiduciary funds are used to account for resources held for the benefit of parties outside of the government. Fiduciary funds are not reported in the government-wide financial statements because the resources of those funds are not available to support the Township's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds. The Township reports one type of fiduciary fund, which is an agency fund.

Notes to the Financial Statements - The notes provide additional information that is necessary to acquire a full understanding of the data provided in the government-wide and fund financial statements.

Other Information - In addition to the basic financial statements and accompanying notes, this report also presents *required supplementary information* concerning the Township's budgetary comparison schedules.

This report also presents other supplementary information which includes the combining and individual fund statements. The combining statements are presented immediately following the required supplementary information on budgets.

Government-wide Overall Financial Analysis

As noted earlier, net position over time may serve as a useful indicator of a government's financial position. In the case of the Township, assets plus deferred outflows exceeded liabilities plus deferred inflows by \$20,081,142 at the close of the most recent fiscal year.

A significant portion of the Township's net position, \$7,298,010, or 36.3% of its total net position, reflects its investment in capital assets (e.g., land, buildings, machinery, equipment, and infrastructure), less any related outstanding debt that was used to acquire those assets. The Township uses these capital assets to provide a variety of services to its citizens. Accordingly, these assets are not available for future spending. Although the Township's investment in capital assets is reported net of related debt, it should be noted that the resources used to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the Township's net position, \$5,176,439, or 25.8% of its total net position, represents resources that are subject to external restrictions on how they may be used. The remaining balance of \$7,606,693, or 37.9% of its total net position, is unrestricted and may be used to meet the government's ongoing obligations to its citizens and creditors.

Cash, cash equivalents, and investments decreased during the year, from \$11,239,722 as of March 31, 2019 to \$11,102,473 as of March 31, 2020. This decrease of \$137,249 is strongly correlated to the overall decrease in governmental fund balance of \$207,567 that the Township reported during the year.

The Township's investment in capital assets increased by a net \$847,557 from \$12,428,792 in the prior year to \$13,276,349 in the current year. This was a result of significant capital outlay related to the purchase and renovation of the new Township Hall. Long-term debt within governmental activities increased by \$965,000 due to the issuances of the Irish Hills Road Special Assessment Bond and Laurel Springs Road Special Assessment Bond. Both bonds have a corresponding special assessment receivable.

Following is a comparative schedule showing the Township's assets, deferred inflows and outflows, liabilities, and net position for each of the two past fiscal years:

Township of Tyrone's Net Position

	Governmental Activities		Business-type Activities		Total Primary Government	
	2020	2019	2020	2019	2020	2019
ASSETS						
<i>Current Assets</i>						
Cash and Cash Equivalents	\$ 6,922,438	\$ 7,162,264	\$ 444,095	\$ 444,449	\$ 7,366,533	\$ 7,606,713
Cash and Cash Equivalents - Restricted	-	-	1,074,946	1,090,928	1,074,946	1,090,928
Investments	189,985	185,651	279,312	277,795	469,297	463,446
Receivables	397,544	348,238	198,194	264,991	595,738	613,229
Special Assessment Receivables, Current	157,991	114,061	469,505	522,195	627,496	636,256
Prepaid Expenses	9,309	10,836	-	-	9,309	10,836
Due from Agency Fund	4,348	4,071	-	-	4,348	4,071
Total Current Assets	7,681,615	7,825,121	2,466,052	2,600,358	10,147,667	10,425,479
<i>Noncurrent Assets</i>						
Capital Assets not being Depreciated	-	26,472	17,595	17,595	17,595	44,067
Capital Assets being Depreciated	1,515,740	121,279	11,743,014	12,263,446	13,258,754	12,384,725
Cash and Cash Equivalents - Restricted	-	-	193,513	99,970	193,513	99,970
Land Contracts Receivable	97,417	108,812	-	-	97,417	108,812
Cash Held by Agent	-	-	1,027	1,027	1,027	1,027
Investments - Restricted	-	-	1,998,184	1,978,665	1,998,184	1,978,665
Special Assessment Receivables, Long-term	1,727,031	1,009,372	1,901,326	2,533,910	3,628,357	3,543,282
Total Assets	11,021,803	9,091,056	18,320,711	19,494,971	29,342,514	28,586,027
DEFERRED OUTFLOWS OF RESOURCES						
Deferred Charge on Refunding	-	-	225,787	258,521	225,787	258,521
Total Deferred Outflows of Resources	-	-	225,787	258,521	225,787	258,521
LIABILITIES						
<i>Current Liabilities</i>						
Accounts Payable	114,035	114,104	61,624	59,045	175,659	173,149
Accrued Liabilities and Other	9,320	6,473	-	-	9,320	6,473
Accrued Interest	18,771	12,794	83,554	102,978	102,325	115,772
Compensated Absences	6,586	-	-	-	6,586	-
Current Portion of Long-term Debt	145,000	90,000	894,330	879,330	1,039,330	969,330
Internal Balances	(7,213)	(6,188)	7,213	6,188	-	-
Total Current Liabilities	286,499	217,183	1,046,721	1,047,541	1,333,220	1,264,724
<i>Noncurrent Liabilities</i>						
Long-term Debt	2,166,590	1,348,433	5,310,823	6,231,974	7,477,413	7,580,407
Advances from Other Funds	(2,550,000)	(2,550,000)	2,550,000	2,550,000	-	-
Total Liabilities	(96,911)	(984,384)	8,907,544	9,829,515	8,810,633	8,845,131
DEFERRED INFLOWS OF RESOURCES						
Assessments Levied for Subsequent Periods	676,526	675,920	-	-	676,526	675,920
Total Deferred Inflows of Resources	676,526	675,920	-	-	676,526	675,920
NET POSITION						
Net Investment in Capital Assets	1,515,740	147,751	5,782,270	5,429,285	7,298,010	5,577,036
Restricted	2,091,207	1,721,333	3,085,232	3,723,696	5,176,439	5,445,029
Unrestricted	6,835,241	7,530,436	771,452	770,996	7,606,693	8,301,432
Total Net Position	\$ 10,442,188	\$ 9,399,520	\$ 9,638,954	\$ 9,923,977	\$ 20,081,142	\$ 19,323,497

The Township's overall net position increased \$757,645 from the prior fiscal year. The reasons for this overall increase are discussed in the following sections for governmental activities and business-type activities.

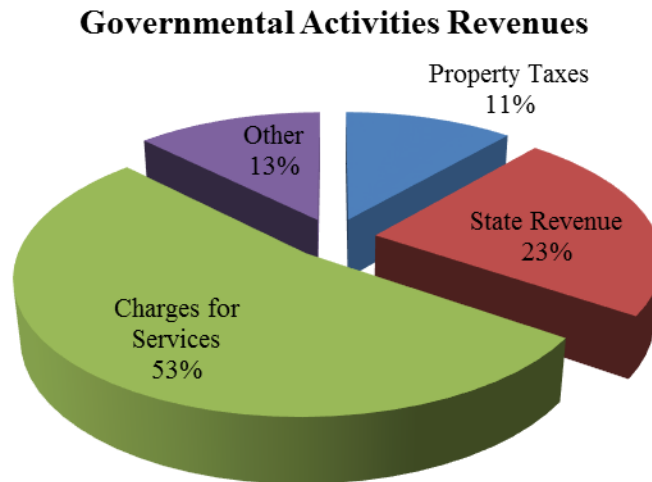
Township of Tyrone's Changes in Net Position

	Governmental Activities		Business-type Activities		Total Government	
	2020	2019	2020	2019	2020	2019
Revenue						
Program Revenues						
Charges for Services	\$ 2,133,658	\$ 2,327,724	\$ 971,617	\$ 1,084,532	\$ 3,105,275	\$ 3,412,256
Operating Grants and Contributions	78,277	-	-	-	78,277	-
Capital Grants and Contributions	-	-	125,176	168,897	125,176	168,897
Total Program Revenues	2,211,935	2,327,724	1,096,793	1,253,429	3,308,728	3,581,153
General Revenues						
Property Taxes	458,157	445,624	-	-	458,157	445,624
State Revenue	933,055	888,208	-	-	933,055	888,208
Cable Franchise Fees	140,803	198,496	-	-	140,803	198,496
Interest	69,004	63,109	83,438	34,521	152,442	97,630
Sale of Capital Assets	215,357	-	-	-	215,357	-
Total General Revenues	1,816,376	1,595,437	83,438	34,521	1,899,814	1,629,958
Total Revenues	4,028,311	3,923,161	1,180,231	1,287,950	5,208,542	5,211,111
Expenses						
General Government	668,231	633,348	-	-	668,231	633,348
Public Safety	585,595	597,663	-	-	585,595	597,663
Public Works	1,398,184	1,493,711	1,465,254	1,446,993	2,863,438	2,940,704
Community and Economic Development	102,415	104,196	-	-	102,415	104,196
Health and Welfare	4,400	4,400	-	-	4,400	4,400
Culture	28,068	36,719	-	-	28,068	36,719
Other Functions	132,817	122,852	-	-	132,817	122,852
Interest on Long-term Debt	65,933	41,716	-	-	65,933	41,716
Total Expenses	2,985,643	3,034,605	1,465,254	1,446,993	4,450,897	4,481,598
Change in Net Position	1,042,668	888,556	(285,023)	(159,043)	757,645	729,513
<i>Net Position at Beginning of Period</i>	<i>9,399,520</i>	<i>8,510,964</i>	<i>9,923,977</i>	<i>10,083,020</i>	<i>19,323,497</i>	<i>18,593,984</i>
Net Position at End of Period	\$ 10,442,188	\$ 9,399,520	\$ 9,638,954	\$ 9,923,977	\$ 20,081,142	\$ 19,323,497

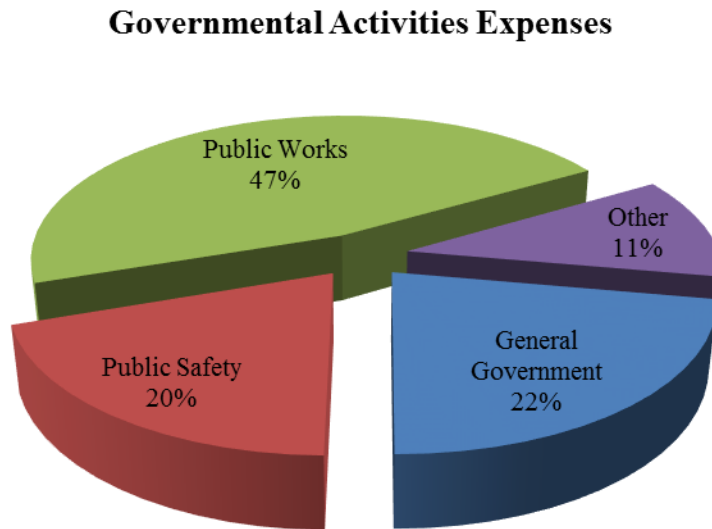
Governmental Activities - Governmental activities increased the Township's net position by \$1,042,668. This was largely due to the gain on the disposal of capital assets of \$215,357. Interest on long-term debt increased by \$24,217 as a result of the newly issued bonds while overall expenses only changed slightly with public works decreasing by \$95,527 as a result of decreased road improvement projects when compared to the prior year.

Governmental Activities

The following chart summarizes the revenue sources for the governmental activities of the Township for the most recent fiscal year-end.



The following chart summarizes the expenses for the governmental activities of the Township for the most recent fiscal year-end.



Business-type Activities - Business-type activities decreased the Township's net position by \$285,023 during fiscal year 2020. The decrease in net position is consistent with the prior year.

Financial Analysis of Governmental Funds

As noted earlier, the Township uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds - The focus of the Township's *governmental funds* is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Township's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for discretionary use as they represent the portion of fund balance which has not yet been limited to use for a particular purpose by either an external party, the Township itself, or a group or individual that has been delegated authority to assign resources for use for particular purposes by the Township's Board.

At March 31, 2020, the Township's governmental funds reported combined fund balances of \$9,166,582, a decrease of \$207,567 in comparison with the prior year. Approximately 28.9% of this amount, \$2,646,837, constitutes *unassigned fund balance*, which is available for spending at the government's discretion. The remainder of the fund balance is either *nonspendable, restricted, committed, or assigned* to indicate that it is: 1) nonspendable advance from the general fund to the sewer fund and prepaid items; \$2,559,309 (27.9%), 2) restricted for police/sheriff, fire and EMS, public education grant, and other service related assessments; \$2,090,927 (22.8%), 3) committed for capital outlay expenditures; \$500,000 (5.5%), or 4) assigned for capital improvement projects, technology upgrades, and park and recreation expenditures; \$1,369,509 (14.9%).

The general fund is the chief operating fund of the Township. At the end of the current fiscal year, unassigned fund balance of the general fund was \$2,649,556 while total fund balance decreased by \$577,366 to \$7,075,375. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total general fund expenditures. Unassigned fund balance represents approximately 96.1% of total general fund expenditures while total fund balance represents approximately 256.5% of that same amount. Revenues increased by \$377,772, largely a result of the sale of capital assets in the amount of \$303,013 while expenses increased by \$1,626,274, largely due to increased capital outlay of \$1,515,046 for the new Township Hall purchase and renovation.

The public safety fund, a major fund, had a \$75,809 increase in fund balance during the current fiscal year, which compares to an increase of \$68,891 in the prior year. Both revenues and expenditures remained consistent when compared to the prior year.

The Lake Shannon road improvement debt service fund, end with a fund balance of \$387,667. The fund received funds from special assessments in the amount of \$161,448 to offset debt service expenditures of \$103,324.

The Irish Hills road improvement capital projects fund, a new major fund, end with a fund balance of \$50,746. The fund received funds from the bond issuance in the amount of \$785,000 to offset the costs of road improvement projects of \$734,097 and debt service fiscal charges of \$157.

The fund balance of the nonmajor governmental funds increased by \$181,807 during the current fiscal year leading to combined ending fund balances of \$709,594.

Proprietary Funds - The Township’s proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

Unrestricted net position at the end of the year was \$771,452 for the sewer fund. Total net position decreased by \$285,023 which put the overall net position at \$9,638,954. The significant reasons for the change in net position of the sewer fund are stated in the previous section.

General Fund Budgetary Highlights

Original budget compared to final budget. There was one significant adjustments to the budget during the year: budgeted capital outlay expenditures from \$0 to \$1,520,597 to account for the new Township Hall purchase and renovation.

Final budget compared to actual results. The Township had no significant expenditures in excess of the amounts appropriated during the year ended March 31, 2020.

Capital Assets and Debt Administration

Capital Assets

The Township’s investment in capital assets for its governmental and business-type activities as of March 31, 2020 amounts to \$13,276,349 (net of accumulated depreciation). This investment in capital assets includes land, buildings, machinery, equipment, and sewer infrastructure.

The following summarizes the Township’s capital assets:

	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total</u>
Land	\$ -	\$ 17,595	\$ 17,595
Land Improvements	222,832	-	222,832
Building and Improvements	1,266,636	-	1,266,636
Equipment	26,272	-	26,272
Sewer System	-	11,743,014	11,743,014
	<u>\$ 1,515,740</u>	<u>\$ 11,760,609</u>	<u>\$ 13,276,349</u>

More detailed information about the Township’s capital assets can be found in note 5.

Long-term Debt

As described in note 7 to the financial statements, the Township had \$8,516,743 in long-term debt at the end of the fiscal year. In addition, the township issued bonds in the amount of \$965,000, including premium, to offset the future costs of road improvement projects. The Township is well under its legal debt limit as of year-end.

Economic Condition and Outlook

The activity for 2021 is expected to be similar to the activity of 2020. The Township continues to review all budget line items for opportunities to reduce expenditures when possible. The budget will be monitored during the year to identify any necessary amendments. In 2021, the Township plans again to use current revenues to provide essential services and to maintain the Township's financial reserves at similar levels. Property tax revenues are expected to change minimally reflecting fairly stable property values. The ongoing costs of providing essential services for the citizens of the Township will again need to be monitored in order to maintain the financial condition of the Township.

Contacting the Township

This financial report is designed to provide a general overview of the Township's finances to its citizens, customers, investors, and creditors and to demonstrate the Township's accountability for the resources it receives. Questions regarding any information provided in this report or requests for additional financial information should be addressed to:

The Township of Tyrone
10408 Center Road
Fenton, MI 48430

BASIC FINANCIAL STATEMENTS

**Township of Tyrone
Statement of Net Position
March 31, 2020**

	Primary Government		
	Governmental Activities	Business-type Activities	Total
ASSETS			
<i>Current Assets</i>			
Cash and Cash Equivalents	\$ 6,922,438	\$ 444,095	\$ 7,366,533
Cash and Cash Equivalents - Restricted	--	1,074,946	1,074,946
Investments	189,985	279,312	469,297
Receivables	397,544	198,194	595,738
Special Assessments Receivables, Current	157,991	469,505	627,496
Prepaid Items	9,309	--	9,309
Due from Agency Fund	4,348	--	4,348
Total Current Assets	7,681,615	2,466,052	10,147,667
<i>Noncurrent Assets</i>			
Capital Assets not being Depreciated	--	17,595	17,595
Capital Assets being Depreciated	1,515,740	11,743,014	13,258,754
Land Contracts Receivable	97,417	--	97,417
Cash and Cash Equivalents - Restricted	--	193,513	193,513
Cash Held by Agent	--	1,027	1,027
Investments - Restricted	--	1,998,184	1,998,184
Special Assessment Receivables, Long-term	1,727,031	1,901,326	3,628,357
Total Assets	11,021,803	18,320,711	29,342,514
DEFERRED OUTFLOWS OF RESOURCES			
Deferred Charge on Refunding	--	225,787	225,787
Total Deferred Outflows of Resources	--	225,787	225,787
LIABILITIES			
<i>Current Liabilities</i>			
Accounts Payable	114,035	61,624	175,659
Accrued Liabilities and Other	9,320	--	9,320
Accrued Interest	18,771	83,554	102,325
Compensated Absences	6,586	--	6,586
Current Portion of Long-term Debt	145,000	894,330	1,039,330
Internal Balances	(7,213)	7,213	--
Total Current Liabilities	286,499	1,046,721	1,333,220
<i>Noncurrent Liabilities</i>			
Long-term Debt	2,166,590	5,310,823	7,477,413
Internal Balances	(2,550,000)	2,550,000	--
Total Liabilities	(96,911)	8,907,544	8,810,633
DEFERRED INFLOWS OF RESOURCES			
Assessments Levied for a Subsequent Period	676,526	--	676,526
Total Deferred Inflows of Resources	676,526	--	676,526
NET POSITION			
Net Investment in Capital Assets	1,515,740	5,782,270	7,298,010
<i>Restricted for:</i>			
Public Safety	943,200	--	943,200
Debt Service	703,109	3,085,232	3,788,341
Public Access Programming	353,014	--	353,014
Streets and Right of Way	15,449	--	15,449
Waste Removal	12,986	--	12,986
Snow Removal	9,914	--	9,914
Lighting Districts	2,789	--	2,789
Capital Projects	50,746	--	50,746
<i>Unrestricted</i>	6,835,241	771,452	7,606,693
Total Net Position	\$ 10,442,188	\$ 9,638,954	\$ 20,081,142

The Notes to the Financial Statements are an integral part of these Financial Statements

**Township of Tyrone
Statement of Activities
For the Year Ended March 31, 2020**

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	Total
Primary Government							
Governmental Activities:							
General Government	\$ 668,231	\$ 221,873	\$ 21,944	\$ --	\$ (424,414)	\$ --	\$ (424,414)
Public Safety	585,595	674,433	--	--	88,838	--	88,838
Public Works	1,398,184	1,237,352	--	--	(160,832)	--	(160,832)
Community and Economic Development	102,415	--	--	--	(102,415)	--	(102,415)
Health and Welfare	4,400	--	--	--	(4,400)	--	(4,400)
Culture	28,068	--	56,333	--	28,265	--	28,265
Other Functions	132,817	--	--	--	(132,817)	--	(132,817)
Interest on Long-term Debt	65,933	--	--	--	(65,933)	--	(65,933)
Total Governmental Activities	2,985,643	2,133,658	78,277	--	(773,708)	--	(773,708)
Business-type Activities:							
Sewer Fund	1,465,254	971,617	--	125,176	--	(368,461)	(368,461)
Total Business-type Activities	1,465,254	971,617	--	125,176	--	(368,461)	(368,461)
Total Primary Government	\$ 4,450,897	\$ 3,105,275	\$ 78,277	\$ 125,176	\$ (773,708)	\$ (368,461)	\$ (1,142,169)
General Purpose Revenues:							
Property Taxes					458,157	--	458,157
Interest					69,004	83,438	152,442
State Revenue					933,055	--	933,055
Cable Franchise Fees					140,803	--	140,803
Gain on Sale of Capital Assets					215,357	--	215,357
Total General Revenues					1,816,376	83,438	1,899,814
Change in Net Position					1,042,668	(285,023)	757,645
<i>Net Position at Beginning of Period</i>					9,399,520	9,923,977	19,323,497
Net Position at End of Period					\$ 10,442,188	\$ 9,638,954	\$ 20,081,142

The Notes to the Financial Statements are an integral part of these Financial Statements

**Township of Tyrone
Balance Sheet
Governmental Funds
March 31, 2020**

	<u>General</u>	<u>Special Revenue Public Safety</u>	<u>Debt Service Lake Shannon Road Improvement</u>	<u>Capital Projects Irish Hills Road Improvement Capital</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
ASSETS						
Cash and Cash Equivalents	\$ 4,329,916	\$ 1,605,212	\$ 379,220	\$ 53,299	\$ 554,791	\$ 6,922,438
Investments	--	--	--	--	189,985	189,985
Receivables	212,461	152,743	8,447	--	23,893	397,544
Prepaid Items	6,310	--	--	--	2,999	9,309
Due from Agency Fund	4,348	--	--	--	--	4,348
Due from Other Funds	7,963	240	--	--	--	8,203
Land Contracts Receivable	97,417	--	--	--	--	97,417
Special Assessment Receivables	--	--	743,685	--	1,141,337	1,885,022
Advances to Other Funds	2,550,000	--	--	--	--	2,550,000
Total Assets	\$ 7,208,415	\$ 1,758,195	\$ 1,131,352	\$ 53,299	\$ 1,913,005	\$ 12,064,266
LIABILITIES						
Accounts Payable	\$ 26,063	\$ 85,201	\$ --	\$ 2,553	\$ 218	\$ 114,035
Accrued Liabilities and Other	9,320	--	--	--	--	9,320
Due to Other Funds	240	750	--	--	--	990
Total Liabilities	35,623	85,951	--	2,553	218	124,345
DEFERRED INFLOWS OF RESOURCES						
Unavailable Revenue	97,417	114,374	743,685	--	1,141,337	2,096,813
Assessments Levied for a Subsequent Period	--	614,670	--	--	61,856	676,526
Total Liabilities and Deferred Inflows of Resources	133,040	814,995	743,685	2,553	1,203,411	2,897,684
FUND BALANCE						
Nonspendable	2,556,310	--	--	--	2,999	2,559,309
Restricted	--	943,200	387,667	50,746	709,314	2,090,927
Committed	500,000	--	--	--	--	500,000
Assigned	1,369,509	--	--	--	--	1,369,509
Unassigned	2,649,556	--	--	--	(2,719)	2,646,837
Total Fund Balance	7,075,375	943,200	387,667	50,746	709,594	9,166,582
Total Liabilities, Deferred Inflows of Resources and Fund Balance	\$ 7,208,415	\$ 1,758,195	\$ 1,131,352	\$ 53,299	\$ 1,913,005	\$ 12,064,266

The Notes to the Financial Statements are an integral part of these Financial Statements

Township of Tyrone
Reconciliation of Governmental Funds Balance Sheet to the Statement of Net Position
March 31, 2020

Total Fund Balance - Governmental Funds	\$	9,166,582
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the fund statement. This amount represents capital assets of \$1,688,971 less accumulated depreciation of \$173,231.		1,515,740
Receivables not collected within 60 days of the Township's year-end are not available to pay current period expenditures and, therefore, are deferred in the funds.		2,096,813
Certain liabilities are not due and payable in the current period and, therefore, are not reported in the funds. This represents bonds payable as of year-end.		(2,311,590)
In the statement of net position, interest is accrued on outstanding bonds, whereas in the governmental funds, the interest expenditure is reported when due.		(18,771)
Certain liabilities are not due and payable in the current period and, therefore, are not reported in the funds. This represents compensated absences as of year-end.		(6,586)
Total Net Position - Governmental Activities	\$	<u>10,442,188</u>

Township of Tyrone
Statement of Revenues, Expenditures, and Changes in Fund Balance
Governmental Funds
For the Year Ended March 31, 2020

	<u>General</u>	<u>Special Revenue</u> Public Safety	<u>Debt Service</u> Lake Shannon Road Improvement	<u>Capital Projects</u> Irish Hills Road Improvement Capital	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
Revenues						
Property Taxes	\$ 458,157	\$ --	\$ --	\$ --	\$ --	\$ 458,157
Licenses and Permits	22,445	--	--	--	--	22,445
State Revenue	954,999	--	--	--	12,336	967,335
Charges for Services	202,897	34,512	--	--	--	237,409
Fines and Forfeitures	25,151	--	--	--	--	25,151
Special Assessments	--	607,690	161,448	--	265,390	1,034,528
Cable Franchise Fees	140,803	--	--	--	56,333	197,136
Sale of Assets	303,013	--	--	--	--	303,013
Other Miscellaneous Income	33,823	--	--	--	--	33,823
Interest	39,760	16,951	3,313	--	8,980	69,004
Total Revenues	<u>2,181,048</u>	<u>659,153</u>	<u>164,761</u>	<u>--</u>	<u>343,039</u>	<u>3,348,001</u>
Expenditures						
General Government	602,244	--	--	--	--	602,244
Public Safety	--	583,344	--	--	2,251	585,595
Public Works	398,461	--	--	734,097	265,626	1,398,184
Health and Welfare	4,400	--	--	--	--	4,400
Community and Economic Development	102,415	--	--	--	--	102,415
Culture	3,031	--	--	--	25,037	28,068
Other Functions	132,817	--	--	--	--	132,817
Capital Outlay	1,515,046	--	--	--	--	1,515,046
Debt Service - Interest	--	--	33,324	157	28,318	61,799
Debt Service - Principal	--	--	70,000	--	20,000	90,000
Total Expenditures	<u>2,758,414</u>	<u>583,344</u>	<u>103,324</u>	<u>734,254</u>	<u>341,232</u>	<u>4,520,568</u>
Excess of Revenues Over (Under) Expenditures	<u>(577,366)</u>	<u>75,809</u>	<u>61,437</u>	<u>(734,254)</u>	<u>1,807</u>	<u>(1,172,567)</u>
Other Financing Sources (Uses)						
Issuance of Long-term Debt	--	--	--	785,000	180,000	965,000
Net Other Financing Sources (Uses)	<u>--</u>	<u>--</u>	<u>--</u>	<u>785,000</u>	<u>180,000</u>	<u>965,000</u>
Net Change in Fund Balance	<u>(577,366)</u>	<u>75,809</u>	<u>61,437</u>	<u>50,746</u>	<u>181,807</u>	<u>(207,567)</u>
<i>Fund Balance at Beginning of Period</i>	<u>7,652,741</u>	<u>867,391</u>	<u>326,230</u>	<u>--</u>	<u>527,787</u>	<u>9,374,149</u>
Fund Balance at End of Period	<u>\$ 7,075,375</u>	<u>\$ 943,200</u>	<u>\$ 387,667</u>	<u>\$ 50,746</u>	<u>\$ 709,594</u>	<u>\$ 9,166,582</u>

The Notes to the Financial Statements are an integral part of these Financial Statements

Township of Tyrone
Reconciliation of Governmental Funds Statement of Revenues, Expenditures, and
Changes in Fund Balance with Statement of Activities
For the Year Ended March 31, 2020

Total Net Change in Fund Balances - Governmental Funds	\$	(207,567)
--	----	-----------

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This amount represents capital outlay expenditures of \$1,522,052 less depreciation expense of \$66,407 and net disposal of capital assets of \$87,656.

		1,367,989
--	--	-----------

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds but, rather, are deferred to the following fiscal year. This represents the change in deferred inflows related to unavailable revenues during the year.

		767,966
--	--	---------

Repayment of bond principal is an expenditure in the governmental funds but the repayment reduces long-term liabilities in the statement of net position.

		91,843
--	--	--------

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the funds. This represents the change in accrued interest during the year.

		(5,977)
--	--	---------

Issuance of long-term debt is reported as other financing sources on governmental funds; however, in the statement of net position, this amount is stated as long-term debt.

		(965,000)
--	--	-----------

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the funds. This represents the change in compensated absences during the year.

		(6,586)
--	--	---------

Changes in Net Position - Governmental Activities	\$	<u>1,042,668</u>
--	-----------	-------------------------

**Township of Tyrone
Statement of Net Position
Proprietary Fund
March 31, 2020**

	Business-type Activities - Enterprise Fund
	Sewer Fund
ASSETS	
<i>Current Assets</i>	
Cash and Cash Equivalents	\$ 444,095
Cash and Cash Equivalents - Restricted	1,074,946
Investments	279,312
Receivables	198,194
Special Assessments Receivables, Current	469,505
Due from Other Funds	750
Total Current Assets	2,466,802
<i>Noncurrent Assets</i>	
Capital Assets not being Depreciated	17,595
Capital Assets being Depreciated	11,743,014
Cash and Cash Equivalents - Restricted	193,513
Cash Held by Agent	1,027
Investments - Restricted	1,998,184
Special Assessment Receivables	1,901,326
Total Assets	18,321,461
DEFERRED OUTFLOWS OF RESOURCES	
Deferred Charge on Refunding	225,787
Total Deferred Outflows of Resources	225,787
LIABILITIES	
<i>Current Liabilities</i>	
Accounts Payable	61,624
Accrued Interest	83,554
Current Portion of Long-term Debt	894,330
Due to Other Funds	7,963
Total Current Liabilities	1,047,471
<i>Noncurrent Liabilities</i>	
Long-term Debt	5,310,823
Advances from Other Funds	2,550,000
Total Liabilities	8,908,294
NET POSITION	
Net Investment in Capital Assets	5,782,270
<i>Restricted for:</i>	
Debt Service	3,085,232
<i>Unrestricted</i>	771,452
Total Net Position	\$ 9,638,954

The Notes to the Financial Statements are an integral part of these Financial Statements

Township of Tyrone
Statement of Revenues, Expenses, and Changes in Net Position
Proprietary Fund
For the Year Ended March 31, 2020

	Business-type Activities - Enterprise Fund
	Sewer Fund
Operating Revenues	
Charges for Services	\$ 971,576
Other Miscellaneous Income	41
<i>Total Operating Revenues</i>	971,617
Operating Expenses	
Cost of Sewage Operations and Maintenance	745,884
Depreciation	520,432
<i>Total Operating Expenses</i>	1,266,316
<i>Operating Income (Loss)</i>	(294,699)
Non-Operating Revenues (Expenses)	
Interest	83,438
Special Assessments	125,176
Debt Service - Interest	(192,175)
Debt Service Charge	(6,763)
<i>Net Non-Operating Revenues (Expenses)</i>	9,676
<i>Change In Net Position</i>	(285,023)
<i>Net Position at Beginning of Period</i>	9,923,977
<i>Net Position at End of Period</i>	\$ 9,638,954

The Notes to the Financial Statements are an integral part of these Financial Statements

Township of Tyrone
Statement of Cash Flows
Proprietary Fund
For the Year Ended March 31, 2020

	Business-type Activities - Enterprise Fund
	Sewer Fund
Cash Flows from Operating Activities	
Receipts from Customers and Users	\$ 1,038,414
Payments to Suppliers	(743,305)
<i>Net Cash Provided by Operating Activities</i>	295,109
Cash Flows from Non-capital Financing Activities	
Interfund Balances	1,025
<i>Net Cash Provided by Non-capital Financing Activities</i>	1,025
Cash Flows from Capital and Related Financing Activities	
Special Assessment Collections	810,450
Principal Payments and Bond Premium Amortization on Long-term Debt	(906,151)
Interest Payments and Debt Service Charges on Long-term Debt	(185,628)
<i>Net Cash Used in Capital and Related Financing Activities</i>	(281,329)
Cash Flows from Investing Activities	
Interest Received on Investments	83,438
<i>Net Cash Provided by Investing Activities</i>	83,438
Net Increase in Cash and Investments	98,243
<i>Cash and Investments - Beginning of Year</i>	3,892,834
Cash and Investments - End of Year	\$ 3,991,077
Reconciliation of Operating Loss to Net Cash Provided by Operating Activities	
Operating Loss	\$ (294,699)
Adjustments to Reconcile Operating Loss to Net Cash Provided by Operating Activities	
Depreciation Expense	520,432
Changes in Assets and Liabilities	
Receivables	66,797
Accounts Payable	2,579
Net Cash Provided by Operating Activities	\$ 295,109

The Notes to the Financial Statements are an integral part of these Financial Statements

Township of Tyrone
Statement of Fiduciary Assets and Liabilities
Fiduciary Funds
March 31, 2020

	<u>Agency</u>
ASSETS	
Cash and Cash Equivalents	\$ 11,853
<i>Total Assets</i>	11,853
LIABILITIES	
Refundable Deposits, Bonds, Etc.	4,354
Due to Other Governmental Units	3,151
Due to Primary Government	4,348
<i>Total Liabilities</i>	\$ 11,853

The Notes to the Financial Statements are an integral part of these Financial Statements

NOTES TO THE FINANCIAL STATEMENTS

Township of Tyrone

Notes to the Financial Statements

Note 1 - Summary of Significant Accounting Policies

The financial statements of the Township of Tyrone (the “Township” or “government”) have been prepared in conformity with generally accepted accounting principles as applicable to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial-reporting principles. The more significant of the Township’s accounting policies are described below.

Reporting Entity

In accordance with generally accepted accounting principles and Governmental Accounting Standards Board (GASB) Statement No. 61, "The Financial Reporting Entity," these financial statements represent the Township for financial reporting purposes. The criteria established by GASB for determining the reporting entity includes oversight responsibility, fiscal dependency, and whether the financial statements would be misleading if component unit data were not included. Accordingly, there are no other governmental organizations required to be included in the financial statements of the Township.

Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary

Township of Tyrone

Notes to the Financial Statements

fund financial statements, except for agency funds which do not have a measurement focus. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement* focus and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period or within one year for expenditure-driven grants. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service and compensated absences expenditures are recorded only when payment is due.

Property taxes, sales taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the Township.

The Township of Tyrone reports the following major governmental funds:

The ***general fund*** is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The ***public safety fund*** is used to account for the Township's police and fire activities paid with extra voted special assessments.

The ***Lake Shannon road improvement – debt service*** is used to account for the Township's debt service expenditures related to the Shannon Lake Road Special Assessment Bond.

The ***Irish Hills road improvement - capital projects*** is used to account for the Township's recent long-term debt issuance and related road improvement expenditures.

The Township reports the following major proprietary fund:

The ***sewer fund*** accounts for the operations of the sewage pumping and collection system.

Additionally, the government reports the following fund types:

Township of Tyrone

Notes to the Financial Statements

Special revenue funds are used to account for the proceeds of specific revenue sources (other than permanent trusts or major capital projects) that are legally restricted to expenditures for specified purposes.

Debt service funds are used to account for all financial resources restricted, committed, or assigned to expenditure for principal and interest.

Agency funds account for assets held by the Township as an agent for individuals, private organizations, and other governments.

Proprietary funds distinguish *operating* revenues and expenses from *non-operating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise funds are charges for services. Operating expenses for the enterprise funds include depreciation on capital assets, labor, supplies, and contracted services. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Interfund Activity

During the course of operations, the government has activity between funds for various purposes. Any residual balances outstanding at year end are reported as due from/to other funds and advances to/from other funds. While these balances are reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Balances between the funds included in governmental activities are eliminated so that only the net amount is included as internal balances in the governmental activities column. Similarly, balances between the funds included in business-type activities (i.e., the enterprise funds) are eliminated so that only the net amount is included as internal balances in the business-type activities column.

Further, certain activity occurs during the year involving transfers of resources between funds. In fund financial statements, these amounts are reported at gross amounts as transfers in/out. While reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Transfers between the funds included in governmental activities are eliminated so that only the net amount is included as transfers in the governmental activities column. Similarly, balances between the funds included in business-type activities are eliminated so that only the net amount is included as transfers in the business-type activities column.

Assets, Liabilities, and Fund Equity

Cash and Cash Equivalents

The Township's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

Township of Tyrone

Notes to the Financial Statements

Investments

Investments are stated at fair value at the balance sheet date.

Restricted Assets

The Township's restricted cash and cash equivalents and restricted investments in its sewer fund report the resources accumulated from the issuance of special assessments within the sewer fund that are legally restricted to repay the underlying bond principal and interest amounts.

Receivables

All trade and property tax receivables are shown as net of allowance for uncollectible amounts. The Township reported no uncollectible amounts as of March 31, 2020.

Prepaid Items

Certain payments to vendors reflect costs applicable to future fiscal years and are recorded as prepaid items in both government-wide and fund financial statements.

Capital Assets

Capital assets, which include property, plant, equipment, intangible assets, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Capital assets are defined by the Township as assets with an initial individual cost of more than \$2,500 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation.

Infrastructure, intangibles, buildings, equipment, and vehicles are depreciated using the straight-line method over the following useful lives:

	<u>Years</u>
Buildings	39
Land improvements	15
Machinery, equipment, and software	3 - 7
Sewer distribution system	39

Township of Tyrone

Notes to the Financial Statements

Long-term Obligations

In the government-wide financial statements and the proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund-type statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method; bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are expensed at the time they are incurred. In the fund financial statements, governmental fund types recognize bond issuances as an “other financing source,” as well as bond premiums and discounts. The general fund is generally used to liquidate governmental long-term debt.

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position and/or balance sheet will sometimes report a separate section for *deferred outflows of resources*. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/expenditure) until then. The Township has a deferred outflow in the sewer fund and government-wide statements related to a bond refunding charge that is being amortized.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time. The Township has two types of items that are reported under this category. First, the Township reports special assessment revenues, which are levied to finance the following period’s budget, as deferred and recognized as an inflow of resources in the period that it was intended to finance. The Township has a second type of deferred inflow, which arises only under a modified accrual basis of accounting, which qualifies for reporting in this category. Accordingly, the item, *unavailable revenues*, is reported only in the governmental funds balance sheet. The governmental funds report unavailable revenues from two sources: amounts receivable and special assessments; both of which are collected beyond 60 days after the date of the financial statements. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available.

Net Position Flow Assumption

Sometimes the Township will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted net position and unrestricted net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the government’s policy to consider restricted net position to have been depleted before unrestricted net position is applied.

Township of Tyrone

Notes to the Financial Statements

Fund Balance Flow Assumptions

Sometimes the Township will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements a flow assumption must be made about the order in which the resources are considered to be applied. It is the government's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

Fund Balance Policies

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. Governmental funds report *nonspendable fund balance* for amounts that cannot be spent because they are either: a) not in spendable form or b) legally or contractually required to be maintained intact. *Restricted fund balance* is reported when externally imposed constraints are placed on the use of resources by grantors, contributors, or laws or regulations of other governments. The government itself can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance).

The *committed fund balance* classification includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. The Township Board is the highest level of decision-making authority for the government that can, by adoption of a resolution prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the resolution remains in place until a similar action is taken (the adoption of another resolution) to remove or revise the limitation.

Amounts in the *assigned fund balance* classification are intended to be used by the government for specific purposes but do not meet the criteria to be classified as committed. The Township Board, or its designee, is authorized to assign fund balance. The Township Board may also assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year's appropriated budget. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.

Unassigned fund balance is the residual classification for the Township's general fund and includes all spendable amounts not contained in the other classifications and is therefore available to be spent as determined by the Township Board.

Township of Tyrone

Notes to the Financial Statements

Use of Estimates

The process of preparing financial statements in conformity with generally accepted accounting principles requires the use of estimates and assumptions regarding certain types of assets, liabilities, revenues, and expenses. Such estimates primarily relate to unsettled transactions and events as of the date of the financial statements. Accordingly, upon settlement, actual results may differ from estimated amounts.

Property Tax Revenue Recognition

The Township levies property taxes on December 1 of each year. These taxes become liens on the property at that date. Township taxes are collected without penalty from December 1 to February 28 each year. The taxes become delinquent on March 1 and penalties are assessed. The Township's 2019 tax is levied and collectible on December 1, 2019 and is recognized as revenue in the year ended March 31, 2020, when the proceeds of the levy are budgeted and available for the financing of operations.

The 2019 taxable valuation of the Township totaled \$517,321,171, on which taxes levied consisted of .8822 mills for operating purposes. This resulted in \$458,157 of revenue recognized in the general fund.

Special Assessments

The Township special assesses a flat fee per parcel for public works (road maintenance and construction), public safety (police and fire), lighting, rubbish removal, and snow removal. The assessment is levied and collectible on December 1, 2019 and is recognized as revenue in the year ended March 31, 2020, when the proceeds of the assessment are budgeted to pay for the operation of the special assessment districts, except for service-type special assessments which recognize revenue in the period the related services are provided.

Subsequent Events

The Township may be affected by the recent and ongoing outbreak of the Coronavirus (COVID-19) which was declared a pandemic by the World Health Organization in March 2020. COVID-19 has caused significant government and business disruptions through mandated and voluntary closings and stay at home orders. Management is in the process of determining if this outbreak will have a significant financial impact on the Township's financial statements.

Management is not aware of any other subsequent events that would have a significant impact on the financial condition of the Township.

Township of Tyrone

Notes to the Financial Statements

Note 2 - Statutory Compliance

Budgetary Information

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the general fund and all special revenue funds. All annual appropriations lapse at fiscal year-end, except for approved contracts which are appropriated on a contract (grant) length basis.

The budget document presents information by fund, function, department, and line items. The legal level of budgetary control adopted by the governing body is the department level (i.e., the level at which expenditures may not legally exceed appropriations). The Supervisor is authorized to transfer budgeted amounts within departmental appropriation accounts. However, any revisions that alter the total expenditures of any department must be approved by the Township Board. Amounts encumbered for purchase orders, contracts, etc. are not tracked during the year. Budget appropriations are considered to be spent once the goods are delivered or the services rendered.

The Township follows these procedures in establishing the budgetary data reflected in the financial statements:

1. Prior to February 1, the Supervisor submits to the Township board a proposed operating budget for the fiscal year commencing the following April 1. The operating budget includes proposed expenditures and the means of financing them for the general fund and special revenue funds.
2. Public hearings are conducted at the Township Hall to obtain taxpayer comments.
3. Prior to April 1, the budget is legally enacted on a departmental (activity) basis through passage of a resolution in accordance with Public Act 621 of the State of Michigan.

The Township had no expenditures in excess of the amounts appropriated during the year ended March 31, 2020.

Township of Tyrone

Notes to the Financial Statements

Note 3 - Deposits and Investments

Michigan Compiled Laws Section 129.91 (Public Act 20 of 1943, as amended) authorizes local governmental units to make deposits and invest in the accounts of federally insured banks, credit unions, and savings and loan associations that have offices in Michigan. The local unit is allowed to invest in bonds, securities, and other direct obligations of the United States or any agency or instrumentality of the United States; repurchase agreements; bankers' acceptances of United States banks; commercial paper rated within the two highest classifications, which matures not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions, which are rated as investment grade; and mutual funds composed of investment vehicles that are legal for direct investment by local units of government in Michigan.

The Township has designated several banks for the deposit of its funds. The investment policy adopted by the board is in accordance with Public Act 196 of 1997. The Township's deposits and investment policies are in accordance with statutory authority.

Following is a reconciliation of deposit and investments balances as of March 31, 2020:

Statement of Net Position

Current Assets

Cash and Cash Equivalents	\$ 7,366,533
Cash and Cash Equivalents - Restricted	1,074,946
Investments	469,297

Noncurrent Assets

Cash and Cash Equivalents - Restricted	193,513
Investments - Restricted	1,998,184

Statement of Fiduciary Net Position

Cash and Cash Equivalents	11,853
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Total Deposits and Investments	\$ 11,114,326
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Deposits and Investments

Cash and Cash Equivalents	\$ 8,646,245
Certificates of Deposit	2,467,481
Cash on Hand	600

Total	\$ 11,114,326
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The Township's cash and investments are subject to several types of risk, which are examined in more detail below.

Custodial Credit Risk – Deposits - Custodial credit risk is the risk that in the event of a bank failure, the Township's deposits may not be returned. State law does not require and the Township does not have a policy for deposit custodial credit risk. At year end, the carrying amount of the

Township of Tyrone

Notes to the Financial Statements

Township's deposits was \$11,114,326. As of year-end, \$6,331,324 of the combined deposit (bank) balances of \$11,628,685 was exposed to custodial credit risk because it was uninsured and uncollateralized. The Township believes that due to the dollar amounts of cash deposits and the limits of FDIC insurance, it is impractical to insure all bank deposits. As a result, the Township evaluates each financial institution with which it deposits Township funds and assesses the level of risk of each institution; only those institutions with an acceptable estimated risk level are used as depositories.

Credit Risk - State law limits investments in commercial paper to the top two ratings issued by nationally recognized statistical rating organizations. The Township has no investment policy that would further limit its investment choices. As of year-end, the credit quality ratings of debt securities (other than the U.S. government) are as follows:

<u>Investment</u>	<u>Rating Organization</u>	<u>Rating</u>	<u>Maturity</u>	<u>Fair Value</u>
MI CLASS - Mutual Fund	Standard & Poor's	AAAm	N/A	\$ 453,093

Interest Rate Risk - Interest rate risk is the risk that the market rate of securities in the portfolio will fall due to changes in market interest rates. State law limits the allowable investments and the maturities of some of the allowable investments as identified in the summary of significant accounting policies. The Township's investment policy does not have specific limits in excess of state law on investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Maturity dates for investments and certificates of deposit held at year-end are summarized as follows:

	<u>Certificates of Deposit</u>
Due in 1-5 Years	\$ 140,437
Due Within 1 Year	2,327,044
	<u>\$ 2,467,481</u>

Fair Value Measurement - The Township categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

The Township has the following recurring fair value measurements as of March 31, 2020:

- Investments held with MICLASS totaled \$453,093. MICLASS is authorized to invest in the same investment types as local units of government in Michigan. These holdings are valued using Level 2 inputs.

Township of Tyrone

Notes to the Financial Statements

Note 4 - Receivables

Receivables as of year-end for the Township's individual major funds and the nonmajor funds, net of the applicable allowances for uncollectible accounts, are as follows:

	<u>General Fund</u>	<u>Public Safety Fund</u>	<u>Lake Shannon Road Improvement</u>	<u>Nonmajor Funds</u>	<u>Total Governmental Funds</u>	<u>Sewer Fund</u>
Receivables:						
Accounts	\$ 35,079	\$ 114,374	\$ -	\$ 14,043	\$ 163,496	\$ 162,981
Due from County	26,799	38,369	8,447	9,850	83,465	35,213
Due from State	150,583	-	-	-	150,583	-
Total Receivables	<u>\$ 212,461</u>	<u>\$ 152,743</u>	<u>\$ 8,447</u>	<u>\$ 23,893</u>	<u>\$ 397,544</u>	<u>\$ 198,194</u>

Note 5 - Capital Assets

Capital asset activity for governmental activities during the year was as follows:

<u>Governmental Activities</u>	<u>Beginning Balance</u>	<u>Additions</u>	<u>Disposals</u>	<u>Reclassifications</u>	<u>Ending Balance</u>
Capital assets not being depreciated					
Construction in progress	\$ 26,472	\$ -	\$ -	\$ (26,472)	\$ -
Capital assets being depreciated					
Land improvements	28,998	238,749	(24,866)	-	242,881
Building and improvements	369,408	1,273,496	(369,408)	26,472	1,299,968
Equipment	110,754	9,807	(18,859)	-	101,702
Information technology	44,420	-	-	-	44,420
<i>Subtotal</i>	<u>553,580</u>	<u>1,522,052</u>	<u>(413,133)</u>	<u>26,472</u>	<u>1,688,971</u>
Less accumulated depreciation					
Land improvements	18,044	17,843	(15,838)	-	20,049
Building and improvements	280,329	43,783	(290,780)	-	33,332
Equipment	89,508	4,781	(18,859)	-	75,430
Information technology	44,420	-	-	-	44,420
<i>Subtotal</i>	<u>432,301</u>	<u>66,407</u>	<u>(325,477)</u>	<u>-</u>	<u>173,231</u>
Capital assets being depreciated, net	<u>121,279</u>	<u>1,455,645</u>	<u>(87,656)</u>	<u>26,472</u>	<u>1,515,740</u>
Capital assets, net	<u>\$ 147,751</u>	<u>\$ 1,455,645</u>	<u>\$ (87,656)</u>	<u>\$ -</u>	<u>\$ 1,515,740</u>

All depreciation expense for governmental activities was charged to the general government function.

Township of Tyrone

Notes to the Financial Statements

Capital asset activity for business-type activities during the year was as follows:

Business-type Activities	Beginning Balance	Additions	Disposals	Ending Balance
Capital assets not being depreciated				
Land	\$ 17,595	\$ -	\$ -	\$ 17,595
Capital assets being depreciated				
Sewer system	20,319,380	-	-	20,319,380
Machinery and equipment	360,810	-	-	360,810
<i>Subtotal</i>	<u>20,680,190</u>	<u>-</u>	<u>-</u>	<u>20,680,190</u>
Less accumulated depreciation				
Sewer system	8,055,934	520,432	-	8,576,366
Machinery and equipment	360,810	-	-	360,810
<i>Subtotal</i>	<u>8,416,744</u>	<u>520,432</u>	<u>-</u>	<u>8,937,176</u>
Capital assets being depreciated, net	<u>12,263,446</u>	<u>(520,432)</u>	<u>-</u>	<u>11,743,014</u>
Capital assets, net	<u>\$ 12,281,041</u>	<u>\$ (520,432)</u>	<u>\$ -</u>	<u>\$ 11,760,609</u>

Note 6 - Interfund Activity

Interfund Balances

The interfund balances as of March 31, 2020 were as follows:

Receivable Fund	Payable Fund	Amount
General	Sewer	\$ 7,963
Public Safety	General	240
Sewer	Public Safety	750

Interfund balances resulted primarily from the time lag between the dates that: 1) interfund goods and services are provided or reimbursable expenditures occur, 2) transactions are recorded in the accounting system, and 3) payments between funds are made.

Advances between the general fund and sewer fund (\$2,550,000) are expected to be repaid in the next 20 years based on a tentative repayment schedule as the sewer fund looks for ways to increase funds while making its bond payments. Payments to the general fund are not expected to start in the coming year.

Note 7 - Long-term Obligations

The Township issues bonds to provide for the acquisition and construction of major capital facilities. General obligation bonds are direct obligations and pledge the full faith and credit of the Township. County contractual agreements and installment purchase agreements are also general obligations of the government. Special assessment bonds provide for capital improvements that

Township of Tyrone

Notes to the Financial Statements

benefit specific properties and will be repaid from amounts levied against those properties benefited from the construction. In the event that a deficiency exists because of unpaid or delinquent special assessments at the time a debt service payment is due, the Township is obligated to provide resources to cover the deficiency until other resources (such as tax sale proceeds or a reassessment of the Township) are received. Revenue bonds involve a pledge of specific income derived from the acquired or constructed assets to pay debt service.

Following is a summary of long-term obligations activity of the Township for the year ended March 31, 2020:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Governmental Activities					
Shamon Lake Road Special Assessment Bond	\$ 1,045,000	\$ -	\$ (70,000)	\$ 975,000	\$ 110,000
Bond Premiums	18,433	-	(1,843)	16,590	-
Parkin Lane Road Special Assessment Bond	375,000	-	(20,000)	355,000	25,000
Laurel Springs Road Special Assessment Bond	-	180,000	-	180,000	-
Irish Hills Road Special Assessment Bond	-	785,000	-	785,000	10,000
Compensated Absences	6,563	11,502	(11,479)	6,586	6,586
Total Governmental Activities	1,444,996	976,502	(103,322)	2,318,176	151,586
Business-type Activities					
Livingston County Sanitary Sewer Improvement Bonds Series 2007	2,395,000	-	(450,000)	1,945,000	465,000
Livingston County Sanitary Sewer Improvement Refunding Bonds Series 2013	3,725,000	-	(390,000)	3,335,000	390,000
Bond Premiums	235,356	-	(26,821)	208,535	-
Livingston County Clean Water Sewer Improvement Bond, Series 2015	755,948	-	(39,330)	716,618	39,330
Total Business-type Activities	7,111,304	-	(906,151)	6,205,153	894,330
Total Primary Government Long-term Obligations	\$ 8,556,300	\$ 976,502	\$ (1,009,473)	\$ 8,523,329	\$ 1,045,916

Annual debt service requirements to maturity for the above bonds and note obligations are as follows:

Year Ended March 31,	Governmental Activities			Business-type Activities		
	Principal	Interest	Total	Principal	Interest	Total
2021	\$ 145,000	\$ 72,722	\$ 217,722	\$ 894,330	\$ 180,616	\$ 1,074,946
2022	185,000	67,321	252,321	916,400	148,907	1,065,307
2023	190,000	61,167	251,167	921,400	116,598	1,037,998
2024	195,000	54,826	249,826	908,470	84,437	992,907
2025	190,000	48,441	238,441	413,470	62,376	475,846
2026-2030	855,000	146,811	1,001,811	1,673,050	136,977	1,810,027
2031-2035	290,000	52,440	342,440	269,498	20,544	290,042
2036-2040	245,000	16,725	261,725	-	-	-
Totals	\$ 2,295,000	\$ 520,453	\$ 2,815,453	\$ 5,996,618	\$ 750,455	\$ 6,747,073

Lake Shannon Road Improvement Special Assessment Bonds – Series 2018 - Tyrone Township issued \$1,045,000 in Special Assessment Bonds. The Lake Shannon Road Improvement Special Assessment Bonds were issued pursuant to Act 188, Michigan Public Acts of 1954, as amended. They are primarily payable from collections of special assessments levied against the benefited properties in the district. The Township's limited tax full faith and credit are pledged for the payment of the bonds if the special assessments are not adequate. The interest rate is 4.23% with a maturity date of July 1, 2028.

Township of Tyrone

Notes to the Financial Statements

Parkin Lane Road Improvement Special Assessment Bonds – Series 2010 - Tyrone Township issued \$500,000 in Special Assessment Bonds. The Parkin Lane Road Improvement Special Assessment Bonds were issued pursuant to Act 188, Michigan Public Acts of 1954, as amended. They are primarily payable from collections of special assessments levied against the benefited properties in the district. The Township's limited tax full faith and credit are pledged for the payment of the bonds if the special assessments are not adequate. The interest rate ranges from 3.00% to 4.95% with a maturity date of July 1, 2030.

Laurel Springs Road Improvement Special Assessment Bonds – Series 2019 - Tyrone Township issued \$180,000 in Special Assessment Bonds. The Laurel Springs Road Improvement Special Assessment Bonds were issued pursuant to Act 188, Michigan Public Acts of 1954, as amended. They are primarily payable from collections of special assessments levied against the benefited properties in the district. The Township's limited tax full faith and credit are pledged for the payment of the bonds if the special assessments are not adequate. The interest rate is 3.00% with a maturity date of July 1, 2039.

Irish Hills Road Improvement Special Assessment Bonds – Series 2019 - Tyrone Township issued \$785,000 in Special Assessment Bonds. The Irish Hills Road Improvement Special Assessment Bonds were issued pursuant to Act 188, Michigan Public Acts of 1954, as amended. They are primarily payable from collections of special assessments levied against the benefited properties in the district. The Township's limited tax full faith and credit are pledged for the payment of the bonds if the special assessments are not adequate. The interest rate is 2.73% with a maturity date of July 1, 2039.

Tyrone Township Sewer Bonds - Series 2007 - Tyrone Township, through Livingston County, issued \$4,155,000 in Sanitary Sewer Improvement Refunding Bonds. The Livingston County Sanitary Sewer Improvement Refunding Bonds Series 2007 (Tyrone Township Sewer Bonds) were issued pursuant to Act 185 and 342, Michigan Public Acts of 1954, as amended. The bonds were issued to refund a portion of the Tyrone Township Sewer Bonds - Series 2003. The bond proceeds were placed in an irrevocable trust to provide for all future debt service payments on the old bonds. Accordingly, the trust accounts' assets and liabilities for the defeased bonds are not included in the financial statements. The interest rate is 4.00% with a maturity date of November 1, 2023.

Tyrone Township Sewer Bonds - Series 2013 - Tyrone Township, through Livingston County, issued \$4,945,000 in Sanitary Sewer Improvement Refunding Bonds. The Livingston County Sanitary Sewer Improvement Refunding Bonds Series 2013 (Tyrone Township Sewer Bonds) were issued pursuant to Act 185 and 342, Michigan Public Acts of 1954, as amended. The bonds were issued to refund a portion of the Tyrone Township Sewer Bonds - Series 2005. The bond proceeds were placed in an irrevocable trust to provide for all future debt service payments on the old bonds. Accordingly, the trust accounts' assets and liabilities for the defeased bonds are not included in the financial statements. The maturity date is May 1, 2028.

Township of Tyrone

Notes to the Financial Statements

During May 2013, the Township refinanced its Sanitary Sewer Improvement Bonds Series 2005 in the amount of \$4,945,000. The debt has a maturity of 15 years and bears an interest rate of 2 percent through May 2017, 4 percent for 2018, and 3 percent for 2019 through 2028. The proceeds of \$5,313,150 (after payment of \$16,071 in underwriter's discount and a bond premium of \$384,221) were used to purchase U.S. government securities. Those securities were deposited in an irrevocable trust with an escrow agent to provide for all future debt service payments on the original bonds. As a result, the bonds are considered to be defeased and the liability for the bonds has been removed. The advance refunding reduced total debt service payments over the next 25 years by \$478,483, which represents an economic gain of \$421,211.

Township of Tyrone Sewer Bonds - Series 2015 - Lake Tyrone Improvements - Tyrone Township, through Livingston County, issued \$2,240,000 in Sanitary Sewer Improvement Refunding Bonds. The Livingston County Sewage Disposal System Bonds Series 2015 (Tyrone Township Sewer Bonds) were issued pursuant to part 53 of the Clean Water Assistance, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended. The bonds were issued to pay for improvements to the Lake Tyrone sanitary sewer system. The bonds will be split between the Township of Tyrone (41.4%) and the Township of Hartland (58.6%), which was determined based on the total taxable values of the properties in both townships. Tyrone Township will also provide sufficient capacity from its current 2003 sewer system for treating the output of 77 Lake Tyrone residential connections. Payments will be made to the 2003 Sewer Debt Fund for those 77 connections. The interest rate is 2.50% with a maturity date of April 1, 2035. The bond is primarily payable from collections of special assessments levied against the benefited properties in the district and revenue expected to be generated by future sewer connection fees. The bonds are dated September 17, 2015 with interest and principal payable April 1 and interest payable October 1. The Township's limited tax full faith and credit are pledged for the payment of the bonds if the special assessments are not adequate.

Act 359, Michigan Public Acts of 1947, as amended, provides that net indebtedness of municipalities cannot exceed 10 percent of the assessed real and personal property in the Township. As of March 31, 2020, Tyrone Township had not incurred any indebtedness which would be limited under Act 359. The Township's existing general long-term debt obligation contracts are specifically exempted from consideration in the 10 percent limit computation.

Note 8 - Risk Management and Contingent Liabilities

The Township is exposed to various risks of loss related to property loss, torts, errors and omission, and employee injuries. The Township has purchased commercial insurance for these claims. Settled claims for the commercial insurance have not exceeded the amount of insurance coverage in any of the past three fiscal years.

Livingston County (the "County") purchases delinquent tax rolls from the County's local units. In the event that those taxes become uncollectible, the County charges those amounts back to the local units. Therefore, the Township is exposed to potential refunds to Livingston County for the amount of uncollectible taxes and special assessment that were purchased by the County. The

Township of Tyrone

Notes to the Financial Statements

County has purchased a significant amount of delinquent special assessments levied by the Sewer Fund over the past few years. As of March 31, 2020, the Township estimates there is no significant liability related to Livingston County chargebacks.

Note 9 - Commitments

The Township has committed to a multi-year fire suppression, rescue, and emergency medical services agreement with the Charter Township of Fenton, the City of Fenton, and Hartland Township. An agreement was signed covering the period from April 1, 2019 through March 31, 2024. This agreement commits the Township to pay a base rate for each fire run of:

Year Ending March 31,	Base Rate per Run
2021	\$ 1,433
2022	1,447
2023	1,461
2024	1,476

The Township paid \$442,890 during the fiscal year ended March 31, 2020 under the agreement.

Note 10 - Net Investment in Capital Assets

Below is the determination of the net investment of capital assets as of March 31, 2020:

	Governmental Activities	Business-type Activities
Nondepreciable capital assets	\$ -	\$ 17,595
Depreciable capital assets, net	1,515,740	11,743,014
Current portion of long-term debt	-	(894,330)
Long-term debt	-	(5,310,823)
Deferred charge on bond refunding	-	225,787
Cash held by agent - restricted	-	1,027
Net investment in capital assets	\$ 1,515,740	\$ 5,782,270

REQUIRED SUPPLEMENTARY INFORMATION

Township of Tyrone
Schedule of Revenues, Expenditures, and Changes in Fund Balance-Budget and Actual
General Fund
For the Year Ended March 31, 2020

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance
	<u>Original</u>	<u>Final</u>		Positive (Negative) Final to Actual
Revenues				
Property Taxes	\$ 413,160	\$ 413,160	\$ 458,157	\$ 44,997
Licenses and Permits	16,892	16,892	22,445	5,553
State-Shared Revenue and Grants	816,500	816,500	954,999	138,499
Charges for Services	182,314	182,314	202,897	20,583
Fines and Forfeitures	10,211	10,211	25,151	14,940
Cable Franchise Fees	121,781	121,781	140,803	19,022
Sale of Capital Assets	--	--	303,013	303,013
Other Miscellaneous Income	5,000	5,000	33,823	28,823
Interest Revenue	10,558	10,558	39,760	29,202
Total Revenues	<u>1,576,416</u>	<u>1,576,416</u>	<u>2,181,048</u>	<u>604,632</u>
Expenditures				
General Government				
Township Board	118,832	118,832	100,401	18,431
Supervisor	53,438	53,438	45,595	7,843
Clerk	144,246	144,246	121,986	22,260
Elections	14,400	30,300	27,660	2,640
Treasurer	135,002	135,002	130,654	4,348
Assessing	100,427	100,427	95,022	5,405
Board of Review	2,200	2,200	1,178	1,022
Building and Grounds	59,221	59,221	48,196	11,025
Cemeteries	10,424	10,424	4,168	6,256
Other General Government	16,032	16,532	15,720	812
Ordinance Enforcement/Building Inspections	28,500	28,500	11,664	16,836
Total General Government	<u>682,722</u>	<u>699,122</u>	<u>602,244</u>	<u>96,878</u>
Public Works				
General Public Works	423,200	423,200	396,340	26,860
Street Lighting	2,546	2,546	2,121	425
Total Public Works	<u>425,746</u>	<u>425,746</u>	<u>398,461</u>	<u>27,285</u>
Health and Welfare				
Seniors	5,500	5,500	4,400	1,100
Community and Economic Development				
Planning	98,205	98,205	68,823	29,382
Zoning	53,776	53,776	33,592	20,184
Total Community and Economic Development	<u>151,981</u>	<u>151,981</u>	<u>102,415</u>	<u>49,566</u>
Culture				
Public Education Grant	3,500	3,500	3,031	469
Other Functions				
	145,400	145,400	132,817	12,583
Capital Outlay				
	--	1,520,597	1,515,046	5,551
Total Expenditures	<u>1,414,849</u>	<u>2,951,846</u>	<u>2,758,414</u>	<u>193,432</u>
Excess (Deficiency) of Revenues				
Over Expenditures	161,567	(1,375,430)	(577,366)	798,064
Net Change in Fund Balance	<u>161,567</u>	<u>(1,375,430)</u>	<u>(577,366)</u>	<u>798,064</u>
Fund Balance at Beginning of Period	7,646,807	7,646,807	7,646,807	--
Fund Balance at End of Period	<u>\$ 7,808,374</u>	<u>\$ 6,271,377</u>	<u>\$ 7,069,441</u>	<u>\$ 798,064</u>

Township of Tyrone
Schedule of Revenues, Expenditures, and Changes in Fund Balance-Budget and Actual
Public Safety
For the Year Ended March 31, 2020

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance
	<u>Original</u>	<u>Final</u>		Positive (Negative) Final to Actual
Revenues				
Charges for Services	\$ 48,000	\$ 48,000	\$ 34,512	\$ (13,488)
Other Revenue - Special Assessments	607,765	607,765	607,690	(75)
Interest Revenue	200	200	16,951	16,751
<i>Total Revenues</i>	<u>655,965</u>	<u>655,965</u>	<u>659,153</u>	<u>3,188</u>
Expenditures				
Public Safety	569,700	602,195	583,344	18,851
<i>Total Expenditures</i>	<u>569,700</u>	<u>602,195</u>	<u>583,344</u>	<u>18,851</u>
<i>Excess (Deficiency) of Revenues Over Expenditures</i>	<u>86,265</u>	<u>53,770</u>	<u>75,809</u>	<u>22,039</u>
<i>Net Change in Fund Balance</i>	<u>86,265</u>	<u>53,770</u>	<u>75,809</u>	<u>22,039</u>
<i>Fund Balance at Beginning of Period</i>	867,391	867,391	867,391	--
<i>Fund Balance at End of Period</i>	<u>\$ 953,656</u>	<u>\$ 921,161</u>	<u>\$ 943,200</u>	<u>\$ 22,039</u>

OTHER SUPPLEMENTARY INFORMATION

**Township of Tyrone
Combining Balance Sheet
Nonmajor Governmental Funds
March 31, 2020**

	Special Revenue							
	Liquor Law Enforcement	Jayne Hill Street Lighting	Walnut Shores Street Lighting	Jayne Hill Waste Removal	Parkin Lane Snow Removal	Great Oaks Drive	Right of Way	Public Education Grant
ASSETS								
Cash and Cash Equivalents	\$ --	\$ 2,724	\$ 768	\$ 26,737	\$ 15,909	\$ 8,301	\$ 9,923	\$ 148,986
Investments	--	--	--	--	--	--	--	189,985
Receivables	--	20	--	447	630	185	--	14,043
Prepaid Items	--	--	--	--	--	--	--	--
Special Assessment Receivables	--	--	--	--	--	--	--	--
<i>Total Assets</i>	<u>\$ --</u>	<u>\$ 2,744</u>	<u>\$ 768</u>	<u>\$ 27,184</u>	<u>\$ 16,539</u>	<u>\$ 8,486</u>	<u>\$ 9,923</u>	<u>\$ 353,014</u>
LIABILITIES								
Accounts Payable	\$ --	\$ 97	\$ 6	\$ --	\$ 115	\$ --	\$ --	\$ --
<i>Total Liabilities</i>	<u>--</u>	<u>97</u>	<u>6</u>	<u>--</u>	<u>115</u>	<u>--</u>	<u>--</u>	<u>--</u>
DEFERRED INFLOWS OF RESOURCES								
Unavailable Revenue	--	--	--	--	--	--	--	--
Assessments Levied for a Subsequent Period	--	520	100	18,029	6,510	2,960	--	--
<i>Total Liabilities and Deferred Inflows of Resources</i>	<u>--</u>	<u>617</u>	<u>106</u>	<u>18,029</u>	<u>6,625</u>	<u>2,960</u>	<u>--</u>	<u>--</u>
FUND BALANCE								
Nonspendable	--	--	--	--	--	--	--	--
Restricted	--	2,127	662	9,155	9,914	5,526	9,923	353,014
Unassigned	--	--	--	--	--	--	--	--
<i>Total Fund Balance</i>	<u>--</u>	<u>2,127</u>	<u>662</u>	<u>9,155</u>	<u>9,914</u>	<u>5,526</u>	<u>9,923</u>	<u>353,014</u>
<i>Total Liabilities, Deferred Inflows of Resources and Fund Balance</i>	<u>\$ --</u>	<u>\$ 2,744</u>	<u>\$ 768</u>	<u>\$ 27,184</u>	<u>\$ 16,539</u>	<u>\$ 8,486</u>	<u>\$ 9,923</u>	<u>\$ 353,014</u>

**Township of Tyrone
Combining Balance Sheet
Nonmajor Governmental Funds
March 31, 2020**

	Special Revenue				Debt Service			Capital Projects	Total Nonmajor Governmental Funds
	Shannon Glen Rubbish Removal	Apple Orchard Rubbish Removal	Silver Lakes Estates Waste Removal	Laurel Springs Rubbish Removal	Irish Hills Road Improvement Debt	Laurel Springs Road Improvement Debt	Parkin Lane Road Improvement Debt	Laurel Springs Road Improvement	
ASSETS									
Cash and Cash Equivalents	\$ 6,106	\$ 4,960	\$ 15,577	\$ 6,522	\$ 105,049	\$ 38,987	\$ 164,242	\$ --	\$ 554,791
Investments	--	--	--	--	--	--	--	--	189,985
Receivables	354	322	495	233	2,777	445	3,942	--	23,893
Prepaid Items	--	1,599	--	1,400	--	--	--	--	2,999
Special Assessment Receivables	--	--	--	--	739,347	165,045	236,945	--	1,141,337
<i>Total Assets</i>	\$ 6,460	\$ 6,881	\$ 16,072	\$ 8,155	\$ 847,173	\$ 204,477	\$ 405,129	\$ --	\$ 1,913,005
LIABILITIES									
Accounts Payable	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ 218
<i>Total Liabilities</i>	--	--	--	--	--	--	--	--	218
DEFERRED INFLOWS OF RESOURCES									
Unavailable Revenue	--	--	--	--	739,347	165,045	236,945	--	1,141,337
Assessments Levied for a Subsequent Period	4,956	6,601	14,025	8,155	--	--	--	--	61,856
<i>Total Liabilities and Deferred Inflows of Resources</i>	4,956	6,601	14,025	8,155	739,347	165,045	236,945	--	1,203,411
FUND BALANCE									
Nonspendable	--	1,599	--	1,400	--	--	--	--	2,999
Restricted	1,504	--	2,047	--	107,826	39,432	168,184	--	709,314
Unassigned	--	(1,319)	--	(1,400)	--	--	--	--	(2,719)
<i>Total Fund Balance</i>	1,504	280	2,047	--	107,826	39,432	168,184	--	709,594
<i>Total Liabilities, Deferred Inflows of Resources and Fund Balance</i>	\$ 6,460	\$ 6,881	\$ 16,072	\$ 8,155	\$ 847,173	\$ 204,477	\$ 405,129	\$ --	\$ 1,913,005

Township of Tyrone
Combining Statement of Revenues, Expenditures, and Changes in Fund Balance
Nonmajor Governmental Funds
For the Year Ended March 31, 2020

	Special Revenue							
	Liquor Law Enforcement	Jayne Hill Street Lighting	Walnut Shores Street Lighting	Jayne Hill Waste Removal	Parkin Lane Snow Removal	Great Oaks Drive	Right of Way	Public Education Grant
Revenues								
State Revenue	\$ 2,251	\$ --	\$ --	\$ --	\$ --	\$ --	\$ 10,085	\$ --
Special Assessments	--	520	100	18,029	6,510	2,960	--	--
Cable Franchise Fees	--	--	--	--	--	--	--	56,333
Interest	--	--	--	--	--	--	--	4,334
Total Revenues	2,251	520	100	18,029	6,510	2,960	10,085	60,667
Expenditures								
Public Safety	2,251	--	--	--	--	--	--	--
Public Works	--	1,193	120	19,064	7,019	2,800	7,500	--
Culture	--	--	--	--	--	--	--	25,037
Debt Service - Interest	--	--	--	--	--	--	--	--
Debt Service - Principal	--	--	--	--	--	--	--	--
Total Expenditures	2,251	1,193	120	19,064	7,019	2,800	7,500	25,037
Excess of Revenues Over (Under) Expenditures	--	(673)	(20)	(1,035)	(509)	160	2,585	35,630
Other Financing Sources (Uses)								
Issuance of Long-term Debt	--	--	--	--	--	--	--	--
Net Other Financing Sources (Uses)	--	--	--	--	--	--	--	--
Net Change in Fund Balance	--	(673)	(20)	(1,035)	(509)	160	2,585	35,630
<i>Fund Balance at Beginning of Period</i>	<i>--</i>	<i>2,800</i>	<i>682</i>	<i>10,190</i>	<i>10,423</i>	<i>5,366</i>	<i>7,338</i>	<i>317,384</i>
Fund Balance at End of Period	\$ --	\$ 2,127	\$ 662	\$ 9,155	\$ 9,914	\$ 5,526	\$ 9,923	\$ 353,014

Township of Tyrone
Combining Statement of Revenues, Expenditures, and Changes in Fund Balance
Nonmajor Governmental Funds
For the Year Ended March 31, 2020

	Special Revenue				Debt Service			Capital Projects	Total Nonmajor Governmental Funds
	Shannon Glen Rubbish Removal	Apple Orchard Rubbish Removal	Silver Lakes Estates Waste Removal	Laurel Springs Rubbish Removal	Irish Hills Road Improvement Debt	Laurel Springs Road Improvement Debt	Parkin Lane Road Improvement Debt	Laurel Springs Road Improvement	
Revenues									
State Revenue	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ 12,336
Special Assessments	4,774	6,601	14,025	--	115,297	41,436	31,536	23,602	265,390
Cable Franchise Fees	--	--	--	--	--	--	--	--	56,333
Interest	--	--	--	--	1,042	561	3,043	--	8,980
Total Revenues	4,774	6,601	14,025	--	116,339	41,997	34,579	23,602	343,039
Expenditures									
Public Safety	--	--	--	--	--	--	--	--	2,251
Public Works	4,241	6,396	13,791	--	--	--	--	203,502	265,626
Culture	--	--	--	--	--	--	--	--	25,037
Debt Service - Interest	--	--	--	--	8,513	2,565	17,140	100	28,318
Debt Service - Principal	--	--	--	--	--	--	20,000	--	20,000
Total Expenditures	4,241	6,396	13,791	--	8,513	2,565	37,140	203,602	341,232
<i>Excess of Revenues Over (Under) Expenditures</i>	<i>533</i>	<i>205</i>	<i>234</i>	<i>--</i>	<i>107,826</i>	<i>39,432</i>	<i>(2,561)</i>	<i>(180,000)</i>	<i>1,807</i>
Other Financing Sources (Uses)									
Issuance of Long-term Debt	--	--	--	--	--	--	--	180,000	180,000
<i>Net Other Financing Sources (Uses)</i>	<i>--</i>	<i>--</i>	<i>--</i>	<i>--</i>	<i>--</i>	<i>--</i>	<i>--</i>	<i>180,000</i>	<i>180,000</i>
Net Change in Fund Balance	533	205	234	--	107,826	39,432	(2,561)	--	181,807
<i>Fund Balance at Beginning of Period</i>	<i>971</i>	<i>75</i>	<i>1,813</i>	<i>--</i>	<i>--</i>	<i>--</i>	<i>170,745</i>	<i>--</i>	<i>527,787</i>
Fund Balance at End of Period	\$ 1,504	\$ 280	\$ 2,047	\$ --	\$ 107,826	\$ 39,432	\$ 168,184	\$ --	\$ 709,594

Township of Tyrone
General Fund Combining Balance Sheet
All Funds Treated as General
March 31, 2020

	General	Technology	Public Improvement Building & Site	Park and Recreation	Public Improvement Road	Township Improvement Revolving	Total General Funds
ASSETS							
Cash and Cash Equivalents	\$ 2,945,700	\$ 56,782	\$ 290,433	\$ 5,934	\$ 594,004	\$ 437,063	\$ 4,329,916
Receivables	212,461	--	--	--	--	--	212,461
Prepaid Items	6,310	--	--	--	--	--	6,310
Due from Agency Fund	4,348	--	--	--	--	--	4,348
Due from Other Funds	7,963	--	--	--	--	--	7,963
Land Contracts Receivable	--	--	--	--	--	97,417	97,417
Advances to Other Funds	2,550,000	--	--	--	--	--	2,550,000
Total Assets	\$ 5,726,782	\$ 56,782	\$ 290,433	\$ 5,934	\$ 594,004	\$ 534,480	\$ 7,208,415
LIABILITIES							
Accounts Payable	\$ 11,356	\$ --	\$ 14,707	\$ --	\$ --	\$ --	\$ 26,063
Accrued Liabilities and Other	9,320	--	--	--	--	--	9,320
Due to Other Funds	240	--	--	--	--	--	240
Total Liabilities	20,916	--	14,707	--	--	--	35,623
DEFERRED INFLOWS OF RESOURCES							
Unavailable Revenue	--	--	--	--	--	97,417	97,417
Total Liabilities and Deferred Inflows of Resources	20,916	--	14,707	--	--	97,417	133,040
FUND BALANCE							
Nonspendable	2,556,310	--	--	--	--	--	2,556,310
Committed	500,000	--	--	--	--	--	500,000
Assigned	--	56,782	275,726	5,934	594,004	437,063	1,369,509
Unassigned	2,649,556	--	--	--	--	--	2,649,556
Total Fund Balance	5,705,866	56,782	275,726	5,934	594,004	437,063	7,075,375
Total Liabilities, Deferred Inflows of Resources and Fund Balance	\$ 5,726,782	\$ 56,782	\$ 290,433	\$ 5,934	\$ 594,004	\$ 534,480	\$ 7,208,415

Township of Tyrone
General Fund Combining Statement of Revenues, Expenditures, and Changes in Fund Balance
All Funds Treated as General
For the Year Ended March 31, 2020

	<u>General</u>	<u>Technology</u>	<u>Public Improvement Building & Site</u>	<u>Park and Recreation</u>	<u>Public Improvement Road</u>	<u>Township Improvement Revolving</u>	<u>Eliminations</u>	<u>Total General Funds</u>
Revenues								
Property Taxes	\$ 458,157	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ 458,157
Licenses and Permits	22,445	--	--	--	--	--	--	22,445
State Revenue	954,999	--	--	--	--	--	--	954,999
Charges for Services	202,897	--	--	--	--	--	--	202,897
Fines and Forfeitures	25,151	--	--	--	--	--	--	25,151
Cable Franchise Fees	140,803	--	--	--	--	--	--	140,803
Sale of Assets	--	--	303,013	--	--	--	--	303,013
Other Miscellaneous Income	16,988	--	--	--	--	16,835	--	33,823
Interest	30,436	--	--	--	5,375	3,949	--	39,760
Total Revenues	<u>1,851,876</u>	<u>--</u>	<u>303,013</u>	<u>--</u>	<u>5,375</u>	<u>20,784</u>	<u>--</u>	<u>2,181,048</u>
Expenditures								
General Government	602,244	--	--	--	--	--	--	602,244
Public Works	3,006	--	--	--	395,455	--	--	398,461
Health and Welfare	4,400	--	--	--	--	--	--	4,400
Community and Economic Development	102,415	--	--	--	--	--	--	102,415
Culture	3,031	--	--	--	--	--	--	3,031
Other Functions	132,817	--	--	--	--	--	--	132,817
Capital Outlay	--	--	524,449	--	--	990,597	--	1,515,046
Total Expenditures	<u>847,913</u>	<u>--</u>	<u>524,449</u>	<u>--</u>	<u>395,455</u>	<u>990,597</u>	<u>--</u>	<u>2,758,414</u>
Excess of Revenues Over (Under) Expenditures	<u>1,003,963</u>	<u>--</u>	<u>(221,436)</u>	<u>--</u>	<u>(390,080)</u>	<u>(969,813)</u>	<u>--</u>	<u>(577,366)</u>
Other Financing Sources (Uses)								
Transfers In	14,645	--	97,500	--	280,000	97,500	(489,645)	--
Transfers Out	(475,000)	(14,645)	--	--	--	--	489,645	--
Net Other Financing Sources (Uses)	<u>(460,355)</u>	<u>(14,645)</u>	<u>97,500</u>	<u>--</u>	<u>280,000</u>	<u>97,500</u>	<u>--</u>	<u>--</u>
Net Change in Fund Balance	<u>543,608</u>	<u>(14,645)</u>	<u>(123,936)</u>	<u>--</u>	<u>(110,080)</u>	<u>(872,313)</u>	<u>--</u>	<u>(577,366)</u>
Fund Balance at Beginning of Period	5,162,258	71,427	399,662	5,934	704,084	1,309,376	--	7,652,741
Fund Balance at End of Period	<u>\$ 5,705,866</u>	<u>\$ 56,782</u>	<u>\$ 275,726</u>	<u>\$ 5,934</u>	<u>\$ 594,004</u>	<u>\$ 437,063</u>	<u>\$ --</u>	<u>\$ 7,075,375</u>

To the Township Board
Tyrone Township, Livingston County, Michigan

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Township of Tyrone (the "Township") for the year ended March 31, 2020. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated January 28, 2020. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Township are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during March 31, 2020. We noted no transactions entered into by Township of Tyrone during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the Township's financial statements was:

- Management's estimate of the useful lives of depreciable capital assets is based on the length of time it is believed that those assets will provide some economic benefit in the future.

We evaluated key factors and assumptions used to develop the estimate in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated July 16, 2020.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Township's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Township's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to management's discussion and analysis and the budgetary comparison schedules, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on combining and individual fund financial statements, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the use of the Township Board and management of the Township and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

A handwritten signature in cursive script that reads "Gabridge & Company". The signature is written in dark ink and is positioned above the typed name of the company.

Gabridge & Company, PLC
Grand Rapids, MI
July 16, 2020