CALL TO ORDER
Supervisor Cunningham called the meeting of the Tyrone Township Board to order with the Pledge of Allegiance on September 5, 2017 at 7:00 p.m. at the Tyrone Township Hall.

ROLL CALL

PUBLIC HEARING
Supervisor Cunningham opened the public hearing at 7:00 p.m. The purpose of the public hearing was to review the proposed Silver Lake Estates Waste Collection Project (2017) Special Assessment District and to hear any objections to the proposed project. Clerk Husted reviewed the project.

Gordon McAllister (Malaga Dr.) said he was not for or against the project and his questions were answered from the review.

Wayne Leideker (Marinus Dr.) said he thought currently having different garbage trucks every day caused wear and tear on the road.

Supervisor Cunningham said the township engineer validated the argument of wear and tear; heavy trucks do break down the edges and cause damage.

Residents asked general service questions such as recycling and large item pickup.

One letter of opposition was received from residents Mike & Diane Miller. The Supervisor closed the public hearing at 7:12 and reopened the regular meeting.

APPROVAL OF AGENDA – OR CHANGES
Trustee Walker moved to approve the agenda as amended. (Trustee Pool seconded.) The motion carried; all ayes.

The modification is as follows:

Moved New Business #3 Wier-Mikat Land Division to be the first item on the agenda.

APPROVAL OF CONSENT AGENDA
Regular Board Meeting Minutes – August 15, 2017
Clerk’s Warrants and Bills

Trustee Pool moved to approve the consent agenda as presented. (Trustee Walker seconded.) The motion carried; all ayes.
COMMUNICATIONS

1. Planning Commission Approved Meeting Minutes- July 18, 2017
2. Planning Commission Meeting Synopsis- August 8, 2017
3. Information affecting VOYA Retirement
4. Township Revenue & Expenditure Report- August 30, 2017
5. Fire Run Report- July 2017

Trustee Walker moved to receive and place on file Communication #1-5 as presented. (Trustee Pool seconded.) The motion carried; all ayes.

PUBLIC REMARKS
General remarks and questions were made about the special assessment regarding the next steps of the special assessment process, comparisons of the vendors, and general opinions. One resident asked why the proposed district doesn't include the entire Silver Lake Estates. Clerk Husted said that was how the petition was circulated.

UNFINISHED BUSINESS
None.

NEW BUSINESS

1. Wier-Mikat Land Division and Realignment.

The land division and realignment request of parcel 4704-02-300-008, owned by Kurt Mikat, will allow Chris and Jessica Wier to purchase a portion of the Mikat property to use as recreation. Trustee Pool moved to approve the land division request, as recommended by the Planning Commission, as presented. (Trustee Walker seconded.) The motion carried; all ayes.

2. Resolution to approve Project Details and Directing the Preparation of the Special Assessment Roll for the Silver Lake Estates Waste Collection project.

RESOLUTION #170901
TYRONE TOWNSHIP, LIVINGSTON COUNTY

SILVER LAKE ESTATES
WASTE REMOVAL PROJECT (2017)

RESOLUTION APPROVING PROJECT DETAILS AND DIRECTING THE PREPARATION OF THE SPECIAL ASSESSMENT ROLL

WHEREAS, the Board of Trustees of the Township has determined to proceed with the establishment of a single waste hauler for the collection and disposal of garbage and rubbish within the Township as described in Exhibit A (the “Project”);
WHEREAS, prior to the first public hearing on the Project, the Board of Trustees of the Township received petitions requesting that the Board of Trustees of the Township proceed with the Project;

WHEREAS, the Board of Trustees of the Township has tentatively determined to use special assessments to raise the funds to pay the costs of the Project, and:

WHEREAS, the Township held a public hearing on the Project and the proposed Special Assessment District for the Project on September 5, 2017;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board of Trustees of the Township approves the completion of the Project and approves the plans and cost estimates for the Project, which are on file with the Township Clerk and which are identified as “Plans and Cost Estimates for the Silver Lake Estates Waste Removal Project.”

2. The Board of Trustees of the Township determines that the petitions for the Project submitted to the Board of Trustees were sufficient to satisfy the requirements under Act No. 188, Michigan Public Acts of 1954, as amended for initiating an improvement project.

3. The Board of Trustees of the Township determines that the Special Assessment District for the Project shall consist of the parcels identified in Exhibit B. The term of the Special Assessment District shall be through March 31, 2028.

4. The Township Supervisor is directed to prepare the Special Assessment Roll for the Special Assessment District identified in Exhibit B. The Special Assessment Roll shall describe all the parcels of land to be assessed with the names of the respective record owners of each parcel, if known, and the total amount to be assessed against each parcel of land. When the Township Supervisor completes the Special Assessment Roll, he shall affix his certificate to the roll, which certificate shall be substantially in the form of Exhibit C to this resolution.

5. All resolutions or parts of resolutions in conflict with this resolution are hereby rescinded.

RESOLVED BY: Trustee Pool
SUPPORTED BY: Clerk Husted

VOTE: Pedersen, yes; Walker, no; Pool, yes; Eden, yes; Husted, yes; Cunningham, no; Schultz, absent.

ADOPTION DATE: September 5, 2017
CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on September 5, 2017, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Marcella Husted
Tyrone Township Clerk

Exhibit A

Description of the Project

The project (the “Project”) will consist of the establishment of a single waste hauler for the collection and disposal of garbage and rubbish along the following streets in the Silver Lake Estates in Tyrone Township: Bay of Firth Blvd., Englishman Drive, Majorca Drive, Malaga Drive and Marinus Drive.

Exhibit B

Description of the Special Assessment District

The Tyrone Township Silver Lake Estates Waste Removal Project (2017) Special Assessment District (the “Special Assessment District”) has been formed to specially assess the properties benefited from the Project described in Exhibit A. The proposed Special Assessment District is described as follows: All properties located in Silver Lake Estates in Tyrone Township. The Special Assessment District includes the properties shown in the Special Assessment District on the map attached as Appendix I and includes the specific properties that are identified by the following permanent parcel numbers:
I, the undersigned, Supervisor of Tyrone Township, Livingston County, Michigan (the “Township”), acting pursuant to a resolution duly adopted by the Township Board of the Township on September 5, 2017 (the “Resolution”) certify that (1) the attached special assessment roll for the Tyrone Township Silver Lake Estates Waste Removal Project (2017) Special Assessment District, to which this Certificate is affixed, was made pursuant to the Resolution and (2) in making such roll, I have, according to my best judgment, conformed in all respects to the directions contained in the Resolution and the statutes of the State of Michigan, including Act No. 188, Public Acts of Michigan, 1954, as amended.

Dated: September 5, 2017

Mike Cunningham
Tyrone Township Supervisor


RESOLUTION #170902
TYRONE TOWNSHIP, LIVINGSTON COUNTY

SILVER LAKE ESTATES
WASTE REMOVAL PROJECT (2017)

RESOLUTION ACKNOWLEDGING THE FILING OF THE SPECIAL ASSESSMENT ROLL, SCHEDULING A HEARING, DIRECTING THE ISSUANCE OF STATUTORY NOTICES AND RATIFYING PREVIOUS ACTIONS

WHEREAS, the Board of Trustees of the Township has determined to proceed with the establishment of a single waste hauler for the collection and disposal of garbage and rubbish within the Silver Lake Estates in the Township as described in Exhibit A (the “Project”);

WHEREAS, the Board of Trustees of the Township has tentatively determined to use special assessments to raise the funds to pay the costs of the Project;

WHEREAS, the Special Assessment District for the Project has been determined by the Board of Trustees of the Township;
WHEREAS, the Board of Trustees of the Township has directed the Township Supervisor to prepare the proposed Special Assessment Roll; and

WHEREAS, the Township Supervisor has prepared the Special Assessment Roll entitled “Special Assessment Roll for the Tyrone Township Silver Lake Estates Waste Removal Project (2017)” (the “Proposed Roll”) and has filed the Proposed Roll with the Township Clerk;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board of Trustees of the Township acknowledges that the Township Supervisor has filed the Proposed Roll with the Township Clerk.

2. The Board of Trustees of the Township acknowledges that the Township Supervisor has certified that (a) the Proposed Roll was prepared in accordance with the direction of the Board of Trustees of the Township and (b) the Proposed Roll was prepared in accordance with the laws of the State of Michigan.


4. The public hearing will be held on September 19, 2017 at 7:00 p.m. at the Tyrone Township Offices, 10408 Center Road, Fenton, Michigan.

5. The Township Clerk is directed to mail, by first class mail, a notice of the public hearing to each owner of or party in interest in property to be assessed, whose name appears upon the last Township tax assessment records. The last Township tax assessment records means the last assessment roll for ad valorem tax purposes which has been reviewed by the Township board of review, as supplemented by any subsequent changes in the names or addresses of such owners or parties listed thereon. The notice to be mailed by the Township Clerk shall be similar to the notice attached as Exhibit B and shall be mailed by first class mail on or before September 7, 2017.

6. The Township Clerk is directed to publish a notice of the public hearing in the Tri-County Times, a newspaper of general circulation within the Township. The notice shall be published twice, once on or before September 10, 2017 and once on or before September 17, 2017. The notice shall be in a form substantially similar to the notice attached as Exhibit B.

7. All previous actions taken to date of the Board of Trustees of the Township and of the Township officials with respect to the Project are hereby ratified and approved.

8. All resolutions or parts of resolutions in conflict with this resolution are hereby rescinded.
RESOLVED BY: Trustee Pool
SUPPORTED BY: Clerk Husted

VOTE: Pedersen, yes; Walker, no, Pool, yes, Eden, yes; Husted, yes; Cunningham, no; Schultz, absent.

ADOPTION DATE: September 5, 2017

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on September 5, 2017, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Marcella Husted
Tyrone Township Clerk

Exhibit A
Description of the Project

The project (the “Project”) will consist of the establishment of a single waste hauler for the collection and disposal of garbage and rubbish along the following streets in the Silver Lake Estates subdivision in Tyrone Township: Bay of Firth Blvd., Englishman Drive, Majorca Drive, Malaga Drive and Marinus Drive.

Exhibit B
Form of Notice of Public Hearing Upon Special Assessment Roll for the Tyrone Township Silver Lake Estates Waste Removal Project (2017) Special Assessment District
NOTICE OF PUBLIC HEARING UPON SPECIAL ASSESSMENT ROLL FOR THE TYRONE TOWNSHIP SILVER LAKE ESTATES WASTE REMOVAL PROJECT (2017) SPECIAL ASSESSMENT DISTRICT

NOTICE IS HEREBY GIVEN:

(1) The Township Board of Tyrone Township, Livingston County, Michigan (the “Township”) in accordance with the laws of the State of Michigan, has determined to levy special assessments against lands in the TYRONE TOWNSHIP SILVER LAKE ESTATES WASTE REMOVAL PROJECT (2017) SPECIAL ASSESSMENT DISTRICT (the “District”) that will be benefited by the establishment of a single waste hauler to collect and dispose of garbage and rubbish in the Township. The District consists of the properties identified on the map below and is more specifically identified by the following property identification numbers:

<table>
<thead>
<tr>
<th>Parcel 1</th>
<th>Parcel 2</th>
<th>Parcel 3</th>
<th>Parcel 4</th>
</tr>
</thead>
</table>

(2) The proposed special assessment roll for the District (the “Roll”) has been prepared and is now on file in the office of the Township Clerk and is available at such office for public examination during the hours the Township Office is regularly open to the public for business.
The Township Board will conduct a public hearing beginning at 7:00 p.m., local time, on September 19, 2017, at the Tyrone Township Offices, 10408 Center Road, Fenton, Michigan, to explain and answer questions pertaining to the Roll and to hear objections to the Roll. Any person objecting to the Roll must file his or her objections before the close of the public hearing or within such additional time (if any) as the Township Board may grant.

The owner or other person having an interest in property that is specially assessed is entitled to file a written appeal with the Michigan Tax Tribunal within 30 days after confirmation of the Roll. However, appearance and protest at the public hearing are required by law in order to appeal the special assessment to the Michigan Tax Tribunal. An owner or other party in interest or his or her agent may (i) appear in person at the hearing to protest the assessment or (ii) file an appearance and protest by letter before the close of the hearing. The Township Board will maintain a record of the persons who appear and protest at the hearing. If the hearing is terminated or adjourned for the day before a party is provided the opportunity to be heard, a party whose appearance was so recorded shall be considered to have protested the special assessment in person.

This notice is given by order of the Tyrone Township Board.

Dated: September 5, 2017

Marcella Husted
Tyrone Township Clerk

Map of Special Assessment District
Exhibit C
Affidavit of Mailing

STATE OF MICHIGAN )
COUNTY OF LIVINGSTON ) ss.

MARCELLA HUSTED, being first duly sworn, deposes and says that she personally prepared for mailing, and did on September 7, 2017, send by first class mail, the notice of hearing, a true copy of which is attached hereto, to each record owner of or party in interest in all property to be assessed for the improvement described therein, is shown on the last local tax assessment records of the Township of Tyrone; that she personally compared the address on each envelope against the list of property owners as shown on the current tax assessment rolls of the Township; that each envelope contained therein such notice and was securely sealed with postage fully prepaid for first class mail delivery and plainly addressed; and that she personally placed all of such envelopes in a United States Post Office receptacle on the above date.

Subscribed and sworn to before me this 7th day of September, 2017.

Notary Public, Genesee County, MI
Acting in the County of Livingston
My commission expires ______________

Marcella Husted
Tyrone Township Clerk

4. Resolution to adopt the Committed Fund Balance.

RESOLUTION #170903
TYRONE TOWNSHIP, LIVINGSTON COUNTY

RESOLUTION FOR COMMITTED FUND BALANCE

WHEREAS, the Government Standards Accounting Board (GASB) has issued Statement No. 54 establishing a hierarchy clarifying the constraints that govern how a government entity can use amounts reported as fund balance; and

WHEREAS, the Board of Trustees has the authority to commit, assign, or evaluate existing fund balance classifications and identify the intended uses of committed or assigned funds; and
WHEREAS, the committed fund balance classification reflects amounts subject to internal constraints self-imposed by the Board of Trustees; and

WHEREAS, the Board of Trustees has determined it will commit $500,000.00 of fund balance in General Fund 101 to cover cash flow shortages due to late-in-the-year tax collections.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Tyrone Township, in accordance with the provisions of GASB 54 the committed funds and any remaining unassigned funds in Fund 101 are to be used for general operating expenses throughout the year while waiting for general property tax receipts and additional revenue sharing receipts from the State of Michigan.

RESOLVED BY: Trustee Walker
SUPPORTED BY: Supervisor Cunningham

VOTE: Walker, yes; Pedersen, yes; Pool, yes; Eden, yes; Husted, yes; Cunningham, yes; Schultz, absent.

ADOPTION DATE: September 5, 2017

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on September 5, 2017, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Marcella Husted
Tyrone Township Clerk
5. Resolution to revise the employee handbook to include training.

RESOLUTION #170904
TYRONE TOWNSHIP, LIVINGSTON COUNTY

TO REVISION THE EMPLOYEE HANDBOOK
TO INCLUDE AN EMPLOYEE TRAINING POLICY

The revision to the Employee Handbook to include an employee training policy reads as follows:

Training
Tyrone Township recognizes that training is important to your role as an employee of the township. In order to be paid for training you must be employed by the township at the time of enrollment and training must be relevant to your job function and/or duties. All training and cost of training requires approval of your Supervisor and the Township Board.

RESOLVED BY: Trustee Pool
SUPPORTED BY: Trustee Pedersen

VOTE: Cunningham, yes; Husted, yes; Eden, yes; Pool, yes; Pedersen, yes; Walker, yes; Schultz, absent.

ADOPTION DATE: September 5, 2017

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on September 5, 2017, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Marcella Husted
Tyrone Township Clerk
6. Authorization to provide additional compensation for election related duties.

Trustee Walker moved to compensate an existing employee for taking on additional election related duties and to allow the Employee Committee to determine the dollar amount. (Trustee Pool seconded.) The motion carried; all ayes.

7. Appointments to Zoning Board of Appeals.

Trustee Walker moved to approve the Supervisor's appointment of Jon Ward to the Zoning Board of Appeals and Perry Green as an alternate member to the Zoning Board of Appeals. Both appointments fill existing terms: Mr. Ward's term expires 8/31/2019 and Mr. Green's term expires 8/31/2018. (Trustee Pool seconded.) The motion carried; all ayes.

MISCELLANEOUS BUSINESS

None.

PUBLIC REMARKS

None.

ADJOURNMENT

Trustee Walker moved to adjourn. (Trustee Pool seconded.) The motion carried; all ayes. The meeting adjourned at 7:34 p.m.