

**TYRONE TOWNSHIP
PUBLIC HEARING & REGULAR BOARD MEETING
APPROVED MINUTES – JANUARY 17, 2017**

CALL TO ORDER

Supervisor Cunningham called the meeting of the Tyrone Township Board to order with the Pledge of Allegiance on January 17, 2017 at 7:00 p.m. at the Tyrone Township Hall.

ROLL CALL

Present: Supervisor Mike Cunningham, Clerk Marcella Husted, Trustees Soren Pedersen, Al Pool, and David Walker. Absent: Treasurer Marna Bunting-Smith and Trustee Chuck Schultz.

PUBLIC HEARING

Supervisor Cunningham opened the public hearing at 7:00 p.m. The purpose of this hearing is to allow taxing units to be heard regarding the TRW Automotive application for the abatement of transferred equipment from the Village of Fowlerville to Tyrone Township totaling \$645,432.00 for the facility located at 9475 Center Road, Fenton, Michigan. Bob Holden from TRW Automotive said the transfer of equipment will add 14 new jobs and retains 5 current positions; no jobs were lost in Fowlerville. TRW is requesting the abatement for a period of 8 years. One resident was in attendance and expressed his opposition to the abatement. No letters of opposition were received. Supervisor Cunningham closed the public hearing and reopened the regular meeting at 7:15 p.m.

APPROVAL OF AGENDA – OR CHANGES

Trustee Walker moved to approve the agenda as presented. (Trustee Pool seconded.) The motion carried; all ayes.

APPROVAL OF CONSENT AGENDA

**Regular Board Meeting Minutes – December 20, 2016
Clerk’s Warrants & Bills**

Trustee Walker moved to approve the consent agenda as presented. (Trustee Pool seconded.) The motion carried; all ayes.

COMMUNICATIONS

- 1. Livingston County Sheriff’s Report- November 2016**
- 2. Revenue and Expenditure Report- December 31, 2016**
- 3. Fire Run Report- December 2016**
- 4. TRW 2012 IFT Abatement Report**
- 5. Planning Commission Approved Meeting Minutes- December 8, 2016**
- 6. Planning Commission Meeting Synopsis- January 10, 2017**
- 7. State of Michigan notice authorizing the use of the computerized tax roll- December 14, 2016**

Trustee Walker moved to receive and place on file Communications #1-7 as presented. (Trustee Pool seconded.) The motion carried; all ayes.

PUBLIC REMARKS

None.

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UNFINISHED BUSINESS

1. Update of zoning violation lawsuits.

Supervisor Cunningham gave the status of several zoning violations:

- Huff: in violation of blight ordinance and was previously ordered to clean up property. The Supervisor reported it is pretty much cleaned up.
- Schumaker: in violation of zoning ordinance by conducting a wedding barn business. The township attorney said the property owners admitted they were holding weddings. The property owners have agreed to a consent judgment saying any future activities will have to be approved by the township.
- Barker-Guzowski: in violation of blight ordinance. Property owner was court ordered them to be in compliance of the ordinance by April 1, 2017.

NEW BUSINESS

1. Request of TRW Automotive for an Industrial Facilities Exemption Certificate.

RESOLUTION #170101
TYRONE TOWNSHIP, LIVINGSTON COUNTY

APPROVING TRANSFER OF INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE
2012-287 FOR TRW AUTOMOTIVE COMPANY
(KELSEY-HAYES COMPANY)
AT 9427 CENTER ROAD, FENTON, MICHIGAN

WHEREAS, pursuant to P.A. 198 of 1974, M.C.L. 207.551 et seq., after a duly noticed public hearing held on July 5, 1979, the Tyrone Township Board by resolution established the Tyrone Township Industrial Development District; and

WHEREAS, Kelsey-Hayes Company has filed an application for a transfer of Industrial Facilities Exemption Certificate 2012-287 with respect to transferred equipment from the Village of Fowlerville to Tyrone Township totaling \$645,432.00 for the facility located within the Tyrone Township Industrial Development District at 9427 Center Road, Fenton, Michigan; and

WHEREAS, the applicant, the Assessor, and a representative of the affected taxing units were given written notice of the transfer application and were offered an opportunity to be heard on said application; and

WHEREAS, Kelsey-Hayes Company has substantially met all the requirements under Public Act 198 of 1974 for the transfer of Industrial Facilities Exemption Certificate 2012-287; and

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WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within Tyrone Township, after granting this certificate, will not exceed 5% of an amount equal to the sum of the SEV of the unit, plus the SEV of personal and real property thus exempted; and

NOW, THEREFORE, BE IT RESOLVED BY the Tyrone Township Board that:

1. The Tyrone Township Board finds and determines that the granting of the transfer of an Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974 and Act No. 255 of the Public Acts of 1978, shall not have the effect of substantially impeding the operation of Tyrone Township, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in Tyrone Township.

2. The application from Kelsey-Hayes Company for a transfer of Industrial Facilities Exemption Certificate 2012-287, with respect to the transferred equipment on the following described parcel of real property situated within the Tyrone Township Industrial Development District, to wit: SEC 17 T4N R6E. COM SE COR SEC, TH W 80 RDS, N 40 RDS, W 13 1/3 RDS, N 120 RDS, E 26 2/3 RDS, S 120 RDS, E 66 2/3 RDS, S 40 RDS TO BEG, EXC US 23 HWY, ALSO EXC COM SE COR SEC, TH N88*W 715.5 FT TO BEG, N24*E 305.64 FT, S88*E 250 FT, S24*W 305.64 FT, N88*W 250 FT TO BEG, ALSO INC BEG N1*E 660 FT & N88*W 192.18 FT FROM SE COR, TH N88*W 35 FT, TH S24*W 20 FT, TH S88*E 35 FT, TH N24*E 20 FT TO POB (DRVY ACCESS) CORR 6-88 & 12/94 be and the same is hereby approved.

3. The Industrial Facilities Exemption Certificate when issued shall remain in force for the remaining years approved under Industrial Facilities Exemption certificate 2012-287 with an end date of December 30, 2024.

RESOLVED BY: Trustee Walker

SUPPORTED BY: Trustee Pedersen

VOTE: Pool, yes; Husted, yes; Walker, yes; Cunningham, yes; Pedersen, yes; Schultz, absent, Bunting-Smith, absent.

ADOPTION DATE: January 17, 2017

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Tyrone Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on January 17, 2017, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was

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given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.



Marcella Husted
Tyrone Township Clerk

2. Request to adopt cell phone usage policy.

RESOLUTION #170102
TYRONE TOWNSHIP, LIVINGSTON COUNTY

CELL PHONE USE POLICY

Cell Phone Use

The purpose of this policy is to provide a set of guidelines governing the use by township officials or employees of township-owned or leased cellular telephones. The clerk shall be responsible for oversight of cell phone usage and shall monitor and review such usage on a monthly basis to ensure that use is appropriate and that prudent fiscal management guidelines are followed. Department heads shall be responsible for enforcing this policy and taking corrective action where there is a violation of the policy.

Type of Cell Phone

The make and model of cell phones furnished for official or employee use shall be as determined by the township board. An official or employee who wishes to upgrade the phone shall do so only with the approval of the township board and at their own expense.

Ownership of Phone

Cell phones leased, purchased or operated under a township account, and any accessories, manuals or equipment, shall be the property of the township. Prior to an official or employee's last day of office or employment, the phone and all accessories, manuals or equipment must be returned to the Township Clerk. Possession will be tracked by model number by the Clerk's Department.

Damaged or Lost Phone

The theft, damage to or loss of a phone must be reported to the clerk within 24 hours of the event. In the first instance of phone loss or damage, the township will pay for the cost of replacement or repair. Should there be any subsequent loss or damage to the phone due to negligence of the official or employee, then the official or employee shall be responsible for the cost. The township will carry the insurance on the equipment.

Personal Use

The phone is provided to the official or employee because of a business need and as such it is reserved primarily for official township business. Personal use of the phone is *not allowed*.

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Emergency Contact

The phone number of the cell phone furnished to the official or employee will be listed as the emergency phone number on the township's website and on all township forms requiring an emergency contact including the Tyrone Township Hall Use Agreement.

Internet Usage Policy

You will be given and required to sign a separate Internet & Computer Usage Policy statement.

RESOLVED BY: Trustee Walker

SUPPORTED BY: Trustee Pool

VOTE: Walker, yes; Pedersen, yes; Pool, yes; Husted, yes; Cunningham, yes; Schultz, absent; Bunting-Smith, absent.

ADOPTION DATE: January 17, 2017

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Marcella Husted
Tyrone Township Clerk

3. Request to purchase two cell phones and service plan for township and emergency management.

Trustee Walker moved to authorize the purchase of one smartphone, service plan, and insurance for the Supervisor's township usage and emergency management. (Trustee Pool seconded.) The motion carried; all ayes.

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4. Request to authorize the tree removal along road right-of-ways in township.

Trustee Walker moved to authorize Ronald's Tree Service to remove trees along the township road right-of-ways at the cost of \$4,800. (Trustee Pool seconded.) The motion carried; all ayes.

MISCELLANEOUS BUSINESS

None.

PUBLIC REMARKS

Doug Husted asked, in reference to the cell phone purchase and usage, if it was possible to have the office land line that would forward calls to a cell phone.

ADJOURNMENT

Trustee Walker moved to adjourn. (Trustee Pool seconded.) The motion carried; all ayes. The meeting adjourned at 7:47 p.m.