CALL TO ORDER – PLEDGE OF ALLEGIANCE – 7:00 P.M.

ROLL CALL

APPOINT MEETING MODERATOR IN ABSENCE OF THE SUPERVISOR

APPROVAL OF AGENDA – OR CHANGES

APPROVAL OF CONSENT AGENDA
   Regular Board Meeting Minutes – October 2, 2018
   Treasurer's Report
   Clerk’s Warrants and Bills

COMMUNICATIONS

PUBLIC REMARKS

UNFINISHED BUSINESS

NEW BUSINESS
   1. Erin Faulkner fire appeal.
   2. Betley special land use permit.
   3. Snow removal quotes for Parkin Lane.
   4. Holiday office schedule.

MISCELLANEOUS BUSINESS

PUBLIC REMARKS

ADJOURNMENT

* * * * * * * * * * * * *

Supervisor Mike Cunningham       Clerk Marcella Husted

Please note: The Public Remarks section appears twice on the agenda - once after Communications and once before Adjournment. Anyone wishing to address the Township Board may do so at these times. The Tyrone Township Board of Trustees has established a policy limiting the time a person may address the Township Board at a regular or at a special meeting during the Public Remarks section of the agenda to three minutes. The Board reserves the right to place an issue under the New Business section of the agenda if additional discussion is warranted or to respond later either verbally or in writing through an appropriately appointed Township Official. - Individuals with disabilities requiring auxiliary aids or services should contact the Tyrone Township Clerk at (810) 629-8631 at least seven days prior to the meeting.
CONSENT AGENDA
TYRONE TOWNSHIP
REGULAR BOARD MEETING
APPROVED MINUTES – OCTOBER 2, 2018

CALL TO ORDER
Supervisor Cunningham called the meeting of the Tyrone Township Board to order with the Pledge of Allegiance on October 2, 2018 at 7:00 p.m. at the Tyrone Township Hall.

ROLL CALL
Present: Supervisor Mike Cunningham, Clerk Marcella Husted, Treasurer Jennifer Eden, Trustees Al Pool, David Walker, Soren Pedersen and Chuck Schultz (arrived at 7:08 p.m.).

APPROVAL OF AGENDA – OR CHANGES
Trustee Walker moved to approve the agenda as amended. (Trustee Pool seconded.) The motion carried; all ayes.

The modification was as follows:

Removed New Business #2 Gibson Land Division Request from the agenda.

APPROVAL OF CONSENT AGENDA
Regular Board Meeting Minutes – September 18, 2018
Clerk’s Warrants and Bills

Trustee Walker moved to approve the consent agenda as presented. (Treasurer Eden seconded.) The motion carried; all ayes.

COMMUNICATIONS
1. Fire Service Report

Trustee Walker moved to receive and place on file Communication #1 as presented. (Trustee Pedersen seconded.) The motion carried; all ayes.

PUBLIC REMARKS
None.

UNFINISHED BUSINESS
None.

NEW BUSINESS
1. Request of Caitlin Mangipudi to appeal fire service charge.

Trustee Walker moved to waive half of Ms. Mangipudi's fire service fee due to hardship. (Trustee Pedersen seconded.) The motion carried; all ayes.

2. Request of Gail Gibson for land division of parcel 4704-25-200-008.

Removed from the agenda.
3. Request of Travis Hager for land division of parcel 4704-08-400-035.

Trustee Pool moved to approve Travis Hager's request for land division of parcel 4704-08-400-035 on Hogan Road to create three parcels. (Trustee Walker seconded.) The motion carried; all ayes.

MISCELLANEOUS BUSINESS
None.

PUBLIC REMARKS
None.

ADJOURNMENT
Trustee Walker moved to adjourn. (Trustee Schultz seconded.) The motion carried; all ayes. The meeting adjourned at 7:18 p.m.
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<th>Interest Ckg</th>
<th>INVESTMENTS</th>
<th>MICHIGAN CLASS</th>
<th>FLG PEG CD</th>
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<th>GRAND TOTALS EACH</th>
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Total Township Monies | $9,940,509.64
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<td>S2018 TAX REC 9.16.18 TO 9.30.18</td>
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<td>Amount</td>
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<tr>
<td>10/08/2018</td>
<td>108</td>
<td>2482</td>
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<td>2018 Sum Tax Refund 4704-35-100-015</td>
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**108 TOTALS:**
Total of 8 Checks: 103,571.45
Less 0 Void Checks: 0.00
Total of 8 Disbursements: 103,571.45

**Bank 112 FLAGSTAR CHECKING - SA ROAD IMPROVEMENTS**

<table>
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<td>112</td>
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**112 TOTALS:**
Total of 1 Checks: 283.10
Less 0 Void Checks: 0.00
Total of 1 Disbursements: 283.10

**Bank 203 TRUST & AGENCY 701 CKG**

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**203 TOTALS:**
Total of 2 Checks: 2,091.73
Less 0 Void Checks: 0.00
Total of 2 Disbursements: 2,091.73

**REPORT TOTALS:**
Total of 26 Checks: 195,897.21
Less 0 Void Checks: 0.00
Total of 26 Disbursements: 195,897.21
NEW BUSINESS #1
March 20, 2018

Erin Faulkner
4242 Cade Rd
Capac, MI 48014

RE: Emergency Services

Incident # 0061

Dear Ms. Faulkner,

Please be advised that we have received your appeal on March 15, 2018 in regards to the charges associated with your incident. We have also obtained the Fenton City Fire report dated February 12, 2018. In review of the report, a call for emergency was made by AAA to Fenton City Fire department regarding a possible vehicle fire. Fenton City Fire responded to the called placed by AAA your insurance carrier.

Tyrone Township does not have its own fire department and has to contract with neighboring fire departments to obtain such services. The residents currently pay for these services on a per run basis regardless of the services rendered. Once the responding vehicle, in this case a fire truck, leaves the building we get charged for the service. The Fenton Fire Department did provide the contracted service. You were cited as the at fault party. Your incident resulted in a total charge $1,405.00, after reviewing the facts of this case. I am denying your appeal and feel the charges to you are appropriate. You have the following options:

1. Contact Tyrone Township and pay the $1,405.00.
2. Contact Tyrone Township and make payment arrangements on a monthly schedule.
3. You have "THE RIGHT TO APPEAL" this ruling to the full Township board.

If you elect to pursue option number 3, please contact Deputy Clerk Terri Medor at the township to be placed on the board agenda. This contact must be made within 14 days of this letter.

Sincerely,

Michael Cunningham
Supervisor Tyrone Township
810-629-8631
Good afternoon. I have just received a bill from your township from when my vehicle broke down in February. At no point did I call 911 to request help. I called AAA for a tow truck and the nice AAA worker said she was going to call the township to see if a police officer would stop by the scene since there was a rollover accident real close to where I was on the freeway. She wanted to make sure I would be ok. After AAA and I hung up, I got a phone call from the township and I told her what happened and where I was. She then said I was not safe on the stretch of highway that I was on and that she would send someone out to make sure I was ok. At no time did anyone tell me the Fire department was dispatched. I thought it was weird that the fire chief came out to sit with me instead of a police officer. But I just assumed he was closer then any police officer. It was very cold, it was loud and I appreciate everything that your township did to make sure I was safe. However I did not call 911 and was not informed that they wanted to investigate a "car fire". I said my car was smoking like if my head gasket broke with oil all over, she asked what color and I said just a little smoke and it was white. I was not afraid to sit in my car because of the break down, I was afraid because the highway traffic was so close to my stopped vehicle. An hour after I called AAA, the tow truck driver called me to find out if I still needed him. I said yes and told him where I was. He said that he could see me from the roll over accident site and when he was back at his shop, and that he was on his way.

I do not feel that I owe a fee for services rendered because I did not request emergency and was not informed that any charges would be forthcoming.

Respectfully,
Erin Faulkner
4242 Cade rd
Capac MI 48014
586-324-0653
EMERGENCY SERVICE BILL

NOTICE IN ACCORDANCE WITH HIPPA LAWS, ALL MEDICAL INFO TO BE OBTAINED FROM INSURED

Incident Date: 2/13/2018 INCIDENT # 61

Fire Department: CITY OF FENTON FIRE DEPT. CHARGE $1405.00

911 EMERGENCY: CALL ORIGINATING FROM 3RD PARTY (AAA)
INVESTIGATE VEHICLE FIRE
STANDBY AWAITING VEHICLE TOW AND OCCUPANT TRANSPORT

LIV. COUNTY SHERIFF REPORT EVENT #

Responsible Party Name: ERIN FAULKNER
4242 CADE
CAPAC, MI 48014

Vehicle Make/Model: 2006 FORD EXPLORER

Plate: CPA 4431 Drivers License:

Incident Location: U.S. 23 AND CENTER RD.
FENTON, MI 48430
LIVINGSTON COUNTY
### Incident Details

**Date:** 02/13/2018 08:13
**Time:** 02/13/2018 08:13

**Incident Type:** 5311 Smoke/Odor Investigation

**Crews:**
- 86 Investigate
- 36 Investigate

**Casualties:**
- Fire: 0
- Death: 0
- Injuries: 0

**Hazardous Materials:**
- None

**Detector:**
- Mixed Use Property

**Property:** Highway or divided highway

### Resources

- **Apparatus:**
  - Suppression: 0
  - EMS: 0
  - Other: 3

- **Personnel:**
  - Water Usage: 0 gal.
  - Controls: 0

**Estimated Dollar Losses & Values:**
- Property: $0
- Contents: $0

### Incident Information

- **Location:** Census Tract 101 - 48430 - 823
- **Wind Speed:** 0 MPH
- **Temp:** 0 F
- **Wind Direction:** None

### Additional Information

- **FDID:** 02506
- **State:** MI
- **Incident Date:** 02/13/2018
- **Station:** 3
- **Incident Number:** 000061
- **Day of Week:** Tue
- **Exposure:** 000
- **Add:** NFIRS - 1
- **Weather Type:** None
- **Alarm Route:** 02/13/2018 08:13
- **En Route:** 02/13/2018 08:20
- **Arrival:** 02/13/2018 08:30
- **Controls:** 02/13/2018 09:05
- **Last Cleared:**

### Person/Entity Involved

**No. 1**
- **Business Name:**
- **Title:**
- **First Name:**
- **Surname:**
- **Street or Highway:**
- **City:**
- **State:**
- **Zip Code:**

**No. 2**
- **Business Name:**
- **Title:**
- **First Name:**
- **Surname:**
- **Street or Highway:**
- **City:**
- **State:**
- **Zip Code:**

**Owner**
- **Business Name:**
- **Title:**
- **First Name:**
- **Surname:**
- **Street or Highway:**
- **City:**
- **State:**
- **Zip Code:**

**Authorized Officer:**
- **Charge ID:** 11
- **First Name:** Robert
- **Surname:** Calmduff
- **Position/Rank:** Chief
- **Assignment:** 02/13/2018
- **Report ID:** 321
- **First Name:** Charlene
- **Surname:** Rooney
- **Position/Rank:**
- **Assignment:** 02/14/2018

*Note: The document contains additional information that is not fully transcribed or may require further clarification.*
Called by a third party (AAA) and they were advising their caller was stating she thought her vehicle was on fire. Originally dispatched to the area of US 23 southbound at Silver Lake Road.

While responding we were advised that the vehicle was now possibly near Center Road in Livingston County.

We arrived on location to find the vehicle on the southbound side of US23 at the Center Road overpass. The occupant was outside her vehicle because she was afraid it was on fire. I had her get in my vehicle to get warm while I went to check the vehicle. I found coolant all over the inside of the engine compartment. There was no fire at the time I checked. Most likely just smoking from the coolant on the engine. I canceled E11 and advised Livingston County of the situation. I stood by with the occupant in my vehicle until the wrecker (Woody's Towing) arrived and took her and the vehicle to their shop. I then cleared the scene.

Vehicle #1:
License Plate CPA 4431
2008 Ford Explorer
Driver/Owner:
Erin Faulkner
4242 Cade Road
Capac, MI 48014-2801
DOB 1/16/1982

Completed By:
Chief Robert Caimduff
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<th>Use</th>
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<td>Dispatch / / : :</td>
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02/13/18 | 08:37:49.50 | SOS | 2006 FORD 1FMEU73E66UB60164 30 STA-WAGON TRANSFER

43603
A SOS 13384 67085 02/13/18 0837 CLERMISCOMP3.
MT2539300
11: CPA4431.
FOR: CHIEF/FNPD
CPR: FENTURGISS

TITLE INFORMATION:
2006 FORD 1FMEU73E66UB60164 30 STA-WAGON TRANSFER
03/01/2013 603B0590256 EXPLORER 116876 A

ERIN BARIE KETTICK
4242 CADE RD
CAPAC 48014-2801

WELLS FARGO DEALER SERVICES
PO BOX 997517 02/28/2013
SACRAMENTO CA 95899

REGISTRATION INFORMATION: EIV=y ORIG ISSUE 03/01/2013
CPA4431
01/16/2019 PC-RENEWAL
MI SOS
H-362-234-585-045
NEW BUSINESS #2
October 10, 2018

Township Board
Tyrone Township
10408 Center Road
Fenton, MI 48430-9439

Subject: Agenda Request – Betley Detached Accessory Structure on Adjacent Lot

Dear Township Board Members:

During our meeting on October 9, 2018, we reviewed the Betley request for a detached accessory structure on an adjacent lot application. Al Pool made a motion to recommend Township Board approval of the Betley request, conditional upon: (1) Tyrone Township to provide the applicant a document or template to establish a recordable deed restriction as set forth in Section 21.02.H.5.a; (2) Applicant to provide pictures to satisfy the requirements for: Section 21.02.H.5.d – Landscape Requirements, and Section 21.02.H.5.e – Architectural Guidelines; and (3) Applicant to provide amended statement from the owner of private road Runyan Drive (Runyan Lake Heights Association, Inc.) stating “There is no plan to develop the platted undeveloped private road Runyan Drive.” Perry Green supported the motion. The motion carried by unanimous voice vote.

The applicant proposes to construct a detached accessory structure on combined lots 58 & 59 of the Plat of Runyan Lake Heights as permitted by Special Land Use set forth in recently adopted Zoning Ordinance Section 21.02.H. The applicant has an existing single family home on lot 10, almost directly across the private road Lake Shore Drive. The required public hearing was held on 10/9/18. One minor complication is combined lots 58 & 59 are a corner lot, which affects placement of the proposed accessory structure. Platted road Runyan Drive, however, remains an undeveloped private road that has little chance of development in the foreseeable future. Condition (3) of the motion is believed to be an acceptable way to address the situation and demonstrate the lot can be reasonably considered as having frontage on only Lake Shore Drive. Referencing the McKenna memo dated 10/8/18, the applicant has addressed, or the Planning Commission has determined satisfactory resolution of, all noted issues except those conditions set forth in the motion. On 10/10/18 the applicant submitted photos to satisfy condition (2).

At the time of drafting this agenda request the Planning Commission understands the Township Board is willing to consider this agenda request and consider a conditional approval if conditions (1) and (3) have not yet been met at the time of their consideration. The Planning Commission therefore submits its recommendation for your consideration, and recommends your approval upon satisfactory determination by the Board that conditions (1) and (3) have been met.

Respectfully submitted,

Tyrone Township Planning Commission

Mark Meisel
Chairman
Section 21.02 (in the process of being published)

H. Detached Accessory structures located on Adjacent Lots. In limited instances an accessory structure, for the purposes of this section defined as outbuildings, may be placed on property on which there exists no structure intended for a permitted principal use, subject to the following:

1. Intent. Tyrone Township recognizes there are limited instances where a residential parcel is not large enough to accommodate a residential structure and a detached accessory structure. In these circumstances, it may be appropriate to permit a structure typically considered accessory, such as a garage, as the sole structure on a property. The Township also recognizes this situation has the potential to invite property neglect, maintenance concerns, theft due to non-occupation, change in neighborhood character, and other negative effects. This section is intended to permit outbuildings as defined herein, while simultaneously introducing safeguards to ensure proper maintenance and continuation of neighborhood character.

2. Definitions.
   a. Adjacent Lots. Properties on which all the following are true:
      i. Two parcels or lots owned and utilized by the same individual or entity;
      ii. Separated by a public right-of-way, private road easement, shared driveway, or any other kind of roadway that serves multiple lots;
      iii. Nearest lot lines overlap by at least 50% for each parcel or lot (see Figure X);
      iv. Parcel boundaries are not separated by more than 66 feet at their closest point.

Figure X: Lot Overlap
b. **Outbuilding.** The typically-accessory structure placed on a vacant parcel or lot. Said structure is subservient to a principal structure on an adjacent lot.

3. **Applicability.** The ability to place an outbuilding on an adjacent lot is limited to properties in the RE, R-1, R-2, and LK-1 Zoning Districts, in instances where it is demonstrated a conforming detached accessory structure cannot feasibly be constructed on a parcel with a residence due to setback or lot coverage limitations. For the purposes of this section, a structure shall be considered attached if a legally permitted roof, or portion thereof, is shared with the primary structure. One (1) of the properties must have frontage on a lake. No outbuilding shall be permitted on a parcel or lot with lake frontage. Only one outbuilding is permitted per permitted residential structure.

4. **Special Land Use Approval Required.** Outbuildings may only be permitted subject to special land use approval by the Township Board, subject to the standards and procedures of Article 22 of this ordinance.

5. **Special Land Use Standards for Outbuildings.**

   a. **Deed Restrictions.** In considering approval of an outbuilding, the applicant must submit proof of recorded deed restrictions tying the sale, use, and occupation of both adjacent lots together. Tyrone Township shall be a named signatory for the dissolution of the deed restrictions so that in the event the owner wishes to sell the properties independently of one another, the Township can verify the outbuilding has been removed or can be used for a permitted principal use.

   b. **Agency and Association Approval.** The applicant shall submit proof of approval, as applicable, from the agency with jurisdiction over the following:

      i. **Roadway.** Livingston County Road Commission, the governing neighborhood association, or similar;

      ii. **Drainage.** Livingston County Drain Commission;

      iii. **Neighborhood Association Rules and Bylaws.** Neighborhood association.

   c. **Setbacks.** Placement of outbuildings is subject to the required setbacks for principal structures in the zoning district. Such placement is intended to provide separation from adjacent properties and allow for future conversion of the structure into a habitable primary structure.

   d. **Landscape Requirements.** A landscape plan must be provided. The front yard of any property used for an outbuilding must be landscaped in a manner characteristic of residential structures in the neighborhood.
e. **Architectural Guidelines.** The proposed outbuilding shall be designed to reasonably mimic the design characteristics of the residential structures of the neighborhood, including building materials, roof pitches, architectural flourishes, front door placement, windows, colors, and other unique characteristics, as determined by the Planning Commission. Exterior lighting characteristic of residential structures must be provided and should be oriented to minimize light intrusion on adjacent properties.

f. **Outbuilding Size.** The building footprint of any outbuilding shall comply with the following standards intended to encourage sizes characteristic of single-family residential structures:

<table>
<thead>
<tr>
<th>Type</th>
<th>Size</th>
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<tbody>
<tr>
<td>One Story</td>
<td>1,200 sq. ft.</td>
</tr>
<tr>
<td>One and one-half Story</td>
<td>850 sq. ft. – 1,200 sq. ft.</td>
</tr>
<tr>
<td>Two Story</td>
<td>900 sq. ft. – 1,200 sq. ft.</td>
</tr>
</tbody>
</table>

6. **Ongoing Property Maintenance.** Outbuildings on adjacent lots shall be maintained in a manner characteristic of the residential properties in the neighborhood. Violations may result in civil infractions or revocation of the special land use and the forced removal of the outbuilding. Ongoing maintenance includes, but is not limited to:

   a. Regularly mowed turf, if applicable;
   b. Vegetation remains viable and orderly;
   c. The structure remains in good repair;
   d. External storage of any equipment, vehicles, or materials for a duration exceeding 24 hours is prohibited;
   e. Regular maintenance of neighborhood-appropriate landscaping.

7. **Transfer or Sale.** The terms of the special land use approval remain valid in the event of a sale or transfer of the adjacent lots. New owners are required to comply with the plans and conditions of record for the approved special land use.

8. **Occupancy.** An accessory building permitted under this section may not be used as permanent or temporary living quarters unless expressly authorized by Tyrone Township.
October 8, 2018

Planning Commission
Tyrone Township
10408 Center Road
Fenton, MI 48430

Subject: Betley Special Land Use Review #1
10423 Lake Shore Drive
Application received by the Township September 11, 2018

Dear Commissioners:

The applicants have applied for special land use approval to build an accessory structure on an adjacent lot. Per Section 22.02.B.4, site plan review is also required for any special land use; however, application for that has not been made, and no legitimate site plan has been submitted.

The subject site is located at the south side of Lake Shore Drive. Based upon the application, it would appear that the applicant owns 10423 Lake Shore Drive, which is a lot on Runyon Lake. The site is zoned Lake Front Residential (LK-1). Pursuant to Section 21.02.H, detached accessory structures on adjacent lots are allowable as a special land use in the LK-1 District.

We have reviewed the special land use application based on the standards of the Zoning Ordinance applicable to special land uses, the LK-1 District standards, Section 21.02.H regarding detached accessory structures on adjacent lots, and sound planning and zoning principles. We offer the following comments for your consideration.

Special Land Use Standards for Detached Accessory Structured Located on Adjacent Lots (Section 21.02.H)
The following standards apply to allowable outbuildings per Section 21.02.H.v. Our comments appear after each requirement in italics. In addition, one of the lots involved in such an application must have lake frontage, which the site for 10423 Lake Shore does have. Insufficient information to demonstrate that the site shown in the sketch plan is adjacent to 10423 Lake Shore has been provided, however. Their lot lines are required to overlap by at least 50%, but this site has not been shown in juxtaposition to the lot with the principal structure.

a. **Deed Restrictions.** In considering approval of an outbuilding, the applicant must submit proof of recorded deed restrictions tying the sale, use, and occupation of both adjacent lots together. Tyrone Township shall be a named signatory for the dissolution of the deed restrictions so that in the event the owner wishes to sell the properties independently of one another, the Township can verify the outbuilding has been removed or can be used for a permitted principal use. 
   *No such proposed documentation has been submitted.*

b. **Agency and Association Approval.** The applicant shall submit proof of approval, as applicable, from the agency with jurisdiction over the following:
   i. Roadway - Livingston County Road Commission, the governing neighborhood association, or similar;
ii. Drainage – Livingston County Drain Commission;
iii. Neighborhood Association Rules and Bylaws - Neighborhood association.

*No such approval has been submitted for either the structure or the proposed driveway. We received one page out of 12 pages of the Runyan Heights Association’s Bylaws, which does not specifically address this situation. We suggest that, if it is not possible and/or required to obtain association approval, that the entire set of covenants associated with the subdivision be provided for review.*

c. **Setbacks.** Placement of outbuildings is subject to the required setbacks for principal structures in the zoning district. Such placement is intended to provide separation from adjacent properties and allow for future conversion of the structure into a habitable primary structure.

*The plot plan submitted indicates that the proposed structure would comply with the setbacks applicable in the LK-1 District.*

d. **Landscape Requirements.** A landscape plan must be provided. The front yard of any property used for an outbuilding must be landscaped in a manner characteristic of residential structures in the neighborhood.

*A conceptual landscape sketch has been provided. It lacks any specificity as to the size and species of the proposed materials*

e. **Architectural Guidelines.** The proposed outbuilding shall be designed to reasonably mimic the design characteristics of the residential structures of the neighborhood, including building materials, roof pitches, architectural flourishes, front door placement, windows, colors, and other unique characteristics, as determined by the Planning Commission. The structure must include a non-vehicular front entry door that faces the road. Exterior lighting characteristic of residential structures must be provided and should be oriented to minimize light intrusion on adjacent properties.

*It was difficult for us to tell from the drawing submitted what the character of the front entry to the proposed structure is. It appears that it is intended to permit vehicular entry. The man-door for the building seems to be on the side. No lighting details were provided, and no information on the exterior architectural materials proposed was provided.*

f. **Outbuilding Size.** The building footprint of any outbuilding shall comply with the following standards intended to encourage sizes characteristic of single-family residential structures:

- One Story 1,200 sq. ft.
- One and one-half Story 850 sq. ft. – 1,200 sq. ft.
- Two Story 900 sq. ft. – 1,200 sq. ft.

*It appears from the limited architectural details that we received that this will be a one and a half story building. No dimensions for the building footprint have been provided. From scale, it appears that the proposed building would have a 1,200 SF footprint and thus be compliant.*

**Special Land Use Approval Standards (Section 22.06)**

Section 22.06 of the Zoning Ordinance outlines general standards that all special land uses must meet. Again, our comments follow in italics.

*The special land use will be harmonious with and in accordance with general objectives of the Tyrone Township Master Plan, and will be consistent with the intent and purpose of this ordinance.*

*The use could meet this standard, if compliance with the 21.02.H standards can be shown.*
The special land use will be designed, constructed, operated and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity, and that such use will not change the essential character of the area.
The use could meet this standard, if compliance with the 21.02.H standards can be shown.

The special land use will not be hazardous or disturbing to existing or future neighboring uses or detrimental to the economic welfare of the community.
We believe that this standard is met, assuming that the accessory structure is intended to be used for the purposes contemplated by Section 21.02.H.

The special land use will be compatible with the natural environment and existing and future land uses in the vicinity.
While it appears that some mature trees will be lost in order to accommodate the proposed structure, it also appears that the applicant intends to landscape the site in a manner consistent with the character of the area. As noted above, details are needed on the size and species of landscape materials to be used.

The special land use will be adequately served by essential public facilities and services such as highways, streets, police and fire protection, drainage structures, water and sewage facilities, refuse disposal, or that persons or agencies responsible for the establishment of the proposed uses shall be able to provide them and that such proposed uses will not create excessive additional requirements at public cost for public facilities and services.
The site should be adequately served by public facilities and services, especially in light of its limited occupancy.

The special land use will not involve uses, activities, processes, materials and equipment, and conditions of operation which will be detrimental to any persons, property or the general welfare by reason of excessive smoke, fumes, glare, noise, vibration, odor, or handling or storage of hazardous materials and supplies.
We have no reason to expect that this will be an issue for this use.

Outdoor storage shall not be permitted in any required setback area and must be located behind the front building line.
This does not appear to be proposed.

All outdoor storage shall be screened from view, using an opaque fence or wall, or other method satisfactory to the Township, and shall comply with the provisions of Section 21.19.D, Outdoor Storage - Non-residential Districts.
This is not applicable to this use.

Special Land Use Recommendation
Based on our review of the standards outlined above, we believe additional information must be provided by the applicant for the application to be properly evaluated. We recommend the Planning Commission hold the public hearing and clarify any additional information desired of the applicant. We have identified by underlining, above, the information that we feel needs to be provided for the application to be complete.
We look forward to discussing this information with you. Please let us know if there are questions or concerns regarding the statements in this review.

Respectfully submitted,

McKENNA

[Signature]

Gregory Elliott, AICP
Principal Planner
BETLEY SPECIAL LAND USE

4704-09-402-010 & 4704-09-402-056
PHOTOS OF ADJACENT PROPERTIES, ADJACENT UNDEVELOPED PRIVATE ROAD EASEMENT, LANDSCAPING, AND PROPOSED LOCATION OF ACCESSORY STRUCTURE
“My house to right, neighbor to left”
“Raised bed landscaping at road my lot”
“Proposed building location with retaining wall in back with mature trees”
“Back of property with boulder wall”
“Lot line next to road easement”
“Road easement side of lot”
“Road easement”
Neighbor house right side of lot with my arborvitae trees"
“Right side of my driveway across street”
“My landscaping to left, neighbor driveway encroaching on my road frontage”
“Dumpy neighbors house 2 over, changed hands 3 times since I’ve been here.”
“Neighbor to right of me”
“Neighbor left of road easement”
SETBACKS

MARK BETLEY

GARAGE

DATE: 10 OCT 18

SCALE: 1" = 20'-0"

SHEET: S-1

DRAWS PROVIDED BY: MARK BETLEY

DESCRIPTION: NEIL A. WEBB

PROJECT DESCRIPTION: MARK BETLEY GARAGE

SHEET TITLE: SITE PLAN

DATE: 10 OCT 18

SCALE: 1" = 20'-0"

SHEET: S-1

DRAWS PROVIDED BY: MARK BETLEY

DESCRIPTION: NEIL A. WEBB

PROJECT DESCRIPTION: MARK BETLEY GARAGE

SHEET TITLE: SITE PLAN
TYRONE TOWNSHIP
PLANNING COMMISSION REVIEW APPLICATION

Property Address / Location
V/L Lakeshore Dr. Fenton MI 48430

Property Owner(s)
Mark & Molly Betley

Street Address
10423 Lakeshore Dr.

City
Fenton

Type of Review:
Open Space Relocation

Project Description:
Build detached Accessory structure

1200 sq. ft. garage

Planning Commission applications should be filed with the Planning Commission Recording Secretary at least 14 days (21 days for land divisions/realignments) prior to review. Applications will not be scheduled for review until all information has been received. This Signature constitutes the applicants acknowledgment of the application requirements and permission for site inspection by the Township representatives.

Signature of Owner(s) or Authorized Agent

Date 09/11/2018

Tax Status OK

Fees: $0000.00 $000.00

Cost: $225

Received: RN Per JM+JE $500

View the Tyrone Township Ordinance at: <tyronetownship.us>

Z-Application - 12.2.13
landscape plan
existing

SETBACKS

Mark Betley Gange
Drawn By: Neil A. Webb
Date: 09-06-2018
Scale: 1" = 20'
Section 2

Annual dues and special assessments become delinquent 30 days after their due date (May 31st for annual dues) and shall become a lien upon the land of the delinquent member as authorized in the State Charter under Section 21769 of Public Acts 137. This lien is to include a lien cost fee of $100.00 upon filing.

ARTICLE VI – Public Courtesy and Law

Section 1

A. All property owners will adhere to building codes and restrictions of Tyrone Township and Livingston County.

B. It is the duty of each member to maintain property so as not to infringe upon the rights of his/her neighbor.

C. Each member agrees to maintain all animal, bird, and fish life on, around, or in the lake or subdivision and its vicinity in accordance with the laws of the State and County.

D. Association member’s dogs, cats, and other pets should follow Tyrone Township, Livingston County, and State of Michigan laws regarding freedom, treatment and care.

Section 2

A. All problems relating to public courtesy and law are the responsibility of the township, county, and state government. Complaints for violations should be addressed with appropriate governmental agencies.

B. RLHAI will address matters governed by township, county, or state law only when necessary and agreed upon by majority vote of the general membership.

Section 3

A. All grievances directly pertaining to RLHAI related items are to be submitted in writing to the RLHAI Board of Trustees for consideration. Only those items submitted in writing will be considered. In addition, only members considered in good standing have the right to submit signed grievances for consideration.

ARTICLE VII – Restrictions

Section 1

A. The MAXIMUM speed limit on all roads within the boundaries of the association is 15 miles per hour.

B. Drivers of vehicles within the boundaries of this association must adhere to all township, county, and state laws and abide by the spirit of common courtesy.

C. Road maintenance equipment and activities will always maintain the right-of-way within the association boundaries.
<table>
<thead>
<tr>
<th>DDNY</th>
<th>00012664</th>
<th>225.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>101-000.000-628.000</td>
<td></td>
<td>225.00</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>225.00</td>
</tr>
</tbody>
</table>

TENDERED: CHECKS 1 32 225.00
TYRONE TOWNSHIP
10408 CENTER ROAD
FENTON, MI 48430
810-629-8631
WWW.TYRONETOWNSHIP.US

Receipt: #4499 09/11/18

Cashier: JOANNE
Received Of: BETLEY MARK & MOLLY
10433 LAKESHORE DR
FENTON MI 48430

The sum of: 500.00

BDRNY 0001263

<table>
<thead>
<tr>
<th>TENDERED</th>
<th>CHECKS</th>
<th>1 J3</th>
<th>500.00</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Total</td>
<td>500.00</td>
<td></td>
</tr>
</tbody>
</table>

RECEIVED
SEP 11 2018
TYRONE TOWNSHIP
PLANNING & ZONING
Tyone Township Escrow Agreement

This Escrow Agreement is for the cost of review, inspection and monitoring of the project of the Applicant. This includes, but not limited to:

a) The cost of the review of applications for approvals and variances;
b) Site Plan Reviews;
c) Any Planning Commission meetings;
d) Special meetings;
e) Reviews by Township Attorney and preparation of appropriate approving resolutions or ordinances;
f) Reviews by Township planner and/or engineer;
g) Publications and notices of public hearings or meetings;
h) Traffic studies;
i) Environmental impact studies;
j) Engineering Construction Reviews;
k) Zoning administrator inspections and involvement;
l) Any other services or expenses relating to the application, inspection or monitoring processes incurred by the Township that are necessary and incidental to the completion of the work or project.

Accordingly the Applicant shall pay, simultaneously with the execution of this Agreement, the sum of $5,500.00 to be held in escrow by the Township to cover the aforesaid costs and expenses. The escrow deposits shall bear no interest.

If, during the project, the escrow balance falls below the amount necessary to complete the project, the Applicant shall make additional deposits sufficient to cover any deficit.

Any excess funds remaining in any escrow account after the project completion will be refunded to the Applicant less any administrative fees.

If the project costs and expenses exceed the amount remaining in the escrow after final project approval, the Township shall send the Applicant a statement for such additional costs. Until the Applicant pays for such costs, no further Township permits or approvals shall be issued.

TYONE TOWNSHIP

By: [Signature]

Its: Planning Zoning Administrator

APPLICANT

By: [Signature]

12/1/11
TYRONE TOWNSHIP PLANNING COMMISSION
REGULAR MEETING & PUBLIC HEARING
October 9, 2018 7:00 p.m.

Present: Mark Meisel, Kurt Schulze, Dave Wardin, Perry Green, Al Pool, and Kim Veenstra.

Absent: Bill Wood.

Approved the agenda as amended.

APPROVAL OF THE MINUTES:
1) August 14, 2018 Regular Meeting – Was removed from the agenda.

OLD BUSINESS:
1) Cider Mill Crossings Second Entrance – Remained tabled due to no additional information from the applicant.
2) Solar Farm Regulations – The latest revisions were discussed.
3) Signs – Was deferred to a future meeting

NEW BUSINESS:
1) Grohoski Request for a 1200 Square Foot Accessory Structure – Was withdrawn by the applicant.
2) Betley Detached Accessory Structure on Adjacent Lot Application - Was recommended for Township Board approval with conditions.

Held a Public Hearing for New Business item 2.

MISCELLANEOUS BUSINESS:
1) Future Items: A workshop meeting and agenda was established for 10/18/18, 6:00 P.M.

ADJOURNMENT: The meeting adjourned at 9:36 P.M.
RUNYAN LAKE HEIGHTS ASSOCIATION RESPONSE TO TYRONE TOWNSHIP PLANNING AND ZONING ADMINISTRATION REQUEST FOR INPUT

IN REGARDS TO:

| Special land use request for garage at VL across from 10423 Lakeshore Drive for Mark and Molly Betley |

GENERAL COMMENTS:

This document is being prepared in order to comply with Tyrone Township requirements for input from the Runyan Lake Heights Association, Inc. (RLHAI) before property owners requests for improvements will be considered.

RLHAI was established as a neighborhood residence association to promote a healthy, safe, and desirable area in which to live. The organization is run by volunteers elected by property owners. Our by-laws state that "all property owners will adhere to building codes and restrictions of Tyrone Township and Livingston County".

All concerned parties should understand that RLHAI trustees are not required to have any expertise regarding (1) building codes, (2) zoning laws, ordinances, and regulations, (3) understanding survey, plat, or plat layout, (4) road and drainage planning, building, or maintenance (5) road traffic planning (6) or legal issues associated with these skill sets.

As RLHAI has ceded individual property improvement architectural and functional site control to the county and township, all opinions in this document are for guidance purposes only.

SPECIFIC PROJECT COMMENTS:

We have reviewed the plot layout diagram for the Betley project and feel the project will not adversely impact our private road system.

"Runyan Lk. Heights Association Inc. Trustees have no plan to develop the platted undeveloped private road Runyan drive."

____________________
Trustee

____________________
Trustee

____________________
Trustee

____________________
Trustee

____________________
Trustee
NEW BUSINESS #3
### Snow Removal Contract

We propose to furnish the labor, material and equipment to perform the following services.

*(Please check the services you wish us to perform)*

**Price is per service**

<table>
<thead>
<tr>
<th>Service Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Snowplowing of Parking Lot - Comments: Regular plow at 2'</td>
<td></td>
</tr>
<tr>
<td>$</td>
<td></td>
</tr>
<tr>
<td>2&quot;-4&quot;</td>
<td></td>
</tr>
<tr>
<td>$</td>
<td></td>
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<tr>
<td>4&quot;-8&quot;</td>
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<tr>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Salt</td>
<td></td>
</tr>
<tr>
<td>Salt of Parking Lot - Comments:</td>
<td></td>
</tr>
<tr>
<td>$</td>
<td></td>
</tr>
<tr>
<td>To be done after plowing or when less than 2&quot; of accumulation.</td>
<td></td>
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<tr>
<td>$ 98.00</td>
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<tr>
<td>2&quot;-4&quot;</td>
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<td>$ 98.00</td>
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<td>4&quot;-8&quot;</td>
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<td>8&quot; &amp; up</td>
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<tr>
<td>$ 175.00</td>
<td></td>
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<tr>
<td>Salt</td>
<td></td>
</tr>
<tr>
<td>Salt or Chloride of Roadway - Comments:</td>
<td></td>
</tr>
<tr>
<td>$ 115.00</td>
<td></td>
</tr>
<tr>
<td>Full salt @ $175.00 after plow and when icy, Partial salt @ $115.00 hills only</td>
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<td>Chloride</td>
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<tr>
<td>Chloride of Driveway - Comments:</td>
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<tr>
<td>Chloride</td>
<td></td>
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<tr>
<td>Chloride of Sidewalk(s) - Comments:</td>
<td></td>
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<tr>
<td>$</td>
<td></td>
</tr>
<tr>
<td>2&quot;-4&quot;</td>
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<tr>
<td>8&quot; &amp; up</td>
<td></td>
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</tr>
</tbody>
</table>
Terms of Contract

This contract is good from November 15, 2018 until April 15, 2020. Customer will be billed after every service, full payment is due within fifteen (15) days of billing. Payments shall be made on a timely basis. The estimate is for completing the job as described on the front of this contract. The contract is based on our evaluation and does not include material price increases or additional labor and materials, which may be required, should unforeseen problems or adverse weather conditions arise, i.e. bailing of snow off site which is done at an hourly rate of $120.00 per hour for a loader and $85.00 per hour for a dump truck. The customer may cancel this contract within thirty (30) days with written notice to the contractor. The contract will be adjusted and a final billing will then be due and payable upon date of billing. Early cancellation maybe subject to a prorated charge for any services that would have been provided during the contracted time period. Prices for services are subject to change. I understand that checks/drafts returned for NSF will be electronically debited from my account plus a return fee of $25.00. Shoemaker Services, Inc (S.S.I) will not pay for any labor and/or materials necessary to repair or replace vegetation or items damaged by the salt, chloride, other deicing products or snow removal operations (plowing). Any labor or materials necessary to repair or replace vegetation will not be paid for by S.S.I. and are the sole responsibility of the client. We propose to remove the snow at the service address listed on the front of this contract. The snow will be plowed at a depth of 2” or more at any one-snow fall. If less than 2” of snow falls at any one time, we will spread salt or chloride on the parking or driving areas (if contracted to do so) with the use of a truck or A.T.V mounted spreader. The walks will be salted with the plowing at the end of that snowfall if it is less than 6”. If the snowfall is forecasted to be more than 6”, we will try to plow once near 6” or every 6”, and at the end of the snowfall to remove the balance of the snow. If the contracted areas have ice or snow build up or drifting and salt or chloride is needed, and you have contracted us to, we will do our best to monitor this and keep it salted and cleared, although by signing this contract the undersigned (customer of S.S.I) is accepting responsibility for the daily monitoring of the contracted areas and to contact us to clear them between snow falls. Snow can melt and water may run onto the paved surfaces and refreeze. This can cause ice build up and this is difficult to predict, so please feel free to call and we will remedy the problem as soon as possible. Chloride snow and ice removal products and rock salt are corrosive and S.S.I is not responsible for the damages from these products. Scraping and chipping of the surfaces being cleared is normal when snow removal is performed using equipment and chemicals. S.S.I cannot be held liable for the property damages during snow plowing, shoveling and/or salt/chloride applications. S.S.I excludes themselves from the liability for damage to any objects under the snow that were not removed prior to our services of the property. SSI cannot be held liable for dirt, gravel etc. in lawns as a result of snow removal operations. Repairs will be made in areas where S.S.I. could have prevented damage. Determination of whether or not repairs should be made will be left for S.S.I to decide. If Customer requests salt on walks or drives near vegetation of any kind, salt damages will not be the responsibility of S.S.I. Salt of any kind is a vegetation killer and if the customer requests this service it is at their own risk. S.S.I shall be entitled to terminate service at any time for any reason. Unpaid balances will be assessed a late charge at the rate of one and one half (1.5) percent per month on the unpaid balance with a $5.00 minimum late fee. S.S.I shall be entitled to costs and attorney fees for any and all actions necessary to collect any verified debts including but not limited to court, credit reporting and posting contractor liens on homes and/ or vehicles owed by undersigned. Undersigned agrees to allow contractor liens specifically to Shoemaker Services, Inc. regardless of S.S.I right to the same under Michigan law. Customer shall indemnify, defend and save the contractor harmless of all claims, liens, demands, suits, damages and liabilities for injuries, to either person or property, arising out of or in any way connected with the removal of snow or ice pursuant to the contractual terms and conditions of this contract. This proposal may become invalid if not accepted within thirty (30) days of proposal date.

Date: ____________________________ By: (print name) __________________________ Title: __________________________

Signature: ____________________________

THE ABOVE QUOTATION IS ACCEPTED AS WRITTEN AND YOU ARE HEREBY AUTHORIZED TO PROCEED WITH THE WORK. I HEREBY ACCEPTED THIS AS A 2 YEAR CONTRACT.
OW & ICE MANAGEMENT SERVICE AGREEMENT

Terms: One Season 11/01/18 - 4/15/19

CLIENT INFORMATION

Service Location:
Tyrone Township
Park Lane Subdivision Fenton MI 48430

Billing Address:
cityoftyronetownship.us

Billing Email:

Contact Name:
Marcia Husted

Phone:
248-628-0631

Email:
corp@tyronetownship.us

2. ALL-INCLUSIVE

Plowing will be completed in a neat, decr manner so that every possible parking space and walkway area should be available. Snow will be pushed outward and away from all buildings, no significant windows or piles on the parking area or any area that is designated by the customer as a snow storage area. ALL PROP also performs daily site inspections to check and remedy any hazardous conditions. The plowing lots will be plowed daily for the entire season. Rock salt will be applied to all paved parking areas where any ice conditions exist. Rock salt will be applied to all walkways (except driveways) and steps when any icy conditions exist. Price is considered an all-inclusive price. Any single snowfall that totals more than 8" or any combination of snowfalls that total 8" in a 36-hour period will be charged per-hourly rates listed below to account for additional manpower and equipment necessary to move additional snow. Any snowfall that occurs before or after the season dates will also be charged hourly rates listed below:

<table>
<thead>
<tr>
<th>Customer Initials</th>
<th>ALL-INCLUSIVE PRICE</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>MONTHLY PAYMENTS ($)</td>
<td>N/A</td>
</tr>
</tbody>
</table>

Seasonal payments are due Nov 15, Dec 15, Jan 15, Feb 15.

2. SEASONAL

The cost for Snowplowing and Salting/Deicing will be:

<table>
<thead>
<tr>
<th>SEASONAL SNOW REMOVAL</th>
<th>N/A</th>
</tr>
</thead>
</table>

*no additional fee for accumulation over 4" on extra areas

<table>
<thead>
<tr>
<th>PARKING LOT SALTING</th>
<th>N/A</th>
</tr>
</thead>
</table>

(internal use only)

<table>
<thead>
<tr>
<th>SIDEWALK DEICER (Calcium Chloride)</th>
<th>N/A</th>
</tr>
</thead>
</table>

Will not be used on City sidewalks

Seasonal snowplowing includes one plowing per 24 hours. Additional plowings will be billed at the rates given below.

NOTE: Salting and Deicing applications are billed monthly.

3. PER EVENT RATES

The cost for Snowplowing and Salting/Deicing will be:

<table>
<thead>
<tr>
<th>PER TIME PARKING LOT SNOWFLOWING*</th>
<th>$180.00</th>
</tr>
</thead>
</table>

*for each additional" of accumulation over 4" an extra

<table>
<thead>
<tr>
<th>PER TIME PARKING LOT SALT APPLICATION</th>
<th>$205.00</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>PER TIME SIDEWALK SNOW REMOVAL</th>
<th>N/A</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>PER TIME SIDEWALK DEICER APPLICATION**</th>
<th>N/A</th>
</tr>
</thead>
</table>

** Per session, NOT applied to any external

NOTE: Salting and Deicing applications are billed monthly

Customer agrees and accepts the terms & conditions stated herein and on the back side of this agreement upon signing.

Effective Start Date: NOVEMBER 15, 2018

Accepted By: ____________________________  Date: __________________________

ALL PROP: ____________________________  Date: __________________________

ALL PROP • 6327 Coldwater Rd, Flushing MI 48433 • PHONE: (810) 967-4835 • www.GoALLPROP.com
Request for Taxpayer Identification Number and Certification

1. Name (as shown on your income tax return. Name is required on this line; do not leave this line blank.

   ALL PROP LLC

2. Business name/individual entity name, if different from above

3. Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes:
   - Individual sole proprietor or single-member LLC
   - Corporation
   - Partnership
   - Estate or trust
   - Other (See instructions)

4. Exemption codes apply only to certain entities, not individuals; see instructions on page 8:
   - Exempt payee code (if any)

5. Exempt organization Code (If any)

6. Address, number(s), street, and apt. or suite no. See instructions.

   6327 W Coldwater Rd

7. City, state, and ZIP code

   Flushing, MI 48433

8. List account number(s) here (optional)

Requestor’s name and address (optional)

Part I - Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see how to get a TIN, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see What Name and Number To Give the Requester for guidelines on whose number to enter.

Social security number

- - - - - -

Employer Identification number

4 1 2 3 0 7 5 1

Part II - Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and

2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and

3. I am a U.S. citizen or other U.S. person (defined below); and

4. The FATCA code(s) entered on this form (If any) indicating that I am exempt from FATCA reporting is correct.

Certification Instructions: You must comply with §2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of real property, or contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to furnish certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign here

Signature of U.S. person

Date 2-21-18

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments: For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to the following:

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1098-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest)
- Form 1098-T (tuition)
- Form 1098-C (canceled debt)
- Form 1096 (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Cat. No. 0221X

Form W-9 (Rev. 11-2017)
NEW BUSINESS #4